

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, FEBRUARY 13, 2018 AT 4:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

***Please note:** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
 - (2) Update on Homeless Population Count;
 - (3) MPEV Construction and Construction Manager at Risk process update;
 - (4) Discuss Budget Policies; and
 - (5) Consider future Agenda items and request reports from City Manager.
-

REGULAR MEETING ITEMS

INVOCATION: Davlyn Duesterhaus, BSA Staff Chaplain

PUBLIC COMMENT: Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting held on February 6, 2018.

B. **ORDINANCE NO. 7710:**

(Contact: Jared Miller, City Manager)

This is the second and final reading of an ordinance to consider amending Ordinance No. 7700 to revise the guidelines for appointments to the Beautification and Public Arts Advisory Board.

C. **CONSIDER AWARD -- PURCHASE OF REPLACEMENT LED MARQUEE FOR CIVIC CENTER COMPLEX:**

(Contact: Bo Fowlkes, Assistant General Manager)

Award to Wellborn Sign Company/Daktronics -- \$83,492.50

This is a replacement of the digital marquee sign included in the outdoor monument at the Civic Center Complex located on Buchanan Street. Funding for this award is available in the FY 2016 Capital Improvement Fund for the Civic Center Complex.

D. **CONSIDER APPLICATION FOR A TXDOT GRANT TO CONDUCT PLANNING FOR DEVELOPMENT OF A MULTIMODAL TRANSIT FACILITY:**

(Contact: Marita Wellage-Reiley, Transit Director)

This item is for the authorization to make application to the Texas Department of Transportation (TxDOT) for a \$300,000 competitive grant to conduct planning for the development of a multimodal transit center (80/20 matching grant, City portion is \$60,000). If approved, the City of Amarillo will conduct a needs analysis, site search, preliminary design, appraisal, and preparation of federally required paperwork to begin land acquisition and construction of a multimodal transit facility. The study will consider and expand upon the recommendations of the Transit Master Plan and incorporate consideration of intercity transit services provided by Greyhound.

E. **AMENDMENT -- PROFESSIONAL SERVICES AGREEMENT:**

(Contact: Jared Miller, City Manager)

Blackridge -- \$120,000

The item amends the existing professional services agreement with Blackridge extending the existing agreement for one-year and provides for a one-year renewal. Blackridge provides the City of Amarillo representation before the Texas Legislature and other State agencies.

REGULAR AGENDA

2. **PUBLIC HEARING – ANNEXATION:**

(Contact: Cody Balzen, Planner I)

This is the second public hearing is to gather comments for and against annexation of a 91.334 acre property situated south of the city limits, and located near the southwest corner of the intersection of South Georgia Street and West Loop 335, and extending west/southwest along West Loop 335.

3. **PURCHASE – CONSTRUCTION OF GENE HOWE NEIGHBORHOOD IMPROVEMENTS:**

(Contact: Rod Tweet, Parks & Recreation Director)

Awarded to Kelly Wood company -- \$285,004.00

Additive Alternate #3 -- \$10,950.00

Total Bid Awarded -- \$291,954.00

This project is the construction of the site grading, surface drainage, and concrete flat work in anticipation of new play equipment, swings, and splash pad. Electrical upgrades are also included to provide additional lighting for the parking lot and for the walking path around the park. A multi-purpose court with fencing, shade structures, picnic tables and benches are part of this bid package.

4. **CONSIDER AWARD – CONSTRUCTION OF GENE HOWE NEIGHBORHOOD IMPROVEMENTS:**

(Contact: Rod Tweet, Parks & Recreation Director)

Awarded to Kraftsman Commercial Playground and Water Parks – \$362,060.73

This project is the purchase and installation of the play structure, splash pad and adult exercise stations for Gene Howe Neighborhood Park area. The improvements will consist of a drain away splash pad with 10-spray features. The splash pad will be 1,257 square feet circular concrete pad with a color safety surface. Utility hook-ups will be provided as part of the project. The play area equipment will be a newly designed marsh theme with cattails, log steps and frog themed play panels. Both the play area and the splash pad are themed together. The adult fitness equipment will include a 4-person lower body combo and a 4-person pendulum and dip station upper body combo.

5. **APPOINTMENTS – BOARDS AND COMMISSIONS:**

Appointments are needed for the following boards:

First Responders Excellence and Innovation Fund

Amarillo Firemen's Relief and Retirement Fund Board of Trustees

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 9th day of February 2018.

Amarillo City Council meetings stream live on Cable Channel 10 and are available online at:

www.amarillo.gov/granicus

Archived meetings are also available.

A



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 6th day of February 2018, the Amarillo City Council met at 3:00 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	DEPUTY CITY ATTORNEY
ANDREW FREEMAN	ECONOMIC DEVELOPMENT MGR.
FRANCES HIBBS	CITY SECRETARY

A proclamation was presented for “Congenital Heart Defect Awareness Week.”

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

James Schenck, 6216 Gainsborough Street, stated Councils sometimes passed on burdens and perhaps they should slow the pace and get spending under control. He further stated Council had previously discussed zero based budgeting which would weed out unnecessary spending. He inquired who authorized the hot tax funds to be stored for the upcoming downtown projects. He also suggested 15-year bonds instead of 30-year bonds because after 15-years the facility would need to be rehabbed. Claudette Smith, 4410 Van Kriston Drive, stated the Dunkin Donuts menu board was illegal because it faces the nearby residential area. She stated the current ordinance prohibits such signs which illuminate within 150’ of a residential area. She stated she had spoke to the City several times about the issues and was met with resistance. She stated the Tide Dry Cleaners was also illegally illuminated. She further stated she submitted an appeal to the Zoning Board of Adjustment. Ms. Smith stated she received a drawing which was inaccurate and she would like these issues corrected. Mike Fisher, 4410 Van Kriston Drive, spoke about the zoning problem in the area. He stated he has made complaints to the health department and every complaint has been met with resistance. He further stated the zoning for the Tide Dry Cleaners was defined as a plant and not an agent. He stated his backyard and swimming pool where accessible to formaldehyde and other toxic chemicals. He further stated the Tide Dry Cleaners did not have a fire suppression system. There were no further comments.

ITEM 1: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approval the consent agenda, seconded by Councilmember Hays.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting and special meeting held on January 30, 2018.

- B. **ORDINANCE NO. 7709:**
(Contact: Ed Drain, Police Chief)
This is the second and final reading of an ordinance to consider reducing the number of sworn positions at the Amarillo Police Department. These essential job functions of these two positions (Crime Scene Technician and the Digital Media Specialist) can be performed by civilian personnel.
- C. **CONSIDER APPROVAL OF THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT:**
(Contact: Casie Stoughton, Director of Public Health)
Grant Amount: \$248,133
Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from July 1, 2018 thru June 30, 2019 to continue funding to provide all hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.
- D. **CONSIDER AWARD FOR THE POLICE DEPARTMENT AND AIRPORT POLICE DEPARTMENT UNIFORMS:**
(Contact: Trent Davis, Purchasing Agent)
Nardis -- \$107,914.57
This item is to consider award of the Police and Airport Departments uniforms.
- E. **APPROVAL OF A CONCESSION OPERATIONS CONTRACT FOR THE RICK KLEIN BASEBALL COMPLEX:**
(Contact: Rod Tweet, Director of Parks & Recreation)
This item approves a concession agreement between Beef's at the Ballpark and City of Amarillo for the exclusive right to operate the concession facility at the Rick Klein Baseball Complex.
- F. **CONSIDER AWARD – TWO PROFESSIONAL SERVICES AGREEMENTS FOR ENGINEERING SERVICES, LANDFILL GAS COLLECTION AND CONTROL SYSTEM:**
(Contact: Kyle Schniederjan, City Engineer)
HDR Engineering, Inc.
System Startup and Initial TCEQ Regulatory Compliance Documents - \$26,900.00
Operations and Oversight -- \$89,300.00
This item is to consider award of the Professional Services Agreements for Engineering Services for System Startup and Initial TCEQ Regulatory Compliance Documents and for 2018 Operations and Oversight of the City of Amarillo Landfill Gas Collection and Control System.

REGULAR AGENDA

ITEM 2: Mayor Nelson presented an ordinance considering amendment to Ordinance No. 7700 to revise the guidelines for appointments to the Beautification and Public Arts Advisory Board. Motion was made by Councilmember Smith, seconded by Councilmember Sauer, that the following captioned ordinance be passed:

ORDINANCE NO. 7710
AN ORDINANCE OF THE AMARILLO CITY COUNCIL AMENDING
ORDINANCE NO. 7700 TO REVISE THE GUIDELINES FOR
APPOINTMENTS TO THE BOARD; PROVIDING SEVERABILITY
CLAUSE; PROVIDING SAVINGS CLAUSE AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3: Mayor Nelson presented a resolution approving the Amarillo City Transit Drug and Alcohol Policy changes for 2018. This item was presented by Marita Wellage-Reiley. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that the following captioned resolution be passed:

RESOLUTION NO. 02-06-18-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS ("CITY") APPROVING A SUBSTANCE ABUSE POLICY FOR THE AMARILLO CITY TRANSIT AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION; AUTHORIZING THE CITY MANAGER TO FILE SAME AND EXECUTE RELATED DOCUMENTS; PROVIDING FOR A REPEALER; AND PROVIDING SEVERABILITY AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mayor Nelson presented an item awarding the construction contract for the installation of a new 24-inch water main with corresponding appurtenances to facilitate initial infrastructure needs for future development in the area. This item was presented by Kyle Schniederjan, City Engineer. Motion was made by Councilmember Sauer to approve this award, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 5: Mayor Nelson presented an item approving the contract for Drainage Improvements at Cedar Meadow Drive and Plum Creek Circle including a 15' Inlet, 450 feet of 48" Pipe, a headwall and Articulated Concrete Block and for Drainage Improvements at Hillside Tank. This item was presented by Kyle Schniederjan, City Engineer. Motion was made by Councilmember Powell to approve this contract, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 6: Mayor Nelson presented an item approving the air service agreement with American Airlines which will provide daily, non-stop, round-trip service between Amarillo and Phoenix (Sky Harbor International Airport). This item was presented by Michael Conner, Airport Director. Motion was made by Councilmember Powell to approve this agreement, seconded by Councilmember Hays.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 7: Mayor Nelson stated an additional appointment was need to the Beautification and Public Arts Advisory Board. Motion was made by Councilmember Sauer to appoint Jason Boyett to the Beautification and Public Arts Advisory Board, seconded by Councilmember Powell.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Council continued the Work Session item discussing Budget Policies.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 13, 2018	Council Priority	Community Appearance
Department	Legal		
Contact	Mick McKamie		

Agenda Caption

Ordinance No. ____:

This is the second and final reading of an ordinance to consider amending Ordinance No. 7700 to revise the guidelines for appointments to the Beautification and Public Arts Advisory Board.

Agenda Item Summary

This item amends Ordinance No. 7700 which created the Beautification and Public Arts Advisory Board.

Requested Action

Consider this ordinance amending Ordinance No. 7700 to allow a representative be appointed rather than only a board member.

Funding Summary

None.

Community Engagement Summary

Boards and Commissions.

Staff Recommendation

City Staff is recommending this change.

ORDINANCE NO. 7710

AN ORDINANCE OF THE AMARILLO CITY COUNCIL
AMENDING ORDINANCE NO. 7700 TO REVISE THE
GUIDELINES FOR APPOINTMENTS TO THE BOARD;
PROVIDING SEVERABILITY CLAUSE; PROVIDING SAVINGS
CLAUSE AND EFFECTIVE DATE.

WHEREAS, the citizens of the City of Amarillo have indicated strong interest in beautification of the entire community, and

WHEREAS, integration of public arts into the environment of the City improves the visual design and content of the City and will enhance the experience of living in and visiting in Amarillo; and

WHEREAS, upon the recent establishment of the Board, the City Council has found that there are numerous committed and interested volunteers who wish to serve and that revision of the requirements for appointment of some members of the Board is in the best interests of the City;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That Ordinance No. 7700, which established the “City of Amarillo Beautification and Public Arts Advisory Board,” is hereby amended as follows.

SECTION 2. The purpose of the Board shall be advisory only; to provide recommendations to the City Council on the following:

- a. To promote and encourage private and public programs to enhance all aspects of the City’s appearance, presentation, and beautification.
- b. To promote and encourage private and public programs to further the development of public arts.
- c. To increase employment opportunities in the arts.
- d. To encourage the integration of art into the architecture of municipal structures.
- e. To identify and develop quality programs involving notable art in public places through exhibitions, acquisitions, and education to enhance our community.
- f. To raise awareness and appreciation of the value of art in public places and beautification of our City in general.

SECTION 3. Members. The Board shall consist of nine (9) members as follows:

- a. Six (6) citizens of the City of Amarillo, appointed by the City Council;
- b. One representative of the Convention and Visitor Council Arts Committee, appointed by that committee;

- c. One representative of Center City Amarillo, appointed by that Center City Board; and
- d. One City Council member, appointed by the City Council.

A staff liaison shall be an ex-officio member and shall serve as the secretary of the Board.

SECTION 4. Authority. The Board shall be governed by the City of Amarillo Code of Ordinances, Chapter 2-6, Article I.

SECTION 5. If any word, phrase, clause, sentence, or paragraph of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, the other provisions of this ordinance will continue in force if they can be given effect without the invalid portion.

SECTION 6. All ordinances and resolution or parts of ordinances or resolutions in conflict with this ordinance are repealed.

SECTION 7. This ordinance shall be effective upon passage and adoption on second reading.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 6th day of February 2018; and PASSED on Second and Final Reading the 13th day of February 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 13, 2018	Council Priority	Civic Pride
Department	Civic Center		
Contact	Bo Fowlkes, Assistant General Manager		

Agenda Caption

CONSIDER AWARD - PURCHASE OF REPLACEMENT LED MARQUEE FOR CIVIC CENTER COMPLEX

Agenda Item Summary

Award to Wellborn Sign Company/Daktronics for \$83,492.50.

This is a replacement of the digital marquee sign included in the outdoor monument at the Civic Center Complex located on Buchanan Street. Funding for this award is available in the FY 2016 Capital Improvement Fund for the Civic Center Complex.

Requested Action

Approval and award of bid.

Funding Summary

2016/2017 approved Capital Improvement Plan, Job #440147.17400.1040 Outdoor Marquee Replacement.

Community Engagement Summary

N/A

Staff Recommendation

It is recommended that the purchase of the Outdoor Marquee Replacement be awarded to Wellborn Sign Company/Daktronics for the best overall evaluated bid of \$83,492.50.



**REQUEST FOR BID
FOR
REPLACEMENT AND UPDATE OF OUTDOOR DIGITAL SIGN
BID 5912**

The City of Amarillo (City) is soliciting a Request for Bid from respondents who are interested in and qualified to provide a replacement and update of an outdoor digital sign for the Civic Center. It is the intent of the City to award this bid based on the Bidder that can provide the goods or services at the Best Value to the City of Amarillo. For more information about the City of Amarillo, visit www.amarillo.gov

Approximate Timeline

Issuance of Best Value Bid	November 3, 2017
1 st Advertisement	November 6, 2017
2 nd Advertisement	November 13, 2017
Non-Mandatory Pre Bid	November 14, 2017
Deadline for Questions	November 27, 2017
Deadline for Response to Questions	November 30, 2017
Bid Due Date	December 7, 2017
City Council Approval	December 19, 2017

DUE DATE AND DELIVERY LOCATION

PROPOSAL DUE DATE AND DELIVERY LOCATION

Four copies (one marked "original" and three marked "copy") of your response containing all items and information required by this Bid must be submitted in a sealed envelope or box clearly marked with **Bid 5912 Replacement and Update of Outdoor Digital Sign** on the outside of the envelope or box and must be received in the Purchasing Department at the following address **no later than Thursday, December 7, 2017 at 4:00 p.m. Central Standard Time** to be considered:

City of Amarillo
Purchasing Department, Room 307
509 S.E. 7th Avenue
Amarillo, Texas 79101

Bids delivered after that date and time **will not** be opened or considered. The envelope should clearly indicate a bid is enclosed, the bid number, opening date and Vendor's name. An alternate bid must stand alone, be received in a separate envelope that is sealed and contain all the required documentation and addendums as the original proposal requires.

A non-mandatory Pre-Bid Meeting will be held on Tuesday November 14, 2017 at 1:00PM at 401 S. Buchanan in the circular drive near entry 11 or 12 on Buchanan St in Amarillo TX 79105.

GENERAL CONDITIONS

LEGAL ADDRESSES

All notices, letters, and other communications to the respondent will be mailed, faxed, emailed or delivered to the respondent's business address, fax number or email address listed in your response. The bidder may change the address or contact information at any time by notice in writing to the City.

INSURANCE

Prior to the award, the recommended Bidder must furnish and place on file in the Purchasing Department, an insurance certificate in compliance with the City Standard Certificate of Insurance Specification 2.04 including a Waiver of Subrogation. (Attachment B)

INDEMNIFICATION

Bidder shall indemnify and hold harmless City and its officers, employees, agents, successors, and assigns from and against all claims, demands, suits, judgments, damages of every kind and type (bodily injury, death, property loss or destruction), attorney fees, costs, and interest that arise out of or relate to acts or omissions of respondent or respondent's officers, agents, employees, or subcontractors in the course of performing the contract.

CONFIDENTIAL OR PROPRIETARY INFORMATION

If you consider any portion of your response to be confidential and/or proprietary and that disclosure of its contents to competitors would cause you substantial competitive harm, you must clearly identify those portions of your response by putting the term **CONFIDENTIAL OR PROPRIETARY** in bold letters on the applicable page(s). The City will attempt to protect the identified portions from disclosure to the extent possible under the law. You will be given notice of any request for disclosure of the identified information and given the opportunity to support your claim of confidentiality before the Texas Attorney General.

QUESTIONS, CLARIFICATIONS and CORRESPONDENCE

All questions and requests for clarification must be submitted to the Purchasing Agent in writing and will be answered by the Purchasing Agent in writing. No questions will be accepted or answered verbally. **Except as provided in this section, upon issuance of this Bid, respondents are specifically directed not to contact other City personnel to include any Engineers or Architects and anyone other than Purchasing Department personnel for answers to questions, clarifications, meeting, conferences, or technical discussions or anything else related to this Bid.** Failure to strictly abide by this policy may result in the immediate disqualification of the respondent from this and other bidding opportunities.

If the answers do not change the information published in the original documents, they will be sent as a clarification only. Clarifications do not require acknowledgement. If the answers do change the information published in the original documents, they will be sent an addendum. **Addendums require a signed acknowledgement of receipt of the addendum be submitted with the response to the RFP.**

It is the responsibility of the respondent to verify if any addendum(s) or clarification(s) have been issued and to make sure the respondent has received all copies. Contact the Purchasing Department at 806-378-3028 to verify this information. Respondents may also go to www.amarillo.gov and look under Departments, Purchasing, and then Bid Opportunities to check and see if an addendum has been issued. Addendums and clarifications will be faxed and emailed to the contact information we have on file. If an addendum(s) or clarification(s) is not able to be faxed due to size or for any other reason, then it may be mailed or registered respondents may be called and asked if they would like to pick up a copy from the Purchasing Department.

All questions must be submitted at least ten (10) days prior to the proposal due date. All questions will be answered at least seven (7) days prior to the proposal due date. If the questions cannot be fully answered by that time, the opening date of the bid will be extended by addendum to allow sufficient time for all questions to be answered and those answers to be provided to all registered respondents.

Submit your questions to:
Trent Davis, Purchasing Agent
City of Amarillo
P.O. Box 1971
Amarillo, TX 79105

If you wish to e-mail questions, send them to purchasing2@amarillo.gov
If you wish to fax your questions, the Fax number is (806) 378-9494.





Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 13, 2018	Council Priority	Transportation Systems
Department	Amarillo City Transit (ACT)		
Contact	Marita Wellage-Reiley, Transit Director		

Agenda Caption

CONSIDER APPLICATION FOR A TXDOT GRANT TO CONDUCT PLANNING FOR DEVELOPMENT OF A MULTIMODAL TRANSIT FACILITY

Agenda Item Summary

This item is for the authorization to make application to the Texas Department of Transportation (TxDOT) for a \$300,000 competitive grant to conduct planning for the development of a multimodal transit center (80/20 matching grant, City portion is \$60,000). If approved, the City of Amarillo will conduct a needs analysis, site search, preliminary design, appraisal, and preparation of federally required paperwork to begin land acquisition and construction of a multimodal transit facility. The study will consider and expand upon the recommendations of the Transit Master Plan and incorporate consideration of intercity transit services provided by Greyhound.

Requested Action

Request authorization to make application to TxDOT for a \$300,000 competitive grant to conduct planning for a multimodal transit center (80/20 matching grant, City portion is \$60,000).

The Transit Master Plan identified the need to explore options to expand or relocate the existing ACT Transfer Facility to accommodate the proposed route structure and larger transit buses. The Federal Transit Administration (FTA) condition assessment rating for the current facility is adequate (moderately deteriorated) with updates and repairs required to meet current and future operational requirements. Additional consideration is given for the co-location of intercity transit services provided by Greyhound, noting that the current Greyhound facility is in need of capital improvements and additional site amenities. If awarded, this project will increase the likelihood that the City of Amarillo will receive funding for land acquisition and construction during the next round of TxDOT grant funding.

Funding Summary

Estimated total project cost is \$300,000: \$240,000 from TxDOT grant funding (80%) and \$60,000 from existing City of Amarillo CIP Transit Funding (20%).

Community Engagement Summary

Amarillo City Transit has conducted initial outreach with key community stakeholders, including Greyhound, related to proposed grant project. Additional community engagement will take place as part of the study.

Staff Recommendation

Staff recommends approval to make application to TxDOT for grant funding to conduct planning for the development of a multimodal transit center.

E



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 13, 2018	Council Priority	Economic Development
--------------	-------------------	------------------	----------------------

Department	City Manager	Contact Person	Jared Miller, City Manager
------------	--------------	----------------	----------------------------

Agenda Caption

AMENDMENT TO BLACKRIDGE PROFESSIONAL SERVICES AGREEMENT: \$120,000

The item amends the existing professional services agreement with Blackridge extending the existing agreement for one year and provides for a one year renewal. Blackridge provides the City of Amarillo representation before the Texas Legislature and other State agencies.

Agenda Item Summary

The item amends the existing professional services agreement with Blackridge extending the existing agreement for one year and provides for a one year renewal. Blackridge provides the City of Amarillo representation before the Texas Legislature and other State agencies.

Requested Action

Council approval of the amendment to the Blackridge Professional Services Agreement

Funding Summary

Funding for this agreement is provided for in the 2017/2018 budget.

Community Engagement Summary

Not applicable

Staff Recommendation

Staff recommends approval of the amendment to the Blackridge Professional Services Agreement.



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 13, 2018	Council Priority	Regular Agenda Item – Public Hearing
Department	Planning Department		
Contact	Cody Balzen, Planner 1; AJ Fawver, Planning Director		

Agenda Caption

2nd Public hearing to gather comments for and against annexation of a 91.334 acre property situated south of the city limits, and located near the southwest corner of the intersection of South Georgia Street and West Loop 335, and extending west/southwest along West Loop 335.

Agenda Item Summary

City staff was presented with a petition for annexation of the property described above toward the end of 2017. City staff has met internally and with the applicant to discuss the annexation and timeline.

The annexation is for property described above and specifically shown in the attached exhibits. The property in question is entirely vacant. Barstow Drive is currently being built within this proposed annexation area and will be accepted by the City once it meets the required specifications and is annexed into the city limits. Barstow Drive will connect the City View Estates subdivision to Loop 335.

Once all documents were acquired for processing, the following calendar of annexation proceedings was adopted, as prescribed under Chapter 43 of the Local Government Code.

First public hearing	January 30, 2018
Second public hearing	February 13, 2018
Introduction of annexation ordinance, on first reading	March 6, 2018
Adoption of annexation ordinance, on second reading	March 13, 2018

The Local Government Code authorizes cities to annex sparsely occupied areas on petition of the area’s landowner(s). This section (43.028) applies to the annexation of areas that meet the following criteria:

- 1) Is one-half mile or less in width;
- 2) Is within the ETJ (Extra-Territorial Jurisdiction) of the city;
- 3) Is vacant and without residents or on which fewer than three qualified voters reside;
- 4) Is contiguous to the annexing city.

Staff asserts that there is a public interest in proceeding as proposed, as:

- the City of Amarillo’s policy is not to pursue involuntary annexation; and,
- annexation enables communities to include property at or before development occurs, making this a prudent decision as knowledge exists that the property proposed for annexation is intended to be developed in the near future.

Amarillo City Council

Agenda Transmittal Memo



Staff has been working to correct minor issues with the property description with the applicant, and preparing the legal documents and service plan, as required. A draft of the service plan will be available at the hearing, in compliance with Local Government Code, Section 43.056(j).

Requested Action

For this hearing, no action is required, other than to open the matter for public hearing to interested parties in accordance with Local Government Code, Section 43.0561.

Funding Summary

N/A

Community Engagement Summary

As required by the Local Government Code, Section 43.0561, written notices were sent to utility companies, the property owner, and ISDs in the area. Public notice was published in a newspaper of general circulation, notifying the public of this hearing, on January 31st. Public notice was also published to the City of Amarillo’s website on January 18th.

Community Impact: Level 1 – Modest on selected area and/or community group.

Staff Recommendation

No recommendation is necessary at this time, as no action will be taken.

Attachments

1. Map of area
2. Map of Utilities (added after 1st public hearing comments)
3. Full legal description
4. Annexation petition
5. City of Amarillo Service Plan for the Annexation Area

EXHIBIT "A"

ANNEXATION TO CITY OF AMARILO

DESCRIPTION

A 91.334 acre tract of land being a portion of a tract of land as described in that certain Warranty Deed recorded under Clerk's File No. 01 16302 of the Official Public Records of Randall County, Texas, a portion of a tract of land as described in that certain Warranty Deed recorded under Clerk's File No. 2013000574 of the Official Public Records of Randall County, Texas, portions of Highway Rights-of-Ways of Loop Highway No. 335, as described in those certain Rights-of-Ways Easements recorded in Volume 315, Page 356 and Volume 357, Page 334, both of the Deed Records of Randall County, Texas, portions of Highway Right-of-Way of Loop Highway No. 335, as described in those certain Highway Right-of-Way Deeds recorded under Clerk's File No.'s 2014000756, 2013021949, 2013021948, and 2013022337, all of the Official Public Records of Randall County, Texas, and a portion of that certain "Vacated" Road Right-of-Way known as Hollywood Road, as described in that certain City of Amarillo's Ordinance No. 6626, recorded under Clerk's File No. 02 19952 of the Official Public Records of Randall County, Texas, all situated in Sections 231 and 232, Block 2, A.B. & M. Survey, Randall County, Texas, said tract of land determined from various surveys by Robert Keys and Associates from April, 2004 to present, and being further described by metes and bounds as follows:

Commencing at the common west corner of said Sections 231 and 232;

Thence N. 89° 49' 42" E., (Directional Control GPS Observation WGS-84), 1270.00 feet along the common line of said Sections 231 and 232 to the northwest and **BEGINNING CORNER** of this tract of land;

Thence N. 89° 49' 42" E., 2760.31 feet along the common line of said Sections 231 and 232 and the existing city limits line of the City of Amarillo, as described in that certain Ordinance No. 6742, dated July 8, 2004, and Ordinance No. 7084, dated March 4, 2008 to the beginning of a curve to the right with a radius of 3944.83 feet;

Thence Northeasterly, along said existing city limits line, an arc distance of 486.82 feet with a chord of N. 86° 17' 35" E., 486.51 feet to the end of said curve;

Thence N. 89° 49' 42" E., 710.81 feet along said city limits line to the northeast corner of this tract of land, from whence the common east corner of said Sections 231 and 232 bears South, 30 feet and East 60 feet;

Thence S. 00° 24' 51" W., 379.54 feet to the most easterly southeast corner of this tract of land being in the east line of Lot 4, Block 1, Gouldy Acres Unit No. 1, a suburban subdivision of the City of Amarillo, according to the map or plat thereof, of record in Volume 776, Page 376 of the Deed Records of Randall County Texas and same being the most easterly southeast corner of a 0.8628 acre tract of land as described in that certain Highway Right-of-Way Deed recorded under Clerk's File No. 2014000756 of the Official Public Records of Randall County, Texas;

Thence N. 45° 13' 57" W., 106.12 feet along the southerly line of said 0.8628 acre tract of land and same being the southerly right-of-way line of said Loop Highway No. 335;

Thence S. 89° 48' 06" W., 635.76 feet along the south right-of-way line of said Loop Highway 335 as described in that certain Highway Right-of-Deed recorded under said Clerk's File No. 2014000756 to the beginning of a curve to the left, with a radius of 3646.81 feet;

Thence Southwesterly, along said curve and southerly right-of-way line of said Loop Highway 335, as described in that certain Highway Right-of-Deed recorded under said Clerk's File No. 2014000756, an arc distance of 551.98 feet with a chord of S. 85° 29' 13" W., 551.45 feet;

Thence S. 00° 15' 46" E., 531.98 feet along the west line of Lot 9, Block 2, of said Gouldy Acres Unit No. 1 to the most southerly southeast corner of this tract of land and same being the beginning of a curve to the left with a radius of 3119.83 feet;

Thence Southwesterly, along said curve, an arc distance of 861.47 feet with a chord of S. 71° 46' 50" W., 858.73 feet to the end of said curve;

Thence S. 63° 49' 15" W., 588.81 feet to the beginning of a curve to the right with a radius of 4519.83 feet;

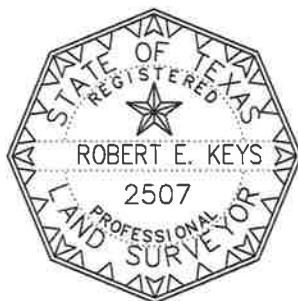
Thence Southwesterly, along said curve, an arc distance of 1391.26 feet with a chord of S. 72° 40' 57" W., 1385.77 feet to the end of said curve;

Thence N. 00° 08' 00" W., 860.31 feet along the existing city limits line of the City of Amarillo as described in that certain Ordinance No. 5097 dated August 11, 1981;

Thence N. 01° 38' 30" W., 921.33 feet along the existing city limits line of the City of Amarillo as described in that certain Ordinance No. 4398 dated March 25, 1975 to the **POINT OF BEGINNING**.

NOTE: This metes and bounds description is for annexation purposes only, and not surveyed on the ground at this time, but prepared from previous surveys and record documents. It cannot be used for any other purpose.

See Exhibit "B" Sketch,
Job No. 20140210



Robert Keys & Associates

Surveying / Mapping / Planning
7106 S. Bell Street, Amarillo, Texas 79109
Voice: (806) 352-1782 Fax: (806) 352-1942
Texas Firm No. 10034400

EMAIL: rka@keyssurveying.com

Web Site: www.keyssurveying.com

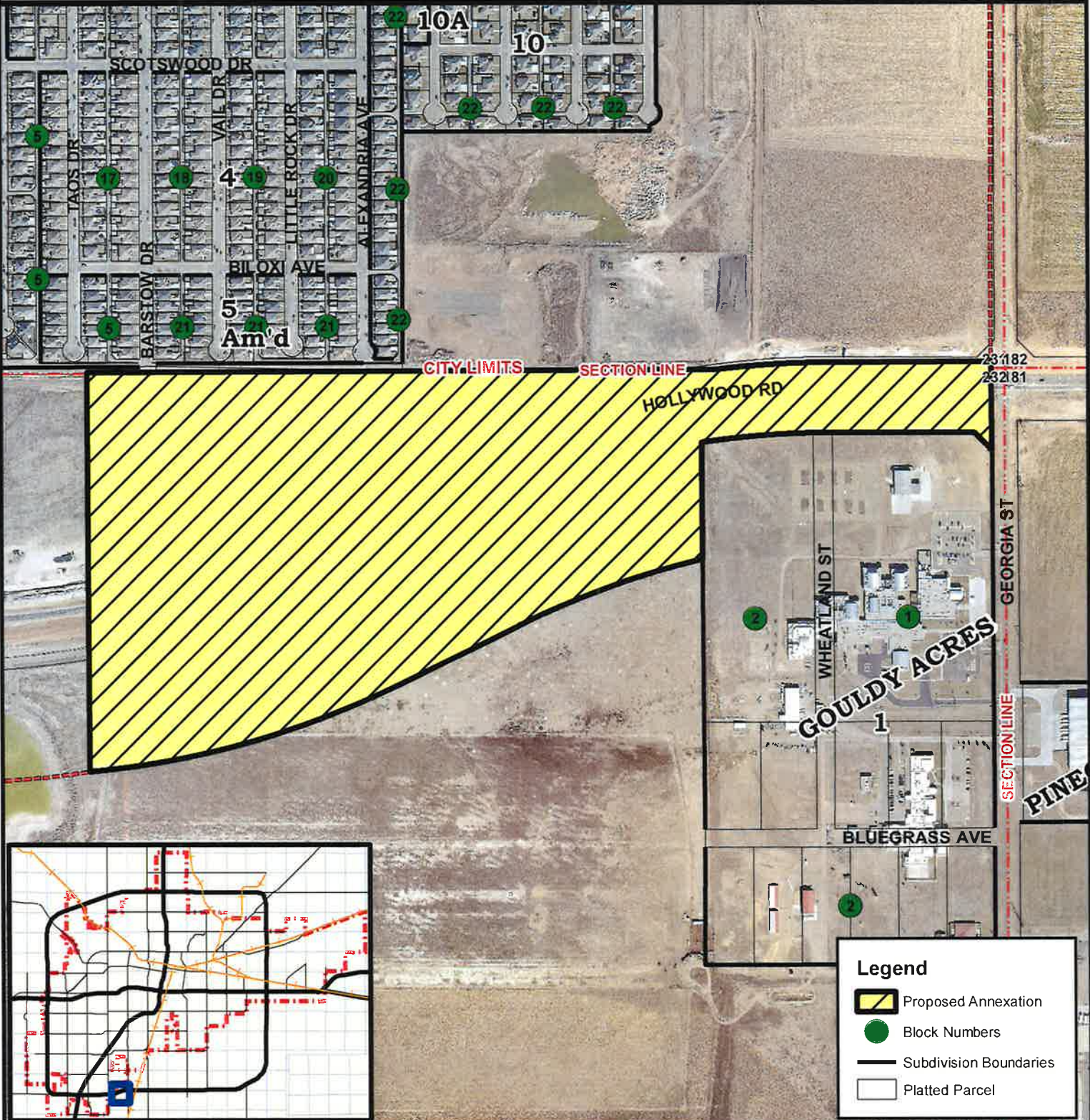
Prepared: December 19, 2017

**Robert E.
Keys**

Digitally signed by Robert E. Keys
DN: cn=Robert E. Keys, o=Robert
Keys and Associates, ou,
email=rkeys@keyssurveying.com,
c=US
Date: 2017.12.19 10:04:33 -06'00'

Registered Professional Land Surveyor

EXHIBIT "B"



CITY OF AMARILLO
PLANNING DEPARTMENT

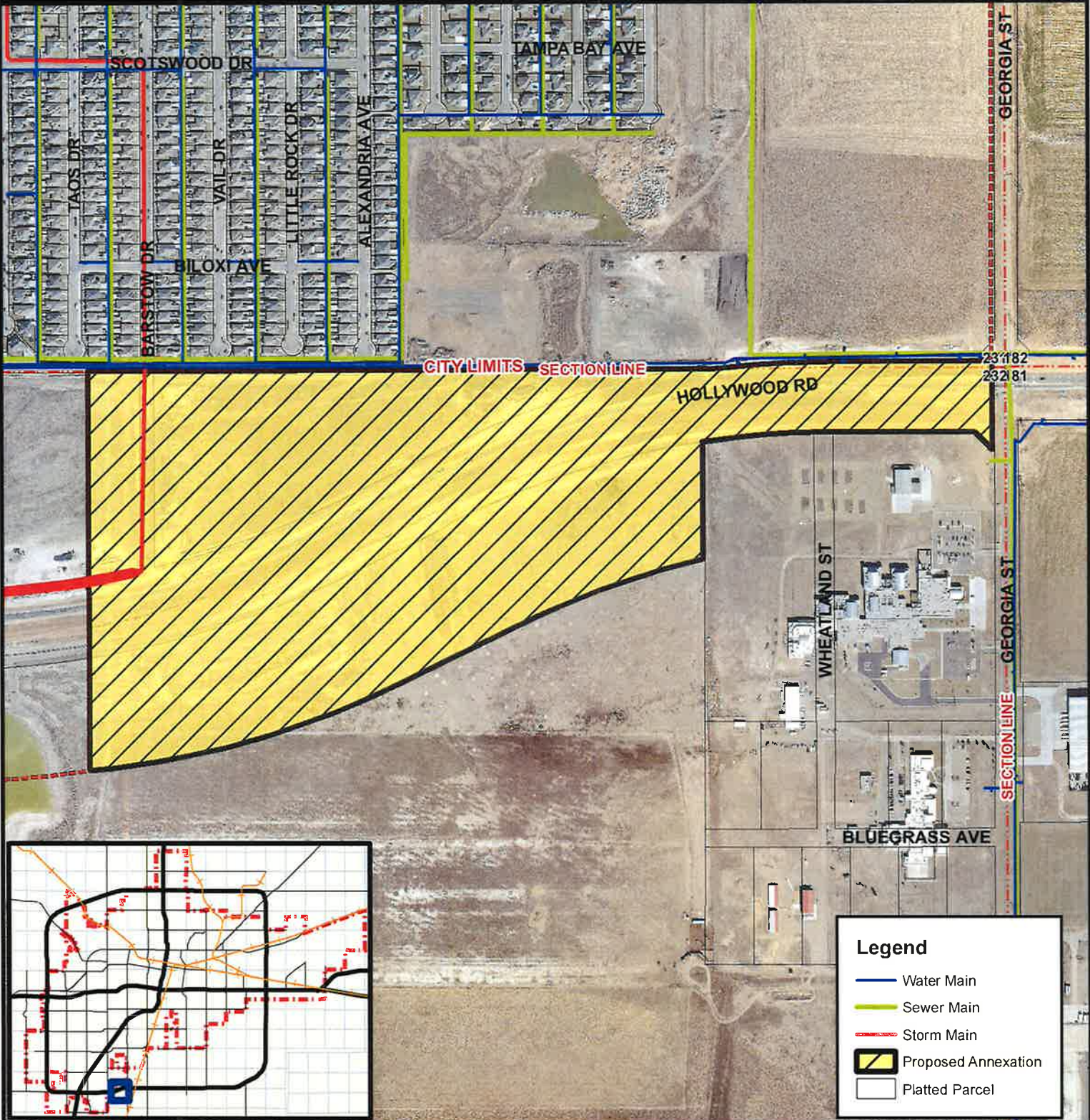
Scale: 1 inch = 600 feet
Date: 1/17/2018



ANNEXATION INTO THE CITY OF AMARILLO, RANDALL COUNTY, TEXAS, ON PETITION OF PROPERTY OWNER, TERRITORY GENERALLY DESCRIBED AS A 91.34 ACRE TRACT LOCATED SOUTHEAST OF THE CITY, WEST OF THE INTERSECTION OF SOUTH GEORGIA STREET AND WEST LOOP 335 SOUTH, SITUATED IN SECTION 231 & 232, BLOCK 2, A.B.&M. SURVEY, AND EXTENDING WEST/SOUTHWEST ADJACENT TO THE NORTHERN LINE OF SECTION 232 FOR A DISTANCE OF 4012.31'

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data and features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

EXHIBIT "B"



CITY OF AMARILLO
PLANNING DEPARTMENT

Scale: 1 inch = 600 feet
Date: 2/2/2018



ANNEXATION INTO THE CITY OF AMARILLO, RANDALL COUNTY, TEXAS, ON PETITION OF PROPERTY OWNER, TERRITORY GENERALLY DESCRIBED AS A 91.34 ACRE TRACT LOCATED SOUTHEAST OF THE CITY, WEST OF THE INTERSECTION OF SOUTH GEORGIA STREET AND WEST LOOP 335 SOUTH, SITUATED IN SECTION 231 & 232, BLOCK 2, A.B.&M. SURVEY, AND EXTENDING WEST/SOUTHWEST ADJACENT TO THE NORTHERN LINE OF SECTION 232 FOR A DISTANCE OF 4012.31'

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

MUNICIPAL SERVICE PLAN

1. The property owners petitioned to annex their real property, which is contiguous to the City located approximately Southeast of the City, West of the Intersection of South Georgia Street, and West Loop 335 South, Randall County, Texas, described as Section 231 and 232, Block 2, A.B.&M. survey, and extending West/Southwest adjacent to the Northern line of Section 232 for a distance of 4013.31'.

Before publication notice of the first annexation hearing mandated under the Texas Government Code, Section 43.0561, the City of Amarillo, Texas is required to prepare a Municipal Service Plan to inventory the types of services currently provided for Amarillo citizens, existing services for the proposed annexed property, and how the City will provide the annexed property the same services as those property owners within the corporate city limits.

2. In compliance with Texas Government Code, Section 43.056, the following municipal services will be provided in the annexed area, provided the City Council annexes such property into the corporate city limits of Amarillo, Texas.

FIRE

Existing Services: None

Services to be Provided: Fire suppression will be available to the area upon annexation. Primary fire response will be provided by Fire Station No. 12, located at 3100 SW 58th. Adequate fire suppression activities can be afforded to the annexed area within current budget appropriation. Fire prevention and fire inspection activities will be provided by the Fire Marshal's office as needed.

POLICE

Existing Services: None

Services to be Provided: Currently, the area is under the jurisdiction of the Randall County Sheriff's Office. However, upon annexation, the City of Amarillo Police Department (APD) will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

BUILDING INSPECTION

Existing Services: None

Services to be Provided: The Building Inspection Department will provide code enforcement services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes which regulated building construction within the City of Amarillo. This

can be provided within the current Department of Building Safety budget and staff appropriations.

PLANNING AND ZONING

Existing Services: None

Services to be Provided: The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of Amarillo's Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Amarillo's Subdivision Ordinance. These services can be provided within the department's current budget and staff appropriations.

LIBRARY

Existing Services: None

Services to be Provided: Upon the effective date of annexation, free library use privileges will be available to anyone residing in this area. These privileges can be provided within the current budget appropriation.

HEALTH DEPARTMENT- HEALTH CODE ENFORCEMENT SERVICE

Existing Services: None

Services to be Provided: The Bi-City-County Health District will implement the enforcement of the City of Amarillo's health ordinances and regulations on the effective date of the annexation. Such services can be provided with current Health Department personnel and within the current budget appropriation. In addition, Animal Control services will be provided to the area as needed.

STREETS

Existing Services: County & TxDOT Street Maintenance

Services to be Provided: Maintenance to any future street and alley facilities will be provided by the City upon acceptance of that street or alley by the City at the completion of the required warranty period. Any future maintenance will require a budget increase, based upon the number of lane miles of streets and alleys installed as part of future development. Construction of any streets or alleys in the future shall comply with the City of Amarillo's standard specifications.

STORM WATER MANAGEMENT

Existing Services: None

Services to be Provided: Developers will provide storm water drainage at their own expense and will be jointly inspected by the Capital Projects and Public Works Department at time of completion. Construction of all storm water drainage facilities shall comply fully with City of Amarillo Specifications. The City will then maintain the drainage upon approval.

STREET LIGHTING

Existing Services: None

Services to be Provided: The City of Amarillo Traffic Engineering Department will coordinate any request for improved street lighting with the local electric provider in accordance with City of Amarillo Lighting Standards.

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: After the effective date of annexation, the City of Amarillo Traffic Engineering Department will provide additional traffic control devices deemed necessary for public safety by that Department. Traffic controls shall be on a level comparable to that provided for other areas of the City with similar roads, topography, land use, population densities, degrees and nature of development, traffic patterns, and other factors influencing the flow of traffic in the area. Traffic counts and other studies will be conducted as warranted in accordance with the City's current policy.

WATER SERVICE

Existing Services: If the property is platted as a whole, as shown on map, an existing 30" water main runs along the north side of the property.

Services to be Provided: If property is subdivided water main extensions would be the responsibility of the developer. Water service to the area will be provided by developer in accordance with the applicable City codes and departmental policy. When other property develops in the adjacent area, water service shall be provided by developer in accordance with extension ordinances. Extension of service shall comply with City codes and ordinances.

SANITARY SEWER SERVICE

Existing Services: If the property is platted as a whole, as shown on map, an existing 42" sanitary sewer main runs along the northeast side of the property.

Services to be Provided: If property is subdivided sanitary sewer extensions would be the responsibility of the developer. Sanitary sewer service to the area of proposed

annexation will be provided by developer in accordance with applicable City codes and departmental policy. When property develops in the adjacent areas, sanitary sewer service shall be provided by developer in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

SOLID WASTE SERVICES

Existing Services: None

Services to be Provided: After annexation, solid waste collection shall be provided to the area of annexation in accordance with the present City ordinance. Service shall comply with existing City policies, beginning with occupancy of structures. The use of the City's sanitary landfill will also be provided to all residents of the proposed annexed area on the same basis as those residents currently living within the City limits.

TRANSIT

Existing Services: None

Services to be Provided: The Americans with Disabilities Act service area adopted in 1992 by the COA is defined as the City boundaries west of Lakeside. Expansion requires Amarillo City Transit to pick up and drop off eligible passengers in this area. Fixed route service is not required.

PARKS & RECREATION

Existing Services: None

Services to be Provided: Upon the effective date of annexation, all resident privileges will be available to anyone residing in this area for all city offered parks & recreation programs and services city wide. These privileges can be provided within the current budget appropriation. City View School Park will be the closest neighborhood park, approximately five blocks due North from designated annexation.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of Amarillo's established policies governing extension of municipal services to newly annexed areas.



FOR OFFICE USE ONLY	
CASE NO.: _____	FILING FEE RECEIPT NO.: _____
SUBMITTAL DATE: _____	INITIAL: _____

VOLUNTARY ANNEXATION APPLICATION

APPLICATION IS NOT VALID WITHOUT COMPLETION OF ALL PAGES AND SIGNATURES

MINIMUM SUBMITTAL REQUIREMENTS:

- ☐ Application provided by City of Amarillo completed in full. This application must be used and may not be adjusted or altered. Please attach pages if additional information is provided.
- ☐ Annexation petition provided by City of Amarillo with notarized signature(s).
- ☐ Map of the subject property.
- ☐ A legal description of the property (including a survey, field notes or legal description with subdivision, lot and block) labeled as Exhibit A.
- ☐ Ownership Documents. A clean copy of recorded warranty deed or other document(s) verifying ownership of all property to be annexed. If the property is owned by a partnership, corporation, trust, or other entity, documents demonstrating signatory's authority to sign petition on behalf of entity must be included.
- ☐ One digital copy of all of the above. Upload to our FTP site by following the instructions found on our website: www.amarillo.gov/?page_id=7.
- ☐ If designating a representative, the affidavit designating representative with notarized signature(s).

Property Owner(s): Happy Horizons Properties, LP William C. Boyce, Jr. Trust *Roth IRA*

Address: 3905 S. Bell, Suite B, Amarillo, Texas 79109

Address: _____

Telephone: (806) 390-1234 **Email:** matt@rockroseamarillo.com

Telephone: () **Email:** _____

Acreage of property: 89.40 acres **Number of lots and proposed use:** _____

Check one:

- ☐ I will represent my application and petition before city staff and the City Council.
- ☒ I hereby authorize the person named in the attached affidavit to act as my representative in this application before city staff and the City Council.

Happy Horizons, Inc. GP
William C. Boyce, Jr. Trust
by: Suzanne Boyce, Trustee
Owner of record signature

William C. Boyce, Jr. Roth IRA Trust
by: Suzanne Boyce, Trustee

Please note: The signature of owner authorizes the City of Amarillo staff to visit and inspect the property that is subject to this application. The representative is the official contact person for this project and the single point of contact. All correspondence and communication – and responsibility for responding to same – will be conducted with the representative.



FOR OFFICE USE ONLY
CASE NO.: _____ FILING FEE RECEIPT NO.: _____
SUBMITTAL DATE: _____ INITIAL: _____

PETITION REQUESTING ANNEXATION BY AREA LANDOWNERS

TO THE MAYOR OF THE GOVERNING BODY OF AMARILLO, TEXAS:

The undersigned owners of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby waive any requirement to be offered a development agreement pursuant to Section 43.035, and petition your honorable Body to extend the present city limits so as to include as part of the City of Amarillo, Texas, the territory described in the attached Exhibit A, including a survey, field notes or legal description with subdivision, lot and block.

We certify that the above described tract of land is contiguous and adjacent to the City of Amarillo, Texas, falls within Randall County, is not more than one-half mile in width, and that this petition is signed and duly acknowledged by each and every person having an interest in said land.

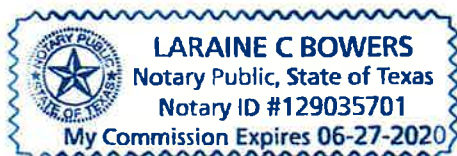
Signed: Happy Horizons, Inc. GP
Suzanne Boyce, President
William C. Boyce, Jr. Roth IRA Trust
Signed: by: Suzanne Boyce, Trustee
Signed: _____

THE STATE OF TEXAS

COUNTY OF Randall

BEFORE ME, the undersigned authority, on this day personally appeared Suzanne Boyce, and _____, known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he or she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this 21st day of September, 2017.



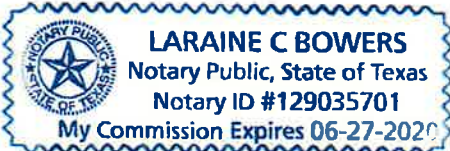
Laraine C. Bowers
Notary Public in and for Randall County, Texas.



AFFIDAVIT DESIGNATING REPRESENTATIVE

AFFIDAVIT IS NOT VALID WITHOUT COMPLETION OF ALL PAGES AND SIGNATURES – FOR MULTIPLE PROPERTY OWNERS, SUBMIT ONE AFFIDAVIT PER OWNER

I, <u>Suzanne Boyce</u> , make this affidavit and hereby on oath state that:			
I, being the ☒ sole ☐ partial owner of the following property:			
0 S Loop 335 West	Amarillo	Texas	79109
Property Address	City	State	Zip
806-680-6288	matt@rockroseamarillo.com		
Phone	Email		
Legal description of property (can be found on property tax statement or at www.prad.org):			
Please reference the following PRAD account numbers: R-200-2320-1205.0, R-200-2320-1210.0,			
R-200-2320-2000.0			
give my permission to below named representative, to apply for approval of an application (attach to application) to the City of Amarillo on the above-described property.			
Robert Keys & Associates			
Representative's organization or entity (printed)			
Signed this <u>21st</u> day of <u>September</u> , 20 <u>17</u> .			
<u>Happy Horizons, Inc. G.P.</u>			
<u>Suzanne Boyce, President</u>			
Signature of Property Owner			

Notary Public Information:	
THE STATE OF TEXAS, COUNTY OF <u>Randall</u>	
BEFORE ME, the undersigned authority, this day personally appeared <u>Suzanne Boyce</u>	
and on oath stated that the facts hereinabove are true to the best of their knowledge or belief. SWORN TO	
AND SUBSCRIBED before me on this the <u>21st</u> day of <u>September</u> , 20 <u>17</u> .	
	<u>Laraine C Bowers</u> Notary Public, State of Texas



AFFIDAVIT DESIGNATING REPRESENTATIVE

AFFIDAVIT IS NOT VALID WITHOUT COMPLETION OF ALL PAGES AND SIGNATURES – FOR MULTIPLE PROPERTY OWNERS, SUBMIT ONE AFFIDAVIT PER OWNER

I, <u>Suzanne Boyce</u> , make this affidavit and hereby on oath state that:			
I, being the ☒ sole ☐ partial owner of the following property:			
Property Address	City	State	Zip
0 S Loop 335 West	Amarillo	Texas	79109
806-680-6288	matt@rockroseamarillo.com		
Phone	Email		
Legal description of property (can be found on property tax statement or at www.prad.org):			
Please reference the following PRAD account numbers: R-200-2320-1205.0, R-200-2320-1210.0,			
R-200-2320-2000.0			
give my permission to below named representative, to apply for approval of an application (attach to application) to the City of Amarillo on the above-described property.			
Robert Keys & Associates			
Representative's organization or entity (printed)			
Signed this <u>21st</u> day of <u>September</u> , 20 <u>17</u> .			
<u>William C. Boyce, Jr. Roth IRA Trust</u>			
by: <u>Suzanne Boyce, Trustee</u>			
Signature of Property Owner			

Notary Public Information:	
THE STATE OF TEXAS, COUNTY OF <u>Randall</u>	
BEFORE ME, the undersigned authority, this day personally appeared <u>Suzanne Boyce</u>	
and on oath stated that the facts hereinabove are true to the best of their knowledge or belief. SWORN TO	
AND SUBSCRIBED before me on this the <u>21st</u> day of <u>September</u> , 20 <u>17</u> .	
	<u>Laraine C Bowers</u> Notary Public, State of Texas

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	02/06/2018	Council Priority	Redevelopment
Department	Parks & Recreation Department		
Contact	Rod Tweet		

Agenda Caption

Purchase – Construction of Gene Howe Neighborhood Park Area Improvements to low responsive bidder as follows:
Kelly Wood Company, 616 S. Jackson, Amarillo, TX 79101
Base Bid: \$281,004.00
Additive Alternate #3 \$10,950.00
Total Bid Award \$291,954.00

Agenda Item Summary

This project is the construction of the site grading, surface drainage, and concrete flat work in anticipation of new play equipment, swings, and splash pad. Electrical upgrades are also included to provide additional lighting for the parking lot and for the walking path around the park. A multi-purpose court with fencing, shade structures, picnic tables and benches are part of this bid package also.

Requested Action

Consider approval and award for improvements to Gene Howe Neighborhood Park Area.

Funding Summary

Funding for this award is as follows:
JOB# 411357 Gene Howe Neighborhood Park Area. (CDBG Grant Funding)

Community Engagement Summary

Evening Public Meetings were held on
September 22, 2016
November 10, 2016
March 30, 2017

Staff Recommendation

Parks & Recreation Administration is recommending approval and award of this construction contract to Kelly Wood Company.

Bid No. 5967 Construction of Gene Howe Neighborhood Park
Opened 4:00 p.m., January 18, 2018

To be awarded as one lot	Tri-State General Contracting		A & S General Contractors Inc
	Kelly Wood Company	Group Inc	
Line 1 Mobilization/Demobilization including insurance, payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five percent (5%) of the total construction cost), per specifications			
1 ls			
Unit Price	\$13,945.000	\$10,000.00	\$9,695.170
Extended Price	13,945.00	10,000.00	9,695.17
Line 2 Construction steakout and survey, per specifications			
1 ls			
Unit Price	\$5,093.000	\$4,800.00	\$4,337.050
Extended Price	5,093.00	4,800.00	4,337.05
Line 3 Provide labor, equipment and materials to excavate and grade site (includes, but is not limited to , coordination with other contractors for piping for any purpose and import of soil), per specifications			
81,100 sf			
Unit Price	\$0.5859	\$0.55	\$0.570
Extended Price	47,514.00	44,605.00	46,227.00

To be awarded as one lot	Tri-State General Contracting			A & S General Contractors Inc	
	Kelly Wood Company	Group Inc			
Line 4 Furnish all labor, materials and equipment to construct concrete paving)includes basketball court paving), per specifications 20,600 sf					
Unit Price	\$4.9548	\$5.05	\$5.500		
Extended Price	102,068.00	104,030.00		113,300.00	
Line 5 Furnish all labor, materials and equipment to construct concrete turn down edge (see detail 200 lf					
Unit Price	\$25.315	\$31.50	\$31.290		
Extended Price	5,063.00	6,300.00		6,258.00	
Line 6 Furnish all labor, materials and equipment to construct concrete mowcurb (see A4/AS501), per specifications 120 ls					
Unit Price	\$19.425	\$26.00	\$25.280		
Extended Price	2,331.00	3,120.00		3,033.60	
Line 7 Furnish all labor, materials and Equipment to construct concrete mowcurb (see A4/AS5001), per specifications 240 lf					
Unit Price	\$12.121	\$15.50	\$15.480		
Extended Price	2,909.00	3,720.00		3,715.20	

Bid No. 5967 Construction of Gene Howe Neighborhood Park
Opened 4:00 p.m., January 18, 2018

To be awarded as one lot	Kelly Wood Company		Tri-State General Contracting Group Inc		A & S General Contractors Inc
Line 1 Mobilization/Demobilization including insurance, payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five percent (5%) of the total construction cost), per specifications					
1 ls					
Unit Price	\$13,945.000	\$10,000.00		\$9,695.170	
Extended Price	13,945.00		10,000.00		9,695.17
Line 2 Construction steakout and survey, per specifications					
1 ls					
Unit Price	\$5,093.000	\$4,800.00		\$4,337.050	
Extended Price	5,093.00		4,800.00		4,337.05
Line 3 Provide labor, equipment and materials to excavate and grade site (includes, but is not limited to , coordination with other contractors for piping for any purpose and import of soil), per specifications					
81,100 sf					
Unit Price	\$0.5859	\$0.55		\$0.570	
Extended Price	47,514.00		44,605.00		46,227.00

To be awarded as one lot	Tri-State General Contracting			A & S General Contractors Inc	
	Kelly Wood Company	Group Inc			
Line 4 Furnish all labor, materials and equipment to construct concrete paving)includes basketball court paving), per specifications 20,600 sf					
Unit Price	\$4.9548	\$5.05	\$5.500		
Extended Price	102,068.00	104,030.00		113,300.00	
Line 5 Furnish all labor, materials and equipment to construct concrete turn down edge (see detail 200 lf					
Unit Price	\$25.315	\$31.50	\$31.290		
Extended Price	5,063.00	6,300.00		6,258.00	
Line 6 Furnish all labor, materials and equipment to construct concrete mowcurb (see A4/AS501), per specifications 120 ls					
Unit Price	\$19.425	\$26.00	\$25.280		
Extended Price	2,331.00	3,120.00		3,033.60	
Line 7 Furnish all labor, materials and Equipment to construct concrete mowcurb (see A4/AS5001), per specifications 240 lf					
Unit Price	\$12.121	\$15.50	\$15.480		
Extended Price	2,909.00	3,720.00		3,715.20	

To be awarded as one lot		Tri-State General Contracting		
		Kelly Wood Company	Group Inc	A & S General Contractors Inc
Line 8 Furnish and install 10'-0" vinyl coated chainlink fencing, per specifications				
105 lf				
Unit Price		\$72.057	\$77.60	\$56.410
Extended Price		7,566.00	8,148.00	5,923.05
Line 9 Furnish and install 8'-0" vinyl coated chainlink fencing, per specifications				
128 lf				
Unit Price		\$44.953	\$72.50	\$63.700
Extended Price		5,754.00	9,280.00	8,153.60
Line 10 Furnish and install fabric shade umbrella structures (see detail C5/AS501), per specifications				
5 ea				
Unit Price		\$4,590.000	\$6,110.00	\$5,831.970
Extended Price		22,950.00	30,550.00	29,159.85
Line 11 Furnish and install basketball hoops (see detail C2/AS501), per specifications				
2 ea				
Unit Price		\$2,068.000	\$2,140.00	\$1,912.640
Extended Price		4,136.00	4,280.00	3,825.28
Line 12 Furnish and install trash receptacles, per specifications				
4 ea				
Unit Price		\$659.750	\$840.00	\$783.460
Extended Price		2,639.00	3,360.00	3,133.84

To be awarded as one lot	Tri-State General Contracting			A & S General Contractors Inc	
	Kelly Wood Company	Group Inc			
Line 13 Furnish and install benches, per specifications					
6 ea					
Unit Price	\$1,047.333	\$1,150.00		\$1,117.510	
Extended Price	6,284.00	6,900.00			6,705.06
Line 14 Furnish and install picnic tables per specifications					
9 ea					
Unit Price	\$839.222	\$900.00		\$1,207.080	
Extended Price	7,553.00	8,100.00			10,863.72
Line 15 Furnish and install bike rack, per specifications					
1 ea					
Unit Price	\$284.000	\$600.00		\$817.840	
Extended Price	284.00	600.00			817.84
Line 16 Base bid electrical, per specifications					
1 ls					
Unit Price	\$37,035.000	\$41,213.00		\$42,251.570	
Extended Price	37,035.00	41,213.00			42,251.57
Line 17 SWPPP-Stormwater Pollution Prevention Plan, per specifications					
1 ls					
Unit Price	\$5,471.000	\$5,200.00		\$5,216.860	
Extended Price	5,471.00	5,200.00			5,216.86

To be awarded as one lot	Tri-State General Contracting			A & S General Contractors Inc
	Kelly Wood Company	Group Inc		
Line 18 Striping for the HC Parking, per specifications				
1 ls				
Unit Price	\$1,254.000	\$1,484.00	\$674.100	
Extended Price	1,254.00	1,484.00	674.10	
Line 19 Striping of the basket ball court, per specifications				
1 ls				
Unit Price	\$840.000	\$1,340.00	\$1,486.990	
Extended Price	840.00	1,340.00	1,486.99	
Line 20 Aluminum plate at sidewalk drainage channel, per specifications				
1 ls				
Unit Price	\$315.000	\$1,765.00	\$1,109.050	
Extended Price	315.00	1,765.00	1,109.05	
Base Bid Total	281,004.00	298,795.00	305,886.83	

ADDITIVE ALTERNATES Reference Electrical Documents

To be awarded as one lot		Tri-State General Contracting		A & S General Contractors Inc	
		Kelly Wood Company	Group Inc		
Line 1 Additive Alternate #1, per specifications					
1	ls				
	Unit Price	\$16,382.000	\$17,000.00	\$16,736.500	
	Extended Price	16,382.00	17,000.00		16,736.50
Line 2 Additive Alternate #2, per specifications					
1	ls				
	Unit Price	\$5,106.000	\$5,450.00	\$5,216.200	
	Extended Price	5,106.00	5,450.00		5,216.20
Line 3 Additive Alternate #3, per specifications					
1	ls				
	Unit Price	\$10,950.000	\$11,370.00	\$11,187.000	
	Extended Price	10,950.00	11,370.00		11,187.00
Additive Alternates Total		32,438.00	33,820.00		33,139.70
Bid Total with Alternates		313,442.00	332,615.00		339,026.53
Additive Alternate #3		10,950.00			
Base Bid		281,004.00			
Award to Vendor		291,954.00			

Amarillo City Council

Agenda Transmittal Memo



4

Meeting Date	February 13, 2018	Council Priority	Redevelopment
Department	Parks & Recreation Department		
Contact	Rod Tweet, Director Parks & Recreation		

Agenda Caption

CONSIDER AWARD FOR CONSTRUCTION OF GENE HOWE NEIGHBORHOOD PARK IMPROVEMENTS

Agenda Item Summary

Award Amount: \$362,060.73 to Kraftsman Commercial Playgrounds and Water Parks.

This project is the purchase and installation of the Play Structure, Splash Pad and adult exercise stations for Gene Howe Neighborhood Park Area. The improvements will consist of a drain away splash pad with 10 spray features. The splash pad will be 1,257 sq. ft. circular concrete pad with a color safety surface. Utility hook-ups will be provided as part of the project. The play area equipment will be a newly designed marsh theme with cattails, log steps and frog themed play panels. Both the play area and the splash pad are themed together. The adult fitness equipment will include a 4-person lower body combo and a 4-person pendulum and dip station upper body combo.

Requested Action

Request approval of the contract with Kraftsman Commercial Playgrounds and Water Parks to initiate improvements to Gene Howe Neighborhood Park Area

Funding Summary

Funding for this award is as follows:
JOB# 410847 Gene Howe Neighborhood Park Area. CIP Funds

Community Engagement Summary

Evening Public Meetings were held on
September 22, 2016
November 10, 2016
March 30, 2017

Staff Recommendation

Parks & Recreation Administration is recommending approval and award of this construction contract to Kraftsman Commercial Playgrounds and Water Parks

Bid No. 6017 GENE HOWE PLAY EQUIPMENT AND SPLASH PAD
Opened 4:00 p.m. February 1, 2018

To be awarded as one lot		Kraftsman
Line 1 Splashpads, water park, baby long legs, per specifications		
1 ea		
Unit Price	\$1,464.000	
Extended Price		1,464.00
Line 2 Splashpads, water park, fill and spill, per specifications		
1 ea		
Unit Price	\$19,968.000	
Extended Price		19,968.00
Line 3 Splashpads, water park, fun forms aqua spout, per specifications		
1 ea		
Unit Price	\$3,996.000	
Extended Price		3,996.00
Line 4 Splashpads, water park, air stick steppers, per specifications		
2 ea		
Unit Price	\$1,216.000	
Extended Price		2,432.00

To be awarded as one lot		Kraftsman
Line 5 Splashpads, water park, cattail grouping, per specifications		
1 ea		
Unit Price	\$28,872.000	
Extended Price		28,872.00
Line 6 Splashpads, water park, water spout, per specifications		
1 ea		
Unit Price	\$1,936.000	
Extended Price		1,936.00
Line 7 Splashpads, water park, spritzer steppers, per specifications		
2 ea		
Unit Price	\$1,216.000	
Extended Price		2,432.00
Line 8 Splashpads, water park, splash-o-lator, per specifications		
2 ea		
Unit Price	\$1,628.000	
Extended Price		3,256.00
Line 9 Splashpads, water park, anyway spray, per specifications		
5 ea		
Unit Price	\$1,464.000	
Extended Price		7,320.00

To be awarded as one lot		Kraftsman
Line 10 Splashpads, water park, simple spray, per specifications		
1 ea		
Unit Price	\$1,156.000	
Extended Price		1,156.00
Line 11 Splashpads, water park, water flower, per specifications		
1 ea		
Unit Price	\$1,648.000	
Extended Price		1,648.00
Line 12 Splashpads, water park, touch & go vibration, per specifications		
1 ea		
Unit Price	\$3,606.000	
Extended Price		3,606.00
Line 13 Splashpads, water park, water distribution manifold, per specifications		
1 ea		
Unit Price	\$18,560.000	
Extended Price		18,560.00
Line 14 Plumbing equipment and supplies, dynamic sequence controller, per specifications		
1 ea		
Unit Price	\$8,550.000	
Extended Price		8,550.00

To be awarded as one lot		Kraftsman
Line 15 Plumbing equipment and supplies, custom aluminum above ground enclosure, per specifications		
1 ea		
Unit Price	\$4,390.000	
Extended Price		4,390.00
Line 16 Plumbing equipment and supplies, small enclosure foundation, per specifications		
1 ea		
Unit Price	\$1,000.000	
Extended Price		1,000.00
Line 17 Plumbing equipment and supplies, 2" pressure reducing valve, per specifications		
1 ea		
Unit Price	\$1,200.000	
Extended Price		1,200.00
Line 18 Plumbing equipment and supplies, floor drain, per specifications		
4 ea		
Unit Price	\$475.000	
Extended Price		1,900.00
Line 19 5 Concrete splashdeck, spray play pad, per specifications		
1,257 sf		
Unit Price	\$11.250	
Extended Price		14,141.25

To be awarded as one lot		Kraftsman
Line 20 Textured Coatings, all kinds, , kraftcoat spray play deck coating, per specifications		
1,257 SF		
Unit Price	\$8.500	
Extended Price		10,684.50
Line 21 Combination sets, playground, marsh themed play unit , per specifications		
1 ea		
Unit Price	\$115,472.000	
Extended Price		115,472.00
Line 22 Combination sets, playground, engineered wood fiber for playgrounds, per specifications		
300 cy		
Unit Price	\$29.000	
Extended Price		8,700.00
Line 23 Combination sets, playground, polyspun soil separator, per specifications		
3 ea		
Unit Price	\$437.500	
Extended Price		1,312.50
Line 24 Combination sets, playground, arched swing frame 3.5", per specifications		
1 ea		
Unit Price	\$3,178.000	
Extended Price		3,178.00

To be awarded as one lot		Kraftsman
Line 25 Combination sets, playground, belt seats S-02, per specifications		
1 ea		
Unit Price	\$272.000	
Extended Price		272.00
Line 26 Combination sets, playground, full bucket seats with yellow pvc coated chain, per specifications		
1 ea		
Unit Price	\$379.000	
Extended Price		379.00
Line 27 Combination sets, playground, large adaptive swing seat complete with chain and harness, per specifications		
2 ea		
Unit Price	\$697.000	
Extended Price		1,394.00
Line 28 Physical fitness programs, 4-person lower body combo surface mount, per specifications		
1 ea		
Unit Price	\$4,898.000	
Extended Price		4,898.00
Line 29 Physical fitness programs, 4-person pendulum and dip station, per specifications		
1 ea		
Unit Price	\$4,552.000	
Extended Price		4,552.00

To be awarded as one lot		Kraftsman
Line 30 Irrigation: drainage: flood control - architectural, 4" perforated drain pipe, 12" catch basin, per specifications		
1 ea		
Unit Price	\$3,800.000	
Extended Price		3,800.00
Line 31 Shipping, handling & misc fees, discount on buyboard purchase contract # 512-16 per specifications		
1 ea		
Unit Price	(\$54,937.000)	
Extended Price		(54,937.00)
Line 32 Shipping, handling & misc fees, performance & payment surety bond, & processing of the bond documentation, per specifications		
1 ea		
Unit Price	\$11,129.000	
Extended Price		11,129.00
Line 33 Shipping & handling, per specifications		
1 ea		
Unit Price	\$16,294.930	
Extended Price		16,294.93

To be awarded as one lot		Kraftsman
Line 34 Shipping, handling & misc fees, installation, per specifications		
1 ea		
Unit Price	\$107,104.550	
Extended Price		107,104.55
Bid Total		362,060.73
Award by Vendor		362,060.73