

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, FEBRUARY 6, 2018 AT 3:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
 - (2) Policy Governance Leadership discussions with Bob Schroeder;
 - (3) First Responders Fund Update;
 - (4) Update on recent Austin Trip to discuss City priorities;
 - (5) Presentation on key issues relevant to a possible Zoning Ordinance update;
 - (6) Discuss Budget Policies; and
 - (7) Consider future Agenda items and request reports from City Manager.
-

REGULAR MEETING ITEMS

INVOCATION: Van McNeece, Hillside Christian Church

PROCLAMATION: "Congenital Heart Defect Awareness Week"

PUBLIC COMMENT: Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting held on January 30, 2018.

B. **ORDINANCE NO. 7709:**

(Contact: Ed Drain, Police Chief)

This is the second and final reading of an ordinance to consider reducing the number of sworn positions at the Amarillo Police Department. These essential job functions of these two positions (Crime Scene Technician and the Digital Media Specialist) can be performed by civilian personnel.

- C. **CONSIDER APPROVAL OF THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT:**
(Contact: Casie Stoughton, Director of Public Health)
Grant Amount -- \$248,133
Grantor: Texas Department of State Health Services
- This item accepts the award from the Texas Department of State Health Services from July 1, 2018 thru June 30, 2019 to continue funding to provide all hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.
- D. **CONSIDER AWARD FOR THE POLICE DEPARTMENT AND AIRPORT POLICE DEPARTMENT UNIFORMS:**
(Contact: Trent Davis, Purchasing Agent)
Nardis -- \$107,914.57
This item is to consider award of the Police and Airport Departments uniforms.
- E. **APPROVAL OF A CONCESSION OPERATIONS CONTRACT FOR THE RICK KLEIN BASEBALL COMPLEX:**
(Contact: Rod Tweet, Director of Parks & Recreation)
This item approves a concession agreement between Beef's at the Ballpark and City of Amarillo for the exclusive right to operate the concession facility at the Rick Klein Baseball Complex.
- F. **CONSIDER AWARD -- TWO PROFESSIONAL SERVICES AGREEMENTS FOR ENGINEERING SERVICES, LANDFILL GAS COLLECTION AND CONTROL SYSTEM:**
(Contact: Kyle Schniederjan, City Engineer)
HDR Engineering, Inc.
System Startup and Initial TCEQ Regulatory Compliance Documents -- \$26,900.00
Operations and Oversight -- \$89,300.00
This item is to consider award of the Professional Services Agreements for Engineering Services for System Startup and Initial TCEQ Regulatory Compliance Documents and for 2018 Operations and Oversight of the City of Amarillo Landfill Gas Collection and Control System.

REGULAR AGENDA

2. **PRESENTATION AND CONSIDERATION OF ORDINANCE NO. 7710:**
(Contact: Jared Miller, City Manager)
This is the first reading of an ordinance to consider amending Ordinance No. 7700 to revise the guidelines for appointments to the Beautification and Public Arts Advisory Board.
3. **RESOLUTION -- APPROVING THE AMARILLO CITY TRANSIT DRUG AND ALCOHOL POLICY CHANGES FOR 2018:**
(Contact: Marita Wellage-Reiley, Transit Director)
The City of Amarillo receives federal funding from the Department of Transportation (DOT) Federal Transit Administration (FTA) and is thereby required to comply with 49 CFR Part 40 USDOT Drug & Alcohol Regulations. The new regulations became effective January 1, 2018. The revised ACT Drug & Alcohol Policy incorporates the City of Amarillo Substance Abuse Policy and the new DOT policy addendum. The most significant revision is the addition of four opioids to the drug testing panel. Because the rule implementing the policy was not finalized until November 13, 2017, DOT has given covered agencies a grace period in which to have the governing authorities approve the policy by the end of February 2018.

4. **CONSIDER AWARD – 24” WATER MAIN EXTENSION IN SUNDOWN LANE FROM BELL STREET TO WESTERN STREET:**
(Contact: Kyle Schniederjan, City Engineer)
Amarillo Utility Contractors, Inc. -- \$911,550.00
This item is to consider award of the construction contract for the installation of a new 24-inch water main with corresponding appurtenances to facilitate initial infrastructure needs for future development in the area.
5. **CONSIDER AWARD -- DRAINAGE IMPROVEMENTS AT CEDAR MEADOW CIRCLE AND PLUM CREEK DRIVE AND DRAINAGE IMPROVEMENTS AT HILLSIDE TANK:**
(Contact: Kyle Schniederjan, City Engineer)
LA Fuller and Sons Const LTD -- \$630,007.00
This item is to approve the contract for Drainage Improvements at Cedar Meadow Drive and Plum Creek Circle including a 15’ Inlet, 450 feet of 48” Pipe, a headwall and Articulated Concrete Block and for Drainage Improvements at Hillside Tank.
6. **CONSIDER -- AIR SERVICE AGREEMENT BETWEEN THE CITY OF AMARILLO AND AMERICAN AIRLINES FOR THE PROVISION OF DAILY NON-STOP AIR SERVICE TO PHOENIX, ARIZONA:**
(Contact: Michael Conner, Airport Director)
This item is to approve the air service agreement with American Airlines which will provide daily, non-stop, round-trip service between Amarillo and Phoenix (Sky Harbor International Airport).
7. **APPOINTMENTS – BOARDS AND COMMISSIONS:**
An appointment is needed for the following board:
Beautification and Public Arts Board

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 2nd day of February 2018.

Amarillo City Council meetings stream live on Cable Channel 10 and are available online at:
www.amarillo.gov/granicus
Archived meetings are also available.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	2/6/18	Council Priority	Downtown Redevelopment Community Appearance Best Practices Redevelopment Civic Pride
Department	Planning		
Contact	AJ Fawver, Planning Director		

Agenda Caption

Presentation and discussion on key issues relevant to a possible Zoning Ordinance update.

Agenda Item Summary

As discussed in previous Council meetings in 2017 and 2018, the City of Amarillo’s Zoning Ordinance dates back to 1968. While there have been some small amendments to various areas of the ordinance, no complete examination of the ordinance – particularly in the context of the adopted Comprehensive Plan – has been pursued.

- In this presentation, staff will cover:
- Importance of the Zoning Ordinance;
 - Types of regulations outlined in the Zoning Ordinance;
 - Typical elements of a Zoning Ordinance update;
 - Typical timeline/resources needed for a Zoning Ordinance update;
 - Advantages of a Zoning Ordinance update;
 - Examples of issues in the current Zoning Ordinance.

Requested Action

Staff is seeking direction from City Council regarding the idea of a Zoning Ordinance update.

Funding Summary

N/A at this time

Community Engagement Summary

N/A at this time

Staff Recommendation

N/A at this time



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 30th day of January 2018, the Amarillo City Council met at 3:00 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
MICK MCKAMIE
ANDREW FREEMAN
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ECONOMIC DEVELOPMENT MGR.
CITY SECRETARY

The invocation was given by Kevin Deckard, Polk Street United Methodist Church. Mayor Nelson led the audience in the Pledge of Allegiance.

A proclamation was presented for "Texas Heritage Week."

A donation of a Quanah Parker Bronze Statue was presented from King and Dianne Hill.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

Edith DiTammoaso, 1613 Bowie Street, #B, spoke in favor of the City's property transfer to the Habitat for Humanity. Allen Finegold, 2601 North Grand Street, #158, spoke on Items No. 2 and 3. He stated he is opposed to any additional annexations. He further stated he is against reducing the number of sworn positions at the police department. Chief Drain replied to Mr. Finegold's concerns. Sharon Gowens, 4206 Northeast 13th Avenue, stated she has turned the City over to the Environmental Protection Agency because of the dumpster still sitting in front of her house. There were no further comments.

ITEM 1: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approval the consent agenda, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting and special meeting held on January 23, 2018.

B. **ORDINANCE NO. 7708:**

(Contact: Andrew Freeman, Economic Development Manager)

This is the second and final reading of an ordinance approving the transfer of Lots 001 through 006, Block 0003, Lee Green's Addition, an addition to the city of Amarillo, Potter County, Texas to Amarillo Habitat for Humanity, in accordance with Section 253.011 and Section 272.001 of the Texas Local Government Code; and authorizing the City Manager to execute all documents necessary to transfer ownership; providing for severability, and effective date.

- C. **CONSIDER AWARD – FY 16/17 - FY 20/21 COMMUNITY INVESTMENT PROGRAM I-40 AND SUNRISE DRIVE SANITARY SEWER MAIN EXTENSION:**
(Contact: Kyle Schniederjan, Engineer)
West Texas Utility Contractors, Inc. -- \$142,836.00
This item is to consider award of the construction contract for the installation of a new 16-inch sanitary sewer main with corresponding appurtenances to facilitate initial infrastructure needs in the area including the East Gateway Tax Increment Reinvestment Zone (TIRZ #2).
- D. **CONSIDER APPROVAL OF THE COMMUNICATIONS SYSTEM AGREEMENT WITH AMARILLO COLLEGE:**
(Contact: Kevin Starbuck, Assistant City Manager)
This agreement will authorize Amarillo College to operate on the City of Amarillo NEXGEN Radio Communications System with applicable infrastructure support fees assessed per the agreement.
- E. **AVIATION CLEAR ZONE EASEMENT:**
(Contact: Cody Balzen, Planner I)
Aviation Clear Zone Easement, being 3,800 feet above mean sea level above the plat of Amarillo Boulevard East Addition Unit No. 7, an addition to the City of Amarillo, being an unplatted tract of land in Section 105, Block 2, AB&M Survey, Potter County, Texas.

REGULAR AGENDA

ITEM 2: Mayor Nelson opened a public hearing to gather comments for and against the annexation of a 91.334 acre property situated south of the city limits, and located near the southwest corner of the intersection of South Georgia Street and West Loop 335, and extending west/southwest along West Loop 335. This item was presented by Cody Balzen, Planner I. Mayor Nelson opened this item for public comment. James Schenck, 6216 Gainsborough Street, inquired why the City wanted to annex the land. Mr. Balzen replied it was at the request of the landowner. This allows the City to take ownership of the property and the City could not maintain the street. Floyd Hartman, Assistant City Manager, replied the street should have been annexed during the subdivision planning in 1965. Edith DiTommaso, 1613 Bowie Street inquired if this would be part of the Ports-to-Plains. There were no further comments. Mayor Nelson closed the public hearing.

ITEM 3: Mayor Nelson presented the first reading of an ordinance considering reducing the number of sworn positions at the Amarillo Police Department. Motion was made by Councilmember Smith, seconded by Councilmember Hays, that the following captioned ordinance be passed:

ORDINANCE NO. 7709
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO,
REDUCING THE NUMBER OF SWORN POSITIONS AT THE AMARILLO
POLICE DEPARTMENT; REPEALING ALL ORDINANCES AND
APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mayor Nelson suggested some of these spots be categorized. She suggested a landscaper, master gardener, construction, artist, and a couple of open spots could overlapped. Councilmember Sauer inquired if Beth Duke was a board member on Center City. Motion was made by Councilmember Powell to appoint Andi Wardlaw, Jacob Breeden, Keith Grays, Kelley Sims, Sonja Gross, Steve Austin and Councilmember Eddy Sauer, motion was seconded by Councilmember Sauer. Councilmember Hays stated they could call on the other candidates for subcommittees.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Pillar	Public Safety
Department	Police		
Contact	Ed Drain, Police Chief		

Agenda Caption

PRESENTATION AND CONSIDERATION OF ORDINANCE

(Contact: Ed Drain, Police)

This is the second and final reading of an ordinance to consider reducing the number of sworn positions at the Amarillo Police Department.

Agenda Item Summary

This ordinance identifies that the essential job functions of the Crime Scene Technician and the Digital Media Specialist do not require a license issued by the Texas Commission on Law Enforcement; and that the job functions of the aforementioned positions can be performed by non-sworn personnel at a savings to the Amarillo Police Department. Approval of this ordinance authorizes the City to remove two police officer positions from the authorized positions.

Requested Action

Conduct the first reading of the Ordinance on January 30, 2018. The final reading is scheduled for February 6, 2018.

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

City staff is recommending approval of the Ordinance.

ORDINANCE NO. 7709

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, REDUCING THE NUMBER OF SWORN POSITIONS AT THE AMARILLO POLICE DEPARTMENT; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Chief of Police has recommended that two (2) sworn police officer positions be eliminated; and

WHEREAS, that the essential job functions of Crime Scene Technician and Digital Media Specialist do not require a license issued by the Texas Commission on Law Enforcement; and

WHEREAS, the job functions of the aforementioned positions can be performed by non-sworn personnel at a savings to the Amarillo Police Department; and

WHEREAS, non-sworn personnel will not supervise police officers as a result of this action; and

WHEREAS the Amarillo City Council finds that the reduction of sworn positions in these circumstances enhances the efficiency of operations of the Amarillo Police Department, promotes public safety, and is to the betterment of municipal service.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That in accordance with the annual personnel budget for the City two (2) police officer positions will be removed from authorized positions.

SECTION 2. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 3. That this ordinance shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 30th day of January, 2018; and PASSED on Second and Final Reading the 6th day of February, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM

William M. McKamie, City Attorney

C



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

CONSIDER APPROVAL OF THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT

Agenda Item Summary

Grant Amount : \$248,133
Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from July 1, 2018 thru June 30, 2019 to continue funding to provide all hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.

Requested Action

Request approval of the PHEP grant award. Grant funding will fund Public Health hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.

Funding Summary

Funding provided by the Texas Department of State Health Services.

Community Engagement Summary

None.

Staff Recommendation

Staff recommend acceptance of this grant.



FY2019
HAZARDS

Applicant Information

Legal Name of Applicant Agency:
Mailing Address:

City of Amarillo

Street / PO Box: 1000 Martin Rd

City: Amarillo

Zip: 79107

Payee Name:

City of Amarillo

Payee Mailing Address:

Street / PO Box: PO Box 1971

City: Amarillo

Zip: 79105

State of Texas Comptroller Vendor ID # (9
digit + 3 digit mail code):

17560004446014

DUNS # (9 digits required for subrecipient contractors):

65032807

Type of Entity (Choose one)

City: ☒

Click on appropriate box

County: ☐

Other Political Subdivision: ☐

Project Period

Start Date: 7/1/2018

End Date: 6/30/2019

Counties Served

County(ies) Served:

Potter and Randall

Amount of Funding Allocated:

\$248,133.00

BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

City of Amarillo

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (Match) (5)	Other Funds (6)
A. Personnel	\$182,011	\$155,107			\$26,904	
B. Fringe Benefits	\$75,607	\$64,431			\$11,176	
C. Travel	\$14,577	\$6,459			\$8,118	
D. Equipment	\$0	\$0			\$0	
E. Supplies	\$2,367	\$117			\$2,250	
F. Contractual	\$3,100	\$0			\$3,100	
G. Other	\$8,890	\$3,000			\$5,890	
H. Total Direct Costs	\$286,552	\$229,114	\$0	\$0	\$57,438	\$0
I. Indirect Costs	\$22,318	\$19,019			\$3,299	
J. Total (Sum of H and I)	\$308,870	\$248,133	\$0	\$0	\$60,737	\$0
				Match Percentage	24.48%	

If the Contractor is using Indirect Costs as Match, then enter the amount in Line 16, Column H.

TRAVEL Budget Category Detail Form

Legal Name of Respondent:

City of Amarillo

Conference / Workshop Travel Costs		Justification	Location City/State	Number of: Days & Employees	Travel Costs	
Description of Conference/Workshop						
Quarterly PHEP Meetings in Austin	PHEP Coordinator attend quarterly meetings in Austin for program updates, grant information, and planning information (1 attendee X 4 meetings X 3 days)(other includes ground trasportation, car rental, luggage fees, rental car fuel and incidentals)	Austin, TX	12 days/1 employee	Mileage		
				Airfare	\$2,800	
				Meals	\$700	
				Lodging	\$1,750	
				Other Costs	\$1,100	
				Total	\$6,350	
				Mileage		
				Airfare		
				Meals		
				Lodging		
				Other Costs		
				Total	\$0	
				Mileage	\$0	
				Airfare	\$0	
				Meals	\$0	
				Lodging	\$0	
				Other Costs	\$0	
				Total	\$0	
				Mileage	\$0	
				Airfare	\$0	
				Meals	\$0	
				Lodging	\$0	
				Other Costs	\$0	
				Total	\$0	
TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE/WORKSHOP BUDGET SHEETS					\$0	
Total for Conference / Workshop Travel					\$6,350	

Other / Local Travel Costs

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
PHEP Coordinator, PHEP Educator Trainer and CD Coordinator driving to meetings, in-town training, doing presentations for volunteer groups, civic	200	\$0.545	\$109		\$109
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
TOTAL FROM TRAVEL SUPPLEMENTAL OTHER/LOCAL TRAVEL COSTS BUDGET SHEETS					\$0

Total for Other / Local Travel

\$109

Other / Local Travel Costs:

\$109

Conference / Workshop Travel Costs:

\$6,350

Total Travel Costs:

\$6,459

Indicate Policy Used:

Respondent's Travel Policy

State of Texas Travel Policy

Indirect Costs

Legal Name of Respondent:

City of Amarillo

Total amount of indirect costs allocable to the project:

Amount:

\$19,019

Indirect costs are based on (mark the statement that is applicable):

The respondent's most recent indirect cost rate approved by a federal cognizant agency or state single audit coordinating agency. Expired rate agreements are not acceptable. Attach a copy of the rate agreement to this form (Form I - 7 Indirect)

RATE:

8.7

BASE:

X

Applies only to governmental entities . The respondent's current central service cost rate or indirect cost rate. Attach a copy of Certification of Cost Allocation Plan or Certification of Indirect Costs.

Note: Governmental units with only a Central Service Cost Rate must also include the indirect cost of the governmental units department (i.e. Health Department). In this case indirect costs will be comprised of central service costs (determined by applying the rate) and the indirect costs of the governmental department. The allocation of indirect costs must be addressed in Part V - Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS.

RATE:

TYPE:

BASE:

A cost allocation plan. A cost allocation plan as specified in the DSHS Contractor's Financial Procedures Manual (CFPM), Appendix A must be submitted to DSHS within 60 days of the contract start date.

GO TO PAGE 2 (below)

Page 2, FORM I - 7 Indirect Costs

If using an central service or indirect cost rate, identify the types of costs that are included (being allocated) in the rate:

--

Organizations that do not use an indirect cost rate and governmental entities with only a central service rate must identify the types of costs that will be allocated as indirect costs and the methodology used to allocate these costs in the space provided below. The costs/methodology must also be disclosed in Part V-Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS. **Identify the types of costs that are being allocated as indirect costs, the allocation methodology, and the allocation base:**

SUPPLEMENTAL and MATCH FORMS INSTRUCTIONS

The budget templates include a SUPPLEMENTAL and a MATCH page (one per budget category) that are intended to supplement cost reimbursement budgets when there are too many items to fit on the primary budget template. The MATCH pages (one per budget category) are intended to record the required match will be utilized to list detail information for the required match.

The amounts on each supplemental template will automatically populate from the templates and will be inserted on the last line of the primary budget template.

The amounts on each match template will automatically populate from the templates and will be inserted in column labeled "Local Funding Sources (5)"

The SUPPLEMENTAL and MATCH budget templates are:

- Personnel Supplemental
- Travel Supplemental
- Equipment & Controlled Assets Supplemental
- Supplies Supplemental
- Contractual Supplemental
- Other Costs Supplemental

- Personnel Match
- Travel Match
- Equipment & Controlled Assets Match
- Supplies Match
- Contractual Match
- Other Costs Match

TRAVEL Budget Category Detail Form (Match)

Legal Name of Respondent:

City of Amarillo

Conference / Workshop Travel Costs					
Description of Conference/Workshop	Justification	Location (City, State)	Number of: Days & Employees	Travel Costs	
Quarterly HSR Region 1 PHEP Meetings	Coordination of Operations with HSR 1	Lubbock, Texas	8 days/2 employees	Mileage	\$650
				Airfare	
				Meals	\$120
				Lodging	
				Other Costs	
				Total	\$770
SETRAC Joint Preparedness Conference	PHEP Coordinator and PHEP Educator Trainer attend annual meeting to receive updates and training on volunteer recruiting, volunteer management, response readiness, planning and recovery and grant management. (2 employees X 4 days) (other includes ground transportation, car rental, luggage fees, rental car fuel and	Galveston, TX	4 days/2 employees	Mileage	
				Airfare	\$1,600
				Meals	\$550
				Lodging	\$1,500
				Other Costs	\$1,000
				Total	\$4,650
Diseases in Nature Transmissible to Man Conference	This conference provides excellent, informative presentations by local, state, national, and international experts, continuing education credits for a variety of professions, and a great opportunity to network with colleagues and make new friends!	Various Cities, TX	3 days/1 employee	Mileage	
				Airfare	\$414
				Meals	\$239
				Lodging	\$500
				Other Costs	\$1,000
				Total	\$2,153
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0

Total for Conference / Workshop Travel

\$7,573

Other / Local Travel Costs

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
PHEP Coordinator, PHEP Educator Trainer and CD Coordinator driving to meetings, in-town training, doing presentations for volunteer groups, civic	1000	\$0.545	\$545		\$545
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0

Total for Other / Local Travel

\$545

Other / Local Travel Costs:

\$545

Conference / Workshop Travel Costs:

\$7,573

Total Travel Costs:

\$8,118

D



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	2/6/2018	Council Priority	Contract Administration
Department	Purchasing		
Contact	Trent Davis Purchasing Agent		

Agenda Caption

CONSIDER AWARD – Bid #5941 Police Department and Airport Police Department Uniforms

Nardis - \$107,914.57

Agenda Item Summary

Bid #5941

This item is to consider award of the Police and Airport Departments uniforms

Requested Action

Consider approval of the award to Nardis - \$107914.57

Funding Summary

Funding is available in inventory account 1000.15360.

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval of award

Bid No. 5941 AMARILLO AND AIRPORT POLICE UNIFORMS-SUPPLY AGREEMENT
Opened 4:00 p.m. December 28, 2016

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 1 Blauer 8560, size 28, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications 6 ea			
Unit Price	\$81.990		\$89.990
Extended Price	491.94		539.94
Line 2 Blauer 8560, size 30, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications 9 ea			
Unit Price	\$81.990		\$89.990
Extended Price	737.91		809.91
Line 3 Blauer 8560, size 31, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications 12 ea			
Unit Price	\$81.990		\$89.990
Extended Price	983.88		1,079.88
Line 4 Blauer 8560, size 32, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications 24 ea			
Unit Price	\$81.990		\$89.990
Extended Price	1,967.76		2,159.76

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 5 Blauer 8560, size 33, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
9 ea			
Unit Price	\$81.990		\$89.990
Extended Price	737.91		809.91
Line 6 Blauer 8560, size 34, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
30 ea			
Unit Price	\$81.990		\$89.990
Extended Price	2,459.70		2,699.70
Line 7 Blauer 8560, size 35, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
15 ea			
Unit Price	\$81.990		\$89.990
Extended Price	1,229.85		1,349.85
Line 8 Blauer 8560, size 36, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
21 ea			
Unit Price	\$81.990		\$89.990
Extended Price	1,721.79		1,889.79

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 9 Blauer 8560, size 37, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
15 ea			
Unit Price	\$81.990		\$89.990
Extended Price	1,229.85		1,349.85
Line 10 Blauer 8560, size 38, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
18 ea			
Unit Price	\$81.990		\$89.990
Extended Price	1,475.82		1,619.82
Line 11 Blauer 8560, size 40, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
12 ea			
Unit Price	\$81.990		\$89.990
Extended Price	983.88		1,079.88
Line 12 Blauer 8560, size 42, DK navy 4-pkt pant w/1 "tuxedo strip, per specifications			
9 ea			
Unit Price	\$81.990		\$89.990
Extended Price	737.91		809.91

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 13 Blauer 8560, size 44, DK navy 4- pkt pant w/1 "tuxedo strip, per specifications			
6 ea			
Unit Price	\$81.990	491.94	\$89.990
Extended Price			539.94
Line 14 Blauer 8460, size 14/14.5 ss shirt, dk navy, per specifications			
18 ea			
Unit Price	\$69.000	1,242.00	\$79.990
Extended Price			1,439.82
Line 15 Blauer 8460, size 15/15.5 ss shirt, dk navy, per specifications			
40 ea			
Unit Price	\$69.000	2,760.00	\$79.990
Extended Price			3,199.60
Line 16 Blauer 8460, size 16/16.5 ss shirt, dk navy, per specifications			
65 ea			
Unit Price	\$69.000	4,485.00	\$79.990
Extended Price			5,199.35
Line 17 Blauer 8460, size 17/17.5 ss shirt, dk navy, per specifications			
65 ea			
Unit Price	\$69.000	4,485.00	\$79.990
Extended Price			5,199.35

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
		NARDIS	
Line 18 Blauer 8460, size 18/18.5 ss shirt, dk navy, per specifications			
21 ea			
Unit Price	\$69.000	\$79.990	
Extended Price	1,449.00		1,679.79
Line 19 Blauer 8460, size 19/19.5 ss shirt, dk navy, per specifications			
12 ea			
Unit Price	\$69.000	\$79.990	
Extended Price	828.00		959.88
Line 20 Blauer 8460, size 20 ss shirt, dk navy, per specifications			
6 ea			
Unit Price	\$69.000	\$103.990	
Extended Price	414.00		623.94
Line 21 Blauer 8450, size 14.5x32/33 long sleeve shirt, dk navy, per specifications			
18 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,390.50		1,583.82
Line 22 Blauer 8450, size 14.5x34/35 long sleeve shirt, dk navy, per specifications			
18 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,390.50		1,583.82

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 23 Blauer 8450, size 15x32/33 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00		1,055.88
Line 24 Blauer 8450, size 15x34/35 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75		1,319.85
Line 25 Blauer 8450, size 15x36/37 long sleeve shirt, dk navy, per specifications			
9 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	695.25		791.91
Line 26 Blauer 8450, size 15x32/33 long sleeve shirt, dk navy, per specifications			
6 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	463.50		527.94

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 27 Blauer 8450, size 15.5x34/35 long sleeve shirt, dk navy, per specifications			
24 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,854.00		2,111.76
Line 28 Blauer 8450, size 15.5x36/37 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75		1,319.85
Line 29 Blauer 8450, size 16x31/33 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75		1,319.85
Line 30 Blauer 8450, size 16x34/35 long sleeve shirt, dk navy, per specifications			
21 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,622.25		1,847.79

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 31 Blauer 8450, size 16x36/37 long sleeve shirt, dk navy, per specifications			
21 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,622.25		1,847.79
Line 32 Blauer 8450, size 16.5x32/33 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75		1,319.85
Line 33 Blauer 8450, size 16.5x34/35 long sleeve shirt, dk navy, per specifications			
32 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	2,472.00		2,815.68
Line 34 Blauer 8450, size 16.5x36/37 long sleeve shirt, dk navy, per specifications			
18 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,390.50		1,583.82

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 35 Blauer 8450, size 17x32/33 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00	1,055.88	
Line 36 Blauer 8450, size 17x34/35 long sleeve shirt, dk navy, per specifications			
21 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,622.25	1,847.79	
Line 37 Blauer 8450, size 17x36/37 long sleeve shirt, dk navy, per specifications			
9 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	695.25	791.91	
Line 38 Blauer 8450, size 17x38/39 long sleeve shirt, dk navy, per specifications			
9 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	695.25	791.91	

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
		NARDIS	
Line 39 Blauer 8450, size 17.5x32/33 long sleeve shirt, dk navy, per specifications			
6 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	463.50	527.94	
Line 40 Blauer 8450, size 17.5x34/35 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75	1,319.85	
Line 41 Blauer 8450, size 17.5x36/37 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00	1,055.88	
Line 42 Blauer 8450, size 17.5x38/39 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00	1,055.88	

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
		NARDIS	
Line 43 Blauer 8450, size 18x32/33 long sleeve shirt, dk navy, per specifications			
6 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	463.50		527.94
Line 44 Blauer 8450, size 18x34/35 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00		1,055.88
Line 45 Blauer 8450, size 18x36/37 long sleeve shirt, dk navy, per specifications			
9 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	695.25		791.91
Line 46 Blauer 8450, size 18.5x32/33 long sleeve shirt, dk navy, per specifications			
6 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	463.50		527.94

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 47 Blauer 8450, size 18.5x34/35 long sleeve shirt, dk navy, per specifications			
12 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	927.00	1,055.88	
Line 48 Blauer 8450, size 18.5x36/37 long sleeve shirt, dk navy, per specifications			
9 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	695.25	791.91	
Line 49 Blauer 8450, size 18.5x38/39 long sleeve shirt, dk navy, per specifications			
15 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	1,158.75	1,319.85	
Line 50 Blauer 8450, size 19.5x34/35 long sleeve shirt, dk navy, per specifications			
3 ea			
Unit Price	\$77.250	\$87.990	
Extended Price	231.75	263.97	

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 51 Blauer 8450, size 19.5x36/37 long sleeve shirt, dk navy, per specifications 9 ea	Unit Price	\$87.990	
	Extended Price	695.25	791.91
Line 52 Neck tie, navy, clip style, 18" , 20" and 22" , per specifications 60 ea	Unit Price	\$6.950	
	Extended Price	360.00	417.00
Line 53 Keystone hat size 6 1/2 dark navy blue, per specifications 3 ea	Unit Price	\$55.000	
	Extended Price	150.00	165.00
Line 54 Keystone hat size 6 3/4 dark navy blue, per specifications 4 ea	Unit Price	\$55.000	
	Extended Price	200.00	220.00
Line 55 Keystone hat size 6 7/8 dark navy blue, per specifications 4 ea	Unit Price	\$55.000	
	Extended Price	200.00	220.00

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 56 Keystone hat size 7 dark navy blue, per specifications			
5 ea			
Unit Price	\$50.000		\$55.000
Extended Price		250.00	275.00
Line 57 Keystone hat size 7 1/8 dark navy blue, per specifications			
9 ea			
Unit Price	\$50.000		\$55.000
Extended Price		450.00	495.00
Line 58 Keystone hat size 7 1/4 dark navy blue, per specifications			
10 ea			
Unit Price	\$50.000		\$55.000
Extended Price		500.00	550.00
Line 59 Keystone hat size 7 3/8 dark navy blue, per specifications			
6 ea			
Unit Price	\$50.000		\$55.000
Extended Price		300.00	330.00
Line 60 Keystone hat size 7 1/2 dark navy blue, per specifications			
6 ea			
Unit Price	\$50.000		\$55.000
Extended Price		300.00	330.00

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 61 Keystone hat size 7 5/8 dark navy blue, per specifications			
6 ea			
Unit Price	\$50.000	\$55.000	
Extended Price	300.00	330.00	
Line 62 Keystone hat size 7 3/4 dark navy blue, per specifications			
6 ea			
Unit Price	\$50.000	\$55.000	
Extended Price	300.00	330.00	
Line 63 Blauer 160 skull cap, black 1/2" embroidered white "POLICE", per specifications			
40 ea			
Unit Price	\$24.000	\$29.990	
Extended Price	960.00	1,199.60	
Line 64 Blauer 8560W, size 4, dk navy 4-pkt pant W/1" tuxedo strip, per specifications			
3 ea			
Unit Price	\$81.990	\$89.990	
Extended Price	245.97	269.97	

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC	
Line 65 Blauer 8560W, size 6, dk navy 4- pkt pant W/1" tuxdeo strip, per specifications				
6 ea				
Unit Price		\$81.990	491.94	\$89.990
Extended Price				539.94
Line 66 Blauer 8560W, size 8, dk navy 4- pkt pant W/1" tuxdeo strip, per specifications				
6 ea				
Unit Price		\$81.990	491.94	\$89.990
Extended Price				539.94
Line 67 Blauer 8560W, size 10, dk navy 4- pkt pant W/1" tuxdeo strip, per specifications				
6 ea				
Unit Price		\$81.990	491.94	\$89.990
Extended Price				539.94
Line 68 Blauer 8560W, size 12, dk navy 4- pkt pant W/1" tuxdeo strip, per specifications				
6 ea				
Unit Price		\$81.990	491.94	\$89.990
Extended Price				539.94

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
		NARDIS	
Line 69 Blauer 8560W, size 14, dk navy 4-pkt pant W/1" tuxdeo strip, per specifications			
3 ea			
Unit Price	\$81.990	\$89.990	
Extended Price	245.97		269.97
Line 70 Blauer 8560W, size 16, dk navy 4-pkt pant W/1" tuxdeo strip, per specifications			
2 ea			
Unit Price	\$81.990	\$89.990	
Extended Price	163.98		179.98
Line 71 Blauer 8460W, size 34, dk navy ss shirt, per specifications			
9 ea			
Unit Price	\$69.000	\$79.990	
Extended Price	621.00		719.91
Line 72 Blauer 8460W, size 36, dk navy ss shirt, per specifications			
9 ea			
Unit Price	\$69.000	\$79.990	
Extended Price	621.00		719.91

To be awarded as one lot	NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 73 Blauer 8460W, size 38, dk navy ss shirt, per specifications		
6 ea		
Unit Price	\$69.000	\$79.990
Extended Price	414.00	479.94
Line 74 Blauer 8460W, size 42, dk navy ss shirt, per specifications		
6 ea		
Unit Price	\$69.000	\$79.990
Extended Price	414.00	479.94
Line 75 Blauer 8460W, size 40, dk navy ss shirt, per specifications		
3 ea		
Unit Price	\$69.000	\$79.990
Extended Price	207.00	239.97
Line 76 Blauer 8450W, size 34, dk navy ls shirt, per specifications		
3 ea		
Unit Price	\$77.250	\$87.990
Extended Price	231.75	263.97
Line 77 Blauer 8450W, size 36, dk navy ls shirt, per specifications		
12 ea		
Unit Price	\$77.250	\$87.990
Extended Price	927.00	1,055.88

To be awarded as one lot	MILLER UNIFORMS & EMBLEMS INC	
	NARDIS	
Line 78 Blauer 8450W, size 38, dk navy ls shirt, per specifications 6 ea		
Unit Price	\$77.250	\$87.990
Extended Price	463.50	527.94
Line 79 Blauer 8450W, size 40, dk navy ls shirt, per specifications 3 ea		
Unit Price	\$77.250	\$87.990
Extended Price	231.75	263.97
Line 80 Blauer 8450W, size 42, dk navy ls shirt, per specifications 6 ea		
Unit Price	\$77.250	\$87.990
Extended Price	463.50	527.94
Line 81 Blauer 339p traffic vest, per specifications 30 ea		
Unit Price	\$53.200	\$53.990
Extended Price	1,596.00	1,619.70

To be awarded as one lot	MILLER UNIFORMS & EMBLEMS INC	
	NARDIS	
Line 82 Blauer 8565 cargo, size 28 unfiinshed hem, dk navy, per specifications 3 ea		
Unit Price	\$84.750	\$99.990
Extended Price	254.25	299.97
Line 83 Blauer 8565 cargo, size 30 unfiinshed hem, dk navy, per specifications 9 ea		
Unit Price	\$84.750	\$99.990
Extended Price	762.75	899.91
Line 84 Blauer 8565 cargo, size 31 unfiinshed hem, dk navy, per specifications 21 ea		
Unit Price	\$84.750	\$99.990
Extended Price	1,779.75	2,099.79
Line 85 Blauer 8565 cargo, size 32 unfiinshed hem, dk navy, per specifications 27 ea		
Unit Price	\$84.750	\$99.990
Extended Price	2,288.25	2,699.73

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
	NARDIS		
Line 86 Blauer 8565 cargo, size 33 unfiinshed hem, dk navy, per specifications 24 ea			
	Unit Price	\$99.990	
	Extended Price	2,034.00	2,399.76
Line 87 Blauer 8565 cargo, size 34 unfiinshed hem, dk navy, per specifications 50 ea			
	Unit Price	\$99.990	
	Extended Price	4,237.50	4,999.50
Line 88 Blauer 8565 cargo, size 35 unfiinshed hem, dk navy, per specifications 40 ea			
	Unit Price	\$99.990	
	Extended Price	3,390.00	3,999.60
Line 89 Blauer 8565 cargo, size 36 unfiinshed hem, dk navy, per specifications 24 ea			
	Unit Price	\$99.990	
	Extended Price	2,034.00	2,399.76

To be awarded as one lot		NARDIS	MILLER UNIFORMS & EMBLEMS INC
Line 90 Blauer 8565 cargo, size 37 unfiinshed hem, dk navy, per specifications 42 ea			
	Unit Price	\$84.750	\$99.990
	Extended Price	3,559.50	4,199.58
Line 91 Blauer 8565 cargo, size 38 unfiinshed hem, dk navy, per specifications 42 ea			
	Unit Price	\$84.750	\$99.990
	Extended Price	3,559.50	4,199.58
Line 92 Blauer 8565 cargo, size 40 unfiinshed hem, dk navy, per specifications 9 ea			
	Unit Price	\$84.750	\$99.990
	Extended Price	762.75	899.91
Line 93 Blauer 8565 cargo, size 42 unfiinshed hem, dk navy, per specifications 6 ea			
	Unit Price	\$84.750	\$99.990
	Extended Price	508.50	599.94

To be awarded as one lot		NARDIS		MILLER UNIFORMS & EMBLEMS INC	
Line 94 Blauer 8565 cargo, size 44 unfiinshed hem, dk navy, per specifications					
6	ea				
	Unit Price	\$84.750		\$99.990	
	Extended Price		508.50		599.94
Line 95 Blauer 8565 cargo, size 46 unfiinshed hem, dk navy, per specifications					
6	ea				
	Unit Price	\$84.750		\$99.990	
	Extended Price		508.50		599.94
Line 96 Blauer 8565 cargo, size 48 unfiinshed hem, dk navy, per specifications					
6	ea				
	Unit Price	\$84.750		\$99.990	
	Extended Price		508.50		599.94
Line 97 Blauer 8565 cargo, size 6 unfiinshed hem, dk navy, per specifications					
6	ea				
	Unit Price	\$84.750		\$99.990	
	Extended Price		508.50		599.94

To be awarded as one lot	MILLER UNIFORMS & EMBLEMS INC	
	NARDIS	
Line 98 Blauer 8565 cargo, size 8 unfinished hem, dk navy, per specifications 6 ea		
Unit Price	\$84.750	\$99.990
Extended Price	508.50	599.94
Line 99 Blauer 8565 cargo, size 10 unfinished hem, dk navy, per specifications 6 ea		
Unit Price	\$84.750	\$99.990
Extended Price	508.50	599.94
Line 100 Blauer 8565 cargo, size 12 unfinished hem, dk navy, per specifications 3 ea		
Unit Price	\$84.750	\$99.990
Extended Price	254.25	299.97
Line 101 Blauer 8565 cargo, size 14 unfinished hem, dk navy, per specifications 3 ea		
Unit Price	\$84.750	\$99.990
Extended Price	254.25	299.97

To be awarded as one lot		MILLER UNIFORMS & EMBLEMS INC	
		NARDIS	
Line 102 Blauer 8565 cargo, size 16 unfiinshed hem, dk navy, per specifications			
3 ea			
Unit Price	\$84.750	\$99.990	
Extended Price	254.25		299.97
Line 103 Blauer 8565 cargo, size 18 unfiinshed hem, dk navy, per specifications			
3 ea			
Unit Price	\$84.750	\$99.990	
Extended Price	254.25		299.97
Line 104 Blauer 8565 cargo, size 20 unfiinshed hem, dk navy, per specifications			
30 ea			
Unit Price	\$84.750	\$99.990	
Extended Price	2,542.50		2,999.70
Bid Total	107,914.57		123,780.31
Award by Vendor		107,914.57	

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Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	N/A
Department	Parks & Recreation		
Contact	Rod Tweet, Director of Parks & Recreation		

Agenda Caption
APPROVAL OF A CONCESSION OPERATIONS CONTRACT FOR THE RICK KLIEN BASEBALL COMPLEX

Agenda Item Summary
This item approves a concession agreement between Beef’s at the Ballpark and City of Amarillo for the exclusive right to operate the concession facility at the Rick Klein Baseball Complex.

Requested Action
RFP 03-18 - City of Amarillo Ball Park Concession was released in December 2017 with the deadline for submission on January 25, 2018. Beef’s at the Ballpark was the sole submission.

The contract with Beef’s at the Ballpark for the exclusive right to operate the concession facility at the Rick Klein Baseball Complex covers a term of three (3) years. The contract may be renewed for up to two (2) additional one (1) year periods if agreeable to both parties. Beef’s at the Ballpark was the contractor for concession services at this location the previous five years.

Funding Summary
Contractor is responsible to provide a commission to the city based on total gross sales. Commission percentage increases as gross sales increase. 8% - \$50,000 or less, 11% - \$50,001 - \$99,999, 15% - \$100,000+. Commission is paid on a monthly basis. The annual average commission paid to the City the past contract (5-years) was \$5,199 annually for a total commission of \$25,997. The past contract percentages were 5%, 8% and 11%. Revenue will be distributed to the account 1876.37160.

Community Engagement Summary
N/A

Staff Recommendation
Staff recommends the contract award to Beef’s at the Ballpark.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	2/6/2018	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan, P.E., City Engineer		

Agenda Caption

CONSIDER AWARD – Bid # 6014 Two Professional Services Agreements for Engineering Services, Landfill Gas Collection and Control System
HDR Engineering, Inc.
System Startup and Initial TCEQ Regulatory Compliance Documents - \$26,900.00
Annual Operations and Oversight - \$89,300.00

Agenda Item Summary

This item is to consider award of the Professional Services Agreements for Engineering Services for System Startup and Initial TCEQ Regulatory Compliance Documents and for 2018 Operations and Oversight of the City of Amarillo Landfill Gas Collection and Control System.

Requested Action

Consider approval and award to HDR Engineering, Inc. for \$26,900 and \$89,300.00, respectively.

Funding Summary

Funding for this project is available in Project Number 430036.17400.1440

Community Engagement Summary

This project will have minimal negative impact on the community.

Staff Recommendation

City Staff is recommending approval and award of the agreements.

Bid No. 6012 ENGINEERING SERVICES
Opened 4:00 p.m. January 26, 2018

To be awarded as one lot		ENGINEERING SERVICES
Line 1 Engineering services, non-licensed, professional services contract, System startup an initial documents, per specifications		
1	Is	
	Unit Price	\$26,900.000
	Extended Price	26,900.00
Line 2 Engineering services, non-licensed, professional services contract, Annual operations and oversight, per specifications		
1	Is	
	Unit Price	\$89,300.000
	Extended Price	89,300.00
Bid Total		116,200.00
Award by Vendor		116,200.00



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	Community Appearance
Department	Legal		
Contact	Mick McKamie		

Agenda Caption

Ordinance No. ____:

This is the first reading of an ordinance to consider amending Ordinance No. 7700 to revise the guidelines for appointments to the Beautification and Public Arts Advisory Board.

Agenda Item Summary

This item amends Ordinance No. 7700 which created the Beautification and Public Arts Advisory Board.

Requested Action

Consider this ordinance amending Ordinance No. 7700 to allow a representative be appointed rather than only a board member.

Funding Summary

None.

Community Engagement Summary

Boards and Commissions.

Staff Recommendation

City Staff is recommending this change.

ORDINANCE NO. 7710

AN ORDINANCE OF THE AMARILLO CITY COUNCIL
AMENDING ORDINANCE NO. 7700 TO REVISE THE
GUIDELINES FOR APPOINTMENTS TO THE BOARD;
PROVIDING SEVERABILITY CLAUSE; PROVIDING SAVINGS
CLAUSE AND EFFECTIVE DATE.

WHEREAS, the citizens of the City of Amarillo have indicated strong interest in beautification of the entire community, and

WHEREAS, integration of public arts into the environment of the City improves the visual design and content of the City and will enhance the experience of living in and visiting in Amarillo; and

WHEREAS, upon the recent establishment of the Board, the City Council has found that there are numerous committed and interested volunteers who wish to serve and that revision of the requirements for appointment of some members of the Board is in the best interests of the City;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That Ordinance No. 7700, which established the “City of Amarillo Beautification and Public Arts Advisory Board,” is hereby amended as follows.

SECTION 2. The purpose of the Board shall be advisory only; to provide recommendations to the City Council on the following:

- a. To promote and encourage private and public programs to enhance all aspects of the City’s appearance, presentation, and beautification.
- b. To promote and encourage private and public programs to further the development of public arts.
- c. To increase employment opportunities in the arts.
- d. To encourage the integration of art into the architecture of municipal structures.
- e. To identify and develop quality programs involving notable art in public places through exhibitions, acquisitions, and education to enhance our community.
- f. To raise awareness and appreciation of the value of art in public places and beautification of our City in general.

SECTION 3. Members. The Board shall consist of nine (9) members as follows:

- a. Six (6) citizens of the City of Amarillo, appointed by the City Council;
- b. One representative of the Convention and Visitor Council Arts Committee, appointed by that committee;

- c. One representative of Center City Amarillo, appointed by that Center City Board; and
- d. One City Council member, appointed by the City Council.

A staff liaison shall be an ex-officio member and shall serve as the secretary of the Board.

SECTION 4. Authority. The Board shall be governed by the City of Amarillo Code of Ordinances, Chapter 2-6, Article I.

SECTION 5. If any word, phrase, clause, sentence, or paragraph of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, the other provisions of this ordinance will continue in force if they can be given effect without the invalid portion.

SECTION 6. All ordinances and resolution or parts of ordinances or resolutions in conflict with this ordinance are repealed.

SECTION 7. This ordinance shall be effective upon passage and adoption on second reading.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 6th day of February 2018; and PASSED on Second and Final Reading the 13th day of February 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	Transportation Systems
Department	Amarillo City Transit (ACT)		
Contact	Marita Wellage-Reiley		

Agenda Caption
CONSIDER APPROVAL OF AMARILLO CITY TRANSIT DRUG & ALCOHOL POLICY CHANGES FOR 2018.

Agenda Item Summary
The City of Amarillo receives federal funding from the Department of Transportation (DOT) Federal Transit Administration (FTA) and is thereby required to comply with 49 CFR Part 40 USDOT Drug & Alcohol Regulations. The new regulations became effective 1/1/18. The revised ACT Drug & Alcohol Policy incorporates the City of Amarillo Substance Abuse Policy and the new DOT policy addendum. The most significant revision is the addition of four opioids to the drug testing panel. Because the rule implementing the policy was not finalized until 11/13/17, DOT has given covered agencies a grace period in which to have the governing authorities approve the policy by the end of February 2018.

Requested Action
Request approval of the ACT Drug & Alcohol Policy that includes the 1/1/18 Policy Addendum as required to receive federal funding.

Funding Summary
No additional funding is required.

Community Engagement Summary
The Drug & Alcohol Policy protects ACT users, residents and COA capital investments by promoting a Drug Free Workplace. ACT employees were given a copy of the policy prior to 1/1/18 and were required to sign that they were made aware of the changes. Employees will receive a copy of the Drug & Alcohol Policy once approved by City Council.

Staff Recommendation
Staff recommends approving the Drug & Alcohol Policy.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS (“CITY”) APPROVING A SUBSTANCE ABUSE POLICY FOR THE AMARILLO CITY TRANSIT AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION; AUTHORIZING THE CITY MANAGER TO FILE SAME AND EXECUTE RELATED DOCUMENTS; PROVIDING FOR A REPEALER; AND PROVIDING SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Federal Transit Administration (FTA) of the U.S. Department of Transportation (DOT) has enacted 49 CFR Part 655, which prohibits and requires transit agencies to test for drug use and alcohol misuse by transit employees. As amended, Part 655 mandates urine drug testing and breath alcohol testing for safety sensitive positions and prevents performance of safety sensitive functions when there is a positive test result;

WHEREAS, 49 CFR Part 655 must be read in conjunction with 49 CFR Part 40, as amended, that sets standards for conducting workplace drug and alcohol testing for the federally regulated transportation industry;

WHEREAS, the DOT has enacted 49 CFR Part 29, “The Drug-Free Workplace Act of 1988”, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA;

WHEREAS, in accordance with these regulations, the City of Amarillo’s City Transit has revised the written Substance Abuse Policy that is designed to comply with all policies as set forth by the standards of DOT’s FTA;

WHEREAS, the City of Amarillo’s Personnel Rules provides for the termination of any employee failing to pass a urine or breath test. This Substance Abuse Policy incorporates all federal and City requirements for all employees in the Transit Department. Moreover, where the City personnel rules are more restrictive than the Substance Abuse Policy, the more restrictive policy will apply; and

WHEREAS, the Substance Abuse Policy applies to all transit system employees, paid part-time employees, volunteers, and contractors when they are on transit property or when performing any transit-related business. Visitors, vendors, and contractor employees are governed by this policy while on transit premise and will not be permitted to conduct business if found to be in violation of this policy.

WHEREAS, the City Council has reviewed the Substance Abuse Policy for the Transit Department; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS THAT:

Section 1. The City Council does hereby approve the City of Amarillo’s City Transit Substance Abuse Policy.

Section 2. The City Council further designates the City Manager and/or his designee to file the Substance Abuse Policy with the U.S. Department of Transportation, Federal Transit Administration, and the City Manager and/or his designee as the City of Amarillo’s Chief Administrative Officer to act as the authorized person in connection with said Policy and provide such additional information as may be required, including the execution of any agreements, to effectuate said Policy.

Section 3. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution.

Section 4. Should any word, phrase, or part of this Resolution be found to be invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

Section 5. This Resolution shall be effective on and after its adoption.

PASSED AND APPROVED this ____ day of February, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED:

William M. McKamie, City Attorney

Amarillo City Transit

Drug and Alcohol Policy

Effective as of 01/01/2018

Adopted by: Amarillo City Commission

Date Adopted: [dd/mm/yyyy]

Last Revised: [01/01/2018]

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Purpose of Policy

This policy complies with 49 CFR Part 655, as amended and 49 CFR Part 40, as amended. Copies of Parts 655 and 40 are available in the drug and alcohol program manager's office and can be found on the internet at the Federal Transit Administration (FTA) Drug and Alcohol Program website <http://transit-safety.fta.dot.gov/DrugAndAlcohol/>.

All covered employees are required to submit to drug and alcohol tests as a condition of employment in accordance with 49 CFR Part 655.

Portions of this policy are not FTA-mandated, but reflect Amarillo City Transit's policy. These additional provisions are identified by **bold text**.

In addition, DOT has published 49 CFR Part 29, implementing the Drug-Free Workplace Act of 1988, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA.

All Amarillo City Transit employees are subject to the provisions of the Drug-Free Workplace Act of 1988.

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace. An employee who is convicted of any criminal drug statute for a violation occurring in the workplace shall notify the Amarillo City Transit Director no later than five days after such conviction.

Covered Employees

This policy applies to every person, including an applicant or transferee, who performs or will perform a "safety-sensitive function" as defined in Part 655, section 655.4.

You are a covered Transit Department employee if you perform any of the following:

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial driver's license
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See Attachment A for a list of covered positions by job title.

Prohibited Behavior

The City of Amarillo does not tolerate on-premises or on-duty use, possession or distribution of alcohol or illegal drugs. Use of illegal drugs is prohibited at all times. All employees are required to report to work free of prescription drugs (unless under the direction of a physician).

All covered employees are prohibited from reporting for duty or remaining on duty any time there is a quantifiable presence of a prohibited drug in the body above the minimum thresholds defined in Part 40. Prohibited drugs include:

- marijuana
- cocaine
- phencyclidine (PCP)
- opiates
- amphetamines

Per the revised USDOT Regulations 49 CFR Part 40 employees will **also** be tested for four semi-synthetic opioids (i.e., hydrocodone, oxycodone, hydromorphone, oxymorphone). Some common names for these semi-synthetic opioids include OxyContin®, Percodan®, Percocet®, Vicodin®, Lortab®, Norco®, Dilaudid®, Exalgo®.

All covered employees are prohibited from performing or continuing to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

All covered employees are prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. If the on-call employee claims the ability to perform his or her safety-sensitive function, he or she must take an alcohol test with a result of less than 0.02 prior to performance.

All covered employees are prohibited from consuming alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

All covered employees are prohibited from consuming alcohol for eight (8) hours following involvement in an accident or until he or she submits to the post-accident drug and alcohol test, whichever occurs first.

Consequences for Violations

A positive drug or alcohol (BAC at or above 0.04) test result or test refusal under this policy shall constitute grounds for immediate termination.

FTA Drug and Alcohol Policy – Amarillo City Transit

Following a BAC of 0.02 or greater, but less than 0.04, the employee will be immediately removed from safety-sensitive duties and suspended the remainder of the shift and referred to a Substance Abuse Professional for evaluation. The employee will not return to work **until after the evaluation is complete. If a substance abuse professional recommends a rehabilitation program, the employee will be shall be required to complete the prescribed program. Following completion, the employee will be returned to work under the same conditions required under section 801.7 of the City of Amarillo Substance Abuse Policy. If the employee tests positive for drugs or .02 alcohol anytime during this 2-year period, he/she shall be immediately terminated.**

Zero Tolerance

Per Amarillo City Transit policy, any employee who tests positive for drugs or alcohol (BAC at or above 0.04) or refuses to test will be referred to a Substance Abuse Professional (SAP) **and subject to immediate termination.**

Circumstances for Testing

Pre-Employment Testing

As a condition of appointment, transferred and promoted employees to a new position at the City of Amarillo must submit to and pass drug and/or alcohol test prior to appointment and if required, undergo and pass a physical examination, at the City's expense prior to appointment. Any employee involved in an accident while on duty may be required to submit to a drug and/or alcohol tests.

Pre-employment alcohol tests are conducted after making a contingent offer of employment or transfer. All pre-employment alcohol tests will be conducted using the procedures set forth in 49 CFR Part 40.

A negative pre-employment drug test result is required before an employee can first perform safety-sensitive functions. If a pre-employment test is cancelled, the individual will be required to undergo another test and successfully pass with a verified negative result before performing safety-sensitive functions.

If a covered employee has not performed a safety-sensitive function for 90 or more consecutive calendar days, and has not been in the random testing pool during that time, the employee must take and pass a pre-employment test before he or she can return to a safety-sensitive function.

A covered employee or applicant who has previously failed or refused a DOT pre-employment drug and/or alcohol test must provide proof of having successfully completed a referral, evaluation, and treatment plan meeting DOT requirements.

Reasonable Suspicion Testing

All covered employees shall be subject to a drug and/or alcohol test when Amarillo City Transit has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. A reasonable suspicion referral for testing will be made by a trained supervisor or other trained company official on the basis of specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee.

Covered employees may be subject to reasonable suspicion drug testing any time while on duty. Covered employees may be subject to reasonable suspicion alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.

Post-Accident Testing

Covered employees shall be subject to post-accident drug and alcohol testing under the following circumstances:

Fatal Accidents

As soon as practicable following an accident involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee operating the public transportation vehicle at the time of the accident. In addition, any other covered employee whose performance could have contributed to the accident, as determined by Amarillo City Transit using the best information available at the time of the decision, will be tested.

Non-fatal Accidents

As soon as practicable following an accident not involving the loss of a human life, drug and alcohol tests will be conducted on each covered employee operating the public transportation vehicle at the time of the accident if at least one of the following conditions is met:

- (1) The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (2) One or more vehicles incurs disabling damage and must be towed away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (3) The vehicle is a rail car, trolley car or bus, or vessel, and is removed from operation, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by Amarillo City Transit using the best information available at the time of the decision, will be tested.

FTA Drug and Alcohol Policy – Amarillo City Transit

A covered employee subject to post-accident testing must remain readily available, or it is considered a refusal to test. Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

Random Testing

Random drug and alcohol tests are unannounced and unpredictable, and the dates for administering random tests are spread reasonably throughout the calendar year. Random testing will be conducted at all times of the day when safety-sensitive functions are performed.

Testing rates will meet or exceed the minimum annual percentage rate set each year by the FTA administrator. The current year testing rates can be viewed online at www.transportation.gov/odapc/random-testing-rates.

The selection of employees for random drug and alcohol testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator. Under the selection process used, each covered employee will have an equal chance of being tested each time selections are made.

A covered employee may only be randomly tested for alcohol misuse while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be randomly tested for prohibited drug use anytime while on duty.

Each covered employee who is notified of selection for random drug or random alcohol testing must immediately proceed to the designated testing site.

Random Testing – End of Shift

Random testing may occur anytime an employee is on duty so long as the employee is notified prior to the end of the shift. Employees who provide advance, verifiable notice of scheduled medical or child care commitments will be random drug tested no later than three hours before the end of their shift and random alcohol tested no later than 30 minutes before the end of their shift. Verifiable documentation of a previously scheduled medical or child care commitment, for the period immediately following an employee's shift, must be provided at least **two hours** before the end of the shift.

Testing Procedures

All FTA drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended.

Dilute Urine Specimen

If there is a negative dilute test result, Amarillo City Transit will conduct one additional retest. The result of the second test will be the test of record.

Dilute negative results with a creatinine level greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL require an immediate recollection under direct observation (see 49 CFR Part 40, section 40.67).

Split Specimen Test

In the event of a verified positive test result, or a verified adulterated or substituted result, the employee can request that the split specimen be tested at a second laboratory. Amarillo City Transit guarantees that the split specimen test will be conducted in a timely fashion.

Test Refusals

As a covered employee, you have refused to test if you:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by Amarillo City Transit.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or Amarillo City Transit for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or Amarillo City Transit's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.

FTA Drug and Alcohol Policy – Amarillo City Transit

- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

As a covered employee, if you refuse to take a drug and/or alcohol test, you incur the same consequences as testing positive and will be immediately removed from performing safety-sensitive functions, and referred to a SAP.

Voluntary Self-Referral

Per section 801.7 of the City of Amarillo Substance Abuse Policy, so long as current disciplinary action has not been initiated or pending, any employee with an acceptable prior work and disciplinary history, may identify themselves as an abuser of drugs and/or alcohol, voluntarily, may be allowed to enter through a recognized treatment program approved by the City. In these instances, the employee will be permitted the use of available leave. Any employee who has a drug and/or alcohol abuse problem and has not been selected for reasonable suspicion, random or post-accident testing or has not refused a drug or alcohol test may voluntarily refer her or himself to the Director of Human Resources and the Transit Director, who will refer the individual to a substance abuse counselor for evaluation and treatment.

The substance abuse counselor will evaluate the employee and make a specific recommendation regarding the appropriate treatment. Employees are encouraged to voluntarily seek professional substance abuse assistance before any substance use or dependence affects job performance.

Any safety-sensitive employee who admits to a drug and/or alcohol problem will immediately be removed from his/her safety-sensitive function and will not be allowed to perform such function until successful completion of a prescribed rehabilitation program.

Prescription Drug Use

The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a supervisor. Medical advice should be sought, as appropriate, while taking such medication and before performing safety-sensitive duties.

▪ **Contact Person**

For questions about Amarillo City Transit’s anti-drug and alcohol misuse program, contact the Transit Director at 806-378-6842.

Attachment A: Covered Positions

This policy applies to the following ACT safety sensitive positions:

- Operations Supervisors, Training Supervisor, Route Supervisors
- Dispatchers
- All Spec Tran and Fixed Route Bus Operators
- All Maintenance Staff
- All Utility Workers

Attachment B: Current Drug and Alcohol Testing Rates

Amarillo City Transit will test at the FTA annual minimum random testing rates set in the Federal Register as per 49 CFR Part 655.45(b) as amended, for both random drug and alcohol testing.

Transit Random Schedule 2018

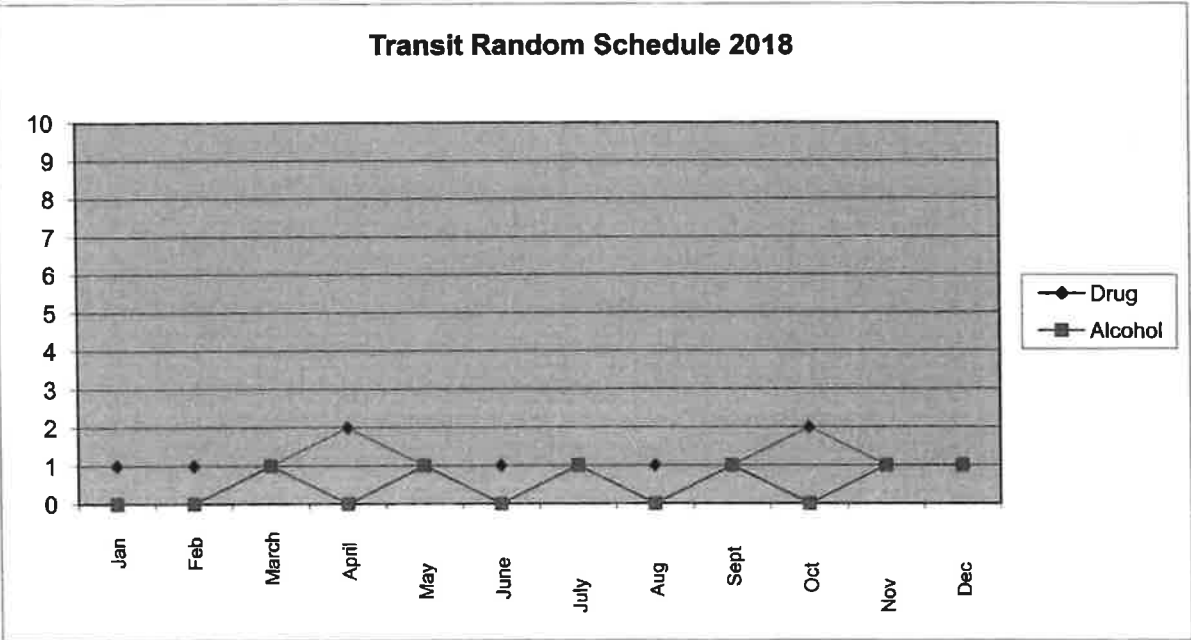
a/o 01/01/18

Month	Drug	Alcohol
Jan	1	0
Feb	1	0
March	1	1
April	2	0
May	1	1
June	1	0
July	1	1
Aug	1	0
Sept	1	1
Oct	2	0
Nov	1	1
Dec	1	1
total	14	6

Estimated number of safety sensitive empl * = 54

* based on 2017 average random pool size calculated by JJ Keller drug and alcohol testing software (Jan. 2018)

	Test	%	#	Roundup
Goals:	Drug	25%	13.5	14
	Alcohol	10%	5.4	6



Attachment C: Current List of Contractors

The following are providers who provide services related to the Amarillo City Transit Substance Abuse Prevention Program:

Medical Review Officer (MRO)

Dr. Stephen Kracht
7500 West 110th St., Ste 400A
Overland Park, Kansas

Employee Assistance Program (EAP) and Substance Abuse Professional

Professional Counseling and Biofeedback Center
#12 Medical Drive
Amarillo, Texas 79106
(806) 356-0404

Collection Site

Care Today
3300 I-40 East Suite 400
Amarillo, TX 79103
(806) 379-8552

Authorized Department of Health and Human Services (DHHS) Laboratory

	Barbara J. McLaughlin	eScreen, Inc.	Office +1 800-881-0722 ext 72249
	Clinic Account Manager	8140 Ward Parkway	FAX: 913-752-3172
	eScreen, Inc.	Ste. 300 Kansas City, MO 64114	Barbara.McLaughlin@escreen.com



January 19, 2018

Jim Smith, Risk Management Director
509 S.E. Seventh Ave.
City Hall, Room 104
P.O. Box 1971
Amarillo, TX 79105-1971

Dear Mr. Smith:

This letter is to confirm that I provide Medical Review Officer (MRO) services for City of Amarillo, Texas. All Cynergy MRO providers meet MRO qualifications as outlined in 49 CFR 40.121 of DOT drug and alcohol regulations, and have been appropriately certified. Any reviews of DOT-regulated tests are performed in accordance with Part 40, in addition to any applicable DOT agency requirements. We have adopted the newly-issued DOT regulatory changes effective January 1, 2018.

As an MRO certified by both the American Association of Medical Review Officers (AAMRO) and the Medical Review Officer Certification Council (MROCC), I am committed to ongoing quality improvement and compliance. Please feel free to contact me if I may assist further in this matter.

Best regards,

Stephen J. Kracht D.O.

Stephen J. Kracht, D.O.
Medical Review Officer
Cynergy, P.A.



Theodore F. Shults, MS, JD
Chairman
(919) 489-5407

American Association of Medical Review Officers

April 21, 2017

Verification of Certification for: Stephen J. Kracht, D.O.
Cynergy P.A.
8140 Ward Parkway
Kansas City MO 64114

Certification Number: 20508284

Current Certification Date: April 20, 2017

Certification Expiration Date: April 20, 2022

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO).

For all physicians certified or recertified by AAMRO after October 1, 2010 will have to attend an MRO training program and take the exam. Recertification is required every five years to remain in good standing.

The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers (www.aamro.com).

Theodore F. Shults, J.D., M.S.
Chairman

MROCC
Medical Review Officer Certification Council
Certifies that

STEPHEN J. KRACHT, D.O.

has successfully met all eligibility and examination criteria
and is hereby designated a

Certified Medical Review Officer



Certificate No.

13-10111

Effective this 30th day of	JULY	2013
Expires on 30th day of	JULY	2018

Elizabeth Gracich MD
Chairman, Board of Directors

William D. Holland MD
Secretary, Board of Directors



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan, PE		

Agenda Caption

CONSIDER AWARD – Bid #5969/Project #523092 – 24” Water Main Extension in Sundown Lane from Bell Street to Western Street
Amarillo Utility Contractors, Inc. - \$911,550.00

Agenda Item Summary

Bid #5969/Project #523092
This item is to consider award of the construction contract for the installation of a new 24-inch water main with corresponding appurtenances to facilitate initial infrastructure needs for future development in the area.

Requested Action

Consider approval and award to Amarillo Utility Contractors, Inc. - \$911,550.00

Funding Summary

Funding for this project is available in the Project Budget Number 523092.17400.1040.
This project has been funded through the ongoing Water System Expansion Fund.

Community Engagement Summary

This project will have Level 1, modest impact. City staff will update the public with press releases and public announcements before and during the project. A public meeting will be held prior to construction.

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. Water Distribution Improvements: 24" Water Main Extension in Sundown Lane from Bell Street to Western Street
Opened 4:00 p.m., January 11, 2018

To be awarded as one lot		Amarillo Utility Contractors		J & H Services Inc		West Texas Utility Contractors Inc		LA Fuller and Sons Construction LTD		Williams Ditching LLC		S J Louis Construction of Texas LTD	
Line 1 Mobilization / Demobilization including Insurance, Payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five percent (5%) of the total construction cost)(COA 10.01), per specifications													
1 ls													
Unit Price		\$45,000.000		\$40,000.00		\$26,354.000		\$36,702.60		\$58,679.12		\$25,000.00	
Extended Price		45,000.00		40,000.00		26,354.00		36,702.60		58,679.12		25,000.00	
Line 2 Furnish, install and maintain temporary erosion , sediment and water pollution control measures in compliance with Federal, state and Local requirements, per specifications													
1 ls													
Unit Price		\$1,500.000		\$3,790.00		\$751.000		\$31,476.00		\$15,737.00		\$17,000.00	
Extended Price		1,500.00		3,790.00		751.00		31,476.00		15,737.00		17,000.00	
Line 3 Furnish, install and maintain traffic safety and control system, meeting or exceeding the Texas Manual on Uniform Traffic Control Devices, per specifications													
1 ls													
Unit Price		\$3,100.000		\$6,315.00		\$3,429.000		\$11,768.00		\$3,157.00		\$8,000.00	
Extended Price		3,100.00		6,315.00		3,429.00		11,768.00		3,157.00		8,000.00	

To be awarded as one lot	Amarillo Utility Contractors	J & H Services Inc	West Texas Utility Contractors Inc	LA Fuller and Sons Construction LTD	Williams Ditching LLC	S J Louis Construction of Texas LTD
Line 4 Furnish, install and maintain trench safety system complying with OSHA rules and regulations (COA 5.08), per specifications						
5,780 lf						
Unit Price	\$1.000	\$2.25	\$1.250	\$2.50	\$0.86	\$0.01
Extended Price	5,780.00	13,005.00	7,225.00	14,450.00	4,970.80	57.80
Line 5 Furnish and install twenty-four inch (24") water pipe, per specifications						
5,560 lf						
Unit Price	\$70.000	\$83.00	\$72.000	\$90.15	\$94.56	\$136.00
Extended Price	389,200.00	461,480.00	400,320.00	501,234.00	525,753.60	756,160.00
Line 6 Furnish and install twenty-four (24") inch restrained joint water pipe in						
60 lf						
Unit Price	\$130.000	\$129.00	\$179.000	\$174.00	\$222.40	\$236.00
Extended Price	7,800.00	7,740.00	10,740.00	10,440.00	13,344.00	14,160.00
Line 7 Furnish and install eight (8") inch C900 inch water pipe, per specifications						
20 lf						
Unit Price	\$70.000	\$28.30	\$40.650	\$32.00	\$94.55	\$76.00
Extended Price	1,400.00	566.00	813.00	640.00	1,891.00	1,520.00
Line 8 Furnish and install six inch (6") C900 water pipe, open cut, per specifications						
220 lf						
Unit Price	\$21.000	\$24.30	\$16.500	\$26.00	\$6.08	\$56.00
Extended Price	4,620.00	5,346.00	3,630.00	5,720.00	1,337.60	12,320.00

To be awarded as one lot		Amarillo Utility Contractors		J & H Services Inc		West Texas Utility Contractors Inc		LA Fuller and Sons Construction LTD		Williams Ditching LLC		S J Louis Construction of Texas LTD	
Line 9 Bore, furnish and install thirty (36") inch steel casing, per specifications													
60 lf													
Unit Price		\$330.000		\$485.00		\$559.000		\$495.00		\$331.72		\$620.00	
Extended Price			19,800.00		29,100.00		33,540.00		29,700.00		19,903.20		37,200.00
Line 10 Furnish and install AWWA C153 SSB-DI fittings, per specifications													
5 Ton													
Unit Price		\$9,700.000		\$9,850.00		\$7,910.000		\$10,412.00		\$9,610.58		\$1,600.00	
Extended Price			50,440.00		51,220.00		41,132.00		54,142.40		49,975.02		8,320.00
Line 11 Furnish and install twenty-four inch (24") horizontal gate valve, per specifications													
3 ea													
Unit Price		\$30,000.000		\$20,090.00		\$43,834.000		\$47,217.00		\$44,880.67		\$26,700.00	
Extended Price			90,000.00		60,270.00		131,502.00		141,651.00		134,642.01		80,100.00
Line 12 Furnish and install twenty-four inch (24") integral bypass horizontal gate valve, per specifications													
4 ea													
Unit Price		\$35,000.000		\$22,300.000		\$38,450.000		\$41,800.00		\$40,444.50		\$26,700.00	
Extended Price			140,000.00		89,200.00		153,800.00		167,200.00		161,778.00		106,800.00
Line 13 Furnish and install twenty inch (20") integral bypass horizontal gate valve, per specifications													
1 ea													
Unit Price		\$29,000.000		\$16,620.00		\$29,067.000		\$31,199.00		\$30,338.00		\$20,100.00	
Extended Price			29,000.00		16,620.00		29,067.00		31,199.00		30,338.00		20,100.00

To be awarded as one lot		Amarillo Utility Contractors		J & H Services Inc		West Texas Utility Contractors Inc		LA Fuller and Sons Construction LTD		Williams Ditching LLC		S J Louis Construction of Texas LTD	
Line 14 Furnish and Install Twelve (12") MJ gate valve, per specifications													
1 ea	Unit Price	\$2,800.000		\$2,710.00		\$2,941.000		\$3,087.00		\$3,116.00		\$3,100.00	
	Extended Price	2,800.00	2,710.00					3,087.00		3,116.00		3,100.00	
Line 15 Furnish and install six inch (6") MJ gate valve per specifications													
12 ea	Unit Price	\$1,160.000		\$1,320.00		\$1,308.000		\$1,497.00		\$1,336.17		\$1,420.00	
	Extended Price	13,920.00	15,840.00					17,964.00		16,034.04		17,040.00	
Line 16 Furnish and install 2" air release valve including all appurtenances, per specifications													
1 ea	Unit Price	\$14,000.000		\$9,225.00		\$7,017.000		\$9,892.00		\$6,440.00		\$16,000.00	
	Extended Price	14,000.00	9,225.00					9,892.00		6,440.00		16,000.00	
Line 17 Furnish and install deep bury fire hydrant, per specifications													
11 ea	Unit Price	\$3,000.000		\$3,665.00		\$3,032.000		\$4,016.00		\$6,697.00		\$4,400.00	
	Extended Price	33,000.00	40,315.00					44,176.00		73,667.00		48,400.00	
Line 18 Furnish and install flowable fill, per specifications													
1 ls	Unit Price	\$14,000.000		\$40,070.00		\$10,773.000		\$26,672.00		\$18,867.00		\$19,000.00	
	Extended Price	14,000.00	40,070.00					26,672.00		18,867.00		19,000.00	
Line 19 Tie into existing 8" water pipe, per specifications													
1 ea	Unit Price	\$1,000.000		\$2,255.00		\$643.000		\$405.00		\$1,115.00		\$3,000.00	
	Extended Price	1,000.00	2,255.00					405.00		1,115.00		3,000.00	

To be awarded as one lot		Amarillo Utility Contractors		J & H Services Inc		West Texas Utility Contractors Inc		LA Fuller and Sons Construction LTD		Williams Ditching LLC		S J Louis Construction of Texas LTD	
Line 20 Tie into existing 20" water pipe, per specifications		1 ea											
Unit Price		\$11,000.000		\$8,150.00		\$11,374.000		\$12,942.00		\$2,000.00		\$11,150.00	
Extended Price		11,000.00		8,150.00		11,374.00		12,942.00		2,000.00		11,150.00	
Line 21 Tie into existing 24" water pipe, per specifications		1 ls											
Unit Price		\$17,700.000		\$22,125.00		\$11,374.000		\$17,484.00		\$2,400.00		\$18,500.00	
Extended Price		17,700.00		22,125.00		11,374.00		17,484.00		2,400.00		18,500.00	
Line 22 Furnish, haul, place and compact two inch (2") hot-mix asphaltic concrete, type D, (COA 4.17), complete, per specifications		56 sy											
Unit Price		\$40.000		\$98.00		\$96.000		\$84.00		\$108.80		\$71.00	
Extended Price		2,240.00		5,488.00		5,376.00		4,704.00		6,092.80		3,976.00	
Line 23 Furnish and install wet connection, complete in place (COA 6.01), per specifications		1 ls											
Unit Price		\$5,000.000		\$2,655.00		\$732.000		\$2,612.00		\$35,332.00		\$10,000.00	
Extended Price		5,000.00		2,655.00		732.00		2,612.00		35,332.00		10,000.00	
Line 24 Construction of temporary 3-strand barbed wire fence along entire TCE line with associated tie-in extensions, installed complete, (COA 10.005), per specifications		1 ls											
Unit Price		\$600.000		\$15,165.00		\$10,374.000		\$865.00		\$17,407.00		\$13,600.00	
Extended Price		600.00		15,165.00		10,374.00		865.00		17,407.00		13,600.00	

To be awarded as one lot	Amarillo Utility Contractors	J & H Services Inc	West Texas Utility Contractors Inc	LA Fuller and Sons Construction LTD	Williams Ditching LLC	S J Louis Construction of Texas LTD
Line 25 Remove pipe - all types and sizes, per specifications 1 ls						
Unit Price	\$5,000.000	\$1,140.00	\$482.000	\$32.00	\$2,684.00	\$1,000.00
Extended Price		1,140.00		32.00	2,684.00	1,000.00
Line 26 Remove existing fittings, per specifications 1 ls						
Unit Price	\$2,000.000	\$710.00	\$400.000	\$267.00	\$2,747.00	\$1,000.00
Extended Price		710.00		267.00	2,747.00	1,000.00
Line 27 Removal and disposal of concrete plug (COA 3.03), complete, per specifications 4 cy						
Unit Price	\$150.000	\$570.00	\$466.000	\$67.00	\$686.75	\$2,000.00
Extended Price		600.00	2,280.00	268.00	2,747.00	8,000.00
Line 28 Driveways (gravel), , complete, per specifications 35 cy						
Unit Price	\$30.000	\$54.00	\$1,419.000	\$17.00	\$574.49	\$65.00
Extended Price		1,050.00	1,890.00	595.00	20,107.15	2,275.00
Bid Total	911,550.00	954,670.00	1,004,366.00	1,178,288.00	1,232,262.34	1,262,778.80
Award to Vendor	911,550.00					

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Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan		

Agenda Caption

CONSIDER: Award Bid No. 5935 Job No. 560104 Drainage Improvements at Cedar Meadow Circle and Plum Creek Drive and Job No. 521757 Drainage Improvements at Hillside Tank:

LA Fuller and Sons Const LTD -\$630,007.00

Agenda Item Summary

This item is to approve the contract for Drainage Improvements at Cedar Meadow Drive and Plum Creek Circle including a 15' Inlet, 450 feet of 48" Pipe, a headwall and Articulated Concrete Block and for Drainage Improvements at Hillside Tank.

Requested Action

Consider approval and award to LA Fuller and Sons Const LTD -\$630,007.00

Funding Summary

Funding for this project is available in the project Budget Numbers 560104.17400.1040 \$575,000.00 and 521757.17400.1040 \$75,000.00.

Community Engagement Summary

This project will have a modest impact to the neighborhood. City staff will update the public through press releases and public announcements before and during the project. The Project Manager will send notifications to the property owners.

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5935 Drainage Improvements at Cedar Meadow Circle and Plum Creek Drive: Drainage Improvements at the Hillside Water Tank West of South Soncy Road Loop 335
Opened 4:00 p.m., January 19, 2018

To be awarded as one lot		West Texas Utility Contractors		LA Fuller and Sons Const LTD		Holmes Construction Company	Amarillo Utility Contractors
		Inc					
Project No. 560104 Cedar Meadow Circle and Plum Creek Drive							
Line 1 Preparing the Right of Way or Project site; Removal and disposal of concrete structure as shown on plans, (COA 3.03) complete, per specifications							
3	Ea						
	Unit Price	\$4,294.000	\$5,553.00	\$10,200.000		\$4,500.00	
	Extended Price	12,882.00	16,659.00	30,600.00		13,500.00	
Line 2 Preparing the Right of Way or Project site: Removal and disposal of trees as shown on plans, (COA 3.03) complete, per specifications							
2	EA						
	Unit Price	\$7,265.500	\$3,936.00	\$10,500.000		\$1,500.00	
	Extended Price	14,531.00	7,872.00	21,000.00		3,000.00	
Line 3 Preparing the Right of Way or Project site: Removal and disposal of concrete curb and gutter with saw cuts where necessary, (COA 3.03) complete, per specifications							
5	If						
	Unit Price	\$45.000	\$19.00	\$101.500		\$100.00	
	Extended Price	225.00	95.00	507.50		500.00	

West Texas Utility Contractors							
To be awarded as one lot	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors			
Line 4 Preparing the Right of Way or Project Site:							
Removal and disposal of reinforced concrete pipe, (COA 3.03) complete, per specifications							
20 lf							
Unit Price	\$10.000	\$60.00	\$98.500	\$50.00			
Extended Price	200.00	1,200.00	1,970.00				1,000.00
Line 5 Preparing the Right of Way or Project site:							
Concrete slab removal including walks, drives, valleys, etc and saw cuts where necessary, (COA 3.03) complete, per specifications							
350 sf							
Unit Price	\$32.000	\$2.10	\$22.000	\$8.00			
Extended Price	11,200.00	735.00	7,700.00				2,800.00
Line 6 Furnish, haul, place and compact new embankment material to replace excavated material found to be unacceptable, (COA 4.02) complete per specifications							
445 cy							
Unit Price	\$366.000	\$48.00	\$52.000	\$60.00			
Extended Price	162,870.00	21,360.00	23,140.00				26,700.00
Line 7 Furnish, haul, place and compact flexible base (complete in place)(TYA)(GR 2)(12")(COA 4.07) complete, per specifications							
10 sy							
Unit Price	\$93.100	\$42.00	\$99.500	\$75.00			
Extended Price	931.00	420.00	995.00				750.00

West Texas Utility Contractors

To be awarded as one lot	LA Fuller and Sons Const LTD		Holmes Construction Company		Amarillo Utility Contractors	
	Inc					
Line 8 Six inch (6") 3000 psi Concrete curb and gutter, as detailed on plans, (COA 4.09) complete, per specifications						
	5 lf					
	Unit Price	\$72.000	\$45.00	\$28.500	\$90.00	
	Extended Price	360.00	225.00	142.50		450.00
Line 9 Four inch (4") concrete flatwork (sideways) reinforced with 6x6-W1.4xW1.4 welded wire mesh on a one inch (1") sand cushion including all necessary earthwork and subgrade preparation, (COA 4.10) installed complete, per specifications						
	278 sf					
	Unit Price	\$18.000	\$10.00	\$36.000	\$12.00	
	Extended Price	5,004.00	2,780.00	10,008.00		3,336.00
Line 10 Eight inch (8") concrete flatwork (valleys, and spandrels), minimum 4000 psi at 28 days, reinforced with #4 reinforcing bars 12" OC both ways, including all necessary earthwork and subgrade preparation, complete with toewalls when required, (COA 4.11) installed complete, per specifications						
	115 sf					
	Unit Price	\$29.000	\$17.00	\$42.000	\$15.00	
	Extended Price	3,335.00	1,955.00	4,830.00		1,725.00

West Texas Utility Contractors							
To be awarded as one lot	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors			
Line 11 Furnish, haul, place and compact two inch (2") hot-mix asphaltic concrete, type D, (COA 4.17) complete, per specifications							
15 sy							
Unit Price	\$128.000	\$90.00	\$110.500	\$150.00			
Extended Price	1,920.00	1,350.00	1,657.50	2,250.00			
Line 12 Trenching, supplying, laying, joining and backfilling Thirty inch (30") Reinforced concrete pipe, Class III, (COA 5.01) installed complete, per specifications							
5 lf							
Unit Price	\$244.800	\$313.00	\$5,500.000	\$1,250.00			
Extended Price	1,224.00	1,565.00	27,500.00	6,250.00			
Line 13 Trenching, supplying, laying, joining and backfilling standard pre-cast Thirty inch (30") Reinforced concrete pipe 45° elbow, (COA 5.01) installed complete, per specifications							
1 ea							
Unit Price	\$1,452.000	\$1,587.00	\$5,350.000	\$1,200.00			
Extended Price	1,452.00	1,587.00	5,350.00	1,200.00			
Line 14 Trenching, supplying, laying, joining, and backfilling forty-eight inch (48") Reinforced concrete pipe, Class III, (COA 5.01) installed complete, per specifications							
500 lf							
Unit Price	\$565.000	\$442.00	\$385.000	\$900.00			
Extended Price	282,500.00	221,000.00	192,500.00	450,000.00			
To be awarded as one lot	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors			
West Texas Utility Contractors							

Line 15 Trenching, supplying, laying, joining and backfilling standard pre-cast forty-eight inch (48") Reinforced concrete pipe 15° elbow, (COA 5.01) installed, per specifications

1 ea					
Unit Price	\$1,628.000	\$2,096.00	\$7,650.000	\$1,200.00	
Extended Price	1,628.00	2,096.00	7,650.00	1,200.00	

Line 16 Modified reinforced concrete storm sewer inlet box, Type B-15 (one five foot (5') wing), furnished, (COA 5.05) installed complete, per specifications

1 ea					
Unit Price	\$6,139.600	\$14,368.00	\$10,500.000	\$14,000.00	
Extended Price		6,139.60	14,368.00	10,500.00	14,000.00

Line 17 Junction box complete as detailed on plans, including all miscellaneous items, (COA 5.05) installed complete, per specifications

1 ea					
Unit Price	\$9,259.000	\$16,346.00	\$14,800.000	\$30,000.00	
Extended Price	9,259.00	16,346.00	14,800.00	30,000.00	

Line 18 Furnish and install headwall with wings (48" RCP)
(COA 5.05) complete, per specifications

1 ea					
Unit Price	\$34,626.000	\$7,055.00	\$6,650.000	\$18,000.00	
Extended Price	34,626.00	7,055.00	6,650.00	18,000.00	

West Texas Utility Contractors					
To be awarded as one lot	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors		
Line 19 Furnish, install and maintain Trench Safety system complying with OSHA Rules and Regulations (COA 5.08) complete, per specifications 500 If	Inc				
	Unit Price	\$3.000	\$13.50	\$55.000	\$7.00
	Extended Price	1,500.00	6,750.00	27,500.00	3,500.00
Line 20 Furnish and install water main lowering as detailed on plans, including all miscellaneous items, per specifications 1 Is					
Unit Price		\$11,648.000	\$29,142.00	\$10,250.000	\$59,000.00
	Extended Price	11,648.00	29,142.00	10,250.00	59,000.00
Line 21 Fiberglass manhole complete as detailed on plans, including all miscellaneous items, installed complete, per specifications 2 ea					
Unit Price		\$5,200.000	\$24,384.00	\$15,100.000	\$25,000.00
	Extended Price	10,400.00	48,768.00	30,200.00	50,000.00
Line 22 Furnish and install bypass pumping plans (see special provisions) installed complete, per specifications 1 Is					
Unit Price		\$35,581.000	\$29,011.00	\$95,650.000	\$35,000.00
	Extended Price	35,581.00	29,011.00	95,650.00	35,000.00

West Texas Utility Contractors					Amarillo Utility Contractors	
To be awarded as one lot	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company			
Line 23 Furnish, install and maintain Traffic control Plan, (COA 9.04) complete as specified, per specifications						
1 ls						
Unit Price	\$9,667.000	\$7,527.00	\$12,150.000	\$15,000.00		
Extended Price	9,667.00	7,527.00	12,150.00	15,000.00		
Line 24 Mobilization/Demobilization including insurance, payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five perceiving (5%) of the total construction cost) (COA 10.01) complete, per specifications						
1 ls						
Unit Price	\$8,741.000	\$30,332.10	\$30,904.480	\$40,000.00		
Extended Price	8,741.00	30,332.10	30,904.48	40,000.00		
Line 25 Seed and hyromulch, (COA 10.04) complete, per specifications						
0.30 ac						
Unit Price	\$6,770.000	\$45,463.00	\$6,200.000	\$20,000.00		
Extended Price	2,031.00	13,638.90	1,860.00	6,000.00		
Line 26 Furnish and install articulated concrete block (ACB) mattresses, (see appendix) complete, per specifications						
943 sf						
Unit Price	\$18.000	\$61.00	\$58.000	\$40.00		
Extended Price	16,974.00	57,523.00	54,694.00	37,720.00		

West Texas Utility Contractors

To be awarded as one lot	West Texas Utility Contractors				Amarillo Utility Contractors		
	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors			
Line 27 Trenching, supplying, laying, joining and backfilling of four inch (4") HDPE single-wall perforated pipe, (COA 5.02) installed complete, per specifications							
690 If	\$23.500	\$30.00	\$26.500	\$30.00			
Unit Price							
Extended Price	16,215.00	20,700.00	18,285.00	20,700.00			
Total for Project No 560104	663,043.60	562,060.00	648,993.98	843,581.00			

West Texas Utility Contractors

To be awarded as one lot

Inc

LA Fuller and Sons Const LTD Holmes Construction Company

Amarillo Utility Contractors

Project No. 521757 Hillside Water tank West of South soncy Road/Loop 335

Line 1 Preparing the Right of Way or Project Site:
Removal and disposal of concrete curb and gutter with
saw cuts where necessary, (COA 3.03), per specifications
15 If

Unit Price	\$33.000	\$639.00	\$100.000	\$270.00
Extended Price		495.00	9,585.00	1,500.00
				4,050.00

Line 2 Excavation, regrading and channel grading to the slopes shown on the plans, (COA 4.02) complete, per specifications

	Unit Price	\$20.50	\$27.00
	Extended Price	6,970.00	9,180.00

Line 3 Six inch (6") 3000 psi concrete curb and gutter, as detailed on plans, (COA 4.09) complete, per specifications

15	If						
	Unit Price	\$55.000	\$38.00	\$21.000	\$50.00		
	Extended Price	825.00	570.00	315.00	750.00		

Line 4 Remove and replace existing asphaltic concrete pavement and base course adjacent to concrete flatwork and curb and gutter (typical one foot (1') wide or, per specifications

5 sy						
Unit Price	\$52.000	\$285.00	\$22.150	\$460.00		
Extended Price		260.00	1,425.00	110.75		2,300.00

West Texas Utility Contractors				
To be awarded as one lot	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company	Amarillo Utility Contractors
Line 5 Four inch (4") concrete flatwork (sidewalks) reinforced with 6x6-W1.4xW1.4 welded wire mesh on a one inch (1") sand cushion including all necessary earthwork and subgrade, per specifications 60 sf				
	Unit Price	\$47.250	\$14.30	\$23.000
	Extended Price	2,835.00	858.00	1,380.00
				840.00
Line 6 Six inch (6") concrete flatwork (drainage channel), minimum 3000 psi at 28 days, reinforced with 6x6-W1.4xW1.4 welded wire mesh, on a one inch (1") sand cushion including all, per specifications 80 lf				
	Unit Price	\$52.000	\$99.00	\$170.000
	Extended Price	4,160.00	7,920.00	13,600.00
				14,400.00
Line 7 Remove existing concrete top and replace with reinforced concrete, Type B-10, storm sewer inlet top, as specified on plans, (COA 5.01), per specifications 1 ea				
	Unit Price	\$1,876.000	\$3,040.00	\$2,500.000
	Extended Price	1,876.00	3,040.00	2,500.00
				4,500.00
Line 8 Furnish, install, and maintain Traffic control Plans, (coa 9.04) complete, per specifications 1 ls				
	Unit Price	\$9,667.000	\$7,527.00	\$2,750.000
	Extended Price	9,667.00	7,527.00	2,750.00
				1,400.00

To be awarded as one lot	West Texas Utility Contractors		Amarillo Utility Contractors		
	Inc	LA Fuller and Sons Const LTD	Holmes Construction Company		
Line 9 Mobilization / Demobilization including insurance, payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five percent (5%) of the total construction cost)(COA 10.01) complete, per specifications 1 ls					
	Unit Price	\$11,358.60	\$1,868.790	\$2,200.00	
	Extended Price	4,253.00	11,358.60	1,868.79	2,200.00
Line 10 Remove, salvage and reinstall wood fence panels and posts, complete, per specifications 45 lf					
	Unit Price	\$188.00	\$55.000	\$60.00	
	Extended Price	4,500.00	8,460.00	2,475.00	2,700.00
Line 11 Furnish & install 1"Ø L-Bars welded all around to 1/4"x3"x3" angle iron 1'-0" OC from center post complete, per specifications 1 ls					
	Unit Price	\$1,806.00	\$3,750.000	\$1,300.00	
	Extended Price	5,795.00	1,806.00	3,750.00	1,300.00
Line 12 Seeding and Hydromulch, (COA 10.04) complete, per specifications 0.45 ac					
	Unit Price	\$14,572.00	\$4,500.000	\$6,800.00	
	Extended Price	9,589.00	6,557.40	2,025.00	3,060.00
Total for Project 52157		58,195.00	67,947.00	39,244.54	46,680.00
Bid Total		721,238.60	630,007.00	688,238.52	890,261.00
Award to Vendor			630,007.00		

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Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 6, 2018	Council Priority	Transportation Systems
Department	Aviation		
Contact	Michael W. Conner: Director of Aviation		

Agenda Caption

CONSIDER The air service agreement between the City of Amarillo and American Airlines for the provision of daily non-stop air service to Phoenix, AZ.

Agenda Item Summary

This air service agreement with American Airlines is for the airline to provide daily, non-stop, round-trip service between Amarillo and Phoenix (Sky Harbor International Airport), beginning on approximately April 3, 2018. The City agrees to provide a revenue guarantee to the airline to ensure that the route is at least operating at a break-even level. This revenue guarantee is funded by the DOT Small Community Air Service Development Grant. The City also agrees to waive the normal landing fees for this route during the term of the agreement, up to \$50,000 (which is an in-kind requirement of the DOT grant), as well as provide the advertising and marketing of the route in a minimum amount of \$250,000. The term of the agreement is April 3, 2018, to June 2, 2019.

Requested Action

To approve the air service agreement between the City of Amarillo and American Airlines.

Funding Summary

This agreement is funded by the (DOT) Small Community Air Service Development Grant, up to \$750,000. The remaining landing fee waiver, up to \$50,000, is an in-kind waiver of normal fees.

Community Engagement Summary

Level 2. This service is being advertised in the local market (and reciprocally in Phoenix, AZ) which could have a positive impact on local tourism as well as increased revenues within the airport.

Staff Recommendation

Airport staff recommends approval of this agreement with American Airlines in order to secure the airline service between Amarillo and Phoenix, AZ.