

STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO

Minutes

On March 10, 2020, the Beautification and Public Arts Advisory Board met at 11:45 am in City Hall at 601 S. Buchanan Street, Room 305 for a Regular Meeting.

VOTING MEMBERS	PRESENT	TOTAL ATTENDED	TOTAL MEETINGS
Jason Boyett	Y	25	25
Rhonda Dittfurth	Y	9	11
Beth Duke	N	20	25
Angela Knapp Eggers	Y	22	25
Eddy Sauer	Y	20	25
Kelley Sims	N	14	25
Andi Wardlaw	Y	23	25
Denise Chesnut	N	1	3
Sterling McKinney	Y	2	2

Also in attendance were:

Sherman Bass Amarillo Civic Center Complex General Manager
Courtney White Assistant City Attorney
Melinda Landry Amarillo Civic Center Complex Event Manager

Item 1. **Call to Order and Announcements.** Chair Jason Boyett called the meeting to order at 11:48 am. No announcements were made.

Item 2. **Public Forum.** No members of the public spoke.

Item 3. **Discuss and Consider Minutes.** Chair Boyett asked if there were any changes to the minutes for the meeting on 2/10/2019. Angela Knapp-Eggers's attendance was marked with "N" in error – she was in attendance. Andi Wardlaw motioned to approve the minutes with correction and Ms. Knapp-Eggers seconded. The motion passed unanimously.

Item 4. **Mural Grant Program Update.** The board discussed the status of the Mural Grant Program applications. Sherman Bass advised the board that two applications have been received to date, and a press release will be issued this week. Mr. Bass also stated that he has fielded several phone calls about the program, but most were from business owners who would like to be a mural site, but do not have connections to an artist. The board discussed reaching out to businesses and artists who have expressed interest in the past, but have not yet applied. The board agreed that if they do not receive a sufficient amount of applications by the

deadline, the RFP could be awarded based on timeliness and extended for new applicants, should funds remain. Deadline extension will be determined based on applications received by the next regularly scheduled meeting.

Item 5. **Discuss and Consider Beautification Project.** Mr. Bass discussed progress made on the project RFP, and reviewed sections with the board to ensure that project goals would not be too restrictive in regards to the type of artwork needed. Mr. Bass asked Ms. Wardlaw to help him create an inspiration sheet that could be provided to potential applicant teams, which will include gabion projects and landscaping. Mr. Bass also explained that the RFP clarifies that the applicant team must provide all permits, materials, certifications, and other required items, and will be reimbursed for expenses with receipts at an agreed upon interval. Mr. Bass stated he will meet with Planning and Building Safety to help line out the steps the applicant team would take throughout the project, such as sign offs, permits, ordinances that may apply, etc., and provide this information to the awarded applicant team. The board discussed adding verbiage to the RFP to clarify that the City will be responsible for upkeep and maintenance after project completion. The board also discussed how to get the word out to potential respondents. The new potential timeline for this project is RFP awarded by July 16th and project installation complete by September 14th.

Item 6. **Hoodoo Mural Festival Update.** Due to Beth Duke's absence, this item is struck and will be rescheduled.

Item 7. **Consider Future Agenda Items and Next Meeting Date and Time.** Future agenda items to include:

- Update on Hoodoo Mural Festival 2020
- Update on Night of Artists & Chefs
- Discuss and Consider Mural Grant Project
- Discuss and Consider Beautification Project

The board will transition the meeting to the second Tuesday of the month. The next meeting will take place on April 14, 2020 at 11:45 am.

Item 8. **Adjourn.** Chair Boyett adjourned the meeting at 12:29 pm.

ATTEST:



Sherman Bass, Secretary



Jason Boyett, Chair