

AGENDA

FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, DECEMBER 11, 2018 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Howard Batson, First Baptist Church

1. City Council will discuss or receive reports on the following current matters or projects.
 - A. Review agenda items for regular meeting and attachments;
 - B. Reports and updates from City Councilmembers serving on outside boards:
Convention and Visitors Council
Environmental Task Force; and
 - C. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes for the meeting held on December 4, 2018.

3. **NON-CONSENT ITEMS:**

A. **CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE AMARILLO CONVENTION AND VISITOR COUNCIL TO BID ON HOSTING THE 2023 TEXAS RECREATION AND PARK SOCIETY INSTITUTE AND EXPO:**

(Contact: Michael Kashuba, Director of Parks and Recreation)

The Amarillo Convention and Visitor Council is submitting a bid to host the 2023 TRAPS Institute and Expo. The bid application requires a resolution pledging the resources necessary to support the Institute from the governing entity; involvement by the community's parks and recreation agency is required as part of the bid.

B. **CONSIDER APPOINTMENT – BOARDS AND COMMISSIONS:**

(Contact: Andrew Freeman, Director of Planning and Development Services)

An appointment is needed for the following board to select the Chair:
Center City Tax Increment Reinvestment Zone #1

C. **EXECUTIVE SESSION:**

City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

1) Section 551.072 - Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

(a) Discuss properties located in the N.E. quadrant of the Downtown Business District.

2) Section 551.087 - Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same:

(a) City Economic Development Project #18-10 in the vicinity of East 34th Avenue and South Grand Street;

(b) City Economic Development Project #18-11 in the vicinity of Big Texan Road and Interstate 40 Access Road; and

(c) City Economic Development Project #18-12 in the vicinity of North Monroe Street and Northwest 13th Avenue.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 7th day of December 2018.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:

<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

Archived meetings are also available.



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 4th day of December 2018, the Amarillo City Council met at 12:00 p.m. for a work session which was held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent was Councilmember Elaine Hays. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT

Mike Fisher, 4410 Van Kriston Drive, inquired why the City needed a slogan. He also inquired if the Council meeting times were changed to reduce employee overtime, and if employees were attending evening meetings. Claudette Smith, 4410 Van Kriston Drive, stated she has been attending City Council meetings for 10 months, and has received no remedy for the ordinance violations behind her house. She also questioned citizens being able to speak for longer than three minutes. Gary Prescott, 10101 I-40 West, stated he met with Mayor Nelson last week. He read from the State of Texas Landowners' Bill of Rights. He stated he was under duress when he signed a plat. James Schenck, 6216 Gainsborough Street, stated he was concerned about public comment not being broadcast. He also spoke on the usage of the parking garage. There were no further comments.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 4th day of December 2018, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent was Councilmember Elaine Hays. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

The invocation was given by Greg Dowell, Central Church of Christ. Mayor Nelson led the Pledge of Allegiance. Mayor Nelson asked for a moment of silence for the recognition of National Day of Mourning tomorrow on behalf of George H.W. Bush.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1:

- A. Review agenda times for regular meeting and attachments;
- B. City Employee Medical/Pharmacy Plan, Stop-Loss Insurance Renewal for 2019;
- C. Reports and updates from City Councilmembers serving on outside boards: Amarillo Local Government Corporation
Convention and Visitors Council
Pedestrian and Bicycle Safety Advisory Committee; and
- D. Consider future Agenda items and request reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent items, seconded by Councilmember Smith.

- A. **MINUTES:**
Approval of the City Council minutes for the meeting held on November 27, 2018 as amended.
- B. **CONSIDER AWARD – BID NO. 6225/PROJECT NO. 530003 – FY 2017-2021 COMMUNITY INVESTMENT PROGRAM: LARGE VALVE REPLACEMENT – PHASE 1:**
(Contact: Kyle Schniederjan, Director of Capital Project & Development Engineering)
Amarillo Utility Contractors, Inc. -- \$443,220.00
This item is to consider award of the construction contract for the furnishing and installation/replacement of five (5) large diameter gate valves in the water distribution system with corresponding appurtenances to improve operations and maintenance.
 - 1. Two valves located on Amarillo Boulevard and Marrs Street;
 - 2. Two valves located on the existing line in Travis Street at Wolflin Avenue and 26th Avenue; and
 - 3. One valve at Crockett Street and I-40 West.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

NON-CONSENT ITEMS

ITEM 3A: Mayor Nelson presented an item for approval for a Tax Increment Reinvestment Zone (TIRZ) #1 Developer Agreement for the DHY Enterprises commercial building located at 300 Southwest 10th Avenue. A \$35,000 reimbursable grant at project completion and a 70% tax rebate over a 10-year period, to assist with the fiscal impacts created with the renovation and restoration of this property due to its age and condition. This item was presented by Andrew Freeman, Director of Planning and Development Services. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that this item be approved as presented.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3B: Mayor Nelson presented an item for review, consideration and possible approval for the stop-loss policy for the City's employee medical and pharmacy plan. This policy provides stop-loss protection to the medical and pharmacy plan for any individual claim that exceeds \$750,000. This item was presented by Mitch Norman, Director of Human Resources. Motion was made by Councilmember Sauer, seconded by Councilmember Smith, that this item be approved as presented.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3C: Mayor Nelson presented an item for discussion, consideration and possible approval for a location incentives agreement with Asset Protection Unit, Inc. for the creation of new jobs in Amarillo. The expansion incentives are performance based for the creation of up to 125 new jobs over a five year period. The agreement prescribes a total grant of up to \$1.25 million dependent upon specific performance achievements detailed in the agreement. The agreement requires Asset Protection Unit, Inc. to create the jobs and payroll first and then receive incentive payments upon the achievement of annual performance metrics. This item was presented by Doug Nelson, Amarillo Economic Development Corporation. Jim Del Vecchio, Asset production Unit, Inc. spoke about their business. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that this item be approved as presented.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

Mr. Miller recognized the team and City Employees involved on the City's Stop-Loss item.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



3A

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	December 11, 2018	Council Priority	
Department	Parks and Recreation		
Contact	Michael Kashuba, Director of Parks and Recreation		

Agenda Caption

Consider approval of a resolution authorizing the Amarillo Convention and Visitor Council to bid on hosting the 2023 Texas Recreation and Park Society Institute and Expo.

Agenda Item Summary

The Amarillo Convention and Visitor Council is submitting a bid to host the 2023 TRAPS Institute and Expo. The bid application requires a resolution pledging the resources necessary to support the Institute from the governing entity; involvement by the community's parks and recreation agency is required as part of the bid.

Requested Action

Request City Council approval of the resolution.

On September 4th, 2018, Council approved a resolution authorizing the Amarillo Convention and Visitor Council (CVC) to bid on hosting the 2021 Texas Recreation and Park Society (TRAPS) Institute and Expo. The Amarillo CVC submitted a bid for the 2021 and was not selected as the host community for the 2021 TRAP institute and expo. In follow up conversations with the Amarillo CVC, TRAPS requested that Amarillo submit an additional bid to host the 2023 TRAPS institute and expo.

TRAPS is a nonprofit educational and professional organization founded 81 years ago to advance the profession of parks, recreation, and leisure services in Texas.

Historically the TRAPS Annual Institute averages between 1,000-1,500 attendees, including approximately 700-1,200 delegates, speakers, and/or volunteers; and an average of 250 exhibitors, who meet annually to interact, network, and learn about trends, new products and services during the annual Texas Recreation and Park Society Institute.

The average economic impact upon a host community is approximately \$500,000.

Funding Summary

If selected as the institute Host community, a formal contract will be executed by and between the TRAPS Executive Director and the selected hotel(s) and/or convention center and host parks and recreation agency. The average economic impact upon a host community is approximately \$500,000.

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS DEDICATING RESOURCES TO SUPPORT THE BID FOR THE 2023 TEXAS RECREATION AND PARK SOCIETY INSTITUTE AND EXPO SUBMITTED BY THE AMARILLO CONVENTION AND VISITOR COUNCIL AND PROVIDING AND EFFECTIVE DATE.

WHEREAS, the Texas Recreation and Park Society (TRAPS) is a nonprofit educational and professional organization founded 81 years ago to advance the profession of parks, recreation, and leisure services in Texas; and

WHEREAS, the TRAPS Annual Institute averages between 1,000-1,500 attendees, including approximately 700-1,200 delegates, speakers, and/or volunteers; and an average of 250 exhibitors, who meet annually to interact, network, and learn about trends, new products and services during the annual Texas Recreation and Park Society Institute; and

WHEREAS, the economic impact upon a host community, on average, is approximately \$500,000; and

WHEREAS, the Amarillo Convention & Visitor Council and the City of Amarillo Parks and Recreation Department is authorized to submit a bid to host the 2023 Texas Recreation and Park Society (TRAPS) Annual Institute in cooperation with the Southwest Region of the National Recreation & Park Association, and

WHEREAS, the City of Amarillo and the Parks and Recreation Department acknowledge the criteria and requirements specified in the site selection criteria for bid to host the Annual TRAPS Institute, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO TEXAS:

Section 1. That the City Council endorses the bid submission and is committed to providing the necessary resources to perform all functions consistent with the bid to host the 2023 Texas Recreation and Park Society Annual Institute and EXPO, in cooperation with the Southwest Region of the National Recreation & Park Association.

Section 2. This Resolution shall be effective from and after its date of passage.

PASSED AND APPROVED by the City Council of the City of Amarillo, Texas this 11th day of December, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	December 11, 2018	Council Priority	Redevelopment
Department	Planning and Development Services	Contact Person	Andrew Freeman, Director of Planning and Development Services

Agenda Caption

Consider appointment of Center City TIRZ #1 Chair to replace Scott Bentley

Agenda Item Summary

This item is to replace Scott Bentley as Chair of TIRZ #1 Board. He was recently reappointed as Chair on August 28, 2018. Mr. Bentley was appointed to the Amarillo Economic Development Corporation Board on November 27, 2018 and will no longer serve on TIRZ #1.

According to Ordinance 7012 establishing the TIRZ, the City Council shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson or other officers as it considers appropriate.

The Board members and their attendance history are as follows:

Voting Members	Meetings Held	Meetings Attended
Scott Bentley, Chairman, City of Amarillo*	52	51
Austin Sharp, City of Amarillo	7	6
Johnny Mize, Amarillo College	1	1
Dean Frigo, Amarillo Hospital District	11	9
Scott Flow, Amarillo Independent School District	21	18
Kimberly Warminski, Panhandle Groundwater Conservation Dist	15	14
Tad Fowler, Potter County	9	8
Leon Church, Vice-Chairman, Potter County	27	24
Judge Thomas Jones, Potter County	27	14
Joseph Peterson, Jr., City of Amarillo	16	15

*Scott Bentley will be replaced by Gus Trujillo effective January 1st.

City staff discussed with Mr. Bentley if he had any recommendations for his replacement, and he recommended Dean Frigo. If City Council chose to appoint Mr. Frigo, staff has confirmed that he is willing to serve as Chair. Mr. Frigo also serves at the Hospital District appointee on TIRZ #2, volunteering as Vice-Chair on that particular board. He also was a city staff member involved with TIRZ #1 when it was initially beginning, which provides unique background for the board.

Requested Action

Appointment of a Chairperson from the current board members.

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

N/A