

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 18th day of August 2022, the East Gateway Tax Increment Reinvestment Zone No. 2 Board met in a regularly scheduled meeting at 12:00 PM in Room 306 of City Hall, at 601 South Buchanan Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
John Betancourt, Amarillo College	Y	2	2
Michelle Bonner, Amarillo Hospital District	Y	6	5
Doyle Corder, Amarillo Independent School District	Y	1	1
Tracy Shea, City of Amarillo	Y	11	9
John Attebury, Chair, City of Amarillo	Y	34	31
Jashmin Patel, City of Amarillo	N	19	8
Lee Peterson, Panhandle Groundwater District	Y	7	6
Helen Burton, Potter County	N	38	25
Melynn Huntley, Potter County	N	6	3
David Walker, Potter County	Y	30	30

Staff present:

Jared Miller, City Manager
Andrew Freeman, Assistant City Manager
Bryan McWilliams, City Attorney
Laura Storrs, Assistant City Manager
Emily Koller, Assistant Director of Planning
Cody Balzen, Economic Development Specialist
Jenine Cruz, Recording Secretary

ITEM 1. Call to Order

Chair, John Attebury, called the meeting to order at 12:04 PM and established a quorum.

ITEM 2. Public Address

Chairman Attebury inquired if anyone in the audience wished to speak for Public Address.

There were no comments.

ITEM 3. Minutes

Approval of the minutes of the Tax Increment Reinvestment Zone #2 Board Meeting held on July 21, 2022.

A motion was made by David Walker and seconded by Lee Peterson, to approve the minutes as submitted.

The motion passed unanimously.

ITEM 4. Discussion and Consideration of the FY2022-23 Tax Increment Reinvestment Zone #2 Annual Budget

Chairman Attebury stated he saw two big changes for the new annual budget, the addition of a \$100,000 Community Projects line item and a \$150,000 debt service line item.

Cody Balzen stated Laura Storrs is present at the meeting to talk over any of the changes.

Chairman Attebury asked if there were any other major changes.

Laura Storrs stated that these two identified line items were the only items added per the direction of the board from the last meeting. The Community Projects line is something that is often utilized by TIRZ #1 and could offer some flexibility for the TIRZ #2 board as well. The \$150,000 Debt Service line was added for the board to be able to start paying the City of Amarillo back for installed utility extensions.

Andrew Freeman stated staff will follow up with a formal agreement in a later meeting as the details are worked through. Staff has added the \$100,000 for Community Projects to go along with the \$50,000 for professional services. The board can use this in either category, giving them more flexibility without having to do a budget amendment mid-year if something comes up.

Chairman Attebury asked the board if they had any other comments.

Tracy Shea asked about the "dept request" on page 1 of the budget.

Laura Storrs stated that it stands for Department Request. This is how the software labels the funds that departments are requesting for the upcoming budget year. The board is labelled as a department since they are considered a business unit inside the city budget.

Tracy Shea confirmed understanding after this clarification.

Laura Storrs stated staff has new budget software this year. They added things into it from previous years and modeled it similar to previous budgets that the board has seen and are more familiar with.

Chairman Attebury asked if anyone else had any other questions or comments.

None were made.

Chairman Attebury asked if there was a motion to approve the budget.

A motion was made by Michelle Boomer to approve the FY 2022-23 Tax Increment Reinvestment Zone #2 Annual Budget as presented. The motion was seconded by David Walker.

The motion passed unanimously.

ITEM 5. Discuss Items for Future Agendas

Chairman Attebury asked for any future agenda items and stated that Andrew Freeman had previously mentioned the formal agreement for debt repayment.

Andrew Freeman stated there is a potential project coming soon to discuss, likely in an executive session, but he is unsure if it will be ready for next month's meeting.

No other future agenda items were requested.

ITEM 7. Adjourn

Meeting adjourned at 12:10 PM.

A handwritten signature in dark ink, appearing to read "Cris Valverde". The signature is written in a cursive, somewhat stylized font. It is positioned above a horizontal line.

Cris Valverde
Director of Planning