

MINUTES

On December 14, 2020, the AMARILLO LIBRARY ADVISORY BOARD met at 4:00 p.m. for a meeting by Video Conference.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Monica Smith-Hart, Chair	YES	26	17
Mary-Lynn Cameron, Vice-Chair	YES	11	8
Shawn Read	YES	5	5

Also in attendance:

<u>Amanda Barrera</u>	DIRECTOR OF LIBRARY SERVICES, CITY OF AMARILLO
<u>Mary Redmond</u>	LIBRARY SECRETARY, CITY OF AMARILLO
<u>Courtney White</u>	ASST CITY ATTORNEY, CITY OF AMARILLO
<u>Michael Freeman</u>	LIBRARY TECHNOLOGY SPECIALIST, CITY OF AMARILLO
<u>Howard Rodriguez-Mori</u>	Guest
<u>Bruce Fielder</u>	Guest

Call to Order and Introductions. Ms. Monica Smith-Hart, Chair, established a quorum and called the regular meeting of the AMARILLO LIBRARY ADVISORY BOARD to order. Members welcomed Mr. Bruce Fielder and Mr. Howard Rodriguez-Mori to attendance, and noted their appointment to start serving on the board in February.

2. Public forum. None
3. Minutes. Approval of Minutes from the Regular Meeting held by video conference on OCTOBER 12, 2020. Motion was made by Mr. Shawn Read, seconded by Ms. Mary-Lynn Cameron, and carried to approve minutes as amended.
4. Discuss and consider approval of MakerSpace policies and waiver: The Amarillo Public Library is currently in the process of renovating a space on the second floor at the Downtown Library to create a MakerSpace. The Amarillo Area Foundation, the City of Amarillo, and the Texas State Library and Archives Commission are helping to fund the MakerSpace. A makerspace is a room that is set aside in a library, a community center, or school, which provides tools, equipment, and supplies to help people with ideas to progress. The MakerSpace will be craft and textile focused. The PC equipment would not connect to the City’s network and would only offer audio and digital editing software. The project should be complete by February. Ms. Amanda Barrera discussed the Amarillo Public Library MakerSpace Policy and Guidelines, Appendix A of Makerspace Policy and Guidelines, and the Release of Liability form for the board to approve before opening the MakerSpace to the public. The City of Amarillo Legal Department and the Risk Management Department have reviewed and vetted these documents. Ms. Courtney White said that it would be fine, as suggested, to add an area at the bottom of the Release of Liability form to include the names of anyone who is with the user of the machinery, including minors. Motion was made by Mr. Shawn Read to approve the MakerSpace policies and waivers as presented with the suggested change to the Release of Liability form. Seconded by Ms. Mary-Lynn Cameron, and carried.

5. Presentation and Discussion by the Director of Library Services on current Departmental issues and activities.
- A. Friends of the Library: Friends had a virtual book sale on December 5-6, with almost \$2,600 in earnings. Friends Memberships have been extended through December 31, 2021 due to the pandemic.
- B. Update on library service delivery during the COVID-19 pandemic: On November 9, in response to City’s Level Red status, all Amarillo Public Library locations closed to the public. Curbside service is available to patrons.

The Amarillo Public Library now offers a new service on the library’s website called Book Bundles. Offered through curbside service to patrons at all locations, it allows them to browse books and other materials on the shelves, and check out in bundles of 5 to 10 items. The library’s website is www.amarillolibrary.org. The library continues to offer programming online through the library Face-book page.

Last year, Mr. Steve Walton gave a presentation to the board, sharing his Grandmother’s story and his connections to the upcoming Americans and the Holocaust Traveling Exhibition. This exhibition was supposed to come to Amarillo in Fall 2020, but dates changed for all 50 host sites, due to COVID-19.

The Amarillo Public Library is now scheduled to host the traveling exhibit September 13, 2022-October 25, 2022.

6. Discuss Items for Future Agendas. None

Adjournment: There being no further business, the meeting adjourned. This meeting was recorded and all comments are on file with the City Library Department.

ATTEST: 
Amanda Barrera, Directory of Library Services


Monica Smith-Hart