

## MINUTES

On October 13th, 2021, the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

| VOTING MEMBERS       | PRESENT | NO. MEETINGS HELD<br>SINCE APPOINTMENT | NO. OF MEETINGS<br>ATTENDED |
|----------------------|---------|----------------------------------------|-----------------------------|
| Mr. John Ingerson    | Yes     | 45                                     | 38                          |
| Mr. Bob Altman       | Yes     | 28                                     | 26                          |
| Ms. Terry Price      | Yes     | 45                                     | 39                          |
| Mr. Luke Austin      | Yes     | 37                                     | 26                          |
| Ms. Tiffany Podzemny | Yes     | 20                                     | 19                          |
| Mr. Eric Hunter      | Yes     | 10                                     | 9                           |
| Mr. Jonathan Grammer | Yes     | 10                                     | 5                           |
| Mr. Jeff Brain       | Yes     | 10                                     | 9                           |
| Mr. John Forbis      | Yes     | 5                                      | 4                           |
| Dr. Eddy Sauer       | No      | 5                                      | 1                           |
| Mr. Jason Tillery    | No      | 5                                      | 3                           |

**Attendees:**

|                   |                                            |
|-------------------|--------------------------------------------|
| MICHAEL KASHUBA   | DIRECTOR OF PARKS AND RECREATION           |
| DAVID WILSON      | ASSISTANT DIRECTOR OF PARKS AND RECREATION |
| FELISHA KING      | RECORDING SECRETARY                        |
| KRISTEN WOLBACH   | COORDINATOR OF PR AND PROGRAMS             |
| BERKELEY HILLIARD | AMARILLO ZOO CURATOR                       |
| CHRIS PODZEMNY    | SIX PACK OUTDOORS AMBASSADOR               |

**ITEM 1:** Public Comments. No public comments made.

**ITEM 2:** Call to Order and Approval of Minutes from Regular Meeting held September 14th, 2021 Minutes and from the Special Meeting held on September 20th, 2021. Chairman, Mr. John Ingerson, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 01:35 p.m. Motion was made by Mr. Bob Altman, seconded by Mr. Luke Austin, and unanimously carried to approve both the Regular Meeting minutes from September 14th and Special Meeting minutes from September 20th as written.

**ITEM 3:** The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.

Mr. Michael Kashuba, Parks and Recreation Director, opens the meeting with a brief update regarding upcoming elections. Director also mentions city council items regarding ARPA funds distribution and a city-wide broadband project. City Council approved four additional playgrounds renovations using the ARPA funds: Sanborn Park Playground, Thompson Park Playground #04, Glenwood Park Playground, and Benton Park Playground. These playgrounds are standing at the highest priority for renovation, per park maintenance. Mr. Bob Altman asks if the funds for these items has a deadline, to be utilized, Mr. Kashuba states the deadline is approximately 2024. Ms. Tiffany Podzemny asks for clarification on the upcoming election resources posted online. Mr. Kashuba elaborates on the fund distribution per departments, listed in the online resources.

- A. Trails Update - Mr. David Wilson introduces Mr. Chris Podzemny from Six Pack Outdoors for his presentation, along with a grant update. Mr. Ingerson inquires about the funding match that the grant would provide.
- Mr. Podzemny presents the proposal to renovate the Tornado Alley BMX track into a pump track open that would be open to the public, much like the current skate parks. It is expressed that Six Pack Outdoors would like to have a five-year agreement with the City of Amarillo for said potential project. Mr. Altman asks Mr. Podzemny what he is seeking to attain from the Parks and Recreation Board. Mr. Podzemny expresses he is seeking the board's approval to move forward, giving six pack outdoors permission and access to the property, along with minimal clean up efforts.
- B. Department Plans
- Parks Master Plan – Mr. Kashuba states the Parks Master Plan was officially adopted on September 28<sup>th</sup> by the City Council.
  - Public Arts and Beautification Plan – Director states that October 12<sup>th</sup> the Hike and Bike, Beautification & Public arts plans were adopted by City Council. He briefly explains the Parks department's involvement with the Beautification Board, along with the departmental involvement of this plan.
  - Hike and Bike Plan – Recommendation provided by the Bicycle and Pedestrian Safety Advisory Committee. Director expresses much of the layout provided, was the work of, former board member, Angela Harney. Director informs the board that this plan is a combined effort of Amarillo's traffic department, streets department and parks department.

C. Grant Updates

- Martin Road Submission – Grant was submitted to PRPC, for 1.3 million dollars with a 50% match by the city for lighting and playground removal. Early to late spring is the anticipated response date. Mr. Ingerson asks if the existing transformer issue will delay the repair if the funding is tied to a grant. Director expresses the Parks department has a proposal to start initial concepts of the athletic complexes' renovations. The proposal must be presented to council, as the amount is over \$50,000 for the design work. The anticipated concept completion is approximately a year for design and a year and a half for construction.
- Director informs board that parks department will be posting a position of CIP manager, to manage the upcoming projects.

D. Upcoming Events

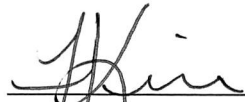
- Hocus Pocus – Ms. Kristen Wolbach, Coordinator of PR and Programs, gave an update regarding Hocus Pocus event.
- Boo at the Zoo – Ms. Berkeley Hilliard, Zoo Curator, gave an update for Boo at the Zoo event.

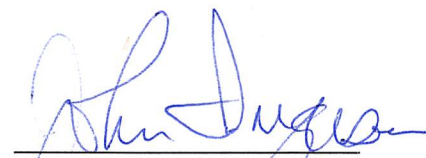
E. Future Agenda Items

- No future agenda items.

ITEM 4: Adjournment. There, being no further business, Motion was made by Ms. Tiffany Podzemny. Motioned seconded by Mr. Luke Austin to adjourn the meeting at 00:00 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:

  
\_\_\_\_\_  
Felisha King, Board Secretary

  
\_\_\_\_\_  
John Ingerson, Chairman