

MINUTES

On June 08th, 2022 the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Ms. Terry Price	No	52	45
Mr. Luke Austin	Yes	44	32
Mr. Robert Altman	Yes	35	33
Ms. Tiffany Podzemny	Yes	27	25
Mr. Eric Hunter	Yes	17	16
Mr. Jeff Brain	Yes	17	15
Mr. Jonathan Grammer	No	17	7
Mr. John Forbis	Yes	12	10
Dr. Eddy Sauer	Yes	12	6
Mr. Jason Tillery	No	12	3
Mr. Shelby Massey	Yes	6	6

ATTENDEES:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
KRISTEN WOLBACH	ASSISTANT DIRECTOR OF PARKS AND RECREATION
FELISHA KING	RECORDING SECRETARY
COURTNEY WHITE	ASSISTANT CITY ATTORNEY
GEORGE PRIOLO	GENERAL MANAGER OF GOLF OPERATIONS
JAMES STOW	PARKS MAINTENANCE SUPERINTENDENT
MISTY PRIZ	ATHLETIC SUPERVISOR
KELSEY SARGENT	RECREATION SUPERVISOR
ERIC ELLERSICK	CIP PROJECT MANAGER
GLORIA TORRES	MARKETING COORDINATOR
KATHERYN MASSEY	BEAUTIFICATION AND PUBLIC ARTS COORDINATOR
DAVID HENRY	COMMUNICATIONS MANAGER

- ITEM 1

Call to Order

Chairman, Mr. Luke Austin, established a quorum and called the regular scheduled meeting of the Parks and Recreation Advisory Board to order at 01:36 p.m.
- ITEM 2

Public Forum

No public comments made.
- ITEM 3

Discuss and Consider Minutes

A motion was made by Mr. Jeff Brain, said motion seconded by Mr. Shelby Massey, and unanimously carried to approve meeting minutes from May 11th, 2022, as written.
- ITEM 4

Present, Discuss and Consider Action on Athletic Complex Study

Mr. Chad Dietz, Parkhill Landscape Architect/Project Manager, presents the board with a power point presentation. Mr. Dietz’s presentation included the project timeline, previous input, quad concept, common area structure, renovation design, an overview of all current complexes, and an opinion of probable cost.

Mr. Rob Woods, Executive Director of West Texas Youth Baseball Association, expresses the necessity and benefits of the complex improvements for the association. He also informs the board of fields lost in the past 10 years, with the negative impact of losing facilities, on the youth association.

A motion was made by Mr. Bob Altman, said motion seconded by Mr. Eric Hunter, and unanimously carried to approve the adoption of the Sports Complex study into the department’s capital requests.
- ITEM 5

The Parks and Recreation Board will Discuss or Receive reports on:

a) Aquatics Update

Director updates the board on the aquatics department’s budgetary numbers with the recent opening of said facilities on May 28th. He also informs the board of an adequate capacity of staff, enabling the facilities to be opened for the season. Dr. Sauer inquires if there is a demographic calculation for the attendees of Thompson Park Pool. Mr. Kashuba informs him that there is not a report to generate those numbers, however Thompson Park Pool attendance is very diverse. Ms. Wolbach confirms.

b) Martin Road Complex Update

Director Kashuba gives the board an update on current progress at Martin Road Complex. This update includes a new parking lot, demolition of the old parking lot, the start of the new fishing amenity and a new entrance. Mr. Altman asks when the estimated completion date is, Director and Mr. Stow said they anticipate March 2023.

c) Rick Klein Field Renovation

Director updates the board on a discussion with Amarillo College. AC would like to temporarily use field 3 at Rick Klein to hold their practices. Field 3 is the closest, to scale, baseball field that can be utilized in mid-August, when they start their practices.

These renovations will include:

- Replacing sod in heavily damaged areas
- Re-establishing and straightening baselines
- Replacing base pads
- Re-establishing the proper arcs in the outfield and infield
- Replacing the temporary pitcher's mound with a permanent structure
- Ridding of dirt areas near the dugouts and walkups

The renovations are projected to begin on June 9th, weather permitting.

d) 9th Street Trails Update

Mr. Ellersick updates the board on the current progression of the 9th Street Trails Project.

These updates include:

- Grant Approval through Texas Parks and Wildlife
- Submission of an Antiquities Permit on June 1st
- Necessity of an Archaeological Background Study before construction is began

Mrs. Podzemny inquires if Mr. Ellersick has consulted with Mr. Chris Podzemny, with Six Pack Outdoors, about the permits and studies needed. Mr. Ellersick confirms that he has consulted with Mr. Podzemny.

e) Program and Events Update

Ms. Sargent informs the board of past events, current events, and future events.

Including:

- Nerf Gun Wars
- Kids Summer Camp
- Starlight Theatre
- Summer Free for all
- Starlight Cinema
- Amarillo Afternoon Adventures
- Fit & Play Camp

f) Playgrounds Update

Eric Ellersick, CIP Project Manager, updates the board on playground renovations.

1. Benton Park – Ribbon cutting May 31st
2. Mary Hazelrigg – Nearing completion very soon, pending shipped parts and fence installation
3. Sanborn – Anticipated Construction beginning June 20th
4. Pleasant Valley – Anticipated begin of construction near the end of July
5. Stephen F. Austin – Projected construction start date July 25th
6. Southeast – Projected construction start date July 25th
7. Glenwood – Projected construction start date July 29th
8. Hines Memorial – Projected construction start date July 29th

g) Budget Update

Mr. Kashuba informs the board of the current status of the departments budget progress. The accounting department has implemented new software, which has delayed the normal deadline of budget submission. The budget will be shared with the board upon completion, along with the fee schedule. Fee changes include changes to the green fees at golf courses, special event fees discussed at past meetings. Mr. Kashuba adds that the department will be establishing kayak and boat permits in the future.

h) Park Maintenance

Director expresses the increasing issue of graffiti around the city. He informs the board of a staff member, specifically dedicated, to graffiti alone. He also explains that a citizen had vandalized the new Benton Park Playground, the night before the ribbon-cutting ceremony. Mr. Kashuba expresses immense gratitude towards Mr. Stow and his team. Mr. Austin inquires about the performance of the new contractor for mowing maintenance. Mr. Kashuba and Mr. Stow confirm that the new contractors are performing adequately and consistently improving issues brought to their attention.

- i) Future Agenda Items
 - 1. Aquatics Revenue Numbers

Adjournment

There, being no further business, Motion was made by Mr. Bob Altman. Motion seconded by Mr. Eric Hunter to adjourn the meeting at 03:30 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:



Felisha King, Board Secretary



Tiffany Podzemny, Co-Chairman