

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On April 13th, 2022 the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Ms. Terry Price	Yes	50	44
Mr. Luke Austin	Yes	42	30
Mr. Robert Altman	Yes	33	31
Ms. Tiffany Podzemny	Yes	25	24
Mr. Eric Hunter	Yes	15	14
Mr. Jeff Brain	Yes	15	13
Mr. Jonathan Grammer	No	15	7
Mr. John Forbis	Yes	10	8
Dr. Eddy Sauer	No	10	4
Mr. Jason Tillery	No	10	3
Mr. Shelby Massey	Yes	4	4

ATTENDEES:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
KRISTEN WOLBACH	ASSISTANT DIRECTOR OF PARKS AND RECREATION
FELISHA KING	RECORDING SECRETARY
COURTNEY WHITE	ASSISTANT CITY ATTORNEY
LAURA STORRS	ASSISTANT CITY MANAGER
GEORGE PRIOLO	GENERAL MANAGER OF GOLF OPERATIONS
JAMES STOW	PARKS MAINTENANCE SUPERINTENDENT
KELSEY SARGENT	RECREATION SUPERVISOR
PEDRO SAUCEDO	PARK PROGRAM COORDINATOR
MATRACA PENNER	SPECIAL EVENTS COORDINATOR
ERIC ELLERSICK	CIP PROJECT MANAGER
MISTY PRIZ	ATHLETIC SUPERVISOR
NICK BONNER	BUSINESS ANALYST
KATHERYN MASSEY	BEAUTIFICATION AND PUBLIC ARTS COORDINATOR

ITEM 1 Call to Order and Announcements

Chairman, Mr. Luke Austin, established a quorum and called the regular scheduled meeting of the Parks and Recreation Advisory Board to order at 01:33 p.m.

ITEM 2 Public Forum

No public comments made.

ITEM 3 Discuss and Consider Minutes

A motion was made by Mr. Bob Altman, said motion seconded by Mr. Shelby Massey, and unanimously carried to approve meeting minutes from March 8th, 2022, as written.

ITEM 4 The Parks and Recreation Board will Discuss or Receive reports on:

a) Staff Updates

Director updates the board on the onboarding of new team members of the department

1. Austin Fairly – Aquatics Supervisor
2. Katheryn (Katt) Massey – Beautification and Public Arts Coordinator.

b) Public Art and Beautification

- a. Director Kashuba updates the board on the discussion amongst a subcommittee within the Beautification and Public Arts Board and the Parks and Recreation Outreach Subcommittee meeting regarding the terms of the lease for the art pads that have been installed in local parks. The collaborated meeting consisted of suggested changes to the art policy, such as:
 - i. Twelve-month leasing option of the art pieces, with an open option to renew the expiring lease
 - ii. Approved art material opened to most materials, with the stipulation of, the material be weather-resistant.
 - iii. Startup costs have a stipend for installation, material, and transportation, etc. Ms. Terry Price, Parks and Recreation Board Member, mentioned Xcel Energy's Environmental Sustainability grant for future cost assistance.

- iv. Changes to the Call for Art application template, with a tentative launch date of September.
- c) Parks and Recreation Ordinance Discussion

Director Kashuba informs the board of a tentative revision to the current Parks Ordinance. Director informs the board that said ordinance's last revision was done in the 1960s. The main suggested changes mentioned:

 - 1. Proper Disposal of Pet Waste
 - 2. Public Space Usage
 - 3. Permits Coordinating with Local Law Enforcement

Director also mentions the possibility of posting common, unknown ordinances in parks for public education. He also asks that the board come forward with any suggestions to implement.
- d) Park Financial Sustainability Plan Discussion

Director states this item will be a discussion coming to the Outreach subcommittee to reevaluate fees and the standing pricing policy.
- e) Sports Complex Project Update

Director presents the board with a PowerPoint of Parkhill's design regarding the new sports complex study. Including complexes: Martin Road, Southeast, John Stiff, Rick Klein, River Road and Thompson.
- f) Athletic Lighting Project Update

Director updates the board that the lighting project has been approved. The Request for Proposal will be issued on April 18th. Advertising will be on the 18th and 25th of April. Potentially all proposals will be in by the end of May. A tentative start date for construction will be in fall 2022.
- g) Martin Road Project Update

Mr. Kashuba updates the board with current progress being made on Martin Road Complex.
- h) Park Maintenance Update

Director informs the board that city council has adopted the second mowing contract. April 18th will be the first day of the new contractor's work. Mr. Luke Austin questions if the new contractor will be assisting with irrigation issues. Mr. James Stow, Park Superintendent, mentions current irrigation issues that have not been addressed in an extended amount of time. Director states that the new contractor's contract includes irrigation maintenance and repair.
- i) Playground Updates

Mr. Eric Ellersick, CIP Project Manager, updates the board on the playground estimated start dates.

 - 1. Benton – Mid May
 - 2. Mary Hazelrigg – End of May
 - 3. Glenwood – Mid/Late June
 - 4. Hines Memorial – Mid/Late June
 - 5. Southeast – June - July
 - 6. Stephen F. Austin – June - July
 - 7. Pleasant Valley – July - August
 - 8. Sanborn – July - August
 - 9. Will Rogers – October - December
 - 10. El Alamo – October - December
- j) Recreation Programs Update

Ms. Kelsey Sargent, Recreation Supervisor, updates the board on past, current, and upcoming events and special events. These events are advertised online.
- k) Future Agenda Items
 - 1. Budget Update

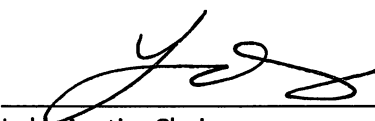
Adjournment

There, being no further business, Motion was made by Ms. Tiffany Podzemny. Motion seconded by Mr. Shelby Massey to adjourn the meeting at 02:45 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:



Felisha King, Board Secretary



Luke Austin, Chairman