



City Council Regular Meeting

March 28, 2023

1:00 PM

City Hall - Council Chamber

601 S. Buchanan Street, 3rd Floor

Amarillo, Texas 79101

AGENDA

1. **Call to Order**
2. **Invocation** Chris Condit, Hillside Christian Church
3. **Proclamations** "National Cleaning Week"
4. **Public Address** (For items on the agenda for City Council consideration) The public will be permitted to offer public comment on agenda items. Public Address signup times are available from Sunday at 8:00 a.m. until Tuesday at 12:45 p.m. at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form> or by calling the City Secretary's office at (806) 378-3014.
5. **City Council will discuss or receive reports on the following current matters or projects:**
 - 5.A. Review agenda items for regular meeting and attachments;
 - 5.B. Updates from Councilmembers serving on outside boards and commissions:
 - a. Convention and Visitors Bureau
 - b. Amarillo Metropolitan Planning Organization
 - 5.C. Quarterly Budget Update
 - 5.D. Discuss Agenda Management Software
 - 5.E. Update on Federal Grant Applications
 - 5.F. Request future agenda items and reports from City Manager.
6. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

6.A. CONSIDER APPROVAL – MINUTES

This item considers approval of the City Council minutes for the regular meeting held on March 14, 2023. (Contact: Stephanie Coggins, City Secretary)

6.B. CONSIDERATION OF ORDINANCE NO. 8050

This item is a second and final reading to consider an ordinance rezoning a 5.26-acre tract of unplatted land in Section 11, Block 9, B.S.&F. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District 1 to Office District 1. (VICINITY: W. Amarillo Blvd. and Western St.; APPLICANT/S: Aubrey Brockman for the Emeline Bush O'Brien/Marsh Trust.) (Contact: Brady Kendrick, Senior Planner)

6.C. CONSIDERATION OF ORDINANCE NO. 8051

This item is a second and final reading to consider an ordinance rezoning a 3.93-acre portion of Tract 3, Riverroad Gardens, a subdivision out of Section 161, Block 2, A.B.&M. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways, to change from Residential District 1 and Light Commercial District to Light Commercial District. (VICINITY: River Rd. and Cherry Ave.; APPLICANT/S: Daryl Furman for LJ4 Leasing, LLC) (Contact: Brady Kendrick, Senior Planner)

6.D. CONSIDERATION OF ORDINANCE NO. 8052

This item is the second and final reading of an ordinance amending the Municipal Code of the City of Amarillo, Chapter 2-6, Article XII, providing for qualifications and duties related to the Community Development Advisory Committee. (Contact: Jason Riddlespurger, Director of Community Development)

6.E. CONSIDERATION OF RESOLUTION NO. 03-28-23-1

This item considers a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes, in cooperation with the Amarillo-Potter Event Venue District, for the 2023 Cowboy Mounted Shooting Association World and American Quarter Horse Association World of Mounted Shooting Horses Event. (Contact: Laura Storrs, Assistant City Manager and CFO)

6.F. CONSIDERATION OF RESOLUTION NO. 03-28-23-2

This item considers a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes, in cooperation with the Amarillo-Potter Event Venue District, for the 2023 United State Team Penning Association World Championship Event. (Contact: Laura Storrs, Assistant City Manager and CFO)

6.G. CONSIDERATION OF RESOLUTION NO. 03-28-23-3

This item considers a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes

for the 2023 Working Ranch Cowboys Association's World Championship Ranch Rodeo (Contact: Bo Fowlkes, Assistant GM)

6.H. CONSIDERATION OF RESOLUTION NO. 03-28-23-4

This item considers a resolution suspending for 45 days the effective date proposed by Atmos Energy-West Texas Division (Atmos-WTX) in its application filed on or about February 24, 2023, pursuant to section 104.301 of the Gas Utility Regulatory Act. (Contact: Laura Storrs, Assistant City Manager and CFO)

6.I. CONSIDERATION OF RESOLUTION NO. 03-28-23-5

This item considers a resolution suspending for 45 days the effective date proposed by West Texas Gas Company in its application filed on or about February 15, 2023, pursuant to section 104.301 of the Gas Utility Regulatory Act. (Contact: Laura Storrs, Assistant City Manager and CFO)

6.J. CONSIDER APPROVAL - NORTHEAST INTERCEPTOR-SURFACE DAMAGE AGREEMENT

This item considers approval of the Surface Damage and Restoration Agreement by and between Miles Bivins Childers Trust et al and the City of Amarillo for \$175,000.00. (Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

6.K. CONSIDER AWARD - FLEET ASSET MANAGEMENT SYSTEM SOFTWARE AS A SERVICE (SAAS)

Award to: OpenGov, Inc. - Not to exceed \$240,050

This item considers the award of a three-year contract for software as a service (SaaS) for the fleet asset management system to be part of the new Financial/ERP Software System (Enterprise Resource Planning System) for City financial applications and other related systems. The total cost includes \$105,879.00 for implementation services - statement of work and \$134,171.00 for three years of annual SaaS fees. (Contact: Matthew Poston, Director of Finance)

6.L. CONSIDER AWARD - PROCUREMENT CARD PROGRAM SERVICES

Award to: JP Morgan Chase

This item considers the award of a three-year agreement, with two one-year options to renew, to provide procurement card program services to be utilized by various City departments. Under the agreement, the City will earn an annual rebate of 1.54% based off an average yearly spend of \$7,000,000. The average rebate is anticipated to be \$107,800. (Contact: Matthew Poston, Director of Finance)

6.M. CONSIDER PURCHASE - INDUSTRIAL SCRUBBER/SWEEPER

Award to: Shoppas Material Handling - \$56,092.00

This item considers the purchase of an industrial scrubber/sweeper to be used by the Amarillo Civic Center Complex in daily operations. This is the scheduled

replacement of fleet unit 8455 which has reached the end of its usable life cycle.
(Contact: Donny Hooper, Director of Public Works)

6.N. CONSIDER AWARD – MICROSOFT TEAMS VOICE LICENSING

Award to: SoftwareOne - \$55,620.00

This item considers the award of an agreement to provide Microsoft Teams Voice licensing for use in transitioning the City's phone system to Voice-Over-IP (VOIP).
(Contact: Missy Tucker, Director of Information Technology)

7. Non-Consent Items

7.A. DISCUSSION AND CONSIDERATION OF ORDINANCE NO. 8053

This item is the discussion and consideration of an ordinance authorizing the issuance of the City of Amarillo, Texas Hotel Occupancy Tax Revenue Bonds, Taxable Series 2023; prescribing the forms, terms, and provisions of said bonds; pledging hotel occupancy tax revenues to the payment of the principal of and interest on said bonds; enacting provisions incident and related to the issuance, payment, security, sale and delivery of said bonds, including the approval and execution of a Paying Agent/Registrar Agreement and a Purchase Agreement, and the approval and distribution of an Official Statement pertaining thereto; and providing an effective date. (Contact: Laura Storrs, Assistant City Manager and CFO)

7.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8054

This item is a public hearing and first reading of an ordinance approving and adopting the Five-Year Community Investment Program for FY 2022-2023 through 2026-2027. (Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

7.C. CONSIDERATION OF ORDINANCE NO. 8055

This item is a first reading to consider approval of an ordinance amending the Amarillo Municipal Code, Chapter 12-4, Section 12-4-5(n) to update certain golf fees. (Contact: Michael Kashuba, Director of Parks and Recreation)

8. Executive Session The City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

8.A. Sec. 551.074 – Discuss the appointment, employment, evaluation, duties, and qualifications of a public officer or employee:

- i. Discussion of City Manager Jared Miller's performance evaluation and City Manager Employment Agreement

9. Adjourn

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 S. Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Watch the meeting live: <http://amarillo.gov/city-hall/city-government/view-city-council-meetings>.

I certify that the above notice of meeting was posted on the electronic bulletin board in City Hall, 601 S. Buchanan, Amarillo, Texas, and the City website (www.amarillo.gov) on or before the 24th of March, at 5:00 p.m., in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary