AGENDA

FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 AT 1:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

***Please note**: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

INVOCATION: Rev. Scott Higginbotham, Temple Baptist Church

PROCLAMATIONS: "National Bible Week"
"National Hospice Month"
"WRCA World Championship Ranch Rodeo Day"

1. City Council will discuss or receive reports on the following current matters or projects.
   A. Review agenda items for regular meeting and attachments;
   B. Martin Luther King, Jr. Street Renaming Update;
   C. Discussion on Traffic Management System upgrades; and
   D. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ITEMS**:
   It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

   THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

   A. **MINUTES**:
   Approval of the City Council minutes for the meetings held on October 30, 2018.

   B. **CONSIDER -- PURCHASE OF 2.5 YARD LOADER INCLUDING QUICK DETACH HIGH LIFT ROLL OUT BUCKET AND FORKLIFT ATTACHMENTS**:
   (Contact: Glenn Lavender, Fleet Services Superintendent)
   Award to best evaluated vendor: Associated Supply Co. -- $163,542.00
   This equipment will be used by the Solid Waste Disposal Landfill daily operations for wood grinding and compost programs.

   C. **AWARD – REDI-MIX CONCRETE**:
   (Contact: Trent Davis, Purchasing Agent)
   Thomas Redi-Mix Company -- $336,161.00
   This annual contract is for the use of Redi-Mix Concrete.

3. **NON-CONSENT ITEMS**:

   A. **PRESENTATION AND CONSIDERATION OF AN ORDINANCE ADOPTING THE AMARILLO COMMUNITY INVESTMENT PROGRAM (CIP) FY 18/19-FY 22/23 -- ORDINANCE NO. 7768**:
   (Contact: Kyle Schniederjan, Director of Capital Project & Development Engineering)
   This is the first reading of an ordinance adopting the City's CIP which will guide capital investment decisions for the next five years.

B. **CONSIDER -- APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH KAYUGA SOLUTION FOR THE PARKS AND RECREATION ASSET MANAGEMENT PLAN**:
(Contact: Michael Kashuba, Director of Parks and Recreation
Kayuga Solution -- $170,240.00
Kayuga Solution was selected as the most qualified consult to assist Parks and Recreation with the development of a comprehensive Asset Management Plan that will include, but not be limited to, an assessment of the departments physical assets such as its buildings, shelters, trails/sidewalks, athletic complexes, splash pads, pools and associated elements, playgrounds, parks, benches, trash receptacles, drinking fountains, lights etc.

C. **CONSIDER PURCHASE – REAL ESTATE**:
Downtown Business District

D. **EXECUTIVE SESSION**:
City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
(1) Section 551.072 - Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:
(a) Discuss purchase of real estate in the Downtown Business District.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 2nd day of November 2018.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:
http://amarillo.gov/city-hall/city-government/view-city-council-meetings
Archived meetings are also available.

2A

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 30th day of October 2018, the Amarillo City Council met at 12:00 p.m. for a work session which was held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
FRANCES HIBBS	CITY SECRETARY

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT

Mike Fisher, 4410 Van Kriston Drive, inquired if AEDC will be using public securities to pledge the $69 million for the Texas Tech Vet School. He reminded Council about the first amendment and citizens not being able to address the audience, or the ability to hold up signs. Claudette Smith, 4410 Van Kriston Drive, inquired if the City owned the Embassy Hotel, if the City owned the building that houses the hotel, or owned the land. She asked if the City paid to place the hotel utilities. She inquired if Mayor Nelson had an interest in the downtown hotel. She further stated the City implemented the Buy the Way Campaign, but blatantly does not shop local. Councilmember Hays asked Mr. Miller to explain the purchasing rules set by the state and to provide an update on the ordinance allowing flexibility. Mr. Miller replied the bidding process sometimes prevents the City from using local bidders. He further stated they are creating a local bidders preference ordinance. Jerri Glover, 5707 Berget Drive, stated she intended to speak about the economics of Amarillo. She stated she believes the City has all their economic eggs in one basket and are not focusing on other opportunities. She asked someone to research Albuquerque and Netflex. She further stated the NAACP of Amarillo was celebrating 75 years in this community. She stated the City should be proud of this fact. She stated the City continues to ignore the statute in Elwood Park and asked that it be relocated. She further stated about a year ago she along with Mildred Darton were named to a committee to consider renaming a street to Martin Luther King, Jr. This committee put in time and presented its proposal to staff. She asked Council to stand up to its citizens. There were no further comments.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 30th day of October 2018, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Albert Harris.

Proclamations were presented for "National Community Planning Month" and the "75th Annual Freedom Fund Banquet" (NAACP).

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1:

A. Review agenda times for regular meeting and attachments.
B. Reports and updates from City Councilmembers serving on outside boards:
   Environmental Task Force
   Pedestrian and Bicycle Safety Advisory Committee
C. Discussion on Upcoming Board and commission Appointments;
D. Buy the Way, Keep it Local Update; and
E. Consider future Agenda items and request reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent items, seconded by Councilmember Hays.

A. **MINUTES**:
Approval of the City Council minutes for the meetings held on October 23, 2018.

B. **ORDINANCE NO. 7765**:
(Contact: Andrew Freeman, Economic Development Manager)
This is the second and final reading of an ordinance implementing timed parking for a fee within a designated area of the Central Business District.

C. **ORDINANCE NO. 7766**:
(Contact: Andrew Freeman, Economic Development Manager)
This is the second and final reading of an ordinance providing for regulation of valet parking services in the Central Business District.

D. **ORDINANCE NO. 7767**:
(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This is the second and final reading of an ordinance rezoning Lots 10 thru 12, Block 110, Glenwood Addition Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District. (Vicinity: Southeast 26th Avenue and Roberts Street.)

E. **APPROVAL -- LEASE AGREEMENT FOR LIMITED USE – LEASE AGREEMENT FOR THE USE OF PREMISES FOR THE PURPOSE OF OPERATING A CAFÉ AT THE APD BUILDING**:
(Contact: Col. Ken Funtek, Amarillo Police Department)
Laira Danielle Greer d/b/a City Cafe
This lease agreement is for limited uses and provides for the use of an area located in the basement of the Amarillo Police and Courts Building located at 200 Southeast 3rd Street, Amarillo, Potter County, Texas, further described as Rooms B-6, B-7, B-8 and the storage room adjacent to B-6 for the purpose of operating a cafe.

F. **APPROVAL -- LEASE AGREEMENT FOR LIMITED USES – LEASE AGREEMENT BETWEEN THE AMARILLO POLICE DEPARTMENT AND A LOCAL ORGANIZATION FOR THE LIMITED USE OF OFFICE SPACE BY THE NEIGHBORHOOD POLICE OFFICER UNITS**:
(Contact: Col. Martin Birkenfeld, Amarillo Police Department)
Maverick Boys & Girls Club
This lease agreement is for limited uses and provides for office space in a designated neighborhood to be used by Amarillo Police Department for the Neighborhood Police Officer units. The office will be utilized for the purpose of general police activity, research, preparing reports, meetings with citizens, etc. The organization that has agreed to provide an office is: Maverick Boys and Girls Club.

G. **APPROVAL -- CITY OF AMARILLO 2018 INVESTMENT POLICY**:
(Contact: Laura Storrs, Finance Director)
The City updates its Investment Policy and seeks to have it authorized by the City Council in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act (PFIA). The City's investment objectives are to preserve capital, to provide liquidity and optimize earnings within the constraints of the first two objectives. The City invests in securities authorized by the Policy and the Public Funds Investment Act.

H. **CONSIDER APPROVAL OF A CONTRACT WITH ACUSHNET GOLF PRODUCTS**:
(Contact: Michael Kashuba, Director of Parks and Recreation)
Acushnet Golf Products -- $200,000.00
This award is to approve an annual "not-to-exceed" contract price for the whole sale purchase of Titleist, Pinnacle and Foot-Joy golf products in the amount of $200,000. The Acushnet Company is the exclusive manufacturer and wholesale distributor of these products and is the sole source of the products at wholesale prices. The wholesale purchase of these products provide inventory for retail sale at both pro shops at Ross Rogers Golf Complex and Comanche Trail Golf Complex. Sales of merchandise will produce an estimated gross margin of 40% or approximate 20% net profit.

I. **AWARD – HEXAGON SAFETY AND INFRASTRUCTURE COMPUTER-AIDED DISPATCH (CAD) MAINTENANCE**:
(Contact: Lt. Shannon Kuster, AEDC/PD)
Intergraph Corporation -- $171,133.20
This item recommends award of the annual contract for the purchase of maintenance for the Hexagon CAD system at AECC.

J. **AWARD – REPLACEMENT PUMPS FOR WASTEWATER LIFT STATION #30 (6907 SOUTH WESTERN)**:
(Contact: Jonathan Gresham, Interim Director of Utilities)
DXP Enterprises -- $51,500.00
This is the replacement of the current pumps which are the original pumps

from 1964 and are beyond their useful life. This lift station pumps an average of 500,000 gallons a day in the Southwest area. The area served is from Southwest 45th Avenue to Farmers on both sides of Western.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

NON-CONSENT ITEMS

ITEM 3A: Mayor Nelson presented a resolution approving an Interlocal Agreement with the National Cooperative Purchasing Alliance (NCPA). NCPA is a national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. This item was presented by Andrew Freeman, Director of Planning and Development Services. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that this item be approved as presented.

RESOLUTION NO. 10-30-18-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS ("CITY") AUTHORIZING THE PARTICIPATION IN THE NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA), A GOVERNMENTAL COOPERATIVE PROGRAM, FOR COOPERATIVE PURCHASING SERVICES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented an item considering award of the construction contract for the Northeast 24th Pump Station Switchgear Replacement project by Brown Construction Services. This item was presented by Kyle Schniederjan, Director of Capital Project & Development Engineering. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that this item be approved as presented.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mr. McWilliams advised at 1:47 p.m. that the City Council would convene in Executive Session per Texas Government Code: (1) Section 551.087 -- Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same: (a) Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: (1) Project # 18-08-01 (Headquarters); (2) Project # 18-08-02 (Information Technology); (3) Project # 18-09-03 (Transportation); and (4) Project # 18-10-01 (Manufacturing).

Mr. McWilliams announced that the Executive Session was adjourned at 2:29 p.m. and recessed the Regular Meeting.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

2B

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	November 6, 2018	**Council Priority**	Fiscal Responsibility-Best Practices Customer Service
Department	Fleet Services Division		
Contact	Glenn Lavender, Fleet Services Superintendent		

Agenda Caption

Consider: Purchase of 2.5yd Loader including quick detach high lift roll out bucket and fork lift attachments. Bid #6205

Award to best evaluated vendor,
Associated Supply Co. **$163,542.00**

Agenda Item Summary

Approved Addition to Fleet . This equipment will be used by the Solid Waste Disposal Landfill daily operations for wood grinding and compost programs.

Requested Action

Recommend approval to purchase from Associated Supply Co. as listed on Bid Evaluation and Recommendation Form.

Funding Summary

Funding for this purchase will be from 61120.84200 Fleet Services Machinery General.
Total Cost $163,542.00

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends Approval purchase of replacement equipment. This bid was a Competitive bid sent out to 160 vendors.

Bid No. 6205 2.4 YARD ARTICULATED WHEEL LOADER
Opened 4:00 p.m. October 04, 2018

To be awarded as one lot		Associated Supply Co	Warren Cat	Yellowhouse Machinery Co	Asco - Case	Kirby Smith Machinery	Asco - JCB
Line 1 2.4 Yard Articulated Wheeled Loader, per specifications							
1	ea						
	Unit Price	$163,542.000	$176,736.080	$177,925.000	$197,119.000	$199,180.000	$203,134.000
	Extended Price	163,542.00	176,736.08	177,925.00	197,119.00	199,180.00	203,134.00
	Bid Total	163,542.00	176,736.08	177,925.00	197,119.00	199,180.00	203,134.00
	Award by Vendor	163,542.00					

2C

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	November 6, 2018	**Council Priority**	Fiscal Responsibility
Department	Purchasing		
Contact	Trent Davis – Purchasing Agent		

Agenda Caption

Award – Redi-Mix Concrete

Recommend award to Thomas Redi-Mix Company in an amount of $336,161.00 This annual contract is for the use of Redi-Mix Concrete.

Agenda Item Summary

Award of Redi-Mix Concrete to be used by the Street Department, Water Distribution, Park Maintenance, and Drainage Utility Departments. This annual supply contract for Redi-Mix Concrete allows the using departments to make the necessary repairs as needed for the City.

Requested Action

Consider approval and award for the annual bid for Redi-Mix Concrete

Funding Summary

Funding for this award is available in the using department's accounts

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 6197 REDI-MIX CONCRETE
Opened 4:00 p.m. September 20, 2018

To be awarded as one lot	Thomas Redi-Mix	
Line 1 Ready-Mix Concrete 2500 PSI, per specifications		
25 ea		
Unit Price	$97.500	
Extended Price		2,437.50
Line 2 Ready-Mix Concrete 3000 PSI, per specifications		
825 ea		
Unit Price	$101.000	
Extended Price		83,325.00
Line 3 Ready-Mix Concrete 3000 PSI, per specifications		
20 ea		
Unit Price	$104.000	
Extended Price		2,080.00
Line 4 Ready-Mix Concrete 3000 PSI, per specifications		
25 ea		
Unit Price	$107.000	
Extended Price		2,675.00
Line 5 Ready-Mix Concrete 4000 PSI , per specifications		
900 ea		

Unit Price	$114.000	
Extended Price		102,600.00

Line 6 Ready-Mix Concrete 4000 PSI, per specifications

200 ea

Unit Price	$112.000	
Extended Price		22,400.00

Line 7 Ready-Mix Concrete 5000 PSI, per specifications

25 ea

Unit Price	$127.000	
Extended Price		3,175.00

Line 8 Ready-Mix Concrete 5000 PSI, per specifications

275 ea

Unit Price	$121.000	
Extended Price		33,275.00

Line 9 Ready-Mix Concrete 4000 PSI, per specifications

80 ea

Unit Price	$117.000	
Extended Price		9,360.00

Line 10 Ready-Mix Concrete 4000 PSI, per specifications

55 ea

Unit Price	$120.000	
Extended Price		6,600.00

Line 11 Ready-Mix Concrete flowable fill, per specifications			
225	ea		
	Unit Price	$81.000	
	Extended Price		18,225.00
Line 12 Fiber expansion joint ,per specifications			
1,000	ea		
	Unit Price	$0.550	
	Extended Price		550.00
Line 13 Fiber Expansion Joint ,per			
75	ea		
	Unit Price	$0.620	
	Extended Price		46.50
Line 14 Fiber Expansion Joint,per			
400	ea		
	Unit Price	$0.780	
	Extended Price		312.00
Line 15 Curb and Gutter Expansion,per			
300	ea		
	Unit Price	$5.500	
	Extended Price		1,650.00
Line 16 Extra charge for Drayagefor			
400	ea		
	Unit Price	$60.000	
	Extended Price		24,000.00
Line 17 Extra charge for Drayagefor			

250	ea		
	Unit Price	$50.000	
	Extended Price		12,500.00

Line 18 Extra charge for Drayagefor

50	ea		
	Unit Price	$0.000	
	Extended Price		-

Line 19 Extra charge for Drayagefor

75	ea		
	Unit Price	$50.000	
	Extended Price		3,750.00

Line 20 Flowable Fill ,per specifications

100	ea		
	Unit Price	$72.000	
	Extended Price		7,200.00

Bid Total		336,161.00
Award by Vendor		336,161.00

3A

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	November 6, 2018	**Council Priority**	Economic Development and Redevelopment, Fiscal Responsibility
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan, PE		

Agenda Caption

Public Hearing and First Reading of an Ordinance Adopting the Amarillo Community Investment Program (CIP) FY 18/19-FY 22/23

This item is a public Hearing and first reading of an ordinance adopting the City's CIP which will guide capital investment decisions for the next five years.

Agenda Item Summary

This item considers and Ordinance adopting the City's 5-year CIP which will guide capital investments over the next five years including allocation of proceeds from debt issued based on authorization by the voters in November 2016 election.

Requested Action

Conduct Public Hearing and approve the Ordinance adopting the FY 18/19-FY 22/23 Community Investment Plan

Funding Summary

See the Community Investment Plan document and the approved FY 18/19 Annual Budget

Community Engagement Summary

Extensive community outreach, workshops, multi-media presentations, Council workshops and an election was held in 2016. Workshops, multi-media presentations and Council workshops were held in 2017 and 2018.

Staff Recommendation

Recommend approval of the proposed Ordinance

10__/18

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, APPROVING AND ADOPTING THE FIVE-YEAR COMMUNITY INVESTMENT PROGRAM FOR FY 2018-2019 THROUGH 2022-2023; AND MAKING CERTAIN FINDINGS; PROVIDING REPEALER; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Council of the City of Amarillo, Texas, has directed the City staff to prepare and present a statement of capital projects planned for the next succeeding five (5) fiscal years, with estimates of their cost; and

WHEREAS, the City Manager has presented in detail to the City Council a proposed Community Investment Program (CIP) for Fiscal Years 2018-2019 through 2022 -2023: and

WHEREAS, the City Council has considered the input of the public and the recommendations of its staff and hereby determines it to be in the public interest to adopt a five-year Community Investment Program for Fiscal Years 2018-2019 through 2022-2023 to service the public health, safety and general welfare of the citizens; and

WHEREAS, a copy of the Community Investment Program for Fiscal Years 2018-2019 through 2022-2023 has been made available for public review and the City Council desires to adopt the Program; and

WHEREAS, the FY 2018-2019 through 2022-2023 Community Investment Program provides a general framework to guide project planning and financing over a five-year period; and

WHEREAS, the FY 2018-2019 through 2022-2023 Community Investment Program is based on general priorities and available financing as can be anticipated at the present time; and

WHEREAS, it is the intention of the City Council that the Community Investment Program will be updated annually and include five years of planned and affordable projects while considering projects that have been completed in the prior fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The certain compilation identified as the Proposed Community Investment Program for Fiscal Years 2018-2019 through 2022-2023, a copy of which is

attached hereto, is hereby incorporated in full by this reference and is hereby adopted as the five-year Community Investment Program for the City of Amarillo, Texas.

SECTION 3. The Community Investment Program will be updated each year to recognize changes in the Program as the result of completed projects, changes in project cost and current financing capability of the City.

SECTION 4. The first year of the Community Investment Program will be adopted each year as the Community budget for the current fiscal year through the annual budget ordinance.

SECTION 5. Repealer. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 6. Effective Date. This ordinance shall become effective on and after its passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the____ day of October 2018; and PASSED on Second and Final Reading the ____ day of October 2018.

_____
Ginger Nelson, Mayor

ATTEST:

_____
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

_____
Bryan McWilliams, City Attorney

3B

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	November 6, 2018	**Council Priority**	Civic Pride
Department	Parks and Recreation		
Contact	Michael Kashuba, Director of Parks and Recreation		

Agenda Caption

CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH KAYUGA SOLUTION FOR THE PARKS AND RECREATION ASSET MANAGEMENT PLAN

Agenda Item Summary

Professional Services Agreement with Kayuga Solution in the amount of $170,240.

Kayuga Solution was selected as the most qualified consult to assist Parks and Recreation with the development of a comprehensive Asset Management Plan that will include, but not be limited to, an assessment of the departments physical assets such as its buildings, shelters, trails/sidewalks, athletic complexes, splash pads, pools and associated elements, playgrounds, parks, benches, trash receptacles, drinking fountains, lights etc.

Requested Action

Request approval to authorize the City Manager to execute agreement.

The Parks Department's goal is to shift from reactive to proactive planning and management of the department's assets. This effort will help the department:

- Gain a better understanding of the current state of the assets and future needs
- Proactively identify the asset replacement and rehabilitation needs and plan the budget and resources accordingly
- Understand the probability and consequence of failure of each asset so that the department can manage high risk assets before failure and minimize the overall risk profile
- Minimize the life-cycle cost by incorporating the latest technological advances to develop efficient and effective preservation and restoration strategies
- Develop a consistent and defendable methodology for prioritizing work and budget expenditure
- Focus on high benefit-to-cost ratio to ensure the budget is spent in the right place, for the right reason, at the right time, at the right cost

Kayuga will assist the department in the development of a comprehensive Asset Management Plan that will include, but not be limited to, an assessment of the department's physical assets such as its buildings, shelters, trails/sidewalks, athletic complexes, splash pads, pools and associated elements, playgrounds, parks, benches, trash receptacles, drinking fountains, lights etc. The six key steps in the process are:

1. Establish the Asset Database Foundation
2. Understand the Condition of the Assets
3. Determine the Desired Levels of Service
4. Develop Platform for Maintenance Management
5. Communicate

Amarillo City Council
Agenda Transmittal Memo

CITY OF AMARILLO
CITY MANAGER

Funding Summary

Funds were approved for the Parks Master Plan in account 411077.17400.1040 in the amount of $173,495.00

Community Engagement Summary

Parks & Recreation Advisory Board Recommendations:

- 8/14/2018 – The Parks & Recreation Advisory Board unanimously approved the staff recommendation to create an RFQ for the Asset Management Plan in lieu of a Parks Master Plan.
- 10/10/2018 – The Parks & Recreation Advisory Board unanimously approved the recommendation from the evaluation committee to request a proposal from Kayuga Solutions to facilitate the Asset Management Plan for the Parks and Recreation Department.
  - 2 Park board members served on the Evaluation Committee.

Staff Recommendation

Staff recommends approval to authorize the City Manager to execute the agreement.