Amarillo City Council
Regular Meeting

May 23, 2023
1:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On May 23, 2023, the Amarillo City Council met at 01:00 PM for a regular meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Howard Smith
Absent were None.

Also in attendance were the following administrative officials:
Jared Miller, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Laura Storrs, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley called the meeting to order at 1:03 p.m.

2. Invocation Reverend Herman Moore

The invocation was given by Brett Kniveton.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. Announcements

There were no announcements to share.

5. Public Comment The public will be permitted to ~~offer~~ public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Signups not received at least 15 minutes prior to this meeting will be added to the roster of speakers for the next regular City Council meeting.

There were no speakers.

6. City Council will discuss or receive reports on the following current matters or projects:

6.A. Review agenda items for regular meeting and attachments;

6.B. Discuss City Council Meeting Logistics

Mayor Stanley opened this item for the public to address City Council. Noah Dawson, of Amarillo, Reverend Herman Moore, of Amarillo, and James Schenck, of Amarillo, presented to speak on it.

6.C. Request future agenda items and reports from City Manager.

7. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

ACTION:	Motion to approve the consent agenda except for items 7.E, 7.G, 7.H, 7.J, 7.L, 7.M, AND 7.O by Tom Scherlen, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.A. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the regular meeting held on May 9, 2023. (Contact: Stephanie Coggins, City Secretary)

7.B. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the special meeting held on May 16, 2023. (Contact: Stephanie Coggins, City Secretary)

7.C. CONSIDERATION OF RESOLUTION NO. 05-23-23-1
This item considers a resolution authorizing the 2023 application for the Texas Department of Transportation (TxDOT) Grant for the Transportation Alternatives Set-Aside (TA) program; committing to enter an agreement with TxDOT by resolution or ordinance; authorizing administrative adjustments to documents as needed; providing savings clause; providing severability clause and effective date. The TA funds will be used for a Barrio Neighborhood improvement project, which may include construction of pedestrian and bicycle infrastructure. (Contact: Emily Koller, Director of Planning and Development Services)

7.D. CONSIDER ACCEPTANCE - STREET DEDICATION
This item considers the dedication of a 235 square foot section of land for public use (street), out of Lot 4, Block 146, Amended, Corrected and Revised map of Mrs. M.D. Olive Eakle's Addition, Potter County Texas. (GRANTOR: Amarillo Junior College District, VICINITY: Washington & 24th Avenue) (Contact: Andrew Freeman, Assistant City Manager)

7.F. CONSIDER AWARD - CLOUD-HOSTED SOFTWARE FOR EMERGENCY COMMUNICATION AND PROCESS MANAGEMENT
Award to: VEOCI, Inc. - $369,047.92
This item considers the award of a contract to provide cloud-hosted software to provide support for emergency communication and process management. The contract has an initial term of five and one half years, with three one-year options to renew. (Contact: Max Dunlap, Emergency Management Coordinator, Casie Stoughton, Director of Public Health)

7.I. CONSIDER APPROVAL - CHANGE ORDER NO. 1 FOR SEWER MAIN REHABILITATION BY PIPE BURSTING
Award to: King Solution Services, LLC

Original Award	$1,925,095.00
Current Change Order No. 1	$58,954.00
Total Revised Award	$1,984,049.00

This item considers approval of Change Order No. 1 to the construction contract for the Sewer Main Rehabilitation by Pipe Bursting Project in order to add additional services. (Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering, Marco Lopez, Senior Projects Coordinator)

7.K. CONSIDER RENEWAL - CONTRACT TO PURCHASE NATURAL GAS FOR WASTEWATER TREATMENT PLANTS

Award to: Paisano Natural Gas, Inc - $137,514.00

This item considers the renewal of the contract to purchase natural gas for River Road Wastewater Treatment Plant and Hollywood Road Waste Water Treatment Plant. This item is the third of four available options to renew. (Contact: John Collins, Director of Utilities)

7.N. CONSIDER PURCHASE - VEHICLES FOR POLICE SCHOOL LIAISON OFFICER PROGRAM

Award to:

Holiday Ford (Patrol Vehicles)	$140,683.85	(Tarrant County Coop Contract #2023-016)
Defender Supply (Vehicle Upfitter)	53,484.75	
Total Award:	$194,168.60	

This item considers the purchase of three police patrol vehicles upfitted with equipment for use in the Amarillo Independent School District / Canyon Independent School District School Liaison Officer (SLO) program. Approximately three fourths of the purchase amount of this item is reimbursed by the applicable school districts under agreements held with each. (Contact: Donny Hooper, Director of Public Works)

7.P. CONSIDER APPROVAL – UTILITY BILLING INTERACTIVE VOICE RESPONSE (IVR) CONTRACT RENEWAL

Award to: Selectron - $108,524.20

This item considers the renewal of a contract for interactive voice response (IVR) services for the Utility Billing department. (Contact: Jennifer Gonzalez, Utility Billing Manager)

7.E. CONSIDER AWARD - TEMPORARY EMPLOYMENT STAFFING SERVICES

Award to: Express Employment Professionals - Not to Exceed $400,000.00

This item considers the award of a temporary employment staffing services agreement to address staffing shortages or special project needs. If approved, this agreement would be for an initial term of one-year with two one-year options to renew. (Contact: Mitchell Normand, Director of Human Resources)

ACTION:	Motion to accept 7.E as worded in the agenda by Don Tipps, second by Tom Scherlen; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.G. CONSIDER PURCHASE - CHAIRS FOR SANTA FE DEPOT PAVILION

Award to: Mity Lite, Inc. - $167,630.50

This item is for the purchase of chairs for the new Pavilion at the Santa Fe Depot. (Contact: Bo Fowlkes, General Manager)

ACTION:	Motion to accept item 7.G with stipulation of more pro forma by Tom Scherlen, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.H. CONSIDER AWARD - EXCESS WORKER'S COMPENSATION INSURANCE POLICY

Award to: Safety National Casualty Corporation through USI Southwest, Inc. -

$246,003.00
This item considers the award of policy for excess worker's compensation insurance for a period beginning May 31, 2023 and ending July 1, 2024. (Contact: Sandy Elliott, Assistant Director of Human Resources)

ACTION:	Motion to accept item 7.H by Tom Scherlen, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.J. CONSIDER AWARD - ANNUAL CHLORINE CHEMICAL SUPPLY CONTRACT
Award to: Brenntag Southewest, Inc. - $749,952.00
This item considers the award of a one-year agreement, with two one-year options to renew, for the purchase and delivery of 1-ton containers of chlorine to be used in the treatment of water and wastewater at the City's various treatment plants. (Contact: John Collins, Director of Utilities)

ACTION:	Motion to accept item 7.J as stated by Tom Scherlen, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.L. CONSIDER APPROVAL - CHANGE ORDER NO. 2 MARTIN ROAD LAKE IMPROVEMENTS
Award to: MH Civil Constructors, Inc.

Original Award	$ 10,888,000.00
Previous Change Order	36,450.00
Current Change Order No. 2	354,745.00
Total Revised Award	$ 11,279,195.00

This item considers approval of Change Order No. 2 to the construction contract for the Martin Road Lake Improvements Project in order to add additional services. (Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

ACTION:	Motion to accept 7.L as stated by Tom Scherlen, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

7.M. CONSIDER PURCHASE - POLICE ADMINISTRATIVE VEHICLES
Award to: Caldwell Country Chevrolet - $145,899.00 (BuyBoard # 601-19)
This item considers the purchase of four vehicles for the police administrative fleet. These vehicles will replace existing units that have reached their expected life cycle with age and mileage limits. (Contact: Donny Hooper, Director of Public Works)

ACTION:	Motion to accept item 7.M as stated by Tom Scherlen, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen

NOES:	None
ABSTAIN:	None

7.O. CONSIDER APPROVAL - CHANGE ORDER NO. 1 FOR PURCHASE OF LADDER STYLE FIRE TRUCK

Award to: Lone Star Emergency Group
Original Award $1,317,334.00
Change order #1 187,663.00
Revised Total $1,504,997.00 (Sourcewell #113021-RGV)
This item considers the approval of Change Order No. 1 for the purchase of a ladder-style fire truck due to increased production costs and schedule changes. (Contact: Donny Hooper, Director of Public Works)

ACTION:	Motion to accept 7.O as stated by Tom Scherlen, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

8. Non-Consent Items

8.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8058

This item is a public hearing and first reading to consider an ordinance rezoning a 17.42 acre tract of unplatted land in Section 65, Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Residential District 3. (VICINITY: Westin Drive and Arlo Drive; APPLICANT/S: Furman Land Surveyors, Inc. for P Dub Land Holdings, LTD). (Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to accept 8.A as stated on the agenda by Don Tipps, second by Howard Smith; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

8.B. DISCUSSION AND POSSIBLE CONSIDERATION OF TWO APPOINTMENTS TO THE NEIGHBORHOOD PLANNING OVERSIGHT COMMITTEE

This item is to discuss and possibly consider appointments to fill two vacancies on the Neighborhood Planning Oversight Committee. The vacancies must be filled by a mayor or councilmember of the City of Amarillo. (Contact: Emily Koller, Director of Planning and Development Services)

Mayor Stanley introduced the item. Emily Koller, Planning Director, presented the item.

ACTION:	Motion to nominate Mayor Stanley to fill this committee by Tom Scherlen, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Howard Smith, Don Tipps, Tom Scherlen
NOES:	None
ABSTAIN:	None

9. **Executive Session** The City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

Mr. McWilliams advised at 2:50 p.m. that the City Council would convene in executive session per Texas Government Code A) Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position, and B) Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect.

9.A. Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

i. Property located in the vicinity of E. Amarillo Boulevard and N. Mirror Street.

9.B. Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect:

i. 22-05-01 (Manufacturing)
ii. 23-03-02 (Warehousing & Distribution)
iii. 23-04-01 (Warehousing & Distribution)

10. **Adjourn**

Mr. McWilliams announced that Executive Session was recessed at 4:09 p.m., and the Regular Meeting was adjourned.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley

Cole Stanley, Mayor