

## AGENDA

**FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 23, 2018 AT 1:00 P.M., CITY HALL, 509 SOUTHEAST 7<sup>th</sup> AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.**

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***Please note:*** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

**INVOCATION:** Davlyn Duesterhaus, BSA Staff Chaplain

1. City Council will discuss or receive reports on the following current matters or projects.

- A. Review agenda items for regular meeting and attachments;
- B. Presentation on Community Investment Program (CIP) Budget;
- C. Presentation update on air service at the Rick Husband Amarillo International Airport, including service to Austin and Phoenix;
- D. Reports and updates from City Councilmembers serving on outside boards:  
Amarillo Local Government Corporation;  
Beautification and Public Arts Advisory Board; and;
- E. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

*THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.*

A. **MINUTES:**

Approval of the City Council minutes for the meetings held on October 16, 2018.

B. **CONSIDER: AWARD BID NO. 6187 – ASBESTOS ABATEMENT DEMOLITION OF HANGAR 1 ON NORTH SIDE OF AIRFIELD AND OLD ENTERPRISE FACILITY AT AIRPORT ENTRANCE:**

(Contact: Michael W. Conner, Director of Aviation)

Total Phase #1 and Phase #2 Base Bid Amount -- \$92,396.00

Total Phase #2, Bid Alternate #1 -- \$71,704.00

Total Bid Amount - \$164,100.00 to be awarded to Howell Sand Co. Inc.

This item is the award of the bid for asbestos abatement, demolition, and paving of the following:

- 1. Asbestos abatement and demolition to the slab of Hangar 1 on the north side of the airfield.
- 2. Asbestos abatement and demolition of old Enterprise building.
- 3. Pave Enterprise lot for TNC parking.

C. **SUPPLY AGREEMENT FOR THE PURCHASE OF FIRE TRUCK PARTS:**

(Contact: Sam Baucom, Deputy Fire Chief)

Ferrara Fire Apparatus -- \$100,000.00

This supply agreement with Ferrara Fire Apparatus, Inc. for \$100,000 is for the purchase of proprietary parts for Ferrara-built fire trucks of all types.

D. **CONSIDER – AWARD OF A CONTRACT TO ASCENT HEALTH CONSULTING TO CONDUCT COMMUNITY HEALTH IMPROVEMENTS:**

(Contact: Casie Stoughton, Public Health Director)

Ascent Health Consulting -- \$63,250.00

This contract offers a community health improvement plan (CHIP) process, summit, CHIP report, along with departmental strategic plan, to meet the needs of the Amarillo Public Health Department.

E. **CONSIDER – AWARD OF A CONTRACT TO PATAGONIA HEALTH INCORPORATED:**

(Contact: Casie Stoughton, Public Health Director)

Patagonia Health Incorporated:

|                  |           |                    |
|------------------|-----------|--------------------|
| Contract Amount: | Year 1 -- | \$104,864.40       |
|                  | Year 2 -- | \$36,292.80        |
|                  | Year 3 -- | \$37,470.91        |
|                  | Year 4 -- | \$38,696.15        |
|                  | Year 5 -- | <u>\$39,970.39</u> |
|                  | Total:    | \$257,294.65       |

This item awards the contract to Patagonia Health Incorporated, an electronic medical record system (EMR) vendor to support EMR through Public Health.

3. **NON-CONSENT ITEMS:**

A. **ORDINANCE NO. 7765:**

(Contact: Andrew Freeman, Economic Development Manager)

This is the first reading of an ordinance implementing timed parking for a fee within a designated area of the Central Business District.

B. **ORDINANCE NO. 7766:**

(Contact: Andrew Freeman, Economic Development Manager)

This is the first reading of an ordinance providing for regulation of valet parking services in the Central Business District.

C. **PRESENTATION AND CONSIDERATION OF ORDINANCE NO. 7767:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This is a public hearing and first reading of an ordinance rezoning Lots 10 thru 12, Block 110, Glenwood Addition Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District. (Vicinity: Vicinity: Southeast 26<sup>th</sup> Avenue and Roberts Street.)

D. **CONDUCT A PUBLIC HEARING AND CONSIDERATION TO ACCEPT THE TRANSIT FARE STUDY:**

(Contact: Marita Wellage-Reiley, Transit Manager)

In May, 2018, ACT contracted with Nancy R. Edmonson, Transportation Consulting to study alternatives for new pricing levels and payment options, and to recommend rational short- and long-term fare structures. ACT's primary goals are to:

- Improve its fare recovery ratio
- Streamline and improve cash handling and ridership data collection
- Identify innovative solutions for fare collection and payment options
- Consider fare structure options that can increase ridership

The study includes a series of findings, recommendations, and public comments that are intended to guide future consideration of adjustments to the transit fare activities.

E. **AWARD — AMARILLO POLICE DEPARTMENT PARKING LOT RECONSTRUCTION AND EXPANSION:**

(Contact: Jerry Danforth, Facilities & Special Projects Administrator)  
Panhandle Steel Building, Inc. -- \$1,424,168.00

It is recommended that the construction contract for Amarillo Police Department parking lot reconstruction and expansion located at 202 South Fillmore Street.

F. **EXECUTIVE SESSION:**

City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

1) Section 551.072 - Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

(a) Discuss properties located in the N.E. quadrant of the Downtown Business District.

(b) City Economic Development Project #18-08 in the vicinity of S. Coulter Street and SW 45th Avenue.

2) Section 551.087 - Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same:

(a) City Economic Development Project #18-08 in the vicinity of S. Coulter Street and SW 45th Avenue.

3) Section 551.071 – Consult with Attorney about pending or contemplated litigation or settlement of same. Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter.

(a) Potter County, Cause #107632-C-CV, Smith v. City of Amarillo and Amarillo Economic Development Corporation.

(b) Potter County, Cause # 107298-B-CV, Smith et al. v. Nelson, et. al.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7<sup>th</sup> Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 19th day of October 2018.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:

<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

*Archived meetings are also available.*

# Amarillo City Council

## Agenda Transmittal Memo



|              |                                            |                  |                                                               |
|--------------|--------------------------------------------|------------------|---------------------------------------------------------------|
| Meeting Date | October 23, 2018                           | Council Priority | Economic Development and Redevelopment, Fiscal Responsibility |
| Department   | Capital Projects & Development Engineering |                  |                                                               |
| Contact      | Kyle Schniederjan, PE                      |                  |                                                               |

**Agenda Caption**

Public Hearing and First Reading of an Ordinance Adopting the Amarillo Community Investment Program (CIP) FY 18/19-FY 22/23

This item is a public Hearing and first reading of an ordinance adopting the City’s CIP which will guide capital investment decisions for the next five years.

**Agenda Item Summary**

This item considers and Ordinance adopting the City’s 5-year CIP which will guide capital investments over the next five years including allocation of proceeds from debt issued based on authorization by the voters in November 2016 election.

**Requested Action**

Conduct Public Hearing and approve the Ordinance adopting the FY 18/19-FY 22/23 Community Investment Plan

**Funding Summary**

See the Community Investment Plan document and the approved FY 18/19 Annual Budget

**Community Engagement Summary**

Extensive community outreach, workshops, multi-media presentations, Council workshops and an election was held in 2016. Workshops, multi-media presentations and Council workshops were held in 2017 and 2018.

**Staff Recommendation**

Recommend approval of the proposed Ordinance

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, APPROVING AND ADOPTING THE FIVE-YEAR COMMUNITY INVESTMENT PROGRAM FOR FY 2018-2019 THROUGH 2022-2023; AND MAKING CERTAIN FINDINGS; PROVIDING REPEALER; AND PROVIDING AN EFFECTIVE DATE

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**WHEREAS**, City Council of the City of Amarillo, Texas, has directed the City staff to prepare and present a statement of capital projects planned for the next succeeding five (5) fiscal years, with estimates of their cost; and

**WHEREAS**, the City Manager has presented in detail to the City Council a proposed Community Investment Program (CIP) for Fiscal Years 2018-2019 through 2022-2023; and

**WHEREAS**, the City Council has considered the input of the public and the recommendations of its staff and hereby determines it to be in the public interest to adopt a five-year Community Investment Program for Fiscal Years 2018-2019 through 2022-2023 to service the public health, safety and general welfare of the citizens; and

**WHEREAS**, a copy of the Community Investment Program for Fiscal Years 2018-2019 through 2022-2023 has been made available for public review and the City Council desires to adopt the Program; and

**WHEREAS**, the FY 2018-2019 through 2022-2023 Community Investment Program provides a general framework to guide project planning and financing over a five-year period; and

**WHEREAS**, the FY 2018-2019 through 2022-2023 Community Investment Program is based on general priorities and available financing as can be anticipated at the present time; and

**WHEREAS**, it is the intention of the City Council that the Community Investment Program will be updated annually and include five years of planned and affordable projects while considering projects that have been completed in the prior fiscal year.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:**

**SECTION 1.** The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

**SECTION 2.** The certain compilation identified as the Proposed Community Investment Program for Fiscal Years 2018-2019 through 2022-2023, a copy of which is

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attached hereto, is hereby incorporated in full by this reference and is hereby adopted as the five-year Community Investment Program for the City of Amarillo, Texas.

**SECTION 3.** The Community Investment Program will be updated each year to recognize changes in the Program as the result of completed projects, changes in project cost and current financing capability of the City.

**SECTION 4.** The first year of the Community Investment Program will be adopted each year as the Community budget for the current fiscal year through the annual budget ordinance.

**SECTION 5.** Repealer. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

**SECTION 6.** Effective Date. This ordinance shall become effective on and after its passage.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading this the \_\_\_\_ day of October 2018; and **PASSED** on Second and Final Reading the \_\_\_\_ day of October 2018.

**ATTEST:**

\_\_\_\_\_  
**Ginger Nelson, Mayor**

\_\_\_\_\_  
Frances Hibbs, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Bryan McWilliams, City Attorney

# Amarillo City Council Agenda Transmittal Memo



|              |                                         |                  |                        |
|--------------|-----------------------------------------|------------------|------------------------|
| Meeting Date | October 23, 2018                        | Council Priority | Transportation Systems |
| Department   | Aviation                                |                  |                        |
| Contact      | Michael W. Conner: Director of Aviation |                  |                        |

|                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------|
| Agenda Caption                                                                                                                   |
| PRESENTATION: Update on air service at the Rick Husband Amarillo International Airport, including service to Austin and Phoenix. |

|                                                                                   |
|-----------------------------------------------------------------------------------|
| Agenda Item Summary                                                               |
| The Airport will update the Council on the new air service to Austin and Phoenix. |

|                    |
|--------------------|
| Requested Action   |
| Presentation only. |

|                 |
|-----------------|
| Funding Summary |
| N/A             |

|                              |
|------------------------------|
| Community Engagement Summary |
| N/A                          |

|                      |
|----------------------|
| Staff Recommendation |
| N/A                  |

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 16th day of October 2018, the Amarillo City Council met at 12:00 p.m. for a work session which was held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON  
ELAINE HAYS  
FREDA POWELL  
EDDY SAUER  
HOWARD SMITH

MAYOR  
COUNCILMEMBER NO. 1  
COUNCILMEMBER NO. 2  
COUNCILMEMBER NO. 3  
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER  
MICHELLE BONNER  
BRYAN MCWILLIAMS  
STEPHANIE COGGINS  
FRANCES HIBBS

CITY MANAGER  
DEPUTY CITY MANAGER  
CITY ATTORNEY  
ASSISTANT TO THE CITY MANAGER  
CITY SECRETARY

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

**PUBLIC COMMENT**

Mike Fisher, 4410 Van Kriston Drive, spoke on the businesses the City is hindering on 6<sup>th</sup> Street. He also spoke on the funding by AEDC for the Vet school. Madison Carthel, 6602 Sandie Drive, thanked Council for the policies they putting into place. She stated she cares about politics and the role models Council is setting. Jerri Glover, 5707 Berget Drive, spoke about the opportunity to attend Amarillo 101. She further gave kudos to City staff for their participation on a well-run and informative program. She asked that Council continue to review public comment. James Schenck, 6216 Gainsborough Road, inquired why they have not started construction on Bell Street. He brought to Council's attention that public comment is not being streamed live, and they should consider public comment after the work session. Celeve Lomeli, 7317 Duke Place, spoke for the transit riders and the users of Spec Trans. She stated visual impairment limits their abilities to see bulletins and things that would make them aware of Council meetings and CDBG meetings. She inquired if better forms of notification could be generated to allow them to get involved and be prepared. Julie Curbo, 7101 Wolflin Avenue, stated she was a Spec Trans rider and has noticed a change in the last two years and was appreciative. Without Spec Trans they would have no independent travel. Recently, the buses have been very late. There has been a turnover with bus drivers and she wondered if it was the pressure in keeping with the schedules. She stated additional buses would make it easier for the drivers. Brian McCullough, 3610 South Bryan Street, stated the Spec Trans update is going to recommend a price increase, and he noted that there has not been a price increase in 20 years, and it was well-below most other cities. He asked Council not to pursue a price increase until all buses are returned to service. Signed up but did not appear: Claudette Smith, 4410 Van Kriston Drive, Samuel Alston, 2510 South Cleveland Street, There were no further comments.

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

\_\_\_\_\_  
Ginger Nelson, Mayor

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 16th day of October 2018, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON  
ELAINE HAYS  
FREDA POWELL  
EDDY SAUER  
HOWARD SMITH

MAYOR  
COUNCILMEMBER NO. 1  
COUNCILMEMBER NO. 2  
COUNCILMEMBER NO. 3  
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER  
MICHELLE BONNER  
BRYAN MCWILLIAMS  
STEPHANIE COGGINS  
FRANCES HIBBS

CITY MANAGER  
DEPUTY CITY MANAGER  
CITY ATTORNEY  
ASSISTANT TO THE CITY MANAGER  
CITY SECRETARY

The invocation was given Hank Shadbolt.

Proclamations were presented for "World Polio Day" and "Chamber of Commerce Week."

Council recognized the Amarillo 101 Class X and the City staff who participated in this session: Mildred Darton, Jerri Glover, Royce Gooch, Braley Hand, Harley Haynes, Ludell Hill, Krista King, Andy Marshall, Jacob Ortega, Katie Perkins, Kashion Smith, Joe St. Romain and Toby Torres, III. City of Amarillo participants included: Donny Hooper, Michael Kashuba, Juliana Kitten, Courtney White and Jesse Melson.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

**ITEM 1:**

- A. Review agenda times for regular meeting and attachments.  
Items 2E and 2F were moved to the non-consent items.
- B. Presentation of Transit Fare Study Findings;
- C. Discussion of 2018 Community Health Assessment; and
- D. Consider future Agenda items and request reports from City Manager.

**CONSENT ACTION ITEMS:**

**ITEM 2:** Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Mr. Miller stated Items 2E and 2F were removed for separate consideration.

Motion was made by Councilmember Powell approve the consent action Items 2A-2D and 2G , seconded by Councilmember Hays.

- A. **MINUTES:**  
Approval of the City Council minutes for the meetings held on October 9, 2018.
- B. **ORDINANCE NO. 7764:**  
(Contact: Cris Valverde, Planning & Development Services Assistant Director)  
This is the second reading of an ordinance vacating a five-foot Public Utility Easement in Lot 4, Block 1, Belmont Park Addition Unit No. 1, in Section 157, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: Amarillo Boulevard and Houston Street.)

- C. **CONSIDER -- TASK ORDER #35 BETWEEN RS&H, INC. AND THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT FOR CONTINUATION OF THE "TAKING FLIGHT" COMMUNITY ENGAGEMENT PROGRAM IN THE AMOUNT OF \$84,000.00:**  
(Contact: Michael W. Conner, Director of Aviation)  
This Task Order includes implementation of the strategic community model marketing action plans established as part of Task Order #22 and the development of a strategic aviation and non-aviation business development and marketing action plan with a focus on developing over 313 acres of available land at the Airport.
- D. **CONSIDER -- TASK ORDER #27 BETWEEN RS&H, INC. AND THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT FOR DEVELOPMENT AND IMPLEMENTATION OF AN ISO 9001 QUALITY MANAGEMENT SYSTEM IN THE AMOUNT OF \$100,900.00:**  
(Contact: Michael W. Conner, Director of Aviation)  
This Task Order includes Phase I, the program analysis and development phase, of the establishment of a Quality Management System meeting International Organization for Standardization (ISO) 9001 standards.
- G. **AWARD – AVAYA CHANNEL SERVICE AGREEMENT:**  
(Contact: Rich Gagnon, Information Technology Director)  
ConvergeOne, Inc. -- \$224,628.84  
This item is a Channel Service Agreement (CSA) from ConvergeOne and Avaya to provide telephone system support and maintenance. This allows IT to contact the vendor with telephone issues related to the PBX and provide replacement hardware in the event of a failure. This CSA consolidates all voice equipment into one simplified agreement for all Avaya telephone hardware.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

### **NON-CONSENT ITEMS**

These items were taken out of order.

**ITEM 3A:** Jerry Danforth, Facilities and Special Projects Administrator presented an update on the MPEV construction, the Amarillo Police Department's building and parking lot construction, phase 1, and updates on new Fire Stations #9 and #3.

- ITEM 2E. AWARD -- CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES:**  
(Contact: Jonathan Gresham, Interim Director of Utilities)  
Garver, LLC in an amount not to exceed \$638,705.00  
This agreement is for electrical engineering services for two (2) work orders by Garver, LLC. This item was presented by Jonathan Gresham, Interim Director of Utilities. The first work order is in an amount not to exceed \$265,149.00 for assessment of the existing SCADA at 24<sup>th</sup> St. Pump Station and design of modifications and proposed improvements and implementation of SCADA improvements. The second work order is in an amount not to exceed \$373,556.00 for the assessment of the SCADA system, prioritization of recommended improvements and design of recommended improvements. Motion was made by Councilmember Sauer to approve this item, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

- ITEM 2F. AWARD – WELL FIELD PUMPS AND MOTORS ANNUAL CONTRACT RENEWAL AGREEMENT:**  
(Contact: Jonathan Gresham, Interim Director of Utilities)  
In an amount not to exceed \$557,702.00  
The annual contract renewal is for purchasing new pumps and motors for

the City of Amarillo well fields. This item was presented by Jonathan Gresham, Interim Director of Utilities. The well fields combined account for nearly half of the City water supply. In order to keep water supply adequate this contract allows the City to stay ahead of maintenance by allowing staff to order pumps and motors more efficiently which reduces well down time. Motion was made by Councilmember Powell to approve this item, seconded by Councilmember Hays.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented an item reappointing Dr. Scott Milton as the Health Authority for Potter and Randall Counties and the Medical Director for Public Health. This item was presented by Casie Stoughton, Public Health Director. Motion was made by Councilmember Hays to reappoint Dr. Scott Milton as the Health Authority and the Medical Director for Public Health, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mr. McWilliams advised at 2:39 p.m. that the City Council would convene in Executive Session per Texas Government Code (1) Section 551.072 – Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position: (a) City Economic Development Project #18-08 in the vicinity of S. Coulter Street and SW 45<sup>th</sup> Avenue. (2) Section 551.087 – Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same: (a) City Economic Development Project #18-08 in the vicinity of S. Coulter Street and SW 45<sup>th</sup> Avenue.

Mr. McWilliams announced that the Executive Session was adjourned at 3:21 p.m. and recessed the Regular Meeting.

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

\_\_\_\_\_  
Ginger Nelson, Mayor

# Amarillo City Council

## Agenda Transmittal Memo



|              |                                          |                  |                        |
|--------------|------------------------------------------|------------------|------------------------|
| Meeting Date | October 23, 2018                         | Council Priority | Transportation Systems |
| Department   | Aviation                                 |                  |                        |
| Contact      | Michael W. Conner – Director of Aviation |                  |                        |

| Agenda Caption                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CONSIDER: Award Bid No. 6187 – Asbestos Abatement + Demolition of Hangar 1 on North Side of Airfield and Old Enterprise Facility at Airport Entrance.<br>Total Phase #1 and Phase #2 Base Bid Amount - \$92,396.00<br>Total Phase #2, Bid Alternate #1 - \$71,704.00<br>Total Bid Amount - \$164,100.00 to be awarded to Howell Sand Co. Inc. |

| Agenda Item Summary                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| This item is the award of the bid for asbestos abatement, demolition, and paving of the following:<br><ol style="list-style-type: none"><li>1. Asbestos abatement and demolition to the slab of Hangar 1 on the north side of the airfield.</li><li>2. Asbestos abatement and demolition of old Enterprise building.</li><li>3. Pave Enterprise lot for TNC parking.</li></ol> |

| Requested Action                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------|
| Award bid for base bid phase #1 and #2, and phase #2 alternate in the amount of \$164,100.00 to Howell Sand Co. Inc. |

| Funding Summary                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| Funding for this project will be from project 540098 of the Airport’s currently approved CIP FY 17/18 budget. |

| Community Engagement Summary                                     |
|------------------------------------------------------------------|
| Level 1 – Modest impact on selected area and/or community group. |

| Staff Recommendation                                                                                 |
|------------------------------------------------------------------------------------------------------|
| Airport staff recommends award of bid no. 6187 in the amount of \$164,100.00 to Howell Sand Co. Inc. |

Bid No. 6187 Asbestos Abatement + Demolition of Hangar 1 on North Side of Airfield and Old Enterprise Facility at Airport Entrance  
Opened 4:00 p.m., September 14, 2018

| To be awarded as one lot                                                                                                                  |              | Howell Sand co Inc | Total Demolition Inc |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|----------------------|
| Furnish all necessary superintendence, labor, materials, tools, equipment, machinery and apparatus                                        |              |                    |                      |
| Line 1 Phase #1 Base Bid for Hanar on North Side of Airfield, per specifications                                                          |              |                    |                      |
| 1 ea                                                                                                                                      |              |                    |                      |
| Unit Price                                                                                                                                | \$64,896.00  | \$59,500.000       | 59,500.00            |
| Extended Price                                                                                                                            |              | 64,896.00          |                      |
| Line 2 Phase #2 Base Bid for Old Enterprise Facility at Airport Entrance, per specifications                                              |              |                    |                      |
| 1 ea                                                                                                                                      |              |                    |                      |
| Unit Price                                                                                                                                | \$29,500.00  | \$34,750.000       | 34,750.00            |
| Extended Price                                                                                                                            |              | 29,500.00          |                      |
| Line 3 Phase #2 Base Bid for deduction for the Salvage of the Above Ground Tank, per specifications                                       |              |                    |                      |
| 1 ea                                                                                                                                      |              |                    |                      |
| Unit Price                                                                                                                                | (\$2,000.00) | (\$5,000.000)      | (1,000.00)           |
| Extended Price                                                                                                                            |              | (2,000.00)         |                      |
| Line 4 Phase #1 Alternate #1, Removal of the slab and leveling of the ground as specified in section 1.1.1 of the bid, per specifications |              |                    |                      |
| 1 ea                                                                                                                                      |              |                    |                      |
| Unit Price                                                                                                                                | \$29,448.00  | \$24,000.000       | 24,000.00            |
| Extended Price                                                                                                                            |              | 29,448.00          |                      |
| Line 5 Phase #2 Alternate #1, Paving of the lot after demo, per specifications                                                            |              |                    |                      |
| 1 ea                                                                                                                                      |              |                    |                      |
| Unit Price                                                                                                                                | \$71,704.00  | \$3.050            | 3.05                 |
| Extended Price                                                                                                                            |              | 71,704.00          |                      |
| Base Bid Total                                                                                                                            |              | 92,396.00          | 93,250.00            |
| Award to Vendor                                                                                                                           |              | 164,100.00         |                      |

# Amarillo City Council Agenda Transmittal Memo



|              |                  |                  |                |
|--------------|------------------|------------------|----------------|
| Meeting Date | October 23, 2018 | Council Priority | Infrastructure |
|--------------|------------------|------------------|----------------|

|            |                                                                          |
|------------|--------------------------------------------------------------------------|
| Department | Cris Valverde<br>Assistant Director of Planning and Development Services |
|------------|--------------------------------------------------------------------------|

**Agenda Caption**

ORDINANCE NO. \_\_\_\_\_

Z-18-25 Rezoning Lots 10 thru 12, Block 110, Glenwood Addition Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District.  
Vicinity: SE 26<sup>th</sup> Ave & Roberts St

**Agenda Item Summary**

**Proposal**

The applicants have received Community Development Block Grant (CDBG) funding to build three duplexes on the above-mentioned lots. The present zoning, Manufactured Home District does not allow for duplex construction.

**Area Characteristics**

Adjacent zoning consists of Manufactured Home District to the north and west and Heavy Commercial to the south and east.

Adjacent land uses consist of single-family detached homes to the north, west, and south, and vacant land to the east.

**Analysis**

The applicant originally requested Heavy Commercial which would allow for duplex construction. Rezoning the applicant's three lots to Heavy Commercial zoning would typically be considered a logical continuation of existing Heavy Commercial zoning located to the east and south.

That said, considering that either residential zoning and/or development is found immediately to north, west, and south, staff was of the opinion, that protection of the residential zoning and/or land uses is key. To this end, staff recommended that Moderate Density District zoning, rather than expanding Heavy Commercial zoning be considered.

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Bid No. 6220 FERRARA FIRE APPARATUS FLEET PARTS-SUPPLY AGREEMENT  
Opened 4:00 p.m. September 21,2018

|                                               |                |                            |
|-----------------------------------------------|----------------|----------------------------|
| To be awarded as one lot                      |                | FERRARA FIRE APPARATUS INC |
| Line 1 Trucks/automobiles, per specifications |                |                            |
| 1 ea                                          | Unit Price     | \$100,000.000              |
|                                               | Extended Price | 100,000.00                 |
| Bid Total                                     |                | 100,000.00                 |
| Award by Vendor                               |                | 100,000.00                 |

# Amarillo City Council

## Agenda Transmittal Memo



|              |                  |                  |                            |
|--------------|------------------|------------------|----------------------------|
| Meeting Date | October 23, 2018 | Council Priority | Highly Educated Population |
| Department   | Public Health    |                  |                            |
| Contact      | Casie Stoughton  |                  |                            |

**Agenda Caption**

Consider – Award a contract to Ascent Health Consulting to conduct Community Health Improvement Plan

Contract Amount: \$63,250

This contract offers a community health improvement plan (CHIP) process, summit, CHIP report, along with a departmental strategic plan, to meet the needs of the Amarillo Public Health Department.

**Agenda Item Summary**

Contractor shall provide engagement and initial meeting to establish CHIP plan, review of existing community assessment documents, past and present, coordinate CHIP Planning Committee with CHA review, coordinate CHIP summit, provide CHIP summit report. Provide departmental strategic plan and report.

**Requested Action**

Award contract.

**Funding Summary**

Funding provided by the public health department through proceeds earned from DSRIP projects.

**Community Engagement Summary**

None.

**Staff Recommendation**

Staff recommend award of this contract.

# Amarillo City Council

## Agenda Transmittal Memo



|                     |                  |                         |                  |
|---------------------|------------------|-------------------------|------------------|
| <b>Meeting Date</b> | October 23, 2018 | <b>Council Priority</b> | Customer Service |
| <b>Department</b>   | Public Health    |                         |                  |
| <b>Contact</b>      | Casie Stoughton  |                         |                  |

### Agenda Caption

Consider – Award a contract to Patagonia Health Incorporated

Contract Amount: Year 1 - \$104,864.40

Year 2 - \$36,292.80

Year 3 - \$37,470.91

Year 4 - \$38,696.15

Year 5 - \$39,970.39

Total - \$257,294.65

This item awards the contract to Patagonia Health Incorporated, an electronic medical record system (EMR) vendor to support EMR through Public Health.

### Agenda Item Summary

Contractor to provide a HIPAA and State compliant EMR solution to meet the dynamic needs of the public health department. This public health focused EMR will support billing and other functions vital to clinical, surveillance and emergency response efforts of public health.

### Requested Action

Award contract.

### Funding Summary

Funding provided by the public health department through proceeds earned from DSRIP projects.

### Community Engagement Summary

None.

### Staff Recommendation

Staff recommend award of this contract.

# Amarillo City Council

## Agenda Transmittal Memo



|              |                  |                  |  |
|--------------|------------------|------------------|--|
| Meeting Date | October 23, 2018 | Council Priority |  |
|--------------|------------------|------------------|--|

|            |                                   |                |                                                               |
|------------|-----------------------------------|----------------|---------------------------------------------------------------|
| Department | Planning and Development Services | Contact Person | Andrew Freeman, Director of Planning and Development Services |
|------------|-----------------------------------|----------------|---------------------------------------------------------------|

**Agenda Caption**

ORDINANCE NO. \_\_\_\_:

This is the first reading of an ordinance implementing timed parking for a fee within a designated area of the Central Business District

**Agenda Item Summary**

This ordinance implements the paid parking plan that has been discussed over the last year, and has been in the planning stages since the 2010 and 2013 parking studies. The designated area for paid parking is modeled after the 2013 study with minor changes. The boundary is as follows:

- S. Johnson St., from SE. 3rd Ave. to SE. 10th Ave.;
- West on SE. 10th from S. Johnson St. to S. Fillmore St.;
- North on S. Fillmore to SE. 9th Ave., then west on SE. 9th to S. Taylor St;
- North on S. Taylor to SE. 4th Ave., then East on SE. 4th to S. Fillmore
- North on S. Fillmore to SE. 3rd Ave, then east on SE. 3rd Ave. to S. Johnson St.

Highlights from the ordinance include:

- Multiple options for meters for flexibility – phone, physical meters, pay stations, etc.
- Days of enforcement: Monday through Friday
- Times of enforcement: 8:00AM to 5:00PM
- Required fee for parking: \$1.00 per hour
- Flexibility for staff to set maximum time for parking sessions within the paid parking zone
- Exemptions for certain state license plates/placards
- Not enforced during City Holidays

**Requested Action**

Approval of Ordinance on First Reading

**Funding Summary**

N/A

**Community Engagement Summary**

Public Meeting held on 8/27/18, as well as multiple meetings with DAI, TIRZ, LGC, Center City and others for feedback.

**Staff Recommendation**

Staff recommends approval as presented

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
AMARILLO, TEXAS: AMENDING THE AMARILLO  
MUNICIPAL CODE, TITLE 16, TO ADD CHAPTER 16-5,  
“CENTRAL BUSINESS DISTRICT PARKING AND  
TRANSPORTATION,” AND ARTICLE 1, “PAID PARKING FOR  
FEE;” PROVIDING FOR SEVERABILITY; PROVIDING FOR  
REPEALER; PROVIDING CIVIL PENALTY; PROVIDING FOR  
PUBLICATION AND EFFECTIVE DATE.

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WHEREAS, studies show that timed parking for a fee encourages parking space turnover, thereby increasing the amount of individuals that can access parking within a given period of time, while also increasing businesses' access to available parking spaces.

WHEREAS, the City Council desires to implement timed parking for fee within a designated area of the Central Business District by authorizing the use of telephonic payment, parking meters, pay stations, and other methods and means of pay-for-parking systems as may be acquired and implemented by the City, on streets in areas with high amounts of visitors and demand for parking to help ensure equal access to parking for residents, businesses and visitors.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Amarillo Municipal Code, Title XVI, be and hereby is amended to add a new chapter 16-5 and Article 1 to read as follows:

**CHAPTER 16-5,**  
**CENTRAL BUSINESS DISTRICT**  
**PARKING AND TRANSPORTATION**  
**ARTICLE 1. PAID PARKING FOR FEE**

**Sec. 16-5-000. - DEFINITIONS.**

In this Article,

- (1) *Downtown Transportation Coordinator* means the person designated by the City Manager to advise management and provide coordination among affected City departments to facilitate the best possible transportation solutions in the central business district. This includes but is not limited to such programs and matters as: paid parking program, unpaid parking, sidewalks, streetscape, valet parking, and other transportation aspects in the central business district.
- (2) *Paid Parking Space* means a space that is delineated on a public right-of-way for which payment is required to park a vehicle.

(3) *Paid Parking Zone* means a group of parking spaces, on a public right-of-way or on City property, that are delineated by a posted sign and for which a specified payment is required in order to lawfully park a vehicle at specified hours on specified days or as otherwise posted.

(4) *Parking Meter* means any mechanical or electronic device that the City may place or erect on City property, adjacent to a paid parking space for the purpose of managing and controlling the use of paid parking spaces and that requires payment for use.

(5) *Parking Occasion* means the uninterrupted period of time that a vehicle is parked in a paid parking space or a paid parking zone while paid parking time limits are in effect.

(6) *Parking Pay Station* means any electronic device, except a parking meter, that the City may place or erect on City property, for the purpose of managing and controlling the use of paid parking spaces and paid parking zones and that requires payment for use.

(7) *Pay-And-Display Station* means a parking pay station that the City may place or erect that dispenses a receipt, as proof of payment, that is to be displayed.

(8) *Pay By Space Station* means a parking pay station that the City may install or erect that measures the lawful parking occasion and displays the paid time remaining or expiration of paid time for specific paid parking spaces, without issuing a receipt for display on a vehicle.

(9) *“Telephone payment”* means either or both a software application and/or dial-in number that allows a vehicle operator to use a mobile cellular phone to facilitate credit card or similar electronic payment of the parking fee for a vehicle parked in a Paid Parking Space or Zone. The City may authorize such service either in lieu of or as alternative manner of payment to a Parking Meter, Parking Pay Station, or Park and Display Station.

**Sec.16-5-001. - PARKING METERS, PAY STATIONS, TELEPHONIC PAYMENT.**

(a) The Downtown Transportation Coordinator may use Parking Meters, Parking Pay Stations, Park and Display Stations, Telephonic payments, or any combination to facilitate in the enforcement of parking time restrictions within specified locations of the Central Business District. The Coordinator is authorized to implement a telephone payment system, with appropriate signage, in lieu of or as an alternative to any of the other payment devices mentioned in the preceding sentence.

(b) A parking meter used by the City must:

(1) be installed adjacent to the parking space it controls or be labeled to indicate a nearby space;

(2) indicate the maximum uninterrupted time a vehicle may remain parked in the space during any parking occasion; and

(3) display the amount of time a vehicle may remain legally parked in the space after the deposit of payment.

(c) A parking pay station used by the City must:

(1) be installed on the same City block or at the same City-owned or controlled parking lots or facilities as the paid parking space or paid parking zone that the station is intended to regulate;

(2) indicate the maximum uninterrupted time a vehicle may remain parked within the paid parking space or the paid parking zone during any parking occasion; and

(3) either: (A) measure, store, and display the amount of time a vehicle may remain legally parked after the deposit of payment; or (B) issue a receipt that indicates the amount of time a vehicle may remain legally parked after the deposit of payment.

(d) A paid parking space or zone shall be clearly posted with the following information via curb signs or decals on parking meters or pay stations that may be present:

(1) the hours and days that paid parking time limits are in effect;

(2) the amount of the fee for parking a vehicle at those times; and,

(3) the available means for making a parking fee payment, whether by meter, pay station, pay and display station, telephone payment, or any combination.

(e) The Downtown Transportation Coordinator shall assure that any parking meter or parking pay stations that may be used shall be equipped to accept (i) coins in denominations appropriate to pay the fee for parking a vehicle, (ii) a credit card, bank debit card, (iii) a City issued parking fee debit card; and (iv) City authorized telephone payment via a mobile phone.

(f) The Downtown Transportation Coordinator may (i) issue a parking fee debit card for use in any paid parking space or zone covered by a parking meter or pay station and (ii) and authorize a mobile telephone phone application and dial-in number for electronic payment; and to establish rules

and procedures to administer the various forms of payment authorized by this Article.

**Sec. 16-5-002. - PAID PARKING SPACES AND ZONES.**

(a) The Downtown Transportation Coordinator shall paint or otherwise mark each individual paid parking space to prevent encroachment into an adjacent paid parking space. The Coordinator shall establish paid parking spaces and zones on the streets and in City-owned or controlled parking lots or facilities in the following areas specified by the City Council, as follows:

(1) Paid Parking Area 1: Shall encompass designated parking spaces within the area bounded by and described as:

- S. Johnson St., from SE. 3<sup>rd</sup> Ave. to SE. 10<sup>th</sup> Ave.;
- West on SE. 10<sup>th</sup> from S. Johnson St. to S. Fillmore St.;
- North on S. Fillmore to SE. 9<sup>th</sup> Ave., then west on SE. 9<sup>th</sup> to S. Taylor St.;
- North on S. Taylor to SE. 4<sup>th</sup> Ave., then East on SE. 4<sup>th</sup> to S. Fillmore
- North on S. Fillmore to SE. 3<sup>rd</sup> Ave, then east on SE. 3<sup>rd</sup> Ave. to S. Johnson St.

**Sec. 16-5-003. – POSITION WITHIN A PAID PARKING SPACE.**

(a) A person using a paid parking space must park the vehicle completely within a single delineated parking space.

(b) A person may not park a vehicle in or across a paid parking space that is already legally occupied by another vehicle or otherwise obstruct the egress of such other vehicle.

**Sec. 16-5-004. - TIME LIMITS ON PAID PARKING.**

(a) Except as provided in section (b) below or otherwise posted, paid parking time limits for parking spaces are in effect from 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise posted.

(b) The Downtown Transportation Coordinator shall establish the maximum time for parking at various locations and occasions.

(c) When paid parking time limits are in effect, a person may not park a vehicle for more than the maximum parking time limit established by the Downtown Transportation Coordinator for each parking occasion and block or zone.

(d) A vehicle may not be moved and re-parked in the same paid parking space or paid parking zone to avoid violating the maximum parking time limit for each parking occasion.

(e) When paid parking time limits are in effect, a person may not allow a vehicle to remain parked in a paid parking space or a paid parking zone when the authorized parking time has expired.

**Sec. 16-5-005. - FEE DUE FOR PARKING VEHICLE; FORM OF PAYMENT.**

(a) Except as exempted in Section 16-5-006, a person parking a vehicle in a paid parking space or paid parking zone shall immediately upon parking, pay the parking fee due, as provided in this section.

(b) The required fee to be paid for parking in a paid parking space or zone is \$1.00 per hour or portion thereof.

(c) Acceptable forms and means of paying a parking fee are, depending on the type of metered parking facility provided by the City: mobile phone app or dial-in number for electronic telephone payment authorized by the City; depositing U.S. coins in denominations accepted by the parking meter or parking pay station; credit card; bank debit card; or, by using a City-issued parking fee debit card. The City reserves the right to authorize either a single form of payment or several alternative forms of payment for any given paid parking space or zone as available resources or administrative convenience may allow.

(d) A person shall not use foreign currency in a parking meter or a parking pay station.

(e) A person shall not deposit more than the amount of payment necessary to obtain the maximum parking time limit allowed during a parking occasion.

(f) When parking a vehicle in a space controlled by a pay-and-display station, a person shall immediately pay at the station and attach the pay station receipt to the inside of the vehicle's windshield on the side adjacent to the curb or in the center of the windshield if it is pull in parking. Alternatively, the receipt may be displayed face up on the dashboard of the parked vehicle. In either method of display, the receipt must be placed in a position so that it can be read from outside of the vehicle while standing on the sidewalk.

(g) A person may not park in a paid parking zone controlled by a pay-and-display station without a receipt from the nearest operable pay and display station.

(h) A person may not park at a paid parking space with an inoperable parking meter, unless the person immediately pays at the nearest pay-and-display station and displays the receipt on the vehicle window or dashboard as required in Subsection (f).

(i) The minimum amount of parking time that may be purchased: with a telephone payment,

credit card, or debit card is one (1) hour; and, with U.S. coins is as posted where coin meters may be provided.

**Sec. 16-5-006. EXEMPTIONS.**

(a) In accordance with state law (Texas Transportation Code, sections 681.006 through 681.008) and City policy as stated in this section, a vehicle is exempt from both parking time limits and payment of parking fees when the vehicle is being operated by or for the transportation of the person who registered the vehicle and displays a special state license plate or placard that documents the owner's status as having: Handicap/Disabled; Disabled Veteran; Distinguished Flying Cross; WWII Veteran; Bronze Star or Bronze Star with Valor; Air Medal or Air Medal with Valor; Commendation Medal with Valor; Distinguished Service Medal; Pearl Harbor Survivor; Medal of Honor; Navy or Air Force Cross; Army Distinguished Service Cross; Silver Star Medal; Purple Heart; Former Prisoner of War; Legion of Merit Medal; Airman's Medal; Soldier's Medal; Navy and Marine Corps Medal; Coast Guard Medal; Defense Meritorious Service Medal; Meritorious Service Medal; Military Outstanding Volunteer Service Award; Defense Superior Service Medal; and any such other medals as may now or hereafter be added by state law.

(b) Sections 16-5-004 (Time Limits on Paid Parking) and 16-5-005 (Fee Due for Parking) do not apply:

(1) on the following days each year: New Year Day; MLK Day; Memorial Day;

Independence Day; Labor Day; Thanksgiving and the day after; and Christmas Eve and Day;

(2) to the parking of a vehicle in a paid parking space or zone when parking is authorized by a film-making permit issued by the City; a building construction permit for a site immediately adjacent to the paid parking space or zone; or, other temporary street closure as permitted by this Code of Ordinances.

**Sec. 16-5-007. REVENUE COLLECTION AND USE.**

(a) The Downtown Transportation Coordinator shall coordinate the periodic collection of any coins deposited in parking meters and parking pay stations and deliver same to the City's accounting department or other designated office. The Coordinator shall cooperate with and assist the Accounting department to assure that all revenue for paid parking, via any form of payment authorized in this Article, is promptly received by the City and accounted.

(b) The City may use revenue collected under this section from parking meters and parking

pay stations for any lawful purpose.

**Sec. 16-5-008. VIOLATIONS AND PENALTIES.**

(a) A person commits a civil nuisance violation by:

(1) parking a vehicle in a paid parking space or in a paid parking zone in violation of any posted sign or notice;

(2) performing an act prohibited by this Article; or

(3) failing or refusing to perform a duty that is required by this Article.

(4) overtime parking of a vehicle in a paid parking space or zone with expired time for fee.

(b) A violation of this Article is punishable by civil penalty in accordance with Sec. 1-1-5 of this Code of Ordinances, and includes nonconsent towing and booting as provided in that section.

**Sec. 16-5-009 to 16-5-019. Reserved.**

SECTION 2. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 3. Repealer. All ordinances, parts of ordinances resolutions and parts of resolutions in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 4. Penalty. A violation of this parking ordinance is a civil violation punishable in accordance with Section 1-1-5 of this Code of Ordinances.

SECTION 5. Publishing and Effective Date. This ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the \_\_\_\_\_ day of \_\_\_\_\_, 2018; and PASSED on Second and Final Reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

# Amarillo City Council

## Agenda Transmittal Memo



|              |                  |                  |  |
|--------------|------------------|------------------|--|
| Meeting Date | October 23, 2018 | Council Priority |  |
|--------------|------------------|------------------|--|

|            |                                   |                |                                                               |
|------------|-----------------------------------|----------------|---------------------------------------------------------------|
| Department | Planning and Development Services | Contact Person | Andrew Freeman, Director of Planning and Development Services |
|------------|-----------------------------------|----------------|---------------------------------------------------------------|

**Agenda Caption**

ORDINANCE NO. \_\_\_\_:

This is the first reading of an ordinance providing for regulation of valet parking services in the Central Business District.

**Agenda Item Summary**

This ordinance implements valet parking regulations downtown based on City Council direction in response to requests for this service that is not currently addressed by City ordinances.

Highlights from the ordinance include:

- License required to operate valet parking service on public ROW
- Application required - \$25, with annual fee of \$250 per space for first six spaces, plus \$1,000 for each space over six
- Must define in application the location of service, number of spaces (typically 3 minimum), proposed hours/days of operation, location off-street parking to be used and signed agreement showing right to park vehicles, property owner notification process
- Vehicles cannot be parked on street for more than 10 minutes, and not be double parked
- Minimum insurance levels for bodily injury, property damage, both for comprehensive general liability and garage insurance
- Limitations on locations of valet service – distance from crosswalks, fire hydrants, driveways, bus stops
- Valet Parking Service Stands requirements – 4’ x 4’ limitation in public ROW; not be affixed, easily moveable by one person, removed from public right of way when not being operated
- Standards for operations: employees with valid state driver’s license covered under the required insurance, no obstructing pedestrian use of sidewalk, no advertising signs in the ROW, must continuously provide service during all hours of operation authorized

**Requested Action**

Approval of Ordinance on First Reading

**Funding Summary**

N/A

**Community Engagement Summary**

N/A

**Staff Recommendation**

Staff recommends approval as presented

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
AMARILLO, TEXAS: AMENDING THE AMARILLO  
MUNICIPAL CODE, CHAPTER 16-5, TO ADD AN ARTICLE 2,  
PROVIDING FOR REGULATION OF VALET PARKING  
SERVICES IN THE CENTRAL BUSINESS DISTRICT;  
PROVIDING FOR SEVERABILITY; PROVIDING FOR  
REPEALER; PROVIDING PENALTY; PROVIDING FOR  
PUBLICATION AND EFFECTIVE DATE.

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WHEREAS, the City Council has determined that, due to the density of both development and of vehicular and pedestrian traffic within the Central Business District, that it is in the best interest of public health, safety, and welfare that adoption of reasonable regulations for valet parking offered by or for public accommodations in that area is necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Amarillo Municipal Code, Chapter 16-5 be and hereby is amended to add Article 2, to read as follows:

**Article 2. Valet Parking Services.**

**Sec. 16-5-050. Definitions.**

In this Article:

(1) *Central Business District* means the area defined in Section 10-3-44 of this Amarillo Code of Ordinances.

(2) *City* means the City of Amarillo, Texas.

(3) *Coordinator* means the Downtown Transportation Coordinator designated by the City manager to enforce and administer this Article, or the Coordinator’s designated representative.

(4) *Licensee* means a person licensed under this Article to operate a valet parking service. The term includes any employee, agent, or independent contractor of the person in whose name the license is issued.

(5) *Person* means an individual, assumed name entity, partnership, joint-venture, association, corporation, or other legal entity.

(6) *Remote private property* means private property that is not at or on the site of the commercial public accommodation.

(7) *Valet Parking Service* means a business, or any part of a business, which provides a driver to operate a customer's vehicle to and from a parking location so that the customer and any passengers in the vehicle may unload and load at their immediate destination.

(8) *Valet Parking Service Stand* means a stand must be necessary to the general conduct of a valet parking service and shall be used only for such valet purposes, as but not limited to, the dispatch of valets and the storage of keys, umbrellas, and other items.

**Sec. 16-5-051. Scope; Purpose.**

(a) This Article does not apply to occasional valet parking service provided at a private residence or in connection with a social or nonprofit fund-raising activity for which a temporary street closure permit is issued in accordance with other provisions of this Code of Ordinances. This ordinance does apply to valet parking for or on behalf of a commercial public accommodation that parks vehicles upon the public right-of-way, public property, or at remote private property, in the Central Business District, any of which is allowed only in accordance with this Article.

(b) Within the Central Business District, valet parking service is permitted only in connection with a place of commercial public accommodation (such as a hotel, restaurant, bar, or club and similar). This ordinance does not regulate valet parking by a place of religious worship.

(c) Nothing in this ordinance shall be construed as lessening or relieving compliance with state law standards and requirements for a valet parking business.

**Sec. 16-052. Offenses; License Required.**

(a) A person commits an offense if, without a license issued by the Coordinator, he operates a valet parking service within the City by parking vehicles upon public right-of-way or on remote private property; or,

(b) A person with a licensee commits an offense if, at a time other than the hours and days of operation authorized in his license, he or his employee, agent, or independent contractor operates a valet parking service.

**Sec. 16-5-053. Application; amendments; transfer.**

(a) A person (whether the owner or lessee of the place of public accommodation or a third party desiring to offer contracted service to such a public accommodation) who desires to operate a valet parking service on public right-of-way, public property, or on remote private property, shall apply in writing to the Coordinator for a valet parking service license. The application must be made

by the (i) owner or lessee of the public accommodation benefiting from the proposed valet parking service and (ii) the operator of the valet service, if the valet parking is not performed by employees of the public accommodation owner. The application must contain the following information and other reasonably necessary as determined by the Coordinator:

(1) the names, addresses, and telephone numbers of:

(A) the applicant;

(B) if the applicant is a lessee, then also the property owner; and

(C) any independent contractor the applicant will use to actually perform valet parking service;

(2) A site map showing location of valet parking, placement of valet stand, and off-site valet parking. This map shall also include the placement of any traffic cones to be used.

(3) the number of spaces requested to be reserved for the valet parking service, each space being 22 feet long, if parallel to the curb, or nine feet wide, if head in to the curb. Generally, a minimum of three spaces must be reserved unless the Coordinator determines that, because of special traffic conditions at and near the site, a greater or lesser number of spaces is needed to efficiently operate the valet parking service;

(4) the proposed hours and days of operation of the valet parking service;

(5) the location of any off-street parking to be used in connection with the valet parking service and a signed agreement or other documentation showing that the applicant has a legal right to park vehicles at that location;

(6) proof of the minimum insurance required by Section 16-5-060; and,

(7) a list of names and addresses of all property owners, or their representatives, located within 50 feet of, and on the same side of the street as, and within the same block as the valet parking service location, and either:

(A) with signatures showing those persons' consent to the operation of a valet parking service proposed by the applicant; or

(B) without signatures, in which case the Coordinator shall notify the listed persons of the valet parking service application and seek to obtain their comments, objections, or consent.

(b) The Coordinator shall forward a copy of any completed application to any person required to be notified under Subsection (a)(7) and, to the City departments of Streets, Solid Waste, Building Safety, Community Development, Planning, and Risk Management, Fire, Police, and to any other department that might be affected by the proposed operation of a valet parking service as proposed. Each department and any other notified persons shall review the application and return it, with any comments, to the Coordinator within 30 days after receipt.

(c) After reviewing the application and comments of the departments and other persons notified in accordance with Subsection (c)(7), and upon receiving payment of all fees required by this Article, the Coordinator shall issue a valet parking service license unless denial is required by Section 16-5-055.

(d) A licensee desiring to change the location, hours of operation, or manner of operating a valet parking service must submit a new application to the Coordinator in accordance with this section.

(e) A valet parking license may be transferred to a subsequent owner or operator of the business at the service location. To transfer a valet parking license, the subsequent owner or operator of the business must file an application under this section and demonstrate compliance with the requirements of this Article.

#### **Sec. 16-5-054. Fees.**

(a) A nonrefundable application fee of \$275.00 must accompany each application for a valet parking service license. This fee includes the first two parking spaces reserved for valet parking service.

(b) If the application is approved and the licensee desires more spaces than the two included with the license, then the licensee shall pay an additional fee of \$250 per space for up to six additional spaces, and \$1,000.00 for each space over the six additional ones.

(c) To renew a license the licensee shall pay an annual licensing fee of \$100.00 plus the fees for any additional parking spaces used for the valet service in accordance with (b), as applicable.

(d) In addition to other fees required by this section, an applicant must pay \$25 for each sign or curb marking placed by the City at the valet parking service location, and any needed parking meter bags, in accordance with Section 16-5-062.

(e) In addition to other fees required by this section, an applicant must pay an annual fee of \$50 if a valet parking service stand is placed on public right-of-way.

(f) No valet parking service license or annual fee is required if the valet parking service is conducted completely on the premises of the commercial public accommodation by employees of the public accommodation.

**Sec. 16-5-055. Denial, Revocation, Temporary Suspension of License; Appeal.**

(a) The Coordinator shall deny a valet parking service license application if:

(1) the applicant fails to comply with the requirements of this Article or other applicable law;

(2) the applicant makes a false statement or omission of material fact on an application for a valet parking service license; or

(3) the Coordinator determines that the operation of the valet parking service as proposed may:

(A) endanger the safety of persons or property or otherwise not be in the public interests;

(B) unreasonably interfere with pedestrian or vehicular traffic;

(C) unreasonably interfere with the use of a pole, traffic sign, traffic signal, hydrant, mailbox, or other governmental or public utility structure permitted at or near the proposed location of the valet parking service; or

(D) unreasonably interfere with an existing use previously permitted at or near the proposed location of the valet parking service.

(b) The Coordinator shall revoke a valet parking service license if:

(1) the licensee fails to comply with the requirements of the valet parking service license, this Article, or other applicable law;

(2) the licensee made a false statement or omission of material fact on an application for a valet parking service license or renewal thereof; or

(3) the Coordinator determines that the operation of the valet parking service:

(A) endangers the safety of persons or property or is otherwise not in the public interest;

(B) unreasonably interferes with pedestrian or vehicular traffic;

(C) unreasonably interferes with the use of a pole, traffic sign, traffic signal, hydrant, mailbox, or other governmental or public utility structure permitted at or near the location of the valet parking service; or

(D) unreasonably interferes with an existing use previously permitted at or near the location of the valet parking service.

(c) The City council may, at any time, unconditionally revoke a valet parking service license issued pursuant to this Article for violation of this Article.

(d) The Coordinator may temporarily suspend the license or operation of a valet parking service if:

(1) the public right-of-way reserved by the valet parking service is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility. The Coordinator may refund a part of the annual license fee, prorated according to the duration of a temporary suspension under this provision, unless the conditions necessitating the suspension were caused by the valet parking service; or,

(2) the licensee fails or refuses to maintain active insurance coverage or proof of such on file with Coordinator as required by this Article. Such temporary suspension shall last for so long as and until licensee cures the failure to have required insurance and file proof of same with the Coordinator.

(e) An applicant or a licensee may appeal the denial of an application or the revocation or suspension of a license to an assistant city manager designated by the city manager, as follows:

(1) The appeal must be submitted to the assistant city manager in writing not later than the 10th day after receipt of notice of the adverse action.

(2) The assistant city manager shall hold an informal hearing on the appeal not later than the 10th business day after the appeal is received. At the hearing the formal rules of evidence do not apply. The assistant city manager shall decide the appeal on the basis of the preponderance of the evidence presented.

(3) The assistant city manager shall make a determination on the appeal not later than the 10th business day after the hearing. The decision may affirm, reverse, or modify the Coordinator's previous determination.

(4) The decision of the assistant city manager may be appealed to the city manager, under the same procedure and time periods described above. The decision of the city manager is final.

**Sec. 16-5-056. Expiration of License.**

A valet parking service license expires one (1) year from the date of issuance, unless sooner terminated by the Coordinator or by the City council. A valet parking service license may be renewed by making application in accordance with Section 16-5-053 of this Article at least 30 days before expiration of the license and paying the required fees stated in 16-5-054.

**Sec. 16-5-057. Standards For Operation Of A Valet Parking Service.**

(a) A licensee shall:

(1) allow only employees and independent contractors who hold a valid state driver's license, and who are covered by the insurance required by Section 16-5-060 of this Article, to operate any vehicle in connection with the valet parking service;

(2) operate the valet parking service in a manner that does not:

(A) use or occupy more of the public right-of-way than is allowed by his valet parking service license;

(B) obstruct a pedestrian's use of a sidewalk;

(C) obstruct a vehicle operator's ability to see any part of an intersecting road; or

(D) injure, damage, or create a hazard to persons or property;

(3) place no more than one valet parking service stand on public right-of-way;

(4) Neither place nor allow the placement of a sign advertising the valet parking service in the public right-of-way that exceeds a base dimension of 18 inches, except as provided for under this section. The signs allowed under this section are intended to define the limits of the valet operation only;

(5) not park or allow the parking of a vehicle in a valet parking service space, but shall only use the space for loading and unloading passengers; in no event shall a vehicle be allowed to remain

in a valet parking service space for more than ten (10) minutes;

(6) continuously provide valet parking service during all hours of operation authorized in his license;

(7) not double park vehicles in a public right-of-way;

(8) notify the Coordinator within 10 days of a change in the location of off-street parking and provide the Coordinator with a signed agreement or other documentation showing that the licensee has a legal right to park vehicles at the new location;

(9) not use metered or non-metered parking spaces on the City right-of-way other than those stated in the valet parking license issued by the City. A license holder shall not park in spaces or on property for which it does not have an agreement or permission to park vehicles, and shall immediately cease to accept vehicles once it meets its capacity limits under its valet parking license;

(10) keep a copy of the valet parking license readily available at the service location during hours of operation, and shall produce the copy on the request of the Coordinator or a police officer;

(11) provide reflective material on outerwear (approved by the Coordinator) of each person performing valet parking services who enters the street while on duty during nighttime hours. Each employee or contractor shall be required to wear the reflective outerwear while on duty;

(12) be responsible for the security of keys left by a customer and shall keep the keys in a secure place;

(13) place a valet parking tag inside each customer's vehicle that includes the following information, which must be clearly legible from outside of the vehicle:

(A) the name of the license holder; and

(B) a telephone number that will allow the customer to obtain information about the valet parking operation 24 hours a day;

(14) assure that each of the licensee's employees or contractors shall operate vehicles in compliance with all applicable laws and in a manner that assures the safety of persons and property.

(b) At all times other than the authorized hours of operation of a valet parking service, spaces reserved by the spaces reserved by the valet parking service shall be available for use by the general public on a first-come, first-served basis in accordance with posted signs and other traffic

control devices, except where parking is otherwise restricted or prohibited.

**Sec. 16-5-058. Valet Parking Service Stands.**

(a) A licensee may place one valet parking service stand on the public right-of-way at a location approved by the Coordinator.

(b) A valet parking service stand shall:

- (1) not occupy an area of the public right-of-way exceeding four feet in width, two feet in depth, and four feet tall;
- (2) not be affixed to the public right-of-way in any manner;
- (3) be easily moveable by one person; and
- (4) be removed from the public right-of-way when the valet parking service is not being operated;

(c) A name and logo may be placed on a valet parking service stand for the sole purpose of identifying the business served and if applicable a third party actually performing the valet parking service. Such name and logo or other identification shall not:

- (1) have dimensions greater than four feet high and four feet wide;
- (2) be displayed on more than two sides of the valet parking service stand; or
- (3) be free standing or separate from the valet parking service stand itself.

(d) Spaces and stands for a valet parking service may not:

- (1) be within ten (10) feet of a crosswalk, fire hydrant, fire call box, police call box or other emergency services facility;
- (2) be within five (5) feet of a driveway;
- (3) be within three (3) feet in front of or fifteen (15) feet behind a sign designating a bus stop;
- (4) reduce the unobstructed space for the passage of pedestrians to less than the minimum unobstructed sidewalk widths required by the City or Americans with Disabilities Act whichever is greater.

(e) The Coordinator may require greater distances than those prescribed in this Section when warranted by special vehicular or pedestrian traffic conditions at or near the site of the valet parking

service.

**Sec. 16-5-059. Insurance.**

(a) A licensee shall have and keep in full force and effect, and shall keep a copy on file with the Coordinator, either a policy of comprehensive general liability insurance and garage insurance or a certificate of such insurance, issued by a casualty insurance company authorized to do business in this state and in the standard form approved by the board of insurance commissioners of the state. The “insured persons” in the policy must include the City, its officers, and employees, and must insure the public from loss or damage that may arise to any person or property by reason of the operation of a valet parking service by the licensee. The minimum amounts of motor vehicle liability insurance coverage required to establish financial responsibility under this chapter are:

- (1) \$100,000 for bodily injury to or death of one person in one accident;
- (2) \$300,000 for bodily injury to or death of two or more persons in one accident, subject to the amount provided by Subdivision (1) for bodily injury to or death of one of the persons; and
- (3) \$50,000 for damage to or destruction of property of others in one accident.

(b) The comprehensive general liability insurance must be on a broad form and provide limits of liability for bodily injury and property damage of not less than \$300,000 combined single limit or the equivalent.

(c) The garage insurance must provide limits of liability for bodily injury and property damage of not less than \$300,000 combined single limit, or the equivalent, and must provide the following coverages:

- (1) comprehensive and collision coverage for physical damage;
- (2) coverage for vehicle storage; and
- (3) coverage for a vehicle driven by or at the direction of the valet parking service.

**Sec.16-5-060. Indemnification.**

A licensee, and where applicable any independent contractor used by the licensee for valet parking services, must execute a written agreement to indemnify the City, its officers, and employees against all claims, demands, suits, damages of every type, interest, attorney fees and costs for personal injury, death, or damage to persons or property arising out of or related to the operation of the valet parking service.

**Sec. 16-5-061. Signs; Meter Covers.**

- (a) Upon approval of the Coordinator, the City is authorized to place signs or curb markings

at a location licensed for a valet parking service pursuant to this Article. The signs and markings shall indicate that the location is restricted for use by a valet parking service and state the days and hours of operation of the valet parking service.

(b) If the Coordinator deems it necessary that bags be placed over parking meters during the hours of valet parking services, then the licensee shall be responsible for the cost of acquiring, applying, maintaining, and removing approved bags over the parking meters, if any, for spaces reserved by the valet parking service during the hours of operation authorized in the valet parking license.

**Sec. 16-5-062. No Private Rights In Streets.**

A license issued under this Article is a limited privilege to use public property or rights-of-way, not a right. Nothing in this Article shall be construed to give any person, whether or not a licensee, any property right in or to the use of any public street, alley, sidewalk, right-of-way or other public property. All licenses issued and held under this Article shall be and remain subject to the superior right of the public to the safe and orderly movement of traffic and pedestrians, operations of governmental services, and public utility providers.

**Sec. 16-5-063. Enforcement; Penalty.**

(a) The city council has determined that this Article is necessary to protect health, life, and property and to preserve good government, order, and security of the city and its inhabitants.

(b) An owner, lessee, operator, employee, or contractor of a valet parking service or business commits an offense if the person violates this Article or fails to comply with a requirement of this Article.

(c) An offense under this Article is a Class C misdemeanor, punishable in accordance with Section 1-1-5 of this Code of Ordinances.

(d) Proof of a culpable mental state is not required for a conviction of an offense under this Article.

(e) The provisions of this section are cumulative of other remedies.

(f) Each day or portion of a day during which a violation occurs or continues constitutes a separate offense.

(g) The City may seek to enjoin violations of this Article, and may file suit for the recovery of all expenses incurred, including without limitation, administrative and legal expenses, attorneys' fees, and costs, and for civil penalties as provided by law.

**Sec. 16-5-064 to 16-5-069. Reserved.**

SECTION 3. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 4. Repealer. All ordinances, parts of ordinances resolutions and parts of resolutions in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 5. Penalty. A violation of this ordinance is an offense punishable in accordance with Section 1-1-5 of this code of ordinances.

SECTION 6. Publishing and Effective Date. This ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the \_\_\_\_\_ day of \_\_\_\_\_, 2018; and PASSED on Second and Final Reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan S. McWilliams, City Attorney

# Amarillo City Council

## Agenda Transmittal Memo



|              |                 |                  |                |
|--------------|-----------------|------------------|----------------|
| Meeting Date | October 9, 2018 | Council Priority | Infrastructure |
|--------------|-----------------|------------------|----------------|

|            |                                                                          |
|------------|--------------------------------------------------------------------------|
| Department | Cris Valverde<br>Assistant Director of Planning and Development Services |
|------------|--------------------------------------------------------------------------|

### Agenda Caption

ORDINANCE NO. \_\_\_\_\_

Z-18-25 Rezoning Lots 10 thru 12, Block 110, Glenwood Addition Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District.  
Vicinity: SE 27<sup>th</sup> Ave & Roberts St

### Agenda Item Summary

#### Proposal

The applicants have received Community Development Block Grant (CDBG) funding to build three duplexes on the above-mentioned lots. The present zoning, Manufactured Home District does not allow for duplex construction.

#### Area Characteristics

Adjacent zoning consists of Manufactured Home District to the north and west and Heavy Commercial to the south and east.

Adjacent land uses consist of single-family detached homes to the north, west, and south, and vacant land to the east.

#### Analysis

The applicant originally requested Heavy Commercial which would allow for duplex construction. Rezoning the applicant's three lots to Heavy Commercial zoning would typically be considered a logical continuation of existing Heavy Commercial zoning located to the east and south.

That said, considering that either residential zoning and/or development is found immediately to north, west, and south, staff was of the opinion, that protection of the residential zoning and/or land uses is key. To this end, staff recommended that Moderate Density District zoning, rather than expanding Heavy Commercial zoning be considered.

# Amarillo City Council

## Agenda Transmittal Memo



Both zonings (Heavy Commercial and Moderate Density) allow for the proposed residential product (duplex), yet staff believes that Moderate Density zoning maintains the residential character and predominate development pattern of the area in a manner that mitigates any negative impacts on surrounding residences from uses allowed outright within a Heavy Commercial District.

Furthering staff's recommendation of Moderate Density zoning is with much of the area zoned Heavy Commercial adjacent to the applicant's site developed with single-family residences, the Barrio Neighborhood Plan has identified this area as being in need of rezoning to a district that better reflects existing residential land uses, and Comprehensive Plan's Future Land Use Map land use recommendation of General Residential.

Staff visited with the applicants and presented Moderate Density District as an alternative zoning designation and reasoning for such. The applicant's were amenable to the change and is the reasoning for the request as presented.

### **Requested Action/Recommendation**

Considering all the above, staff was of the opinion that Moderate Density zoning as presented is appropriate and recommended approval as presented. Planning Department staff presented its recommendation to the Planning and Zoning Commission at its October 8<sup>th</sup> regularly scheduled meeting and Planning Commissioners recommended approval of the request as presented.

### **Planning and Zoning Commission Draft Minutes**

Sherry Bailey, Senior Planner, presented this item regarding an applicant's request of a rezoning from Manufactured Home District to Moderate Density District. Ms. Bailey ended the presentation with a staff recommendation of approval.

Chairman Parker asked if there was anyone in favor or against this item. No comments were made.

A motion to approve Z-18-25 was made by Commissioner Harman, seconded by Commissioner Ford, and carried unanimously.

### **Community Engagement Summary**

Notices have been sent out to twenty-four property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding this request.

ORDINANCE NO. 7767

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SE 26<sup>th</sup> AVE. AND S. ROBERTS ST., POTTER COUNTY, TEXAS; PROVIDING A REPEALER CLAUSE; AND PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

**WHEREAS**, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

**WHEREAS**, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission has filed its final recommendation and report on such proposed zoning changes with the City Council; and

**WHEREAS**, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

**WHEREAS**, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:**

**SECTION 1.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning Lots 10 thru 12, Block 110, Glenwood Addition, Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District.

**SECTION 3.** All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

**SECTION 4.** In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

**SECTION 5.** This Ordinance shall become effective from and after its date of final passage.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading on this the 23rd day of October, 2018 and **PASSED** on Second and Final Reading on this the 30th day of October, 2018.

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Ginger Nelson, Mayor

ATTEST:

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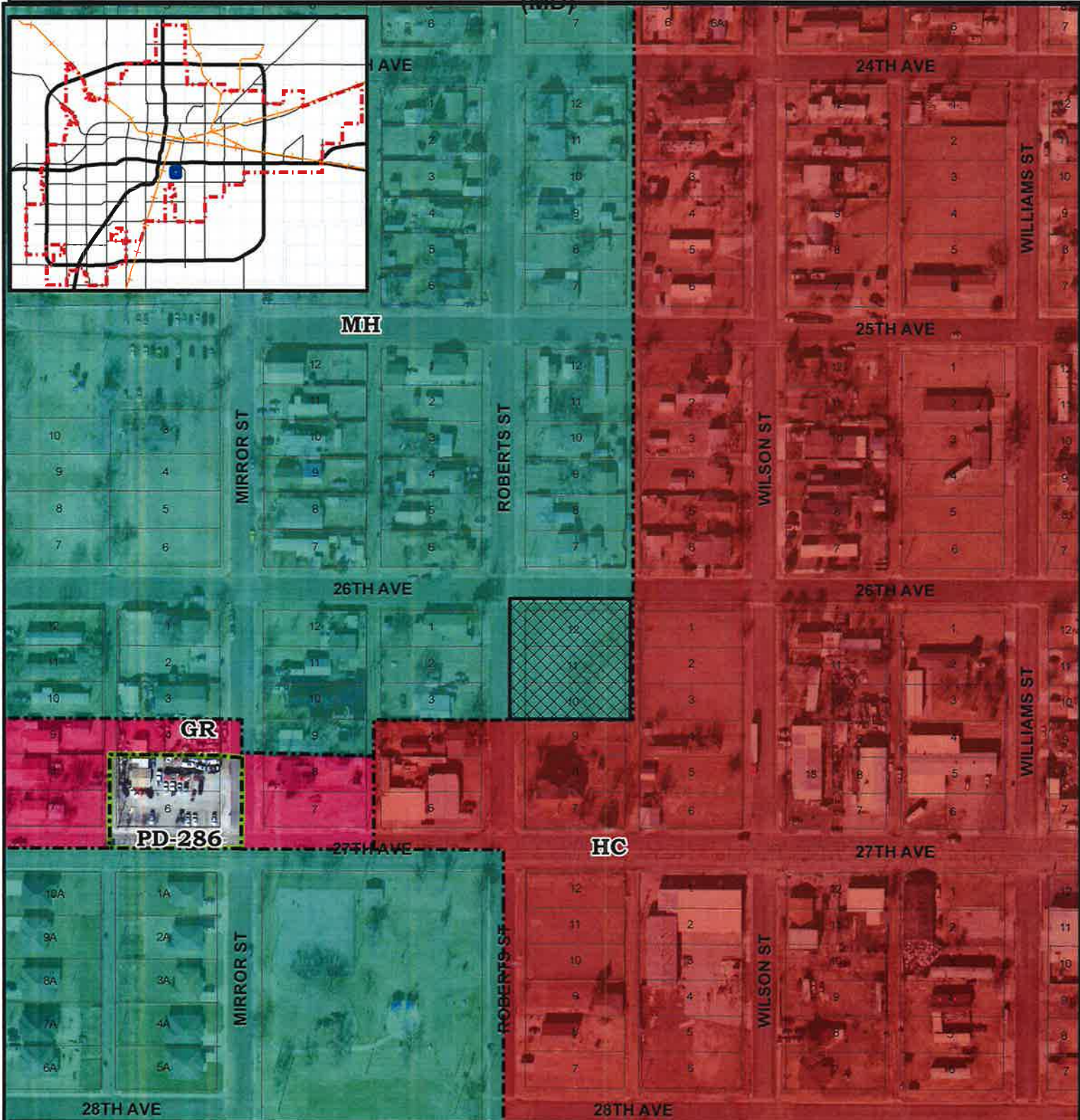
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

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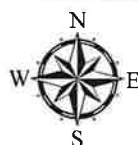
Bryan McWilliams, City Attorney

REZONING LOTS 10 THRU 12 BLOCK 110, GLENWOOD ADDITION UNIT 1  
MANUFACTURED HOME DISTRICT (MH) TO MODERATE DENSITY DISTRICT  
(MD)



CITY OF AMARILLO  
PLANNING DEPARTMENT

Scale: 1 inch = 187 feet  
Date: 10/4/2018



Rezoning Lots 10 thru 12, Block 110, Glenwood Addition Unit No. 1, in Section 154, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District to Moderate Density District.

Applicant: Collins Family Properties

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be

# Amarillo City Council

## Agenda Transmittal Memo



|                     |                             |                         |                        |
|---------------------|-----------------------------|-------------------------|------------------------|
| <b>Meeting Date</b> | October 23, 2018            | <b>Council Priority</b> | Transportation Systems |
| <b>Department</b>   | Amarillo City Transit (ACT) |                         |                        |
| <b>Contact</b>      | Marita Wellage-Reiley       |                         |                        |

### Agenda Caption

CONDUCT A PUBLIC HEARING AND CONSIDERATION TO ACCEPT THE TRANSIT FARE STUDY

### Agenda Item Summary

In May, 2018, ACT contracted with Nancy R. Edmonson, Transportation Consulting to study alternatives for new pricing levels and payment options, and to recommend rational short- and long-term fare structures. ACT's primary goals are to:

- Improve its fare recovery ratio
- Streamline and improve cash handling and ridership data collection
- Identify innovative solutions for fare collection and payment options
- Consider fare structure options that can increase ridership

The study includes a series of findings, recommendations, and public comments that are intended to guide future consideration of adjustments to the transit fare activities.

### Requested Action

The staff requests that Council accept the study and direct staff to review implementation of the recommendations.

### Funding Summary

N/A

### Community Engagement Summary

ACT conducted a community engagement campaign as part of the study. This campaign included a series of four public meetings in September 2018, public comments through the Advisory Committee for People with Disabilities (ACPD), and via direct communication with ACT patrons. ACT presented the study to City Council on October 16, 2018.

As required, this agenda item includes a Public Hearing to provide an opportunity for additional comments.

### Staff Recommendation

Staff recommends the Council accept the Transit Fare Study and direct staff to review implementation of the recommendations.

# Amarillo City Council

## Agenda Transmittal Memo



|              |                  |                  |                |
|--------------|------------------|------------------|----------------|
| Meeting Date | October 23, 2018 | Council Priority | Infrastructure |
| Department   | Facilities 1252  |                  |                |
| Contact      | Jerry Danforth   |                  |                |

**Agenda Caption**

**Award—Amarillo Police Department Parking Lot Reconstruction & Expansion**

It is recommended that the Construction Contract for Amarillo PD Parking Lot Reconstruction & Expansion located at 202 S. Fillmore St. be awarded to Panhandle Steel Building, INC. in the Amount of \$1,424,168.00

**Agenda Item Summary**

**Requested Action**

Approval and Award of Bid under Buy Board Contract 520-16

**Funding Summary**

Bond Fund Account #462032.17400.2040

**Community Engagement Summary**

N/A

**Staff Recommendation**

**Award—Amarillo Police Department Parking Lot Reconstruction & Expansion**

It is recommended that the Construction Contract for Amarillo PD Parking Lot Reconstruction & Expansion located at 202 S. Fillmore St. be awarded to Panhandle Steel Building, INC. in the Amount of \$1,424,168.00

Bid No. 6248 AMARILLO POLICE DEPT PARKING LOT RECONSTRUCTION AND EXPANSION  
Opened 4:00 p.m. October 11, 2018

To be awarded as one lot                      PANHANDLE STEEL BUILDING, INC.

|                                     |                |                 |              |
|-------------------------------------|----------------|-----------------|--------------|
| Line 1 Reconstruction and Expansion |                |                 |              |
| 1 ea                                | Unit Price     | \$1,424,168.000 |              |
|                                     | Extended Price |                 | 1,424,168.00 |
|                                     | Bid Total      |                 | 1,424,168.00 |

Award by Vendor                      1,424,168.00