

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 27th of July 2023, the Heritage Hills Public Improvement District (PID) Advisory Board met at 2:00 PM in Room 208 on the second floor of the Jim Simms Building, 808 S. Buchanan, Amarillo, TX with the following people present:

<b>VOTING MEMBERS</b>	<b>MEMBERS PRESENT</b>	<b>TOTAL NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT</b>
Perry Williams	No	20	6
Seth Williams	No	20	13
James Bentley	Yes	20	19
Aaron Johnson	Yes	16	16
Tolk Persons	Yes	10	10

**CITY OF AMARILLO STAFF:**

Carrie Roberts, Development Services  
Devin Jones, Development Services

**OTHERS IN ATTENDANCE:**

Oscar Ramirez, Ramirez Lawn & Sprinkler  
Josh Ramirez, Ramirez Lawn & Sprinkler  
Seth Skelton, Tri-State General Contracting

ITEM 1: Call to Order

ITEM 2: Approval of Minutes

Tolk motioned to approve the minutes as presented. James seconded the motion. The motion passed unanimously.

ITEM 3: Items for Discussion

**3.A. Discuss and Consider Change Order #2 for Phase III Improvements**

Seth explained what the change order was for and turned it over to Oscar Ramirez to explain what the flow sensor was, and how it worked. Oscar explained that with a new water source, a flow sensor would help a lot with the irrigation flow and would protect the system. He explained that it will learn how much water should be used at each zone and will be able to alert them when there's a leak, or low flow, or any issue and tell them exactly where. There was quite a bit of discussion on the benefits of a flow sensor, as well as the fact that one was put in already, and it might cause issues not having one on the second water source.

Tolk moved to approve the change order as presented. James seconded the motion. The motion passed unanimously.

### **3.B. Discuss and Consider Ongoing PID Maintenance**

Seth gave an update on Phase III. Aaron asked if the long-term landscape maintenance contract had been put back out for bid yet. Carrie stated that she had turned everything in to purchasing and that it should be going out next week. Carrie also explained that purchasing and the Legal department had some issues with the terms on the FIMC management contract, and that they were changing it to a one-year contract with the option to renew for four.

The removal of some dead trees was mentioned, but the board decided to wait until FIMC was on board and have them take care of those.

### **3.C. Discuss Future Agenda Items**

Two items were discussed to put on a future agenda. James and Seth had discussed the ADA ramps, and what was required for them, and how they were different in Phase I and II. They would like staff to find out the requirements for those ramps and discuss at the next meeting.

Aaron also mentioned that he would like to discuss park benches along the sidewalks.

#### ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.