

STATE OF TEXAS

COUNTIES OF POTTER

AND RANDALL

CITY OF AMARILLO

On the 29th day of June, 2023 The Pinnacle Public Improvement District (PID) Advisory Board met at 1:30 PM at the Rockrose Development Office, 7830 Hillside Suite 300, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Wendell Davies	Yes	5	5
Cleve Turner	Yes	5	4
Marc D Franklin	Yes	5	5

CITY OF AMARILLO STAFF:

Justin Oppel, Development Services
Carrie Roberts, Development Services
Devin Jones, Development Services
Matt Trujillo, Finance
Nicole Jameson, Finance

OTHERS IN ATTENDANCE:

Matt Griffith, Rockrose Development
Bill Chudej, FIMC
Calandra Randolph, FIMC
James Shelton, TLA

ITEM 1: Call to Order

ITEM 2: Approval of Minutes

2.A. Approval of Minutes from the July 11, 2023 meeting

Marc moved to approve the minutes as presented. Cleve seconded the motion. The motion passed with a unanimous vote

ITEM 3: Items for Discussion

3.A. Discuss and Consider the 2023/24 Budget and Five-Year Service Plan

There was discussion over some square footage that was expected to come online this year that will not be coming online until the next fiscal year. The board discussed moving around some numbers for the expanded space and shifting them forward to the 2024/25 Fiscal year. After moving all the costs forward by a year, the budget was still balanced at the end of the five-year service plan.

Marc motioned to approve the budget as amended. Wendell seconded the motion. The motion passed with a unanimous vote.

3.B. Discuss and Consider ongoing PID Operations and Maintenance

Justin spoke about the FIMC Contract and how Development Services was using this contract, originally made for the Colonies and FIMC by having a attorney from Underwood Law, and the city attorney sitting down and going over it with a fine tooth comb. The Development Services department is now using this as a template for all the PIDs because it is working well. Marc asked how long the contract was for, and Justin answered that it was good for three years.

Cleve motioned to approve the contract with FIMC as the management company for the PID. Marc seconded the motion. The motion passed unanimously.

James asked where they were at on the maintenance contract. Justin explained that they were still working on the formula that Rockrose proposed for the Bid scoring. He stated it had been a challenge to work forward, but they were moving now, and he apologized for how long it was taking to get things ironed out with the Purchasing department. Justin explained that they could now have FIMC get quotes sent out for the maintenance of the grounds in the interim while they were working on getting a contract in place.

3.C. Discuss Future Agenda Items

The items the Board requested on the next agenda was to speak about the PSB Warranty items, and the Landscape Maintenance contract once it was ready.

ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.