

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 9th of February, 2023, the Quail Creek Public Improvement District (PID) Advisory Board met at 2:00 P.M. in room 208 at the Jim Simms Building, 808 S Buchanan St., Amarillo, Texas, with the following people present:

BOARD MEMBERS	MEMBER PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Tammy Swartz	Yes	2	2
Trena Santee	Yes	5	5
Steve Akeroyd	Yes	5	5

CITY OF AMARILLO STAFF

Justin Oppel, Development Services
Carrie Roberts, Development Services
Devin Jones, Development Services

Blair Snow-McCurdy, Finance
Magali Morales, Finance
Leslie Schmidt, Legal

ITEM 1: Approval of Minutes from the January 17, 2023 Advisory Board meeting

Trena motioned to approve the minutes as presented. Tammy seconded. The minutes were approved unanimously.

ITEM 2: Discuss and Consider for recommendation 2023/24 Budget and 5-Year Service Plan

Blair went over the budget with the board and explained that by year 27/28 the budget breaks. They changed the assessment to \$400 in 25/26 to keep the budget positive for 5 years. The rest of their line items fell in line with their spending. Trena motioned to approve the budget. Tammy Seconded. The motion passed unanimously.

ITEM 3: Discuss and Consider landscape maintenance specifications and contract details.

There was a discussion on the Bid specs, and they suggested quite a few changes, and requested some clarification where it often said ‘as needed’ to state who would determine when it was needed. Trena motioned to approve the specs with changes. Tammy seconded. The specifications were approved unanimously.

ITEM 4: Discuss ongoing PID operations and maintenance.

Steve discussed who he got bids from for the controller box. The board decided to do both the reseeding and the controller box with Amarillo Integrated to keep a good relationship and save time. All the board agreed.

ITEM 5: Discuss future agenda items

The only item requested for the future was to come back together when they had gotten the solicited bids for the landscape maintenance.

ITEM 6: Adjourn Meeting

There being no further action, the meeting was adjourned.