

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 27th day of April, 2023, the Town Square Public Improvement District (PID) Advisory Board met at 1:00 PM at Pega Development, 5701 Time Square Space 200, Amarillo, Texas, with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Seth Williams	Yes	8	7
Noah Williams	Yes	9	6
Chris Rhynehart	Yes	6	4
Kevin Golden	Yes	5	5
Tiffany Hooker	Yes	5	5

CITY OF AMARILLO STAFF:

Justin Oppel, Development Services
Devin Jones, Development Services
Carrie Roberts, Development Services
Matt Trujillo, Finance
Magali Moralez, Finance

OTHERS IN ATTENDANCE:

ITEM 1: Call to Order

ITEM 2: Approval of Minutes
2.A. Approval of June 6, 2022 Minutes

Tiffany motioned to approve the minutes as presented. Chris seconded. The motion passed unanimously.

ITEM 3: Items for Discussion
3.A. Discuss and Consider 2023-24 Budget and 5-year Service Plan

Matt Trujillo explained the budget and the 5-year service plan as well as the increase in the city administrative fees. He also explained that the only budget that they will be held to is the 23-24 budget year, after that they will be able to change future year budgets as the next budget season came around the following year. The board suggested using a higher inflation rate than the typical 2% rate the city uses.

Tiffany asked about the process for doing improvements, and Justin explained them. Tiffany stated that she didn't mind sitting on the board, but she wanted to see something happen rather than simply approving the budget each year. Seth stated that they had a designer do the paperwork, but the electrical was incorrect. Seth stated he would get that taken care of and submitted.

Seth asked if they had a calculation for the way that the water and sewer charges were calculated. It was determined to be by square footage. Seth stated that there is no water being used, so it is just a place holder for now until they have an accurate number based on the trends in the budget. Seth also stated that the electricity in the future will not be much either as they plan to utilize solar panels like they have done at Heritage Hills. Kevin asked when they would start seeing some construction, and planned to have it to the city. Justin explained that once the plans were received, it would have to go through the purchasing process for bid, and that it would be 60-90 days for that process.

Seth asked about the proposed budget, and that they should have more than \$31,000 in their surplus fund. Matt stated that if they don't use the money earmarked in other line items, that the money went back into the surplus. Noah asked if they were expecting a lower collection rate. Magali stated that percentage was what was expected due to an overpayment the year before, and that next year it should be back up to 100% collections.

Kevin motioned to approve the budget as amended. Chris seconded. The motion passed unanimously.

3.B Discuss and Consider Ongoing PID operations and Maintenance

Kevin asked if they would be able to make Town Square a gated community. Justin stated that he would find that information for the board. Kevin stated that the area is becoming a dumpsite, and that many people were coming through the area at a faster speed than was safe. Carrie asked the board to communicate with her on issues that happen in the PID so that she could address them.

Seth stated that he would follow up with the designer on the electrical issue to get the project moving again.

3.C. Discuss Future Agenda Items.

There were no future agenda items discussed.

ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.