

STATE OF TEXAS §  
COUNTIES OF POTTER §  
AND RANDALL §  
CITY OF AMARILLO §

On the 26th day of June 2023, the Vineyards Public Improvement District (PID) Advisory Board met at 10:00 A.M. in Room 208 Jim Simms Bldg, 808 S. Buchanan, Amarillo, Texas, with the following individuals present:

<u>MEMBERS</u>	<u>Member Present</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	Yes	9	13
Thomas Nielsen, Jr.	Yes	10	10
Kent Meyer	Yes	8	8
Larry Teague	Yes	6	7
Jason Henry	No	3	8

**CITY OF AMARILLO STAFF**

Justin Oppel, Development Services  
Devin Jones, Development Services  
Matt Trujillo, Finance

ITEM 1: Call to Order

ITEM 2: Approval of Minutes

**2.A. Approval of Minutes from the June 24, 2023 meeting**

Kent motioned to approve the minutes as presented. Larry seconded the motion. The motion passed with a unanimous vote.

ITEM 3: Items for Discussion

**3.A. Discuss and Consider 2023/24 Budget and 5-year Service Plan**

Matt Trujillo went over the way the budget stood as it was. Tommy asked about the 1000% increase on the City Administration Fee. Matt explained the way the City Administration fee was calculated, and what it was for. The entire board was very upset over the jump in cost, especially when they didn't require much service, and they were a small PID. Justin explained that all the PIDs have gone up significantly. Tommy Jr. asked if this was a set in stone number or if there was a review possible. Matt stated for this year, it was set in stone, but the city was looking at reviewing the process in the future.

The board then went on to discuss the potential for a new landscape contractor with additional duties from what they were doing in the past. Tommy went over the estimates that he had received, and the board discussed going with the lowest bid for the landscape maintenance. Justin also explained how the contracts were working now and how the PIDs were being empowered with them.

Kent motioned for the assessments to be increased to \$75 a year. Tommy Jr. seconded the motion. The motion passed with a unanimous vote.

Tommy Jr. motioned to approve moving forward with contracting US Lawns for their landscape maintenance. Tommy Sr. seconded the motion. The motion passed with a unanimous vote.

Kent motioned to approve the budget with the understanding that there would be a review over the City Administration fees with the City Manager's office. Tommy Jr. seconded the motion. The motion passed with a unanimous vote.

### **3.B. Discuss and Consider Ongoing PID Maintenance**

Kent stated that they needed to replace Jason Henry on the board, as he had sold his house and moved out of town. Justin stated that if the board knew someone that would be willing to serve on the board, to have them contact Justin and he would work with them on getting the applications filled out to become a board member.

### **3.C. Discuss Future Agenda Items**

There were no Future Agenda Items.

#### ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.