

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 22nd day of February 2023, the Amarillo Planning and Zoning Commission met in a work session at 2:45 PM to review agenda items, and then convened in regular session at 3:00 PM in the City Council Chambers on the third floor of City Hall, 601 S. Buchanan, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Renee Whitaker, Vice Chairwoman	Y	52	50
Royce Gooch, Chairman	Y	119	114
Jason Ault	N	98	77
Fred Griffin	Y	52	51
Cindi Bulla	Y	28	24
Jeff Perkins	Y	28	20
Lex Graham	Y	4	4

CITY STAFF:

Andrew Freeman, Assistant City Manager
Emily Koller, Director of Planning and Development Services
Cody Balzen, Principal Planner
Brady Kendrick, Senior Planner
Leslie Spear-Schmidt, Senior Assistant City Attorney

Jenine Cruz, Recording Secretary

I. Call to order and establish a quorum is present.

Chairman Royce Gooch opened the meeting at 3:00 PM, established a quorum and conducted the consideration of the following items in the order presented.

II. Public Address: Citizens who desire to address the Planning and Zoning Commission with regard to items on the agenda will be received at this time.

Chairman Royce Gooch asked if anyone wanted to speak on an item?

No comments were made.

III. Consent Agenda: The Commission may request a consent agenda item to be moved to the Regular Agenda for presentation and comment. Otherwise, the consent agenda will be

considered in one vote. Consent agenda items are routine items recommended for approval, and which do not include requests for waivers or variances.

1. Approval of the minutes of the February 6, 2023, Planning and Zoning Commission Regular Meeting.

A motion to approve the minutes was made by Commissioner Cindi Bulla, seconded by Vice Chairwoman Renee Whitaker.

Motion passed unanimously.

IV. Regular Agenda:

1. **PLAT/S:** The Planning and Zoning Commission will consider the following plat/s:
 - A. P-23-03 Tierra Santa Unit No. 2, a suburban subdivision to the City of Amarillo, being an unplatted tract of land, in Section 36, Block 1, T.T.R.R. Co. Survey, Randall County, Texas.
VICINITY: Hope Rd. and Rockwell Rd.
APPLICANT/S: Furman Land Surveyors, Inc. for Jonathan Lair, Inc.

Brady Kendrick, Senior Planner, presented this item. The plat is for the purpose of creating 62 residential lots from an unplatted tract of land in the City's ETJ for the next phase of the Tierra Santa Subdivision. The plat has been reviewed by the customary City Departments and local utility companies and conforms with all Subdivision and Development Ordinance standards with the exception of corrected originals not yet being received.

Considering the above, Staff recommends approval of the plat as presented pending the return of corrected originals prior to the plat's expiration.

Chairman Royce Gooch asked the commissioners if they have any questions.

Vice Chairwoman Renee Whitaker asked if the reason for the delay in receiving the originals was because of a street name being provided?

Mr. Kendrick replied yes that is the reason we do not have the corrected originals. They had a last-minute proposal for a name change on a street, and we are waiting to hear back from Potter/Randall 911 District if the name was acceptable.

Chairman Royce Gooch asked the commissioners if they have any other questions.

No comments were made.

Chairman Royce Gooch asked if anyone in the audience would like to speak on behalf of this item.

No comments were made.

Chairman Royce Gooch asked if anyone in the audience would like to speak in opposition to this item.

No comments were made.

A motion to approve this item subject to receiving the corrected originals was made by Commissioner Jeff Perkins, seconded by Commissioner Lex Graham.

Motion passed unanimously.

2. **VACATION/S:** The Planning and Zoning Commission will consider the following vacation/s:

- A. V-23-01 Vacation of the 20 foot wide public right-of-way (alley) located in Block 192, Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, A.B. & M. Survey, Potter County, Texas.
VICINITY: N. Taylor St. and Amarillo Blvd.
APPLICANT/S: Che Shadle for Joel Favela

Brady Kendrick, Senior Planner, presented this item. This item is to consider the vacation of the public alley in Block 192 of Glidden & Sanborn Addition in the vicinity of Taylor Street and Amarillo Boulevard to allow for the construction of two unified development sites within the block.

Due to ongoing conversations with the applicant about coordination with the property owner at the northwest corner of the block and potential impacts of this request on that property, the item is not ready to consider, and Staff recommends the item be tabled to the next regularly scheduled meeting on March 6, 2023, at 3pm.

Chairman Royce Gooch asked the commissioners if they have any questions.

No comments were made.

Chairman Royce Gooch asked if anyone in the audience would like to speak on behalf of this item.

No comments were made.

Chairman Royce Gooch asked if anyone in the audience would like to speak in opposition to this item.

No comments were made.

A motion to table this item until the March 6, 2023 meeting was made by Chairman Royce Gooch, seconded by Vice Chairwoman Renee Whitaker.

Motion passed unanimously.

3. **MISCELLANEOUS:** The Planning and Zoning Commission will discuss the following item/s:

- A. Update on City Plan- Vision 2045

Emily Koller, Director of Planning provided the Planning and Zoning Commission an update on what is happening with the City Plan. She passed out flyers that were made for the City Plan.

Commissioner Fred Griffin stated he received postcard in the mail for the City Plan.

Ms. Koller stated she wanted to provide an update on the public engagement for City Plan. She informed the Commission the community kickoff was postponed a month to ensure the postcards were mailed first as we wanted to set the schedule in advance in an effort to reach everyone. She also provided some information about the website for the project that the public will be able to access for information on the project. Community workshops will be hosted with two in person events with one during the day and one at night. Goal setting and objectives is the primary subject of the upcoming meetings. A virtual workshop will also be provided. The next step is in May; during which, two community workshops will be held for Growth Scenarios and Plan Elements, and the community will vote on a scenario. In September, draft recommendations will be ready for comment. Pop up events will also be held during the gap between May and September. An effort to include kids will also be made as this plan will impact them the most out of many groups. The goal is to reach specific groups such as the school districts and other officials as well that are stakeholders.

Ms. Koller asked the commissioners if they have any questions for her.

Chairman Royce Gooch liked the idea of having different options for public interaction. He also inquired on the different links the website offers, asking if the survey link is active since he was receiving an error when trying to access the links.

Ms. Koller replied that those links will be active March 1st. The virtual open house link will not be active until after the in-person meetings in order to get more people in person. She stated that the website will be looked at to update the page until the survey goes live.

Chairman Royce Gooch asked the Commissioners if they have any other questions or comments.

Commissioner Lex Graham liked the website stating it was very user friendly, very inviting, and says a lot without being too much.

Ms. Koller verified she has already started receiving email comments to the City Planning email address and stated that she likes how the message is being communicated to the community.

Chairman Royce Gooch asked if anyone else has any questions.

No comments were made.

4. Discuss Items for Future Agendas.

Chairman Royce Gooch asked Brady Kendrick if we have any items to discuss for future agendas.

Brady Kendrick stated there are two items. The first item is the Planning Department is looking to restructure the procedure for plats on the agenda. Plats that do not require

variances or a public hearing and that are ready to be approved will be a consent item. Plats that require variances or hearings will still be heard as individual items.

Chairman Royce Gooch asked if the Commission would have the ability to pull a plat from consent if there were questions?

Mr. Kendrick confirmed that the Commission can always pull it out for discussion if they choose to.

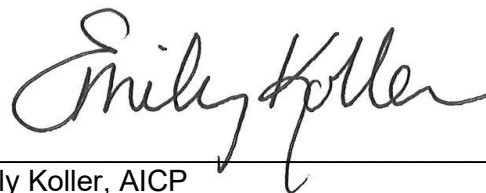
Mr. Kendrick stated that the second item is in March sometime. The airport officials will be coming before the Commission as they are potentially wanting to adopt the airport zoning changes separate from the zoning rewrite process. Something will be sent out in advance, but staff is looking at the 2nd P&Z meeting in March to have a discussion item on the matter. The airport staff will potentially be bringing in their consultant for the discussion as well.

Vice Chairwoman Renee Whitaker asked if the discussion is going to be about coming in alignment with the Federal regulations and understanding them?

Brady Kendrick replied that the purpose of the discussion item will be to explain the thought process behind all of it, the motivation for the proposed changes, and why they are needed.

No other items were discussed.

The meeting was adjourned at 3:20 PM.

A handwritten signature in black ink that reads "Emily Koller". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Emily Koller, AICP
Director of Planning