

STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

CITY OF AMARILLO

On the 20th day of April 2023, the Amarillo Area Public Health Board met for a quarterly board meeting at the City of Amarillo, Department of Public Health conference room located at 850 Martin Rd., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Kenneth Crossland, DDS Chair, City of Canyon	Y	227	202
Kevin Hawkins, Vice Chair City of Amarillo	Y	76	71
Delores Thompson Potter County	Y	51	36
Judi Smith Randall County	Y	99	79
☛ Marjorie Schroeder Randall County	Y	2	2
Jennifer Potter City of Amarillo	Y	2	2
Rebecca Scott, MD Potter County	Y	19	16
Amber Bell Tanglewood	N	2	1

Administrative Officers Present:

Casie Stoughton Director, Public Health, City of Amarillo
Dr. Bell Health Authority, Public Health, City of Amarillo
Anthony Spanel Director, Environmental Health, City of Amarillo
Shantel Elser Assistant Director, WIC, City of Amarillo
Joe Mike Briseno Recording Secretary, Public Health, City of Amarillo

Guests Present

None

Item 1: Call to Order and Welcome

Chairman Dr. Crossland opened the meeting at 7:01pm, established a quorum, and conducted the consideration of the following items in the order presented.

Item 2: Minutes

Approval of the minutes from the Public Health Board meetings held on January 26, 2023.

Dr. Crossland entertained a motion to approve the minutes of the previous meetings. Delores Thompson moved to approve the minutes of the previous meetings. Seconded by Rebecca Scott. All in favor.

Item 3: Regular Meeting Items

3.A Consider Update to Cooperative Agreement – Casie Stoughton

In accordance with State law, a proposed updated Cooperative Agreement for the Public Health district is presented for consideration.

- Updates
 - Reflect and update to State law.
 - Definition updates
 - Changes/Amendments
 - 5.5 Deputy Health Authority: Remove the pronoun “he” and replace it with “Health Authority”.

Rebecca Scott made a motion to change “he” and replace it with, “Health Authority” in Article V Health Authority 5.5 Deputy Health Authority. Seconded by Judi Smith. All in favor.

Delores Thompson made a motion to adopt the Cooperative Agreement with the amendments. Seconded by Kevin Hawkins. All in favor.

3.B Consider Update to Ordinance 8-5 – Casie Stoughton/Anthony Spanel

Update to ORD-8-5 related to Cooperative Agreement presented for consideration.

- Updates
 - Reflect and update to State law.
 - Definition updates
- Changes/Amendments
 - Section 4 8-5-7 Administering oaths; compelling attendance of witnesses: Remove the pronoun “him” and replace it with “Health Authority.”

Delores Thompson made a motion to change “him” and replace it with “Health Authority.” In Section 4 8-5-7. Seconded by Rebecca Scott. All in favor.

Kevin Hawkins made a motion to accept Ordinance 8-5 with the amendments to be sent to the member jurisdictions for approval. Seconded by Rebecca Scott. All in favor.

Item 4: Discussion Topical Update from Health Authority

Dr. Bell, Health Authority of Public Health presented a topical update to the board.

- COVID – 19 updates
 - COVID – 19 numbers are decreasing.
 - May 11th will be the official end of the national COVID emergency declaration.
 - Impact of the end of the COVID – 19
 - Insurance
 - COVID – 19 testing
 - Federal stockpile
- Syphilis updates
 - Reported syphilis cases have increased in 2022.

Item 5: Administrative Reports

5A Animal Management and Welfare

Victoria Medley, Director of Animal Management and Welfare, presented the AM&W report.

- April 4th emergency evacuation from area fires in Potter County
 - Shelter location: Chaparral Hills Baptist Church and River Road High School
 - Two person teams at each shelter
 - Received 40 animals.
 - Staged to take up to 50 animals at River Road High School.
 - Staged to take 2 horses and 7 dogs for one family.
- Parvo
- Rabies
 - Rabies case in Potter County.
 - Process of reporting cases to Public Health
 - Fox population in the area and how to get the information out to the public.
 - Water holes
 - Vaccinations for animals
- Pop-up Vaccine clinics
 - Partnering with empowerment program
 - Pop up clinics for targeted areas
 - TxTech School of Veterinary Medicine assisting with vets
 - Micro chipping donations
 - Donated food
 - 81 animals serviced at Eastridge Park clinic.
 - Upcoming pop-up clinics

Environmental Health

Anthony Spanel, Director of Environmental Health, presented the Environmental Health report.

- Open container ordinance to City Council passed.
 - Route 66 festival
- Emergency shelters – Fires
- Mosquito season
 - Active season
- Awarded Federal Grant to translate mandatory food certification.
 - Burmese and Somali
 - Will be free to community and businesses for one year.
 - Courses are live.
 - Going for National Accreditation
 - Build every year and trying to get it translated in more languages.
- Environment Health Growth by Program
 - Food Hygiene
 - On-Site Sewage
 - Grease Trap
 - Staffing
- Legislative Session
 - Board participation and how to be informed with upcoming Bills that are coming out.

Public Health

Casie Stoughton, Director of Public Health, presented the Public Health report.

- Retirements in the department
- NACCHO Conference for the PHEP program
- Safe kids/Mother and Childrens Program
 - Awarded Safe Riders grant.
 - 60 car seats in this quarter
 - Supplied 24 car seats to families in need.
 - Safe Moms classes
 - Safe Kids Coalition
- COVID – 19 Team
 - Hosted a Spring into Wellness Health Fair
 - 25 plus vendors participated.
 - Over 130 participates.
 - Over 200 car seats and cribs were handed out to the community.
 - Program Manager invited to speak in Houston, TX. At the Texas Immunization Partnership.

WIC

Shantel Elser, Assistant Director of WIC, presented the WIC report.

- WIC Participation
 - 5,503 Average Participates for this quarter (Jan. 2023 – Mar. 2023)
- Online gardening classes through Zoom
- WIC Website for participants and Healthcare providers
- WIC Application for clients
 - Manage appointments.
 - Upload information
 - Scan a food to see if it is WIC approved.

Item 6: Public Address

There were no comments from interested citizens on matters directly pertaining to policies, programs, or services of the Amarillo Area Public Health District.

Item 7: Discuss Items for Future Agendas


Members requested reports and new updates from all departments and updates on the Cooperative Agreement. Next regular meeting: Thursday, July 20, 2023, at 7:00PM, Public Health Conference room, 850 Martin Rd.

Item 9: Adjournment

Dr. Crossland set the next meeting for April 20, 2023, at 7:00PM. The location will be at the Public Health Department, located at 850 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 8:23pm.



Dr. Kenneth Crossland, Chair



Joe Mike Briseno, Recording Secretary