Amarillo City Council
Regular Meeting

July 25, 2023
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. **Call to Order**

On July 25, 2023 the Amarillo City Council met at 3:00 PM for a regular meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Jared Miller, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Laura Storrs, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 03:00 PM.

2. **Invocation** Gene Shelburne, Anna Street Church of Christ

Gene Shelburne, Anna Street Church of Christ, gave the invocation.

3. **Pledge of Allegiance**

Mayor Stanley led the Pledge of Allegiance.

4. **The Texas Pledge**

Mayor Stanley led the Texas Pledge.

5. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

The following individuals signed up and spoke during public comment: Jill Humphrey, of Amarillo; Keith Grays, of Amarillo; Jesse Pfrimmer, of Amarillo; James Schenck, of Amarillo; Judith Isbell, of Amarillo; Robin Isbell, of Amarillo, and Robin Leeah. After all registered individuals spoke, Mayor Stanley invited citizens who did not sign up to speak to address City Council, and the following individuals spoke: Rupert Brashears and Lila Mitchell.

6. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

6.A. Review agenda items for regular meeting and attachments.

6.B. Presentation on current status and progress for City Plan - Vision 2045, the Comprehensive Plan update.

6.C. Request future agenda items and reports from City Manager.

Mayor Stanley recessed the regular meeting at 4:34 p.m.

Mayor Stanley resumed the regular meeting at 4:53 p.m.

7. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if any items should be removed. Councilmember Scherlen requested that Items No. 7.O and 7.P be pulled off the agenda and brought before the next Council to have further discussion.

ACTION:	Motion to move Consent Item O and Consent Item P to next Tuesday's meeting for discussion purposes, as presented, by Tom Scherlen, second by Josh Craft; Mayor Stanley asked Councilmember Scherlen to amend his motion to include consideration and approval of the rest of the items on consent; Councilmember Scherlen asked to also add approval of all other items on the Consent agenda today. Councilmember Craft confirmed his second again. Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

7.A. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the regular meeting held on July 11, 2023. (Contact: Stephanie Coggins, City Secretary)

7.B. CONSIDERATION OF ORDINANCE NO. 8064
This item is the second and final reading to consider an ordinance vacating a 0.032-acre portion of a public sanitary sewer easement in Lot 3, Block 2, Air Park Unit No. 5, an addition to the City of Amarillo, in Section 154, Block 2, A.B.&M. Survey, Potter County, Texas. VICINITY: Interstate 40 and Ross-Osage Dr.; APPLICANT/S: Tiffany Lehman for Tigerlily Properties LLC (Contact: Brady Kendrick, Senior Planner)

7.C. CONSIDERATION OF ORDINANCE NO. 8065
This item is the second and final reading to consider an ordinance rezoning 22.43 acres of unplatted land in Section 63, Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District and Planned Development District 373A to Residential District 3. VICINITY: Town Square Blvd. and Battery St.; APPLICANT/S: Furman Land Surveyors, Inc. for PEGA Development, LLC (Contact: Brady Kendrick, Senior Planner)

7.D. CONSIDERATION OF ORDINANCE NO. 8066
This item is the second and final reading of an ordinance designating certain areas as Reinvestment Zone No. 23 for commercial/industrial tax abatement. The zone is approximately 413.49 acres, located east of Folsom Road and north of 24th Street. (Contact: Kevin Carter, Amarillo Economic Development Corporation)

7.E. CONSIDERATION OF RESOLUTION NO. 07-25-23-1
This item considers a resolution authorizing the submission of a funding year

("FY") 2023 grant application to the Governor's Criminal Justice Division (CJD) and designating the City Manager to act as the City's authorized representative in all matters pertaining to City's participation in the CJD grant program. This grant provides for Advanced Law Enforcement Rapid Response Training (ALERRT). (Contact: Martin Birkenfeld, Chief of Police)

7.F. CONSIDERATION OF RESOLUTION NO. 07-25-23-2
This item considers a resolution authorizing the submission of a funding year ("FY") 2023 grant application to the United States Department of Justice, Office of Community Oriented Policing Services (COPS) Hiring Program and designating the City Manager to act as the City's authorized representative in all matters pertaining to City's participation in the COPS grant program. (Contact: Martin Birkenfeld, Chief of Police)

7.G. CONSIDERATION OF RESOLUTION NO. 07-25-23-3
This item considers a resolution authorizing an Advance Funding Agreement for Highway Safety Improvement Program with the Texas Department of Transportation (TxDOT) for transportation improvements within the specified program; permitting administrative adjustments to documents as needed; and authorizing the City Manager to execute such agreement. (Contact: Alan Harder, Interim Director of Public Works)

7.H. CONSIDERATION OF RESOLUTION NO. 07-25-23-4
This item considers a resolution accepting the Texas Department of Housing & Community Affairs (TDHCA) Program Year 2024 Ending Homelessness Fund for qualifying activities to combat homelessness. (Contact: Jason Riddlespurger, Director of Community Development)

7.I. CONSIDER APPROVAL - AVIATION CLEAR ZONE EASEMENT
This item considers approval of an Aviation Clear Zone Easement being 3,755 feet above mean sea level above the plat Folsom Park Unit No. 9, an addition to the City of Amarillo, being a replat of Lot 1, Block 3, Folsom Park Unit No. 5, and an unplatted tract of land, in Section 61, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: Amarillo Blvd. and Folsom Rd; Applicant/s: R&M Real Estate LLC) (Contact: Brady Kendrick, Senior Planner)

7.J. CONSIDER APPROVAL - AVIATION CLEAR ZONE EASEMENT
This item considers approval of an Aviation Clear Zone Easement being 4,300 feet above mean sea level above the plat Granados Addition Unit No. 2, a suburban subdivision to the City of Amarillo, being an unplatted tract of land, in Section 119, Block 2, AB&M Survey, Randall County, Texas. (Vicinity: Loop 335 (Hollywood Road) and Grand Street; Applicant/s: Magnolia Event Center, LLC) (Contact: Brady Kendrick, Senior Planner)

7.K. CONSIDER ACCEPTANCE - RIGHT-OF-WAY DEDICATION DEED BY AND BETWEEN DAVID C. GOULDY AND JANICE A. PAUL AND THE CITY OF AMARILLO
This item is to consider acceptance of the Dedication Deed and Agreement for the South Georgia Street Reconstruction Project by and between David C. Gouldy and Janice A. Paul and the City of Amarillo. (Contact: Chris Ray, Resource Administrator)

7.L. CONSIDER PURCHASE - BALLISTIC SHIELDS
Award to: Grainger - $190,061.90 (Buyboard #657-21)
This item considers the purchase of 35 ballistic shields to be used by police officers for protection from gunfire. This item will be funded through a grant provided by the Office of the Governor. (Contact: Martin Birkenfeld, Chief of Police)

7.M. CONSIDER AWARD - CONSTRUCTION CONTRACT FOR CORE FURNISHING AND HARDWARE COMPONENTS FOR AMARILLO REGIONAL CRIME CENTER

Award to: Constant Technologies - $649,018.50 (TIPS #200105)
This item considers the award of a contract for construction of the core furnishing and hardware components of the Amarillo Regional Crime Center (ARCC), the real-time crime center which will be located in the police building. (Contact: Martin Birkenfeld, Chief of Police)

7.N. CONSIDER APPROVAL - CONTRACT AMENDMENT FOR VIDEO SURVEILLANCE AT POLICE EVIDENCE BUILDING
Award to: Lakeway Security, LLC.- $58,134.08
This item considers approving a contract amendment to Lakeway Security, LLC. to add additional cameras to the police evidence building. This item will be funded through the 2022/2023 Edward Byrne Memorial Justice Assistance Grant. (Contact: Martin Birkenfeld, Chief of Police)

7.Q. CONSIDER APPROVAL - RENEWAL OF HOT MIX ASPHALTIC CONCRETE ANNUAL CONTRACT
Award to: Advantage Asphalt Products, Ltd. - $900,000.00
This item considers the third and final one-year renewal of a contract for the purchase of Hot Mix Asphaltic Concrete used by the Street Division to repair streets and paved alleys throughout the city. (Contact: Alan Harder, Interim Director of Public Works)

7.R. CONSIDER AWARD - ASPHALT DISTRIBUTOR TRUCK
Award to: Bee Equipment Sales - $296,263.02 (Sourcewell Contract #060122-VTL)
This item considers the award of a contract for the purchase of an asphalt distributor truck to be used by the City of Amarillo Street division. (Contact: Alan Harder, Interim Director of Public Works)

7.S. CONSIDER PURCHASE - AUTOMATED METER INFRASTRUCTURE (AMI) COMPATIBLE WATER METERS
Award to: Western Industrial - $354,091.70
This item considers the purchase of 1,000 1" water meters, 10 2" water meters, two 3" water meters, two 4" water meters, one 6" water meter and 1,100 smart points that will operate with the new AMI system. (Contact: John Collins, Director of Utilities)

7.T. CONSIDER AWARD - ARMORED CAR SERVICES CONTRACT
Award to: Rochester Armored Car Co., Inc. - Not to exceed $141,671.00
This item considers the award of a two-year contract for armored car services for use by City departments. (Contact: Matthew Poston, Director of Finance)

7.U. CONSIDER AWARD - MEDICAL SUPPLIES ANNUAL CONTRACT TO MINNESOTA MULTISTATE CONTRACTING ALLIANCE (MMCAP)
Award to: MMCAP - $158,000.00
This item considers the award of an annual contract for the purchase of medical supplies for use by various City departments. (Contact: Casie Stoughton, Director of Public Health)

7.V. CONSIDER AWARD - AGREEMENT FOR AUDIT SERVICES
Award to: CMMS CPAS & ADVISORS PLLC - Not to exceed $200,000.00
This item considers the award of a one-year agreement for audit services. (Contact: Matthew Poston, Director of Finance)

7.W. CONSIDER AWARD - OFFICE SUPPLIES ANNUAL CONTRACT
Award to: Officewise/Navajo Office Products - Not to exceed $275,000.00 (TexBuy Purchasing Cooperative RFP#022-001)
This item considers the award of an annual contract for the purchase of office supplies to be used by various City departments. (Contact: Trae Kepley, Purchasing Agent)

8. Non-Consent Items

8.D. CONSIDER APPROVAL – LOCATION INCENTIVE AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND AFFILIATED FOODS, INC.

This item is to consider approval of a Location Incentive Agreement (LIA) between the Amarillo Economic Development Corporation (AEDC) and Affiliated Foods, Inc. (Affiliated). Under the LIA, AEDC will provide Affiliated $500,000 for the creation of 50 new jobs over five years, as they are created. (Contact: Kevin Carter)

Mayor Stanley introduced the item. Kevin Carter, Amarillo Economic Development Corporation, presented the item.

ACTION:	Motion to approve Item 8.D as presented by Les Simpson, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - SALE OF REAL ESTATE LOCATED AT FOLSOM ROAD AND AXIOM DRIVE

Buyer: Johnson-Knight Development, LLC - $1,100,000.00 plus closing costs and related expenses

This item considers approval of the sale of approximately 20 acres of land located at Folsom Road and Axiom Drive, and authorizes the Amarillo Economic Development Corporation (AEDC) to execute a contract and all necessary documents related to the item. (Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Mr. Carter presented the item.

ACTION:	Motion to approve Item 8.A as presented on the agenda by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.B. CONSIDER APPROVAL – AMENDMENT NO. 1 TO LOCATION INCENTIVE AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND PLANT-AS-DNPS-003-2 LLC

This item is to consider approval of Amendment No. 1 to the Location Incentive Agreement (LIA) between the Amarillo Economic Development Corporation (AEDC) and Plant-AS-DNPS-003-2 (Plant Agricultural Systems). Under the LIA, AEDC will provide Plant Agricultural Systems $3,750,000.00 for the creation of 750 new jobs over 10 years, as they are created, and will convey 413.49 acres in the vicinity of Folsom Rd and 24th St, valued at $4,961,880, to Plant Agricultural Systems. (Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Mr. Carter presented the item.

ACTION:	Motion to approve 8.B as presented on the agenda by Don Tipps, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.C. CONSIDER APPROVAL – TAX ABATEMENT AGREEMENT BETWEEN THE CITY OF AMARILLO AND AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND PLANT-AS-DNPS-003-2 LLC

This item is to consider approval of a Tax Abatement Agreement (Agreement) between the City of Amarillo and the Amarillo Economic Development Corporation (AEDC) and PLANT-AS-DNPS-003-2 LLC (Plant Agricultural Systems). Under the 10-year Agreement, Plant Agricultural Systems would receive 100% abatement in year one, with the abatement reducing by 10% annually, in each subsequent year. (Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Mr. Carter presented the item.

ACTION:	Motion to for 8.C as stated in the agenda by Tom Scherlen, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.E. DISCUSS AND CONSIDER APPOINTMENT TO THE NEIGHBORHOOD PLANNING OVERSIGHT COMMITTEE

This item is to discuss and consider an appointment to fill one vacancy on the Neighborhood Planning Oversight Committee. The vacancy must be filled by a mayor or councilmember of the City of Amarillo. (Contact: Emily Koller, Director of Planning and Development Services)

Mayor Stanley introduced the item. Ms. Koller presented the item.

ACTION:	Motion that Les Simpson be nominated to the Neighborhood Planning Oversight Committee that he overly wants to serve by Tom Scherlen, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9. Adjourn

ACTION:	Motion to adjourn the meeting by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

Mayor Stanley adjourned the Regular Meeting at 5:22 PM.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley

Cole Stanley, Mayor