CITY OF AMARILLO
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Amarillo City Council
Regular Meeting

July 11, 2023
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On July 11, 2023 the Amarillo City Council met at 3:00 PM for a regular meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Jared Miller, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Laura Storrs, Assistant City Manager
Leslie Schmidt, Sr. Assistant City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley called the meeting to order at 3:01 p.m.

2. Invocation Pastor Herman Moore

Pastor Moore shared an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Councilmember Craft led the Texas Pledge.

5. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Speaking during public comment were Nathan Smith, of Amarillo; Rupert Brashears, of Amarillo; Jesse Pfrimmer, of Amarillo; Jerry Michels, of Amarillo; Jamie Beckham, of Amarillo; Nancy Parsons, of Amarillo; Scott Metelko, not of Amarillo; Roni Swindell, of Amarillo, Beth Duke, of Amarillo, and Winston Curtis, location not shared.

6. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

6.A. Review agenda items for regular meeting and attachments;

6.B. Discussion of City Weed Liens

6.C. Amarillo Economic Development Corporation Quarterly Update

6.D. Request future agenda items and reports from City Manager.

7. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

ACTION:	Motion to approve the consent agenda as presented by Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

7.A. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the regular meeting held on June 27, 2023. (Contact: Stephanie Coggins, City Secretary)

7.B. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the workshop held on June 28, 2023. (Contact: Stephanie Coggins, City Secretary)

7.C. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the workshop held on June 29, 2023. (Contact: Stephanie Coggins, City Secretary)

7.D. CONSIDER APPROVAL – MINUTES
This item considers approval of the City Council minutes for the special meeting held on July 5, 2023. (Contact: Stephanie Coggins, City Secretary)

7.E. CONSIDERATION OF ORDINANCE NO. 8062
This item is a second and final reading to consider an ordinance rezoning 34.01 acres of unplatted land, in Section 40, Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to General Retail District. (VICINITY: Soncy Rd. and Hillside Rd.; APPLICANT/S: Furman Land Surveyors Inc. for Attebury Elevators LLC, Happy Horizons Properties LP, and Rockrose Development LLC) (Contact: Brady Kendrick, Senior Planner)

7.F. CONSIDERATION OF ORDINANCE NO. 8063
This item is a second and final reading to consider an ordinance rezoning the east 381.09 feet of Lot 6, Block 2, Soncy Park Unit No. 7, an addition to the City of Amarillo, in Section 62 Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Planned Development District 293 to Planned Development District 293-A for expansion of allowed General Retail land uses. VICINITY: Soncy Rd. and Tarter Ave.; APPLICANT/S: Nicholas Eyhorn for Great Minds Enterprises, Inc. (Contact: Brady Kendrick, Senior Planner)

7.G. CONSIDER AWARD - SULFUR DIOXIDE ANNUAL CONTRACT RENEWAL
Award to: Brenntagg Southwest Inc - $63,990.00
This item considers the renewal of an annual contract for Sulfur Dioxide to be used at the Hollywood Road Water Reclamation Facility and River Road Wastewater Treatment Plant. This is the first of three renewals available under the contract. (Contact: John Collins, Director of Utilities)

7.H. CONSIDER AWARD - ROOF REPLACEMENT FOR BONHAM PUMP STATION AND OSAGE OZONE BUILDING

Award to: Parsley's Sheet Metal and Roofing - $194,200.00
This item considers the award of a contract for roof replacements at the Bonham Pump Station and Osage Ozone Building. (Contact: John Collins, Director of Utilities)

7.I. CONSIDER AWARD - HYDRANT, VALVE, AND METER BOX SUPPLY AGREEMENT
Award to: Premier Waterworks - $367,201.74
This item considers the award of a supply agreement to purchase hydrants, valves, and meter boxes to replenish warehouse stock for use by the water and sewer utilities department. (Contact: Trae Kepley, Purchasing Agent)

7.J. CONSIDER AWARD - CONTRACT FOR WESTERN PLAZA DRIVE RENTAL PUMP AT LAWRENCE LAKE
Award to: United Rentals - $220,377.77
This item considers the award of a contract to keep the temporary pump previously operated by the Texas Department of Transportation (TXDOT) on Western Plaza Drive for an additional four weeks. (Contact: Alan Harder, Interim Director of Public Works)

7.K. CONSIDER AWARD - CONTRACT FOR EXTENSION OF PLAYA 7 GREENWAYS LAKE TEMPORARY PUMP
Award to: United Rentals - $231,418.29 (HGAC Contract #RN11-19)
This item considers the award of a contract to extend the rental of a temporary pump used to remove water from Playa 7 Greenways Lake for up to 12 additional weeks. (Contact: Alan Harder, Interim Director of Public Works)

7.L. CONSIDER PURCHASE - REGENERATIVE AIR STREET SWEEPER
Award to: Heil of Texas - $304,775.00 (HGAC Contract # SW04-20)
This item considers the purchase of a street sweeper for use by Drainage Utility in daily operations. This item is a scheduled replacement of a Fleet unit that has reached or exceeded its usable life cycle. (Contact: Alan Harder, Interim Director of Public Works)

7.M. CONSIDER AWARD - CHANGE ORDER NO. 3 FOR VEHICLE SCHEDULED REPLACEMENTS ORDERED THROUGH ROBERTS TRUCK CENTER
Award to: Roberts Truck Center

Original Award	$2,303,652.00
Previous Change Orders	320,895.00
Change Order #3	15,255.00
Total Award	$2,639,802.00

This item considers approval of Change Order No.3 for the manufacture of and installation of bodies and related equipment on three 24,000 GVW 12-ft Dump Trucks and one 64,000 GVW Roll-Off Truck from Purchase Order #158947. Once delivered, two of the dump trucks will be assigned to the Street Division, and one of the dump trucks and the roll-off truck will be assigned to Solid Waste Collections to replace existing vehicles. (Contact: Alan Harder, Interim Director of Public Works)

7.N. CONSIDER PURCHASE - LITTER PICKER
Award to H. Barber & Sons, Inc. - $66,800.00 (HGAC Contract #RH08-20)
This item considers the purchase of a litter picker to be used by Parks and Recreation in its daily operations. (Contact: Michael Kashuba, Director of Parks and Recreation)

7.O. CONSIDER AWARD - CONTRACT TO REPLACE FLOORING AT SOUTHWEST AND NORTHWEST BRANCH LIBRARIES
Award to: Ingrams Flooring - $151,165.00
This item considers the award of a contract for the removal and installation of new flooring and new cove base at both the Southwest Branch and Northwest Branch Library locations. (Contact: Jerry Danforth, Director of Facilities)

7.P. CONSIDER AWARD - CIVIC CENTER ENERGY EFFICIENT LAMP & FIXTURE REPLACEMENT
Award to: AAA Electric Company - $341,787.00
This item considers the award of a contract for Civic Center Energy Efficient Lamp and Fixture Replacement for the North and South Exhibit Halls. (Contact: Jerry Danforth, Director of Facilities)

7.Q. CONSIDER AWARD - DECORATIVE STREET LIGHTS
Award to: Techline Inc - $620,029.48
This item considers the award of a contract to purchase decorative street lights to be used for various new downtown projects and to maintain, replace and repair installed lights. (Contact: Trae Kepley, Purchasing Agent)

7.R. CONSIDER ACCEPTANCE - COMMUNITY MENTAL HEALTH GRANT
Grantor: Health and Human Services Commission (HHSC) - HHSC Award $99,380.00; Contractor Match $49,690.00
This item considers the acceptance of a contract between the City of Amarillo and Texas Health and Human Services for a fourth renewal of the Community Mental Health Grant. This grant supports the work of the LOSS Team. (Contact: Casie Stoughton, Director of Public Health)

7.S. CONSIDER APPROVAL - DUO MULTI-FACTOR AUTHENTICATION SUBSCRIPTION ANNUAL RENEWAL
Award to: Lakeshore IT Solutions - $106,917.76 (Texbuy Contract #021-010)
This item considers the approval of an annual subscription for a multi-factor authentication application used to protect City applications and network resources by requiring a secondary source of user validation before granting access to the City's applications and network. (Contact: Missy Tucker, Director of Information Technology)

7.T. CONSIDER AWARD - RENEWAL OF MOTOROLA SERVICE AGREEMENT FOR RADIO COMMUNICATIONS NETWORK
Award to: Motorola - $554,147.02 (DIR Contract # DIR-TSO-4101)
This item considers a 15-month renewal of the service agreement for maintenance of the microwave system and network cybersecurity monitoring of the City's radio communications system. (Contact: Missy Tucker, Director of Information Technology)

7.U. CONSIDER AWARD - AUDIO/VIDEO PROFESSIONAL SERVICES CONTRACT
Award to: Amarillo Media Systems - Not to exceed $300,000.00
This item considers the award of a three-year agreement to provide audio and video solutions on an as-needed basis to various City departments. (Contact: Robert Rasmussen, Assistant Director of IT)

7.V. CONSIDER AWARD - ABATEMENT AND DEMOLITION OF A DANGEROUS STRUCTURE, 209 N. MADISON
Award to: Howell Sand Company, Inc. - $69,020.00
This item considers the award of a contract for the abatement and demolition of a dangerous structure located at 209 N. Madison. (Contact: Vanessa Robinson, Grant Manager, Samantha Pena, Grant Monitor)

7.W. CONSIDER AWARD - ANNUAL PAINTING SERVICES CONTRACT
Award to: Jack C. Thomas & Son Inc. - Not to exceed $80,000.00
This item considers the renewal of an annual contract for paint services for miscellaneous jobs on City-owned buildings. (Contact: Jerry Danforth, Director of Facilities)

7.X. CONSIDER APPROVAL - CHANGE ORDER NO. 2 FOR IMPLEMENTATION SERVICES CONTRACT FOR ENTERPRISE RESOURCE PLANNING SOFTWARE
Award to: Cognizant Worldwide Limited (Collaborative Solutions, LLC)
Original Award: $2,382,515.00

Change Order No. 1:	127,196.00
Change Order No. 2:	28,200.00
Total Revised Award (not to exceed):	$2,537,911.00

This item considers the approval of Change No. 2 to the Implementation Services Contract for Enterprise Resource Planning Software in order to address additional scoping issues identified during the architect and integration discovery sessions for the Human Capital Management (HCM) and Payroll phase of implementation. (Contact: Matthew Poston, Director of Finance)

7.Y. CONSIDER APPROVAL - CENTER CITY TAX INCREMENT REINVESTMENT ZONE #1 DEVELOPER AGREEMENT WITH AMARILLO TOWER, LTD.

This item approves a Tax Increment Reinvestment Zone (TIRZ) #1 Developer Agreement for the Amarillo Tower, LTD. parking lot project to be located at 700 S. Harrison Street. The agreement is for a $100,000 grant to help with costs associated with streetscape improvements. The payment of the grant is contingent upon project completion and acceptance or periodic draws/progress payments at the developer's request. (Contact: Drew Brassfield, Assistant Director of Planning)

7.Z. CONSIDER PURCHASE - 28.15 ACRES OF LAND OUT OF THE PARK SUBDIVISION LOCATED IN POTTER COUNTY, IN THE VICINITY OF WHITAKER ROAD AND NE 12TH AVENUE

Seller: Amarillo Habitat for Humanity, Inc. - $5,000.00 plus closing costs
This item considers the purchase of 28.15 acres of land out of the Park subdivision located in Potter County, Texas in the vicinity of Whitaker Road and NE 12th Avenue. (Contact: Andrew Freeman, Assistant City Manager)

8. Non-Consent Items

Mayor Stanley recessed the regular meeting at 3:43 p.m.

Mayor Stanley resumed the regular meeting at 4:54 p.m.

8.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8064

This item is a public hearing and first reading to consider an ordinance vacating a 0.032-acre portion of a public sanitary sewer easement in Lot 3, Block 2, Air Park Unit No. 5, an addition to the City of Amarillo, in Section 154, Block 2, A.B.&M. Survey, Potter County, Texas. VICINITY: Interstate 40 and Ross-Osage Dr.; APPLICANT/S: Tiffany Lehman for Tigerlily Properties LLC (Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. There were no speakers. Mayor Stanley closed the public hearing.

ACTION:	motion to adopt Ordinance No. 8064 as presented on the agenda by Tom Scherlen, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8065

This item is a public hearing and first reading to consider an ordinance rezoning 22.43 acres of unplatted land in Section 63, Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District and Planned Development District 373A to Residential District 3. VICINITY: Town Square Blvd. and Battery St.; APPLICANT/S: Furman Land Surveyors, Inc. for PEGA Development, LLC (Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. There were no speakers. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8065 as presented in the agenda by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.C. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8066

This item is a public hearing and first reading of an ordinance designating certain areas as Reinvestment Zone No. 23 for commercial/industrial tax abatement. The zone is approximately 413.49 acres, located east of Folsom Road and north of 24th Street. (Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Kevin Carter, representing Amarillo Economic Development Corporation, presented the item. Mayor Stanley opened a public hearing. There were no speakers. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance 8066 as presented in the agenda by Les Simpson, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.D. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 07-11-23-1

This item is to conduct a public hearing and consider a resolution approving the 2023/2024 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) for $1,628,247.00 and HOME Investment Partnership (HOME) for $865,228.00. (Contact: Vanessa Robinson, Grant Manager)

Mayor Stanley introduced the item. Jason Riddlespurger, Community Development Director, presented the item. Mayor Stanley opened a public hearing. There were no speakers. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Resolution No. 07-11-23-1 as presented in the agenda by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.E. CONSIDERATION OF RESOLUTION NO. 07-11-23-2

This item considers a resolution providing for the annual selection of the Mayor Pro Tempore. (Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item.

ACTION:	Motion to adopt Resolution No. 07-11-23-2 amended as that we would have a Mayor Pro Tem selected based on the number of the place starting at one through four serving a six month term by Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.F. CONSIDER APPROVAL - NORTHEAST INTERCEPTOR - TEMPORARY CONSTRUCTION EASEMENT, SANITARY SEWER LINE EASEMENT, AND

SURFACE DAMAGE AND RESTORATION AGREEMENT
This item considers approval of a Temporary Construction Easement, a Sanitary Sewer Line Easement and a Surface Damage and Restoration Agreement by and between CVMR (Texas) Inc. and the City of Amarillo for $55,000.00. (Contact: Chris Ray, Resource Administrator)

Mayor Stanley introduced the item. Kyle Schniederjan, Capital Projects Development and Engineering Director, presented the item.

ACTION:	Motion to approve as presented by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.G. DISCUSS AND CONSIDER APPOINTMENTS TO CITY BOARDS AND COMMISSIONS
This item considers the appointment of elected officials and citizens to fill vacancies on the following City of Amarillo boards and commissions:

<u>Requiring Councilmembers</u>:

- Beautification and Public Arts Advisory Board (1 position)
- Convention and Visitors Bureau (1 position)
- Council Audit Committee (2 positions)
- First Responders Excellence and Innovation Fund (2 positions)

<u>Not requiring Councilmembers</u>:

- Canadian River Municipal Water Authority (1 position)
- Parks Advisory Board (1 position)

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item. City Council gave consensus to pull appointments to the First Responders Excellence and Innovation Fund from consideration.

ACTION:	Motion to appoint Tom Scherlen to the Convention and Visitors Bureau to fill a vacancy ending December 31, 2024 by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

ACTION:	Motion to nominate Mayor Stanley and Councilman Tipps to the Council Audit Committee through December 31, 2025 by Tom Scherlen, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

ACTION:	Motion to appoint Councilman Craft to the Beautification and Public Arts Advisory Board expiring December 31, 2023 by

	Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

ACTION:	Motion to appoint Roy Urrutia to serve another term on CRMWA by Les Simpson, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

ACTION:	Motion to nominate Josh Craft to the Parks Advisory Board that expires in June of 2024 by Tom Scherlen, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9. Executive Session The City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

Ms. Schmidt advised at 6:01 p.m. that the City Council would convene into executive session per Texas Government Code A) Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position: i) Purchase and sale of real property located in the Northeast quadrant of the City of Amarillo; and ii) Purchase of real property located in the Southwest quadrant of the City of Amarillo; and B) Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: i) Project # 22-05-01 (Manufacturing); ii) Project # 23-02-02 (Warehousing & Distribution); iii) Project # 23-03-01 (Warehousing & Distribution); iv) Project # 23-03-02 (Warehousing & Distribution); and v) Project # 23-04-01 (Warehousing & Distribution).

9.A. Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

i. Purchase and sale of real property located in the Northeast quadrant of the City of Amarillo
ii. Purchase of real property located in the Southwest quadrant of the City of Amarillo

9.B. Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect:

i. Project # 22-05-01 (Manufacturing)
ii. Project # 23-02-02 (Warehousing & Distribution)
iii. Project # 23-03-01 (Warehousing & Distribution)
iv. Project # 23-03-02 (Warehousing & Distribution)
v. Project # 23-04-01 (Warehousing & Distribution)

10. Adjourn

Ms. Schmidt announced that Executive Session was recessed at 7:40 p.m., and the Regular Meeting was adjourned.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley

Cole Stanley, Mayor