



Amarillo City Council Regular Meeting

September 26, 2023

3:00 PM

City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On September 26, 2023 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Andrew Freeman, Interim City Manager
Laura Storrs, Interim Assistant City Manager
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:00 PM.

2. Invocation Margie Gonzales, VIDA Church

Margie Gonzales, with VIDA Church, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Recognition

5.A. Blank Spaces

Councilmember Tipps presented a certificate of recognition honoring Blank Spaces. The certificate of recognition was accepted by Shawn Kennedy and Shanda O'Neill.

6. Proclamations

6.A. Hunger Action Month

Councilmember Simpson read a proclamation for "Hunger Action Month". The proclamation was accepted by Zack Wilson and other members of the High Plains Food Bank.

6.B. National Preparedness Month

Councilmember Craft read a proclamation for "National Preparedness Month". The proclamation was accepted by Max Dunlap and other staff from the City of Amarillo Office of Emergency Management.

7. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

The following individuals signed up and spoke during public comment:

1. James Schenck, of Amarillo

After all registered individuals spoke, Mayor Stanley invited citizens who did not sign up to speak to address City Council, and no one presented.

8. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

- 8.A. Review agenda items for regular meeting and attachments;

- 8.B. Discuss Downtown Paid Parking

Mayor Stanley allowed Mike Ford, of Amarillo, to provide public comment during the item.

- 8.C. Discuss Zoning Code Parking Regulations

- 8.D. Discuss Licenses and Business Regulations

The Mayor recessed the regular meeting at 4:34 p.m.

The Mayor resumed the regular meeting at 4:46 p.m.

- 8.E. Discuss Process for 2023 Election of Appraisal District Board of Directors

- 8.F. Discuss Northeast Interceptor Construction Project

- 8.G. Request future agenda items and reports from City Manager.

9. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the item and asked if any items should be pulled for further consideration.

ACTION: Motion to approve the consent agenda as presented by Josh Craft, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: None

ABSTAIN: None

- 9.A. **CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the work session held on September 12, 2023. (Contact: Stephanie Coggins, City Secretary)

- 9.B. **CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the regular meeting held on September 12, 2023. (Contact: Stephanie Coggins, City Secretary)

- 9.C. **CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the Work Session held on September 19, 2023. (Contact: Stephanie Coggins, City Secretary)

9.D. CONSIDER APPROVAL – MINUTES

This item considers approval of the City Council minutes for the Special Meeting held on September 19, 2023. (Contact: Stephanie Coggins, City Secretary)

9.E. CONSIDERATION OF ORDINANCE NO. 8070

This item is a second and final reading to consider an ordinance vacating the 15-foot-wide public sanitary sewer easement located in Lot 28, Block 45, The Greenways at Hillside Unit No. 41, an addition to the City of Amarillo, in Section 39, Block 9, BS&F Survey, Randall County, Texas. VICINITY: Countryside Dr. and Southwood Dr.; APPLICANT/S: OJD Engineering for N&B Properties Inc. (Contact: Brady Kendrick, Senior Planner)

9.F. CONSIDERATION OF ORDINANCE NO. 8071

This item is a second and final reading to consider an ordinance vacating a 20-foot-wide public utility easement located in the south half of Lot 1A, Block 354, Mirror's Addition Unit No. 33, an addition to the City of Amarillo, in Sections 155 and 156, Block 2, AB&M Survey, Potter County, Texas. VICINITY: Johnson St. & S.E. 7th Ave.; APPLICANT/S: City of Amarillo. (Contact: Brady Kendrick, Senior Planner)

9.G. CONSIDERATION OF ORDINANCE NO. 8081

This is the second and final reading of an ordinance approving the final project and finance plan for Tax Increment Reinvestment Zone No. 3, City of Amarillo, Texas; approving city participation in such zone; amending Ordinance No. 8033 as to the board composition and determination of tax increment base for said zone; providing ratification, severability, and repealer; providing for publication and effective date. (Contact: Drew Brassfield, Assistant Director of Planning)

9.H. CONSIDER AWARD - AMERICAN AIRLINES SIGNATORY AGREEMENT

This item considers a three-year airline signatory agreement between the City of Amarillo and American Airlines which outlines their operating parameters. (Contact: Michael Conner, Director of Aviation)

9.I. CONSIDER - SOUTHWEST AIRLINES SIGNATORY AGREEMENT

This item is a three-year airline signatory agreement between the City of Amarillo and Southwest Airlines which outlines their operating parameters. (Contact: Michael Conner, Director of Aviation)

9.J. CONSIDER - UNITED AIRLINES SIGNATORY AGREEMENT

This item is a three-year airline signatory agreement between the City of Amarillo and United Airlines which outlines their operating parameters. (Contact: Michael Conner, Director of Aviation)

9.K. CONSIDER ACCEPTANCE - STREET RIGHT-OF-WAY DEDICATION AND TEMPORARY ACCESS EASEMENT DEDICATION TO THE CITY OF AMARILLO

This item considers the acceptance of the dedication of a 3.0108-acre tract as a public street and a 0.2839-acre tract of land as a temporary access easement, being land out of Lot 1, Block 1, Amarillo Horizon Park Unit No. 1, an addition to the City of Amarillo and unplatted land, in Section 93, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 24th Ave. and Lakeside Dr.; GRANTOR: ET Amarillo LLC and Happy Horizons Properties L.P.)

(Contact: Brady Kendrick, Senior Planner)

9.L. CONSIDER ACCEPTANCE - PUBLIC UTILITY EASEMENT DEDICATION TO THE CITY OF AMARILLO

This item considers the acceptance of the dedication of a public utility easement being a seven-foot wide tract of land being the east seven feet of the west ten feet

of the south seventy feet of Lot 19A, Block 32, Belmont Park Unit No. 4, an addition to the City of Amarillo in Section 157, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 24th Ave. and N. Mirror St.; GRANTOR/S: William Le and Thien Huynh). (Contact: Brady Kendrick, Senior Planner)

9.M. CONSIDER ACCEPTANCE - SOLID WASTE COLLECTION EASEMENT DEDICATION TO THE CITY OF AMARILLO

This item considers the acceptance of the dedication of a solid waste collection easement, being a 3,434 square foot tract out of Lot 19A, Block 32, Belmont Park Unit No. 4, an addition to the City of Amarillo, in Section 157, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 24th Ave. and N. Mirror St.; GRANTOR/S: William Le and Thien Huynh). (Contact: Brady Kendrick, Senior Planner)

9.N. CONSIDER AWARD - CONSTRUCTION MATERIALS ANNUAL CONTRACT

Award to Home Depot - Not to exceed \$68,500.00 (Omnia Contract # 16154)
This item is for the award of an annual contract for construction materials to be used by various city departments in their daily duties to repair and maintain buildings and various equipment for the city. This item will be funded through various revenue sources. (Contact: Trent Davis, Interim Purchasing Agent)

9.O. CONSIDER AWARD - ANNUAL WELL FIELD MOWING CONTRACT

Award to: Prickly Pear Contractors LLC. - \$69,741.00
This item considers the award of a contract for the annual Well Field Mowing Contract with three one-year options to renew. This item will be funded through water and sewer revenues. (Contact: John Collins, Director of Utilities)

9.P. CONSIDER AWARD - HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT MANAGEMENT CONTRACT

Award to: FIMC Realty, Inc. - Not to exceed \$100,000.20
This item considers the award of a one-year contract, with four one-year options to renew, for the management of the Heritage Hills Public Improvement District (PID). This contract will designate FIMC Realty, Inc. as the agent to perform the administrative responsibilities related to maintenance and operation activities associated with the Heritage Hills PID. This item will be funded through PID assessments paid by property owners within the Heritage Hills PID. (Contact: Justin Oppel, Development Customer Services Coordinator)

9.Q. CONSIDER PURCHASE - HEAVY EQUIPMENT FLEET UNITS

Award to:

Associated Supply Co - Case (Lines 1 & 2)	\$190,650.00
Yellowhouse Machinery Co (Lines 3 & 4)	<u>386,450.00</u>
Total award	\$577,100.00

This item considers the purchase of a motorgrader and street broom to be used by the Street division; a loader/backhoe to be used by the Drainage Utility division, and a rough terrain forklift to be used at the River Road Wastewater Treatment Plant. These purchases are scheduled replacements of vehicles and equipment in the City's fleet that have reached or exceeded their life cycle. This item will be funded through fleet services fund revenues. (Contact: Walter Pishkur, Interim Director of Public Works)

9.R. CONSIDER AWARD - REPAIRS TO FINAL CLARIFIER #4 BAFFLE WALL, REPLACEMENT OF PRIMARY CLARIFIER #2 AND REPLACEMENT OF GEARBOX AT HOLLYWOOD ROAD WASTEWATER TREATMENT FACILITY

Award to: Rebuild It Sentry Equipment Company - \$116,920.62

This item considers the award for repairs on Hollywood Road Wastewater Treatment Facility Final Clarifier #4 Baffle Wall, replacement of Primary Clarifier #2 and replacement of Gearbox with a refurbished model. This item will be funded through water and sewer revenues. (Contact: John Collins, Director of Utilities)

9.S. CONSIDER PURCHASE - ASSET MANAGEMENT SOFTWARE MODULE AND VERSION UPGRADE CONFIGURATION ASSISTANCE

Award to: The Arcanum Group, Inc. - \$86,113.95 (DIR Contract #: DIR-CPO-4491)

This item considers the purchase of an Alert Management module and version upgrade configuration assistance for the Rick Husband Amarillo International Airport's asset management system. This item will be funded through airport operating revenues. (Contact: Michael Conner, Director of Aviation)

9.T. CONSIDER AWARD - GLOBAL SCOPE SERVICES WITHIN CXONE INCONTACT PLATFORM

Award to: Global Scope Communication Services- \$198,208.80

This item considers the award of a contract to acquire Global Scope Communications within Nice CXone Call Center Platform. Manual Contract- Renewed annually with options for two one-year renewals. This item will be funded through water and sewer revenues. (Contact: Jennifer Gonzalez, Utility Billing Manager)

9.U. CONSIDER ACCEPTANCE- TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT- STEP CMV GRANT

Grantor: Texas Department of
Transportation

Grant Amount:	\$58,909.00
Match Amount:	<u>15,133.90</u>
Total Award:	\$74,042.90

This item considers acceptance of the 2024 STEP CMV grant that provides the Amarillo Police Department (APD) with assistance to fund overtime associated with patrol and speed enforcement, occupant protection (seatbelt and child safety seats), distracted driving and Driving While Intoxicated (DWI) offenses. (Contact: Trent Thomas, Martin Birkenfeld, Chief of Police)

9.V. CONSIDER ACCEPTANCE - TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT- STEP COMPREHENSIVE GRANT

Grantor: Texas Department of
Transportation

Grant Amount	\$151,455.00
Match Amount	<u>38,116.53</u>
Total Awarded	\$189,571.53

This item considers acceptance of the 2024 STEP Comprehensive Grant that provides Amarillo Police Department (APD) assistance to fund overtime associated with patrol and speed enforcement, occupant protection (seatbelt and child safety seats), distracted driving, and DWI offenses. (Contact: Trent Thomas, Martin Birkenfeld, Chief of Police)

10. Non-Consent Items

10.A. CONSIDERATION OF ORDINANCE NO. 8079

This is the second and final reading of an ordinance adopting the 2023/2024 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID). The Vineyards PID is generally located at the northwest corner of West Hastings Avenue and Broadway Drive. This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board. (Contact: Justin Oppel, Development Customer Services Coordinator)

Mayor Stanley introduced the item, Justin Oppel, Development Customer Service Coordinator, presented the item.

ACTION: Motion to accept Ordinance No. 8079 by Tom Scherlen,
second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don
Tipps

NOES: None

ABSTAIN: None

10.B. CONSIDERATION OF RESOLUTION NO. 09-26-23-1

This item considers a resolution to adopt the City Council's six Strategic Pillars and Milestones. (Contact: Andrew Freeman, Interim City Manager)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION: Motion to adopt Resolution No. 09-26-23-1 as presented in the agenda by Josh Craft, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: None

ABSTAIN: None

10.C. CONSIDERATION OF RESOLUTION NO. 09-26-23-2

This item considers a resolution supporting the planning and construction of the future Interstate Highway 27 in Texas. (Contact: Andrew Freeman, Interim City Manager)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION: Motion to adopt Resolution No. 09-26-23-2 as presented in the agenda by Josh Craft, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: None

ABSTAIN: None

10.D. CONSIDERATION OF RESOLUTION NO. 09-26-23-3

This item considers a resolution adopting the City of Amarillo 2023 Investment Policy and appointing an Investment Officer. Amarillo City Council is responsible for approving the investment policy annually, in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act. (Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs and Richard Long, Valleyview Consulting, presented the item.

ACTION: Motion to adopt Resolution No. 09-26-23-3 as presented in the agenda by Don Tipps, second by Tom Scherlen;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: None

ABSTAIN: None

10.E. CONSIDER AWARD - CONSTRUCTION CONTRACT FOR MPEV UPGRADES FOR MLB REQUIREMENTS

Award to: Western Builders Inc. - \$4,595,000.00

This item considers the award of a construction contract to upgrade the Multipurpose Events Venue (MPEV) per Major League Baseball (MLB) requirements. This item will be funded through Hotel Occupancy Taxes (\$4,000,000) and private participation from the Elmore Sports Group (\$595,000). (Contact: Andrew Freeman, Interim City Manager)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION: Motion to award a contract for \$4,595,000 under duress by Tom Scherlen, second by Les Simpson;
Motion passed with a 4:1 vote.

AYES: Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: Josh Craft

ABSTAIN: None

10.F. CONSIDER APPROVAL – LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM WATER PROVIDER AGREEMENT

Grantor: Panhandle Community Services

This item extends the award from the Panhandle Community Services from September 30, 2023 to December 31, 2023 to provide a Low Income Household Water Assistance Program. (Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to approve item 10.f on the agenda as presented by Les Simpson, second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Josh Craft, Tom Scherlen, Cole Stanley, Les Simpson, Don Tipps

NOES: None

ABSTAIN: None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 06:15 PM.

ATTEST:


Stephanie Coggins, City Secretary


Cole Stanley, Mayor