

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 29th day of December 2022, the Board of Review for Landmarks, Historic Districts, and Downtown Design met in a Regular Meeting at 5:30 p.m. in Room 105 of City Hall, 601 S. Buchanan Street, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Devin Savage	N	4	2
Mike Ritter	N	4	3
Cindi Bulla	Y	14	12
Gary Jennings	Y	14	13
Stephanie Daggett (Alternate)	Y	4	2
Chairman Wesley Knapp	N	14	10
Alan Cox	Y	14	14
Vice Chairman Gregg Bliss	Y	11	9

Staff in Attendance:
Emily Koller, Assistant Director of Planning and Development Services
Kyle Schniederjan, Director of Engineering
Brady Kendrick, Planner II
Jerry Danforth, Facilities Manger
Recording Secretary, Andreanna Jarrett
Courtney White, Assistant City Attorney

Vice Chairman Gregg Bliss called the meeting to order at 5:30pm.

ITEM 1: Public Comment:
No public comments were made.

ITEM 2: Approval of the August 25, 2022 Board of Review for Landmarks, Historic Districts, and Downtown Design meeting minutes.
A motion to approve the August 25, 2022 minutes of the Board of Review for Landmarks, Historic, Districts, and Downtown Design meeting was made by Board Member Alan Cox and was seconded by Board Member Cindi Bulla.
The motioned passed unanimously.

ITEM 3: COA-22-13 Consideration of variances to the minimum pedestrian way, tree and pedestrian light spacing/location, light standard, and partial walkway improvements all related to the Polk Street Streetscape Project that includes land along South Polk Street between 10th Avenue and 2nd Avenue, in Sections 169 and 170, Block 2, A.B.&M. Survey, Potter County, Texas.
Brady Kendrick, Planner II, presented a brief overview of the above item. The variances for the project include, minimum pedestrian way width, tree and pedestrian light spacing and location, light standards, and partial walkway improvements. Ultimately these variances are due to existing site conditions along Polk Street, and how to best accommodate and meet the DAUDS standards.
Jon Braudt from Park Hill Consulting presented a slide show presentation that went over each variance in detail.

Mr. Braudt and Kyle Schniederjan, City of Amarillo Director of Engineering, answered board questions concerning minimum provided walkway width, planter design and height, and ADA access.

Board Member Gary Jennings made a motion to approve the item as presented.

Board Member Cindi Bulla Seconded the motion.

The motion passed unanimously.

ITEM 4: COA-22-14 Consideration of variances to pedestrian light location related to a proposed parking lot in Block 51, Glidden and Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, A.B.&M. Survey, Potter County, Texas.

Brady Kendrick, Planner II, presented the above item. The proposed project is for the construction of a new parking lot which requires consideration by the Board. The applicant is proposing to place the pedestrian lights 4'-6" from the back of the curb along Polk Street which is six inches beyond the maximum typically allowed by the established standards. This is to prevent the banner arms from being knocked off by bobtail truck and trailers, which the applicant has dealt with at other locations. The applicant has indicated that placing the lights back an additional six inches from the back of the curb would likely prevent the lights from being struck. Staff believes that given the minimal departure from the standard, the overall intent and visual characteristics called for by the DAUDS is still being achieved by the proposed design, and the requested variance would not be detrimental to the visual characteristics of the walkway corridor in this area. Staff recommended approval of the requested variances as presented.

Vice Chairman Greg Bliss asked if there were any questions.

No comments were made.

Board Member Cindi Bulla made a motion to approve the item as presented.

Board Member Alan Cox Seconded the motion.

The motion passed unanimously.

ITEM 5: COA-22-16 Consideration of variances to the minimum pedestrian way and pedestrian light location related to a proposed parking lot in Block 90, Plemons Addition, an addition to the City of Amarillo, in Section 170, Block 2, A.B.&M. Survey, Potter County, Texas.

Brady Kendrick, Planner II, presented the above item. The proposed project is for the construction of a new parking lot which requires consideration by the board. Additionally, two variances for the project are being requested. The applicant is proposing to place the pedestrian lights along Harrison Street six feet from the back of the curb. This is proposed to keep the pedestrian pathway unobstructed since the sidewalk in this instance is located along the street. The second variance is for reduced width of the pedestrian way in order to preserve the existing streets along the frontage. Staff believes that the design of the site with the noted variances if approved would still meet the overall intent of the DAUDS and would not be detrimental to the streetscape character of the area. Staff recommended approval of the requested variances as presented.

Vice Chairman Greg Bliss asked if there were any questions.

No comments were made.

Board Member Cindi Bulla made a motion to approve the item as presented.

Board Member Gary Jennings Seconded the motion.

The motion passed unanimously.

ITEM 6: Consider future agenda items.

No items were requested.

Vice Chairman Greg Bliss adjourned the meeting at 6:12pm.

A handwritten signature in black ink that reads "Emily Koller". The signature is fluid and cursive, with the first name "Emily" and last name "Koller" clearly distinguishable.

Emily Koller, AICP

Director of Planning