STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On January 10th, 2024 the Parks and Recreation Board met at 01:30 p.m. at the Parks and Recreation Board Room located at 509 S. Johnson Street Amarillo, TX, 79107 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. Howard Smith	Yes	2	2
Mr. Ronnie Walker	No	1	0
Mr. Robert Altman	Yes	47	44
Ms. Tiffany Podzemny	Yes	39	37
Mr. Rodney Hill	Yes	1	1
Mr. Thomas Riney	Yes	1	1
Mr. Ronny Head	Yes	1	1
Mr. Shelby Massey	Yes	19	18
Mrs. Skylar Gallop	Yes	8	7
Mr. Josh Craft	Yes	4	3
Mr. Hobert Brown	Yes	1	1

STAFF IN ATTENDANCE:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
BECKI DRYER	ASSISTANT DIRECTOR OF PARKS AND RECREATION
JAMES STOW	ASSISTANT DIRECTOR OF PARKS AND RECREATION
COURTNEY WHITE	ASSISTANCE CITY ATTORNEY
LAURA STORRS	ASSISTANT CITY MANAGER
GEORGE PRIOLO	GENERAL MANAGER OF GOLF OPERATIONS
AUSTIN FARLEY	AQUATICS SUPERVISOR
ELIJAH HULL	POOL MANAGER
BERKELEY HILLIARD	ZOO CURATOR
CINDY PEREZ	BEAUTIFICATION AND PUBLIC ARTS COORDINATOR
JEFF WHITESELL	SENIOR SERVICES COORDINATOR
LANDON MILLER	WARFORD ACTIVITY CENTER SUPERVISOR
SARA BARTEL	MARKETING COORDINATOR
KELSEY SARGENT	RECREATION SUPERVISOR
TANNER STEVENS	ASSISTANT PROGRAMS COORDINATOR
JERMAN SUASTE	SPECIAL EVENTS COORDINATOR
BRAD NALLEY	PARK MAINTENANCE SUPERINTENDANT
SAMANTHA THOMPSON	RECORDING SECRETARY

ITEM 1 Call to Order

Vice Chairman, Ms. Tiffany Podzemny, established a quorum and called the regular scheduled meeting of the Parks and Recreation Advisory Board to order at 01:31 p.m.

ITEM 2 Public Comments

No comments were made.

ITEM 3 Discuss and Consider Minutes

A motion was made by Mr. Bob Altman, said motion seconded by Mr. Shelby Massey, voting aye were 10 members, voting no were none, carried to approve meeting minutes from December 13th, 2023, as written.

ITEM 4 4. A. The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects:

1. Board and Staff Introductions: Mr. Michael Kashuba facilitated introductions for new board members to the Parks and Recreation Staff.
2. Mr. Kashuba proposed replacing the February meeting with a tour of Parks and Recreation facilities. The aim is to offer a firsthand experience of daily operations, allowing board members to interact with staff and ask questions. The tour is expected to last around an hour and a half, will include measures to facilitate public attendance through posted notices.
3. Board Expectations: Mr. Michael Kashuba explained that City guidelines suggest a 75% attendance goal for board and sub-committee meetings. There is a mutual expectation of honesty and transparency between board members and staff.
4. Lease Agreement with Texas Panhandle Youth Sports Foundation: Mr. Michael Kashuba provided new board members with information regarding the lease agreement with the Texas Panhandle

excluded from the lease. Instead, the Foundation will maintain the use of Rick Klein and Martin Road. Ongoing efforts are in place to address the safety concerns specifically related to John Stiff Memorial Park.

5. Southwest Pool: City Council has requested an assessment of Southwest Pool's viability due to challenges, vandalism, and historical financial struggles. A decision on whether to open the pool for the upcoming year will be discussed soon.

ITEM 5 Present, Discuss, and Consider Action on the Election of Chairman and Vice Chairman.

Board members will consider nominations for two existing Parks and Recreation Board members to serve a one (1) year term as Chairman and Vice Chairman.

Mr. Bob Altman made a motion to elect Ms. Tiffany Podzemny as Chairman, said motion was seconded by Mr. Josh Craft. Mr. Josh Craft made a motion to elect Mr. Bob Altman as Vice Chairman, said motion was seconded by Ms. Tiffany Podzemny. Voting aye were 10 members, voting no were none, carried to approve said motion.

ITEM 6 Present, Discuss, and Consider Appointment of Board Members to the 'Strategic Planning' Sub-Committee:

This item is to consider the appointment/re-appointment of members to the 'Strategic Planning' subcommittee that will research and provide input on strategic planning. Examples of this may include, but are not limited to asset management, park master plan, park development, and various types of agreements.

Mr. Shelby Massey volunteered to serve another term. Mr. Howard Smith, Mr. Thomas Riney, Mr. Ronny Head, and Mr. Rodney Hill volunteered to join the "Strategic Planning" Sub-Committee. Mr. Thomas Riney made a motion to vote in the members to the Sub-Committee, said motion was seconded by Mr. Josh Craft, voting aye were 10 members, voting no were none, carried to approve said motion.

ITEM 7 Present, Discuss, and Consider Appointment of Board Members to the 'Outreach Planning' Sub-Committee:

This item is to consider the appointment/re-appointment of members to the 'Outreach' subcommittee that will research and provide input on department outreach. Examples of this may include, but are not limited to community engagement, community sponsorships and other possible financial partnerships.

Mr. Bob Altman and Ms. Tiffany Podzemny volunteered to serve another term on the "Outreach Planning" subcommittee. Ms. Skylar Gallop and Mr. Gunny Brown volunteered to join the subcommittee. Mr. Bob Altman made a motion to vote in the members to the Committee, said motion was seconded by Ms. Skylar Gallop, voting aye were 10 members, voting no were none, carried to approve said motion.

ITEM 8 Present and Discuss Park Board Meetings:

This item is to discuss Park Board Meetings. Discussion may include but is not limited to location, frequency, days of the week.

All members of the board agreed to change the time of meetings, to meet every second Wednesday at 1:00 p.m. at the Parks and Recreation office. Ms. Skylar Gallop made a motion to change the meeting time to 1:00 p.m., Mr. Ronny Head seconded said motion, voting aye were 10 members, voting no were none, carried to approve said motion.

ITEM 9 Discuss Items for Future Agendas:

- Southwest Pool Viability
- 9th Street Trail
- JSM Security
- Software Update
- Performance Indicators and OKR's
- Athletic Fees
- Golf Updates
- Capital Projects
- Highlights of 2023

ITEM 8 **Adjournment**

There being no further business, Motion was made by Mr. Josh Craft to adjourn the meeting, said motion was seconded by Ms. Skylar Gallop this meeting was adjourned at 02:13 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:

Ms. Samantha Thompson, Board Secretary

Ms. Tiffany Podzemny, ~~Board Vice~~ Chair