Amarillo City Council
Regular Meeting

February 13, 2024
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On February 13, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Andrew Freeman, Interim City Manager
Laura Storrs, Interim Deputy City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 PM.

2. Invocation Davlyn Duesterhaus, Retired BSA Chaplain

Davlyn Duesterhaus, retired BSA Chaplain, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

There were no announcements.

6. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

The following individuals signed up and spoke during public comment:

1. Allen Finegold, of Amarillo
2. Nathan Smith, of Amarillo
3. Michael Damron, not of Amarillo
4. Jesse Pfrimmer, of Amarillo
5. Babji Yalamanchilli, of Amarillo

After all registered individuals spoke, Mayor Stanley invited citizens who did not sign up to speak to address City Council, and the following individuals spoke:

1. James Schenck, of Amarillo
2. Claudio Stravato, of Amarillo
3. Christopher Alvarado, of Amarillo

7. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments;

7.B. Update on Fleet Services

7.C. 2024/2025 Fiscal Year Budget Policy

7.D. Updates from Councilmembers serving on outside boards and commissions

i. Convention and Visitors Bureau

7.E. Request future agenda items and reports from City Manager.

8. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be pulled for separate consideration. Mayor Stanley stated he would pull Item No. 8.X be removed from consideration.

ACTION:	Motion to accept the consent agenda with all items as stated except item X by Tom Scherlen, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the work session held January 23, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the regular meeting held January 23, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the work session held January 24, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.D. CONSIDERATION OF ORDINANCE NO. 8112
This item is second and final reading to consider an ordinance rezoning a 5.26 acre tract of unplatted land, in Section 191, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Residential District 3 to Planned Development District 407 for single-family detached homes with reduced lot area. (VICINITY: Hastings Ave. & Broadway Dr.; APPLICANT/S: OJD Engineering, LLC for FAEC Holdings 396537 LLC)

(Contact: Brady Kendrick, Senior Planner)

8.E. CONSIDERATION OF ORDINANCE NO. 8113
This item is second and final reading to consider an ordinance rezoning a 26.23 acre tract of unplatted land, in Section 64, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Residential District 2 to Residential District 3. (VICINITY: Arden Rd. & Saxon Way; APPLICANT/S: Furman Land Surveyors, Inc. for P Dub Investments LTD.)

(Contact: Brady Kendrick, Senior Planner)

8.F. CONSIDERATION OF ORDINANCE NO. 8114
This item is a second and final reading to consider an ordinance rezoning a 1.93 acre tract of unplatted land, in Section 63, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Residential District 3 to Moderate Density District. (VICINITY: Union Sq. & Town Square Blvd.; APPLICANT/S: Furman Land Surveyors, Inc. for PEGA Development, LLC)

(Contact: Brady Kendrick, Senior Planner)

8.G. CONSIDERATION OF ORDINANCE NO. 8115
This item is a second and final reading of an ordinance revising Chapter 8-5 Public and Environmental Health. With the passing of SB 577, registrations of Certified Food Manager certifications have become preempted effective 9/1/2023. This chapter revision will also include various changes; removing unnecessary or duplicated language, clarifying the Health District Certified Pool Technician course, modifying Mobile Food Unit parking requirements and allowed vending areas and relaxing of unnecessary regulations.

(Contact: Anthony Spanel, Director of Environmental Health)

8.H. CONSIDERATION OF RESOLUTION NO. 02-13-24-1
This item considers a resolution authorizing the application for and administration of a general victim assistance grant program award from the Office of the Governor.

(Contact: Martin Birkenfeld, Chief of Police)

8.I. CONSIDERATION OF RESOLUTION NO. 02-13-24-2

This item is to consider a resolution authorizing the release of a public utility easement & temporary construction easement in the vicinity of Interstate 27 and Hollywood Road; authorizing the City Manager to Sign a release that conveys such real property back to the property owner. (APPLICANT: Rockrose Development, LLC and Happy Again LP)

(Contact: Brady Kendrick, Senior Planner)

8.J. CONSIDER ACCEPTANCE - EASEMENT AGREEMENT FOR PUBLIC ACCESS

This item considers the acceptance of an easement agreement for public access on sidewalk on private property, being the east five feet of Lot 7, Block 4, Air Park Unit No. 21, an addition to the City of Amarillo, in Section 154, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: S. Osage St. & SE 27th Ave.; GRANTOR/S: Jose and Lynnet Alamo; GRANTEE: City of Amarillo)

(Contact: Brady Kendrick, Senior Planner)

8.K. CONSIDER AWARD - MOBILE DEVICE PLAN FOR POLICE DEPARTMENT

This item considers the award of a two-year contract for mobile devices for all police officers and some support staff. These devices will provide secure access to law enforcement mobile applications needed for everyday use, digital evidence collection, coordinated communication ability, and increased efficiency.
Award to: T-MOBILE
Amount: $328,440.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police)

8.L. CONSIDER PURCHASE - PATROL RIFLES AND ACCESSORIES FOR THE AMARILLO POLICE DEPARTMENT.

This item considers the purchase of 50 patrol rifles and accessories that will be kept in inventory at the Police Department.
Award to:

Lawmens & Shooters Supply	$ 29,420.30
Arms Unlimited	230.00
Dana Safety	4,358.40
TK9 MFG	1,920.00
GT Distributors	46,666.50
Proforce	3,159.50
Total Award	$85,754.70

Funding Source: General funds and police seizure funds
Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police)

8.M. CONSIDER AWARD - AMARILLO POLICE DEPARTMENT PROPERTY AND EVIDENCE BUILDING NEW HVAC INSTALLATION

This item considers the award of a contract for the installation of HVAC components and two new 15-ton AC Units provided by the City of Amarillo Facilities Department at the existing Amarillo Police Department Property Evidence Building. Replacement of the primary cooling system and installation of a backup system for evidence areas where critical temperature standards must be met to maintain evidence.
Award to: Panhandle Steel Buildings, Inc.
Amount: $118,994.00
Funding Source: General construction funds
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.N. CONSIDER AWARD - SHOOTING COMPLEX SAFE ROOM CONSTRUCTION
This item considers the award of a contract for the construction of a safe room for the City's Shooting Complex located at 16700 Bezner Dr. The function of the safe room is to protect, secure, and store ammunition, which is used for Police Department fire arms training and to serve as a tornado shelter for employees and patrons.
Award to: Wiley Hicks, Jr., Inc. (TEXBUY #023-086)
Amount: $138,119.00
Funding Source: General Construction Funds.
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.O. CONSIDER AWARD - PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR MUNICIPAL COURT PARKING LOT PROJECT
This item considers the award of a contract for complete engineering professional services, surveys, and construction plans for the design of a new Municipal Court Parking Lot Project.
Award to: OJD Engineering
Amount: $53,600.00
Funding Source: General construction fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.P. CONSIDER AWARD - CONTRACT FOR CRUSHING OF ASPHALT
This item considers the award of a contract to crush approximately 20,000 tons of salvaged asphalt material that is currently located at the City's material storage site. The crushed material will be used (instead of purchasing more expensive flexible base material) to repair unpaved streets and alleys.
Award to: LA Fuller & Sons
Amount: $140,000.00
Funding Source: General construction funds
Is the item budgeted? Yes

(Contact: Donny Hooper, Managing Director of Public Works)

8.Q. CONSIDER PURCHASE - CEMENT STORAGE SILO
This item considers the award of a contract for the purchase of a cement storage silo. Cement in the storage silo is able to be loaded into the top of the Drainage Utility concrete truck which makes concrete that is used for the construction and repair of curb and gutter, drainage inlets, and other concrete structures.

Award to: Romco Paving Equipment (Sourcewell contract #060122-CMT)
Amount: $69,434.72
Funding Source: Drainage assessment revenues
Is the item budgeted? Yes

(Contact: Donny Hooper, Managing Director of Public Works)

8.R. CONSIDER AWARD - LANDSCAPE MAINTENANCE AGREEMENT FOR GREENWAYS PUBLIC IMPROVEMENT DISTRICT (PID)

This item considers the award of a contract to provide landscape maintenance services in the Greenways PID.
Award to: Ramirez Lawn & Sprinkler
Amount: $498,615.00
Funding Source: PID assessment revenues from Greenways PID property owners.
Is the item budgeted? Yes

(Contact: Carrie Roberts, PIDs Coordinator)

8.S. CONSIDER AWARD - LANDSCAPE MAINTENANCE AGREEMENT FOR PINNACLE PUBLIC IMPROVEMENT DISTRICT (PID)

This item considers the award of the Pinnacle Public Improvement District (PID) landscape maintenance agreement for the maintenance of improvements within the Pinnacle PID, including park areas, entryway features, irrigation, trees, and specialty lighting. The contract will have an initial term of three years with two one-year options to renew.
Award to: Green Plains Design
Amount: $126,870.24
Funding Source: PID assessment revenues from Pinnacle PID property owners.
Is the item budgeted? Yes

(Contact: Carrie Roberts, PIDs Coordinator)

8.T. CONSIDER AWARD - GRINDER LEASE CONTRACT FOR GOLF OPERATIONS

This item considers the award of a 60-month lease agreement for reel and bedknife grinders for Ross Rogers and Comanche Trail Golf Complexes. The grinders are used to sharpen the bedknife and reels on the reel mowers at the golf course (green mowers, tee mowers, fairway mowers, etc.).
Award to: Professional Turf Products
Amount: $178,470.00
Funding Source: General funds
Is the item budgeted? Yes

(Contact: James Stow, Assistant Director of Parks and Recreation)

8.U. CONSIDER APPROVAL - CHANGE ORDER NO. 5 FOR HOLLYWOOD ROAD AND RIVER ROAD WATER RECLAMATION FACILITIES DIGESTER MIXING SYSTEM IMPROVEMENTS PROJECT

This item considers approval of Change Order No. 5 for the Hollywood Road and River Road Water Reclamation Facilities digester mixing system improvements to add additional scope of work including procurement to replace the joint sealant between primary digester lids and tank walls to repair existing deteriorated seals, revised gas suction piping on the primary digesters, rerouting of new electrical feed equipment to existing electrical equipment, rerouting of wiring to valve

locations, and additional mobilization for dewatering the existing secondary digesters.
Award to: Garney Companies, Inc.

Original Award	$16,312,000.00
Previous Change Orders	2,226,494.04
Current Change Order No. 5	253,811.00
Total Revised Award	$18,792,305.04

Funding Source: Water and sewer revenue bonds
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering, Michael Price, Interim Director of Utilities)

8.V. CONSIDER AWARD - CONTRACT FOR REPLACEMENT ICE RINK HOCKEY DASHER SYSTEM

This item considers the award of a contract to Becker Arena Products for a replacement Dasher Wall System for the Coliseum. Project is timed with Coliseum Floor Replacement project being scheduled through Facilities department for mid-June through September of 2024.
Award to: Becker Arena Products
Amount: $532,276.00
Funding Source: Amarillo-Potter Events Venue District and Hotel Occupancy Tax (HOT) revenues
Is the item budgeted? Yes

(Contact: Bo Fowlkes, General Manager)

8.W. CONSIDER APPROVAL - GRANICUS GOVACCESS AGREEMENT RENEWAL

This item considers the award of an annual support and maintenance renewal for Granicus GovAccess. The City of Amarillo uses these services to provide information for both intranet and internet City webpages.
Award to: Granicus.
Amount: $52,978.45
Funding Source: IT Enterprise Applications, Leased Software
Is the item budgeted? Yes

(Contact: Robert Rasmussen, Assistant Director of IT)

8.X. CONSIDER AWARD - LEASE CONTRACT FOR GREYHOUND BUS LINES TO SHARE USE OF THE MULTIMODAL TRANSFER STATION LOCATED AT 509 S. BOWIE STREET.

This item considers the award of a Lease Contract for the use of the premises for bus operations. The lease encompasses shared common areas, an office space, and bus slips at the recently established Multimodal Transfer Station situated at 509 S. Bowie Street.
Lessee: Greyhound Bus Lines
Revenue: $50,000.00 Annually with an annual increase based on the Consumer Price Index (CPI).

(Contact: Chris Quigley, Transit Manager)

This item was pulled and not approved as part of the consent agenda.

Mayor Stanley recessed the regular meeting at 4:42 p.m.

Mayor Stanley resumed the regular meeting at

9. Non-Consent Items

9.A. CONSIDERATION OF ORDINANCE NO. 8116

This item is the first reading and consideration of an ordinance adopting the budget amendments pertaining to the Fiscal Year 2022-2023 budget, and providing an effective date.

(Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION:	Motion to adopt Ordinance No. 8116 as presented by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.B. CONSIDERATION OF ORDINANCE NO. 8117

This item is the first reading of an ordinance reducing the extraterritorial jurisdiction (ETJ) of the City of Amarillo pursuant to state law.

This ordinance will reduce the ETJ from a 5-mile distance down to a 1-mile distance from its corporate boundaries.

(Contact: Andrew Freeman, Interim City Manager)

Mayor Stanley introduced the item. Mr Freeman presented the item.

ACTION:	Motion to adopt Ordinance No. 8117 as presented by Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.C. CONSIDERATION OF ORDINANCE NO. 8118

This item is the first reading of an ordinance amending the Amarillo Municipal Code, Chapter 16-3, Article XIII, Sections 16-3-387 through 16-3-392 to create a speed cushion installation program.

This ordinance will provide a process in which homeowners and/or neighborhood associations can request traffic-calming devices (speed cushions) to deter speeding in neighborhoods where public safety is of concern and which meets the requirements of the ordinance.

(Contact: Donny Hooper, Managing Director of Public Works)

Mayor Stanley introduced the item. Donny Hooper, Managing Director of Public Works, presented the item.

ACTION:	Motion to adopt Ordinance No. 8118 as presented by Tom Scherlen, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None

ABSTAIN:	None

9.D. CONSIDERATION OF RESOLUTION NO. 02-13-24-3
This item considers a resolution approving the reimbursement agreement wit the Amarillo Chamber of Commerce.

This resolution will allow the City Manager to enter into an agreement with the Chamber of Commerce allowing them to submit a request for reimbursement of expenses incurred promoting City initiatives in an amount not to exceed fifty thousand dollars ($50,000.00) for the fiscal year 2023-2024.

(Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item. Jason Harrison, with the Chamber of Commerce, also spoke on the item.

ACTION:	Motion to adopt Resolution No. 02-13-24-3 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDERATION OF RESOLUTION NO. 02-13-24-4
This item considers a resolution of the City Council of the City of Amarillo in support of Texas Governor Greg Abbott and Operation Lone Star.

(Contact: Cole Stanley, Mayor)

Mayor Stanley introduced the item and presented it.

ACTION:	Motion to adopt Resolution No. 02-13-24-4 as presented by Tom Scherlen, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.F. CONSIDERATION OF RESOLUTION NO. 02-13-24-5
This item considers a resolution adopting revised comprehensive guidelines and criteria for economic development incentives for the City of Amarillo.

(Contact: Andrew Freeman, Interim City Manager)

Mayor Stanley introduced the item. Mr. Freeman and Kevin Carter, with Amarillo Economic Development Corporation, presented the item.

ACTION:	Motion to adopt Resolution No. 02-13-24-5 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.G. CONSIDER AWARD - SERVICE CENTER COMPLEX IMPROVEMENTS
This item considers the award of a construction contract for the Service Center Complex Improvements project. This contract is part of a project to update the Service Center Complex resulting from a space study conducted several years

ago and will include improvements for multiple departments at the Service Center.
Award to: Plains Builders
Amount: $2,494,025.00
Funding Source: General construction fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

Mayor Stanley introduced the item. Jerry Danforth, Director of Facilities, presented the item.

ACTION:	Motion to award the contract for Item No. 9.G to Plains Builders in the amount of $2,494,025.00 for the service center project by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 5:38 PM.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley, Mayor