



Amarillo City Council Regular Meeting

February 27, 2024

3:00 PM

City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On February 27, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:

Andrew Freeman, Interim City Manager
Laura Storrs, Interim Deputy City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:00 PM.

2. Invocation Ricky Pfeil, Kingdom Keys Christian Network

Ricky Pfeil, with Kingdom Keys Christian Network, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

No announcements were made.

6. Public Comment

The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

The following individuals signed up and spoke during public comment:

1. Shirley Nichols, of Amarillo
2. Dr. Bree Bradley, of Amarillo
3. Charles Houston, of Amarillo
4. Julie Bednorz, not of Amarillo
5. John Roberts, of Amarillo
6. Nathan Smith, of Amarillo
7. Kevin Carr, not of Amarillo

The following individuals signed up but did not present to speak:

1. Mike Vigal, not of Amarillo
2. Mandy Land, of Amarillo
3. DiDi Houghton, of Amarillo
4. Joseph Rogers, of Amarillo

After all registered individuals spoke, Mayor Stanley invited citizens who did not sign up to speak to address City Council, and the following individuals spoke:

1. Adriana Duran, of Amarillo
2. Dianna McClung, of Amarillo
3. Jim Gore, of Amarillo
- 4.

The following individuals registered and shared written comments with City Council:

1. Joy L Adcock, of Amarillo
2. Craig and Susie Mitchell, of Amarillo
3. Lori Irvin, of Amarillo
4. Crystal Conner, of Amarillo
5. Vanessa Stamps, of Amarillo

7. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments;

7.B. Mayor's State of the City address

7.C. Bulk waste collection pilot program update

7.D. Ordinance No. 8092 regarding massage establishments

Mayor Stanley recessed the regular meeting at 4:46 p.m.

Mayor Stanley resumed the regular meeting at 5:05 p.m.

7.E. Discussion and possible direction regarding Interim City Manager's proposed organizational changes and direction to staff on Council's advice and consent process

7.F. Updates from Councilmembers serving on outside boards and commissions

- i. Beautification and Public Arts Advisory Board [Craft 2/13]
- ii. Parks and Recreation Board [Craft 2/14]

7.G. Request future agenda items and reports from City Manager.

8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be pulled for separate consideration.

ACTION: Motion to approve the consent agenda as presented by Josh Craft, second by Tom Scherlen;
Motion passed with a 5:0 vote.
AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES: None
ABSTAIN: None

8.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held February 13, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the regular meeting held February 13, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held February 20, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.D. CONSIDERATION OF ORDINANCE NO. 8116

This item is the second and final reading and consideration of an ordinance adopting the budget amendments pertaining to the Fiscal Year 2022-2023 budget, and providing an effective date.

(Contact: Laura Storrs, Interim Deputy City Manager and CFO)

8.E. CONSIDERATION OF ORDINANCE NO. 8117

This item is the second and final reading of an ordinance reducing the extraterritorial jurisdiction (ETJ) of the City of Amarillo pursuant to state law.

This ordinance will reduce the ETJ from a 5-mile distance down to a 1-mile distance from its corporate boundaries.

(Contact: Andrew Freeman, Interim City Manager)

8.F. CONSIDERATION OF ORDINANCE NO. 8118

This item is the second and final reading of an ordinance amending the Amarillo

Municipal Code, Chapter 16-3, Article XIII, Sections 16-3-387 through 16-3-392 to create a speed cushion installation program.

This ordinance will provide a process in which homeowners and/or neighborhood associations can request traffic-calming devices (speed cushions) to deter speeding in neighborhoods where public safety is of concern and which meets the requirements of the ordinance.

(Contact: Donny Hooper, Managing Director of Public Works)

8.G. CONSIDERATION OF RESOLUTION NO. 02-27-24-1

This item considers a resolution authorizing the submission of an FY24 grant application to the Office of the Governor's Homeland Security Grant Division (HSGD) and designating the assistant city manager to act as the City's authorized official in all matters pertaining to the city's participation in the FY24 Homeland Security Grant program. This grant is for the FY24 Amarillo Regional Crime Center project.

Grantor: Governor's Homeland Security Grant Division (HSGD)

Amount: \$129,596.00

Local Match/Funding Source: No Match / General fund

Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

8.H. CONSIDERATION OF RESOLUTION NO. 02-27-24-2

This item considers a resolution authorizing the submission of an FY24 grant application to the Office of the Governor's Homeland Security Grant Division (HSGD) and designating the assistant city manager to act as the city's authorized official in all matters pertaining to the city's participation in the FY24 Homeland Security Grant Program. This grant is for the FY24 Amarillo SWAT Team Enhancement Project.

Grantor: Office of the Governor's Homeland Security Grant Division (HSGD)

Amount: \$55,850.00

Local Match/Funding Source: No Match / Seized funds

Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

8.I. CONSIDERATION OF RESOLUTION NO. 02-27-24-3

This item considers a resolution authorizing the submission of an FY24 grant application to the Office of the Governor's Homeland Security Grant Division (HSGD) and designating the assistant city manager to act as the city's authorized official in all matters pertaining to the city's participation in the FY24 Homeland Security Grant Program. This grant is for the FY24 Regional Bomb Squad Enhancement Project.

Grantor: Office of the Governor's Homeland Security Grant Division (HSGD)

Amount: \$89,250.00

Local Match/Funding Source: No Match / seized funds/ Grant-funded

Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

8.J. CONSIDERATION OF RESOLUTION NO. 02-27-24-4

This item considers a resolution Authorizing the submission of an FY24 grant application to the Office of the Governor's Homeland Security Grant Division

(HSGD) and designating the assistant city manager to act as the city's authorized official in all matters pertaining to the city's participation in the FY24 Homeland Security Grant Program. This grant is for the FY24 Amarillo CERT Team Enhancement Project.

Grantor: Office of the Governor's Homeland Security Grant Division (HSGD)

Amount: \$22,033.78

Local Match/Funding Source: No Match/ Grant funded

Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

8.K. CONSIDERATION OF RESOLUTION NO. 02-27-24-5

This item considers a resolution authorizing the application for and administration of a body-worn camera grant program FY2025 award from the Office of the Governor. The grant is intended to pay for the police department's body-worn camera program for fiscal year 2024-2025.

Grantor: Office of the Governor

Amount: \$125,031.00

Local Match/Funding Source: Local match of \$41,677.00 to be funded through general fund revenues

Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police)

8.L. CONSIDERATION OF RESOLUTION NO. 02-27-24-6

This item considers the Resolution for the Special Warranty Deed accepting the dedication to the City of Amarillo certain common areas and capital improvements within the Pinnacle Public Improvement District.

(Contact: Carrie Roberts, PIDs Coordinator)

8.M. CONSIDER APPOINTMENT - POINT WEST PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Jack Neely to fill a current vacancy for the Point West Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

8.N. CONSIDER ACCEPTANCE - IMMUNIZATION ANNUAL GRANT RENEWAL

This item considers acceptance of annual immunization grant renewal. This grant provides support to Texas Vaccine for Children Providers in Potter and Randall counties, ImmTrac services, and immunization clinical services through Amarillo Public Health.

Grantor: Texas Department of State Health Services

Amount: \$261,049.00

Local Match/Funding Source: No match required. Funding is provided by the Texas Department of State Health Services.

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.O. CONSIDER ACCEPTANCE - ANNUAL HANSEN'S GRANT RENEWAL

This item considers acceptance of the annual Hansen's grant renewal to test for and treat Hansen's Disease.

Grantor: Texas Department of State Health Services

Amount: \$28,362.00

Local Match/Funding Source: There is no local match. Funding source is from the Texas Department of State Health Services.

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

**8.P. CONSIDER ACCEPTANCE - PUBLIC HEALTH EMERGENCY
PREPAREDNESS ANNUAL GRANT RENEWAL**

This item considers acceptance of the PHEP annual grant renewal to plan for all hazards, participate in community education and respond to public health emergencies.

Grantor: Texas Department of State Health Services

Amount: \$265,077.00

Local Match/Funding Source: There is a 10% match to be paid through public health funds.

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

**8.Q. CONSIDER ACCEPTANCE - COMMUNITY AND CLINICAL HEALTH BRIDGE
ANNUAL GRANT RENEWAL**

This item considers acceptance of the Community and Clinical Health Bridge (CCHB) annual grant renewal to support chronic condition prevention. Grant supported activities include SNAP-ED approved education and nutrition curriculum, the RESET program and community garden in partnership with Amarillo Parks and Recreation.

Grantor: Texas Department of State Health Services

Amount: \$250,000.00

Local Match/Funding Source: There is no match. Funding comes from the Texas Department of State Health Services

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

**8.R. CONSIDER ACCEPTANCE - TB STATE AND TB FEDERAL ANNUAL GRANT
RENEWAL**

This item considers acceptance of TB State and TB Federal annual grant renewals to support testing, treatment and public health follow up for latent and active tuberculosis. This year, the Texas Department of State Health Services (DSHS) is combining TB State and TB Federal into one contract as opposed to two separate contracts.

Grantor: Texas Department of State Health Services

Amount:

TB State	\$76,443.00
TB Federal	<u>44,024.00</u>
Total Amount	\$120,467.00

Local Match/Funding Source: There is a 20% match required for both TB State and TB Federal to be paid with public health funds.

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.S. CONSIDER APPROVAL - MEMORANDUM OF AGREEMENT BETWEEN RICK

HUSBAND AMARILLO INTERNATIONAL AIRPORT AND FEDERAL AVIATION ADMINISTRATION

This item considers the approval of a memorandum of agreement (MOA) between the Rick Husband Amarillo International Airport and the Federal Aviation Administration (FAA) for the continued provision, servicing, and maintenance of FAA owned navigational aids located on airport land, at no cost to the FAA or the City/Airport. This MOA succeeds a previous MOA with similar parameters. The MOA term will be for 20 years, beginning on October 1, 2024, and ending on September 30, 2044.

(Contact: Michael Conner, Director of Aviation)

8.T. CONSIDER AWARD - RUNWAY RUBBER REMOVAL AND PAINTING CONTRACT

This item considers the award of a contract for the removal of rubber and painting of airfield markings on the runways and aprons at the Rick Husband Amarillo International Airport. It includes rubber removal on runways 4/22 and 13/31, repainting of centerlines and edge lines on the runways, and repainting of other various markings on the main aircraft aprons.

Award to: Hi-Lite Airfield Services (Sourcewell # #110122-HLA)

Amount: \$108,662.10

Funding Source: State grant funds (90%) and airport operating revenues (10%)

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.U. CONSIDER AWARD - POLICE LEATHER & NYLON ITEMS SUPPLY AGREEMENT

This item considers the award of a supply agreement to purchase leather and nylon items for the police department, such as duty belts, handcuff cases, magazine pouches, and handgun holsters. This equipment is used to help officers with their daily tasks.

Award to:

GT Distributors	\$80,183.90
Dana Safety	\$9,416.45
Jonah's Enterprises	\$4,245.35
CPR Savers	<u>\$11,813.50</u>
Total Amount	\$105,659.20

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police)

8.V. CONSIDER PURCHASE - DUAL-SENSOR DETECTORS

This item considers the purchase of two Dual-Sensor Detectors for the Bomb Squad.

Award to: IED Detection Systems LLC

Amount: \$55,522.24

Funding Source: SHSP Grant funds and seized funds

Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police, David James)

8.W. CONSIDER AWARD - FERRARA FLEET PART MAINTENANCE SUPPLY AGREEMENT

This item considers the award of a Ferrara auto parts supply agreement.

Award to: Lone Star Emergency Group, LLC

Amount: \$218,500.00

Funding Source: Fire operating budget

Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.X. CONSIDER AWARD - ARCHITECTURAL & ENGINEERING SERVICES FOR FIRE STATION 14

This item considers the award of Architectural & Engineering services for the design and construction of the new Fire Station 14.

Award to: Sims + Architects

Amount: \$315,000.00

Funding Source: General Construction Funds

Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.Y. CONSIDER AWARD - ARCHITECTURAL & ENGINEERING SERVICES AGREEMENT FOR CIVIC CENTER RESTROOMS

This item considers the award of an agreement for architectural & engineering services for the design and remodel of Civic Center Restrooms.

Award to: Sims + Architects

Amount: \$169,000.00

Funding Source: Amarillo-Potter Events Venue District funds

Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.Z. CONSIDER AWARD - FLEET LEASING MASTER AGREEMENT

This item considers allowing the City Manager to enter in to a master lease agreement with D&M Commercial Leasing for future leasing options of fleet equipment.

The Mater Lease Agreement allows the city to lease vehicles at a flexible level based on needs. At this time, staff recommends utilizing the agreement for a 36 month lease for (20) 2024 Dodge Durango 4WD 4D STX Police Package vehicles, a 48 month lease for (6) Dodge Ram 1500 4WD Crew Cab Tradesman, and 1 Dodge Charger 4 door SXT. All to be utilized for immediate public safety needs, including Police, City Marshal, and Fire Marshal.

Estimated monthly rental rate Total: \$41,743.00

(Contact: Donny Hooper, Managing Director of Public Works)

8.AA. CONSIDER AWARD - JOHN STIFF NORTH SOCCER FIELD FENCING PROJECT CONSTRUCTION CONTRACT

This item considers the award of a contract for the John Stiff North Soccer Field Fencing Project. This project will fence the three northern soccer fields in John Stiff Memorial Park (where the athletic lighting was recently installed).

Award to: Jones Customs LLC

Amount: \$211,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.BB. CONSIDER AWARD - ANNUAL FERTILIZER CONTRACT FOR PARKS MAINTENANCE AND GOLF OPERATIONS

This item considers the award of an annual supply contract for fertilizer to be used in daily operations for park maintenance and golf courses.

Award to:	Amount:
SKTR INC DBA Pro Chem Sales - Line	\$106,325.81
Item #'s 3,5,6,7,8,9	
Harrell's - Line Item #'s 1 and 2	46,340.00
SiteOne Landscape Supply	<u>742.72</u>
Total award	\$153,408.53

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.CC. CONSIDER AWARD - GRASS SEED ANNUAL SUPPLY AGREEMENT

This item considers the award an annual grass seed supply agreement for use in daily operations by golf and park maintenance divisions.

Award to:	Amount:
Heritage Landscape Supply - Line #1	\$ 4,374.00
SKTR Inc. DBA Pro Chem Sales - Line	<u>62,584.00</u>
#2 and 3	
Total Amount	\$66,958.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.DD. CONSIDER AWARD - PAPER GOODS SUPPLY AGREEMENT

This item considers the award of a supply agreement to purchase paper goods to replenish warehouse stock that will be used by various city departments.

Award to: Wagner Supply

Amount: \$111,762.72

Funding Source: Various sources based on the city departments utilizing the goods

Is the item budgeted? Yes

(Contact: Michael Lindley, Purchasing Manager)

8.EE. CONSIDER AWARD - HOLLYWOOD ROAD WASTEWATER TREATMENT FACILITY SLUDGE HAULING CONTRACT

This item considers the award of a contract for the disposal by tonnage and service to haul sludge from the Hollywood Road Wastewater Treatment Facility to Republic Service Landfill. The initial term of this contract is one year, with three one-year options to renew.

Award to: Republic Service

Award Amount: Not to exceed \$500,000.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

9. Non-Consent Items

9.A. **CONSIDER ACCEPTANCE - CITY OF AMARILLO ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED SEPTEMBER 30, 2023**

This item is to review and consider acceptance of the City of Amarillo Annual Comprehensive Financial Report for the year ended September 30, 2023.

(Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs and Janie Arnold, with CMMS, presented the item.

ACTION: Motion to accept the City of Amarillo Annual Comprehensive Financial Report for the year ended in september 30, 2023 by Josh Craft, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.B. **CONSIDERATION OF ORDINANCE NO. 8119**

This item considers an ordinance amending the Municipal Code of the City of Amarillo, Chapter 16-3, Article XXI, adding Section 16-3-315. This ordinance addresses issues regarding pedestrian safety at intersections within the city limits of Amarillo and provides a mechanism to improve safety at those locations by prohibiting pedestrians to stand, sit, or lie in a clear zone and prohibits pedestrians from approaching motorists in a safety zone.

(Contact: Donny Hooper, Managing Director of Public Works)

Mayor Stanley introduced the item. Donny Hooper, Managing Director of Public Works, presented the item.

ACTION: Motion to approve Ordinance 8119 as presented in the agenda by Don Tipps, second by Tom Scherlen;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.C. **CONSIDERATION OF RESOLUTION NO. 02-27-24-7**

This item considers a resolution approving the use of American Rescue Plan Act of 2021 ("ARPA") funds. This resolution will amend the project plans for the first and second installments of ARPA funding.

(Contact: Laura Storrs, Interim Deputy City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 02-27-24-7 by Josh Craft, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.D. CONSIDER APPOINTMENT - LIBRARY ADVISORY BOARD

This item considers the appointment of a member to fill a vacancy on the Library Advisory Board.

(Contact: Stephanie Coggins, City Secretary, Amanda Barrera, Director of Library Services)

Mayor Stanley introduced the item. Ms. Coggins and Amanda Barerra, Director of Library Services, presented the item.

ACTION: Motion to appoint misty vigil to the library board for a term ending december 31, 2025 by Josh Craft, second by Cole Stanley;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

Mayor Stanley asked Council to appoint an alternate member to the Library Advisory Board to serve if Ms. Vigil is unavailable.

ACTION: Motion to accept Lisa Brown as an alternate to the Library Advisory Board by Tom Scherlen, second by Josh Craft; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.E. CONSIDER AWARD - CONSTRUCTION CONTRACT FOR APD 4TH AND 5TH FLOOR RENOVATIONS

This item considers the award of a construction contract for renovations at the Amarillo Police Department. This contract includes Phase 1 (5th Floor) and Phase 2 (4th Floor) renovations.

Award to: Wiley Hicks, JR., Inc - Tex-Buy #023-086

Amount: Phase 1 & Phase 2: \$3,371,800.00

Funding Source: Federal funds and City of Amarillo General funds.

Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

Mayor Stanley introduced the item. Jerry Danforth, Director of Facilities and CIP, presented the item.

ACTION: Motion to accept Item 9E to consider the award construction contract for APD fourth and fifth floors renovation by Tom Scherlen, second by Les Simpson; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 7:10 PM.

ATTEST:



Stephanie Coggins, City Secretary



Don Tipps, Mayor Pro Tem