



Amarillo City Council Regular Meeting

March 12, 2024

3:00 PM

City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On March 12, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent was Mayor Cole Stanley.

Also in attendance were the following administrative officials:

Andrew Freeman, Deputy City Manager
Laura Storrs, Assistant City Manager
Rich Gagnon, Assistant City Manager
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Pro Tem Tipps established a quorum and called the meeting to order at 3:00 PM.

2. Invocation Brian Gibson, His Church

3. Pledge of Allegiance

Mayor Pro Tem Tipps led the Pledge of Allegiance. ...

4. The Texas Pledge

Mayor Pro Tem Tipps led the Texas Pledge.

5. Announcements

6. Public Comment

The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Pro Tem Tipps opened public comment, and the following individuals signed up and spoke:

1. Tonya Winston, of Amarillo
2. Nathan Smith, of Amarillo
3. Jeff McGunegle, of Amarillo
4. Jesse Pfrimmer, of Amarillo
5. Keith Grays, of Amarillo

After all registered individuals spoke, Mayor Pro Tem Tipps invited citizens who did not

sign up to speak to address City Council, and the following individuals spoke:

1. James Schenck, of Amarillo
2. Betty Winston, of Amarillo

Mayor Pro Tem Tipps closed public comment.

7. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments;

7.B. Convention and Visitors Bureau organizational structure

7.C. Discussion and possible direction to staff regarding Southwest Pool recommendations from the Parks & Recreation Advisory Board

7.D. Request future agenda items and reports from City Manager.

8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Pro Tem Tipps introduced the consent agenda and asked if anything should be pulled for separate consideration.

ACTION: Motion to approve the consent agenda as presented by Tom Scherlen, second by Josh Craft;
Motion passed with a 4:0 vote.

AYES: Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

8.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held February 27, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the regular meeting held February 27, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDERATION OF ORDINANCE NO. 8119

This item is the second and final reading to consider an ordinance amending the

Municipal Code of the City of Amarillo, Chapter 16-3, Article XXI, adding Section 16-3-315. This ordinance addresses issues regarding pedestrian safety at intersections within the city limits of Amarillo and provides a mechanism to improve safety at those locations by prohibiting pedestrians to stand, sit, or lie in a clear zone and prohibits pedestrians from approaching motorists in a safety zone.

(Contact: Donny Hooper, Managing Director of Public Works)

8.D. CONSIDER AWARD - INTERGOVERNMENTAL AGREEMENT WITH CITY OF HILLSBORO OREGON

This item considers awarding an intergovernmental agreement with the city of Hillsboro, Oregon, allowing them to utilize the City of Amarillo's negotiated pricing from 2021 (Bid 7025) for Fire Department Class A Uniforms.

Award to: Hillsboro Oregon

Is the item budgeted? N/A

(Contact: Michael Lindley, Purchasing Manager)

8.E. CONSIDER AWARD - CREATIVE CROSSWALK INSTALLATION SERVICES

This item considers the award of a contract for creative crosswalk installation in the North Heights Neighborhood and in Downtown for the Amarillo Police Department. Six will be installed in North Heights near schools and parks, and one installed downtown.

Award to: Creative Paving Solutions

Amount: Not to exceed \$90,000

Funding Source: Neighborhood Planning Initiative Funds and APD Other Improvements Fund

Is the item budgeted? Yes

(Contact: Emily Koller, Director of Planning and Development Services)

8.F. CONSIDER AWARD - MOTOR FUEL TOPPING OFF ANNUAL CONTRACT

This item considers an award for topping off fuel service into tanks for various departments for a one-year contract with the option to renew for one additional year.

Award to: Davidson Oil

Amount: \$925,745.32

Funding Source: General Funds

Is the item budgeted? Yes

(Contact: Michael Lindley, Purchasing Manager)

8.G. CONSIDER PURCHASE - MOTOR REPLACEMENT FOR FIRE DEPARTMENT ENGINE 6

This item considers the purchase of Motor Replacement Bid No 7847.

Award to: Bruckner Truck Sales Inc. - Amarillo (Mack)

Amount: \$60,848.98

Funding Source: Fire Department - Auto Parts budget

Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.H. CONSIDER AWARD - OSAGE ADMIN BUILDING HVAC SYSTEM

This item considers the award of a contract for removal of the existing HVAC

system and installation of a new system, includes labor and services.

Award to: Tri State General Contractors

Amount: \$320,992.00

Funding Source: Water and Sewer Fund

Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.I. CONSIDER PURCHASE - AUTOMATED WATER METERS

This item considers the purchase of Sensus Water meters and repair parts that are compatible with the AMI system.

Award to: Western Industrial

Amount: \$503,846.15

Funding Source: Water and Sewer Fund

Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.J. CONSIDER APPROVAL - SALE OF CITY PROPERTY AT LOOP 335 AND SH 136

This item is to consider approval of the sale of City of Amarillo Property at Loop 335 and SH 136 to the State of Texas, acting through the Texas Department of Transportation to facilitate the construction of their highway. The City owns a 0.93 acre tract of land at PRAD ID: 201894. The City of Amarillo has agreed to sell 0.3798 acres or 16,544 square feet of this tract to the State of Texas for \$13,235.00.

Purchaser: State of Texas, acting through the Texas Department of Transportation

Amount: \$13,235.00 plus closing costs

Funding Source: TxDOT acquisition of City Property

Is the item budgeted? N/A

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

8.K. CONSIDER AWARD - PROFESSIONAL SERVICE AGREEMENT FOR T-ANCHOR LAKE FLOOD INFRASTRUCTURE FUND APPLICATION

This item considers the award of a Professional Services agreement for the planning, coordination and submission of a grant application to the Texas Flood Infrastructure Fund (FIF).

Award to: Freese and Nichols, Inc.

Amount: Hourly Rate Not to Exceed \$50,000.00

Funding Source: Drainage fund revenues

Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

8.L. CONSIDER APPROVAL - PARTICIPATION AGREEMENT BETWEEN CITY OF AMARILLO AND ROCKROSE DEVELOPMENT

This item considers an agreement with Rockrose Development LLC. for participation in the installation of public sewer in correlation with the subdivision improvement agreement for the Circle K - Westover Park.

Amount: \$215,800.00

Funding Source: Utilities Department Capital Funding

Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

8.M. CONSIDER AWARD - POLICE & AIRPORT POLICE UNIFORMS - SUPPLY AGREEMENT

This item considers the award of a Police and Airport Police Uniforms -Supply Agreement. This is a yearly supply purchase for the police quartermaster to maintain on-hand supplies for police officer uniforms. Some of these will be new issue while others are replacements issued as uniforms and accessories wear out.

Award to: Nardis

Amount: \$291,419.68.

Funding Source: Quarter Master Inventory 1000.15360.

Is the item budgeted? Yes

(Contact: Martin Birkenfeld, Chief of Police)

8.N. CONSIDER AWARD - LEASE CONTRACT FOR GREYHOUND BUS LINES TO SHARE USE OF THE MULTIMODAL TRANSFER STATION LOCATED AT 509 S. BOWIE STREET.

This item considers the award of a lease contract for the use of the premises for bus operations. The lease encompasses shared common areas, an office space, and bus slips at the recently established Multimodal Transfer Station situated at 509 S. Bowie Street.

Lessee: Greyhound Bus Lines

Revenue: \$50,000.00 Annually with an annual increase based on the Consumer Price Index (CPI).

(Contact: Chris Quigley, Director of Transit)

8.O. CONSIDER AWARD - BID #7812 UNARMED SECURITY GUARD

This item considers the award of a contract for an unarmed security guard and vehicle that will be provided by a qualified security contractor to perform security operations outside of normal operating hours at the City of Amarillo service center facility, located at 800 SE 23rd Avenue.

Award to: Key Protective Services LLC.

Amount: \$160,550.00

Funding Source: Water & Sewer System Fund

Is the item budgeted? Yes

(Contact: Donny Hooper, Managing Director of Public Works)

9. Non-Consent Items

9.A. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8120

This item is a public hearing and first reading considering the rezoning of an 11.19-acre tract of unplatted land, in Section 191, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Moderate Density District. (VICINITY: Hastings Ave. & Broadway Dr.; APPLICANT/S: OJD Engineering, LLC for FAEC Holdings 396537 LLC)

(Contact: Brady Kendrick, Senior Planner)

Mayor Pro Tem Tipps introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Pro Tem Tipps opened a public hearing. No one presented to speak. Mayor Pro Tem Tipps closed the public hearing.

ACTION: Motion to adopt Ordinance No. 8120 as presented on the agenda by Josh Craft, second by Les Simpson;
Motion passed with a 4:0 vote.

AYES: Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.B. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8121

This item is a public hearing and first reading to consider the rezoning of a 3.07-acre tract of land being a portion of Lot 6, Block 1, Ridgeview Medical Center Unit No. 23, an addition to the City of Amarillo and an unplatted tract of land, all in Section 43, Block 9, BS&F Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District and General Retail District to Office District 2. (VICINITY: Outlook Dr. and Coulter St.; APPLICANT/S: OJD Engineering, LLC for Medical Development III LTD.)

(Contact: Brady Kendrick, Senior Planner)

Mayor Pro Tem Tipps introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Pro Tem Tipps opened a public hearing. No one presented to speak. Mayor Pro Tem Tipps closed the public hearing.

ACTION: Motion to adopt Ordinance No. 8121 as presented by Tom Scherlen, second by Les Simpson;
Motion passed with a 4:0 vote.

AYES: Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.C. CONSIDERATION OF ORDINANCE NO. 8122

This item is the first reading of an ordinance adopting the 2024 Standards of Care for recreational care programs administered by the Parks and Recreation Department as required by Texas Human Resources Code section 42.041 (b)(14); and providing an effective date.

(Contact: Michael Kashuba, Director of Parks and Recreation)

Mayor Pro Tem Tipps announced that this item would be pushed to the next regular meeting. No action was taken.

9.D. CONSIDERATION OF RESOLUTION NO. 03-12-24-1

This item considers a resolution appointing an interim city manager and authorizing execution of a letter agreement with the interim city manager.

(Contact: Floyd Hartman, Assistant City Manager)

Mayor Pro Tem Tipps introduced the item. City Council discussed the item amongst themselves.

ACTION: Motion to adopt Resolution No. 03-12-24-1 appointing Floyd Hartman as interim city manager to receive a salary of \$245,000 during the interim period and returning to a salary of \$207,480 at the conclusion of the interim period by Les Simpson, second by Tom Scherlen;
Motion passed with a 4:0 vote.

AYES: Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10. Adjourn

Mayor Pro Tem Tipps adjourned the Regular Meeting at 04:00 PM.

ATTEST:


Stephanie Coggins, City Secretary


Cole Stanley, Mayor