

**STATE OF TEXAS                   §**  
**COUNTIES OF POTTER           §**  
**AND RANDALL                   §**  
**CITY OF AMARILLO             §**

On the 3rd day of August 2023, the South Gateway Tax Increment Reinvestment Zone No. 3 Board met in a scheduled meeting at 12:00PM, in Room 306 of City Hall, at 601 South Buchanan Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Jimmy Lackey, Chairman, Amarillo City Council	Yes	2	2
Eric Barry, Vice Chairman, Randall County	Yes	2	2
Bob Robinson, Randall County	Yes	2	1
Cydney Norton, Randall County	Yes	2	2
Dr. Paul Proffer, Amarillo College	No	2	1
Heather Wilson, Canyon ISD	Yes	2	2
Matt Griffith, Amarillo City Council	Yes	2	2
Dr. Eddy Sauer, Amarillo City Council	Yes	2	2
Weston Wright, Amarillo Hospital District	Yes	2	2

**Staff Present:**

Drew Brassfield, Assistant Director of Planning  
Emily Koller, Director of Planning  
Andrew Freeman, Deputy City Manager  
Bryan McWilliams, City Attorney  
Laura Storrs, Assistant City Manager  
Jenine Cruz, Recording Secretary

**ITEM 1. Call to Order**

Chairman Jimmy Lackey opened the meeting at 12:04 PM, established a quorum, and conducted the consideration of the following items listed below.

**ITEM 2. Public Address**

Chairman Lackey inquired if anyone in the audience wished to speak for Public Address.

No comments were made.

**ITEM 3. Regular Meeting Items**

**ITEM 3.A. Approval of the minutes from the South Gateway TIRZ #3 Board meeting held on June 22, 2023.**

A motion was made by Heather Wilson and seconded by Matt Griffith, to approve the minutes as submitted.

The motion passed unanimously.

#### **ITEM 4.A. Discussion and Consideration of the FY2023-24 TIRZ #3 Annual Budget.**

Laura Storrs, Assistant City Manager, presented this item to the Board.

Cydney Norton inquired about new properties being added to the tax roll.

Andrew Freeman, Deputy City Manager, stated that base value stays with the taxing entity and the tax increment on any new construction is placed in the Tax Increment Fund.

A motion was made by Dr. Eddy Sauer and seconded by Cydney Norton, to approve FY23-24 TIRZ #3 Annual Budget.

The motion passed unanimously.

#### **ITEM 4.B. Discussion and Consideration of the TIRZ #3 Final Project and Financing Plan.**

Drew Brassfield, Assistant Planning Director, presented this item to the Board.

Weston Wright asked if the Board needs to work on an annexation agreement before the Final Project and Financing Plan is approved.

Mr. Brassfield advised the Board that the City will handle all annexation agreements.

Mr. Freeman stated that the Final Project and Financing Plan can be approved now and, at a later date, the City will work with each property owner to annex their property.

A motion was made by Weston Wright and seconded by Vice Chairman Eric Barry to approve the TIRZ #3 Final Project and Financing Plan.

The motion passed unanimously.

#### **ITEM 4.C. Discussion and Consideration of the TIRZ #3 Tax Increment Financing Policy and Procedures.**

Mr. Brassfield presented this item to the Board.

The Board had an open discussion with staff on what is included in the Tax Increment Financing Policy and Procedures.

A motion was made by Dr. Eddy Sauer and seconded by Weston Wright, to approve the TIRZ #3 Tax Increment Financing Policy and Procedures.

The motion passed unanimously.

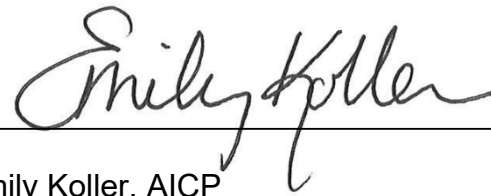
#### **ITEM 4.D. Discussion and Consideration of the Final TIRZ #3 Logo.**

The Board had an open discussion about which Logo to choose for TIRZ #3.

A motion was made by Matt Griffith and seconded by Heather Wilson, to approve Option #5 on the Agenda for the new TIRZ #3 Logo.

#### **ITEM 6. Adjourn**

There being no further items before the Board, the meeting adjourned at 12:31 PM. All remarks are recorded and are on file in the City Manager's Office.

A handwritten signature in cursive script that reads "Emily Koller". The signature is written in black ink and is positioned above a solid horizontal line.

Emily Koller, AICP  
Director of Planning