

Civil Service Commission Minutes

On April 17, 2024, the Civil Service Commission of the City of Amarillo met at 8:30 am at City Hall, 601 S Buchanan, Amarillo, TX, 79101, in the City Council Chambers for a Regular Meeting.

	Present	No. Meetings Held Since Appointment	No. of Meetings Attended
Lawrence Walker, Chairperson	Yes	77	73
Lilia Escajeda, Vice Chairperson	Yes	19	16
Bill Harris	Yes	18	18

Also, in attendance were the following:

Mitchell Normand, Director of Human Resources

Brandon Ester, Assistant Director of Human Resources

Leslie Spear-Schmidt, Senior Assistant City Attorney

Alex Vannoy, HR Generalist

Call to order: Lilia Escajeda established a quorum and called the regularly scheduled meeting of the Civil Service commission to order at 8:30am.

ITEM 2: Lilia Escajeda opened with the public address. There were no comments from the public on agenda items.

ITEM 3.A.: Lilia Escajeda considered approval of the Minutes for the meeting held on March 6, 2024. Motion made by Bill Harris to approve. Seconded by Lawrence Walker. All in favor, motion passed.

ITEM 3.B.: Lilia Escajeda presented the approval of the list of new employees, step increases, transfers, promotions, demotions, bypasses, temporary assignments, and disciplinary actions. Motion made by Lawrence Walker to approve. Seconded by Bill Harris. All in favor, motion passed.

ITEM 3.C.: Lilia Escajeda presented to review and consider appeal submitted by Marcus Mendoza for Question 10 of the Fire Lieutenant written exam given on March 28, 2024.

Marcus Mendoza took the podium and was notified by Mitchell Normand that a copy of the appeal he submitted was available at the podium. Mr. Mendoza stated that he believed that the answer choice 'A' was correct in addition to the test maker's noted correct answer choice 'C'. Mr. Mendoza continued to cite page 37 of the 'Safety Officer' that references both NFPA 1021 and NFPA 1521 regarding the requirements of an ISO. With this Mr. Mendoza concluded his appeal to Question 30.

Lilia Escajeda asked for any questions or comments from the Commission.

Bill Harris noted that the examination instruction directed the examination taker to select the best answer selection. Mr. Harris then asked Mr. Mendoza if he believed that answer selection 'A' was better than answer selection 'C'. Mr. Mendoza stated that he believed that one of these answer selections should have been left out of the question if only one answer selection was to be deemed correct.

Lilia Escajeda asked for any questions or comments from the Commission and then the audience.

Mitchell Normand noted that the source material from the examination was at their disposal if the Commission wished to go into executive session. The Commission agreed and at 8:37am Leslie Spear-Schmidt read the Commission into executive session.

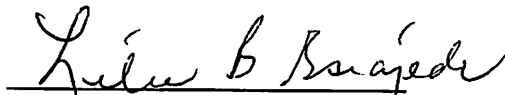
At 8:48am, the commission returned to the Council Chamber and resumed the meeting. Lawrence Walker moved to deny the appeal submitted by Marcus Mendoza. Bill Harris seconded the motion. All in favor, motion passed.

ITEM 3.D.: Lilia Escajeda considered approval of the eligibility register for the Fire Lieutenant promotional examination given on March 28, 2024. Motion made by Lawrence Walker to approve. Seconded by Bill Harris. All in favor, motion passed.

There were no other items or discussions. Lilia Escajeda moved to adjourn at 8:44 am.



Mitchell Normand, Civil Service Director



Lilia Escajeda, Chairwoman