

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 11th day of September 2018, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

The invocation was given by Jamie Beckham-George. The "National Anthem" was sung by Sara Beckham-Turner.

Proclamations were presented for "Johnson Chapel African Methodist Episcopal Church" and "Constitution Week."

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1:

A. Discuss format and structure of Council Meetings.

Councilmember Sauer provided a list of the top 30 Texas cities and when their council meetings are held and their frequency. He stated changing to every other week meetings would require a City Charter change. He proposed every other week work sessions and regular sessions. Councilmember Sauer inquired about the process for staff to get ready for an agenda. Mr. Miller replied the day after a meeting there is a debriefing and assignments or requests from Council, and correctly documenting items that are approved. The following meeting's agenda is reviewed with the Mayor and staff. On Monday mornings there is a final run through to address any questions addressed by Council, and to make sure staff is prepared to answer questions prior to the meeting. All the experts are in the room and during Council meetings. Councilmember Sauer inquired about time savings. Mr. Miller replied compressing more items with less travel time would save time. Councilmember Sauer suggested Council consider additional changes after the 7:00 a.m. meetings, and when things settle down to discuss bifurcating the meetings to be more productive.

Mayor Nelson stated she appreciated Councilmember Sauer's work on this item. She liked to make decisions from facts presented. She further stated Council should try to digest the information provided. Councilmember Smith inquired if Councilmember Sauer was available in the mornings. Councilmember Sauer replied afternoons were best for him, but he would do what was best for Amarillo. Mayor Nelson stated best practice was efficiency of our meetings, and forcing Council to think more on policy and less operations.

Councilmember Hays stated the data reflects the majority of cities are every other week, and it was almost unanimous in allowing for a 3-minute public comment timeframe. Councilmember Powell stated she would like to hear citizens' comments on the start time for public comment and regular meetings. Councilmember Hays asked the City Attorney to clarify the options in regard to the City Charter. Bryan McWilliams replied the City Charter allows for freedom to structure meetings the way Council chooses.

- B. Consider future Agenda items and request reports from City Manager.
There were no items presented.

CONSENT ACTION ITEMS

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell, seconded by Councilmember Smith.

- A. **MINUTES:**
Approval of the City Council minutes for the meetings held on September 4, 2018.
- B. **ACCEPTANCE – HIV PREVENTION GRANT AMENDMENT:**
(Contact: Casie Stoughton, Public Health Director)
Grant Amount: Additional funding \$105,125 Total award \$315,375
Grantor: Texas Department of State Health Services
- This item accepts the award from the Texas Department of State Health Services from January 1, 2019 thru June 30, 2019 to continue funding for the HIV Prevention Program in the public health department.
- C. **ACCEPTANCE – REFUGEE MEDICAL SCREENING GRANT:**
(Contact: Casie Stoughton, Public Health Director)
Grant Amount -- \$263,096.56
Grantor: U.S. Committee for Refugees and Immigrants
This item accepts the award from the U.S. Committee for Refugees and Immigrants from October 1, 2018 thru September 30, 2019 to continue health screening services for refugees resettled in Potter/Randall county.
- D. **CONSIDER APPROVAL OF FAA AIP GRANT NO. 3-48-0007-043-2018, WITH THE FEDERAL AVIATION ADMINISTRATION FOR 90% FUNDING OF THE FOLLOWING FOUR CAPITAL IMPROVEMENT PROJECTS AT THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT:**
(Contact: Michael Conner, Director of Aviation)
1. Airfield Electrical Upgrades
 2. Runway 13/31 and Taxiway K and associated Taxiway Joint Seal Replacement
 3. Upgrade CCTV and Access Control System
 4. Pavement Condition Index Inspection and Pavement Management Plan Update
- E. **CONSIDER: APPROVAL OF OTHER TRANSACTION AGREEMENT (OTA) NO. 70T04018T9CAP1040, WITH THE DEPARTMENT OF HOMELAND SECURITY TRANSPORTATION SECURITY ADMINISTRATION:**
(Contact: Michael W. Conner: Director of Aviation)
The OTA outlines 100% reimbursement funding for design and bid award services for the Checked Baggage Inspection System (CBIS) recapitalization project at the Rick Husband Amarillo International Airport.
- F. **CONSIDER: TASK ORDER 28 BETWEEN RS&H, INC. AND THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT FOR DESIGN AND CONSTRUCTION SERVICES IN THE AMOUNT OF \$207,502.00:**
(Contact: Michael W. Conner: Director of Aviation)
This Task Order includes design services related to understanding the need to potentially modify the existing inline Checked Baggage Inspection

System. The system utilizes Explosive Detection Systems via CTX machines. The CTX machines have been selected by TSA for recapitalization. TSA will purchase the new machines but need the design elements to make sure the cutover is appropriate and other improvements are outlined prior to construction.

G. **CONSIDER APPROVAL OF THE COMMUNICATIONS SYSTEM AGREEMENT WITH HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT:**

(Contact: Kevin Starbuck, Assistant City Manager)

This agreement will authorize Highland Park Independent School District to operate on the City of Amarillo NEXGEN Radio Communications System with applicable infrastructure support fees assessed per the agreement.

H. **CONSIDER APPROVAL OF THE FY2019 CONTRACT AMENDMENT FOR WOMEN, INFANTS, AND CHILDREN (WIC) NUTRITION PROGRAM SERVICES:**

(Contact: Margaret Payton, WIC Director)

This item is a contract amendment to provide an amount not to exceed \$1,517,760 of reimbursement from the State Department of Health and Human Services (HHSC) for WIC nutrition program services. The FY2019 contract period is from October 1, 2018 through September 30, 2019.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

NON-CONSENT ITEMS

ITEM 3A: Mayor Nelson presented the first reading of an ordinance adopting the City of Amarillo budget for the 2018/2019 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year. This item was presented by Stephanie Coggins, Assistant to the City Manager. Councilmember Powell motioned to adopt Ordinance No. 7761, adopting the budget for the fiscal year October 1, 2018, through September 30, 2019, for the City of Amarillo. It was seconded by Councilmember Smith and the following captioned ordinance passed on first reading:

ORDINANCE NO. 7761

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018, THROUGH SEPTEMBER 30, 2019, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; CHAPTER 8-5, ARTICLE IV, CONCERNING CERTAIN ENVIRONMENTAL HEALTH FEES; CHAPTERS 12-1 AND 12-4 CONCERNING PARK AND RECREATION FEES; CHAPTERS 18-2, 18-3, AND 18-4, CONCERNING VARIOUS WATER AND SEWER RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented the first reading an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2018 tax year. This ordinance establishes an ad valorem tax rate of \$0.32698 per \$100.00 property valuation for City maintenance and operations expenses and \$0.04140 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.36838 per \$100.00 property valuation. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 1.80 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.00. This item was presented by Michelle Bonner, Deputy City Manager. Councilmember Powell moved that

the property tax rate be increased by the adoption of a tax rate of \$0.36838, which is effectively a 1.80% increase in the tax rate. The motion was seconded by Councilmember Smith and the following captioned ordinance passed on first reading:

ORDINANCE NO. 7762

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2018; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mayor Nelson stated this item authorized the City Manager to set performance targets to be used in the preparation of an asset management plan that describes the physical assets funded with federal assistance. The TAMP describes the existing condition and the strategy for preserving ACT assets and is required as a condition of federal funding. ACT incorporated the adopted performance targets in preparation of the FY18/19 budget request. The TAMP covers four years, and will be updated at least every two years, or as needed. The TAMP includes:

1. An inventory for all assets used in the provision of public transportation.
2. A condition assessment of capital assets.
3. A management approach to preserve and replace assets.
4. Investment prioritization to accomplish the management targets.

This plan must be approved by October 1, 2018 to be in compliance with requirements. This item was presented by Brianna Mills. Mayor Nelson opened the public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Smith, to authorize the City Manager to submit this plan.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3D: Mayor Nelson presented a resolution approving the 2018/2019 Budget for the Amarillo-Potter Events Venue District. This budget is funded through a 5% car rental tax and a 2% hotel occupancy tax. The Amarillo-Potter Events Venue District operates and maintains voter approved entertainment venues within the City. This budget is recommended for approval by the Amarillo Potter Events Venue District Board. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that the following captioned resolution be passed:

RESOLUTION NO. 09-11-18-1

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: APPROVING THE PROPOSED OPERATING BUDGET FOR THE FISCAL YEAR 2018-2019 FOR THE AMARILLO POTTER EVENT VENUE DISTRICT.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3E: Mayor Nelson presented a resolution approving the 2018/2019 fiscal year budget and associated program of services for the Amarillo Hospital District (AHD). This budget is recommended for approval by the AHD Board of Managers. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following captioned resolution be passed:

RESOLUTION NO. 09-11-18-2

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: ADOPTING THE BUDGET OF THE AMARILLO HOSPITAL DISTRICT FOR THE FISCAL YEAR OCTOBER 1, 2018, TO SEPTEMBER 30, 2019.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3F: Mayor Nelson presented a resolution approving the 2018/2019 fiscal year budget for the Amarillo Convention and Visitor Council. This item was presented by Gary Molberg and Dan Quandt. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following captioned resolution be passed:

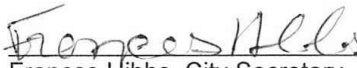
RESOLUTION NO. 09-11-18-3
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: APPROVING
EXPENDITURE OF HOTEL OCCUPANCY TAX REVENUE BY THE
AMARILLO CONVENTION AND VISITOR COUNCIL FOR THE FISCAL
YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

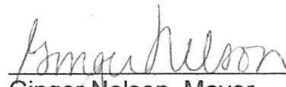
ITEM 3G: Mr. McWilliams advised at 2:39 p.m. that the City Council would convene in Executive Session per Texas Government Code (1) Section 551.072 – Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position. a) City Economic Development Project #18-06 in the vicinity of English Road and East Amarillo Boulevard. (2) Section 551.087 – Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same: (a) City Economic Development Project #18-06 in the vicinity of English Road and East Amarillo Boulevard.

Mr. McWilliams announced that the Executive Session was adjourned at 2:51 p.m. and recessed the Regular Meeting.

ATTEST:



Frances Hibbs, City Secretary



Ginger Nelson, Mayor