CITY OF AMARILLO
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Amarillo City Council
Regular Meeting

April 9, 2024
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On April 9, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Floyd Hartman, Interim City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Assistant City Manager and CFO
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:04 PM.

2. Invocation

Merritt Vaughan, a ocal business owner, gave the invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

Ms. Storrs announced Katrina Owens as the new Finance Director for the City of Amarillo.

6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individual signed up but did not present to speak.

1. Jim Carter, of Amarillo.

After all registered individuals spoke, Mayor Stanley invited citizens who did not sign up to speak to address City Council, and the following individuals spoke:

1. Nathan Smith, of Amarillo
2. James Schenck, of Amarillo
3. Craig Gualtiere, of Amarillo
4. Ruben Rivera, of Amarillo

Mayor Stanley closed public comment.

7. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments;

7.B. Update on meet and confer negotiations and associated budgetary impacts with Amarillo Police Officers Association and Amarillo Professional Fire Fighters Association

7.C. Possible Charter amendment election

After this item was discussed, Mayor Stanley recessed the regular meeting at 4:47 PM.

Mayor Stanley resumed the regular meeting at 5:02 PM.

7.D. Possible park sponsorships

7.E. Updates from Councilmembers serving on outside boards and commissions

i. Convention and Visitors Bureau (March 27, 2024)

7.F. Request future agenda items and reports from City Manager.

8. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be pulled for separate consideration.

ACTION:	Motion to accept the consent agenda as it appears on the agenda by Tom Scherlen, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the work session held on March 26, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the work session held on March 26, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the regular meeting held on March 26, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.D. CONSIDERATION OF ORDINANCE NO. 8122
This item is a second and final reading of an ordinance adopting the 2024 Standards of Care for recreational care programs administered by the Parks and Recreation Department as required by Texas Human Resources Code section 42.041 (b)(14); and providing an effective date.

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.E. CONSIDERATION OF ORDINANCE NO. 8126
This item is a second and final reading of an ordinance vacating a 10' wide public utility easement located in Lot 5, Block 4, Amarillo Medical Center Unit No. 5, an addition to the City of Amarillo, in Section 26, BLock 9, BS&F Survey, Potter County, Texas. (VICINITY: Wallace Blvd. & Killgore Dr.; APPLICANT/S: Furman Land Surveyors, Inc. for the Betty Bivins Childers Foundation)

(Contact: Brady Kendrick, Senior Planner)

8.F. CONSIDERATION OF ORDINANCE NO. 8127
This item is a second and final reading of an ordinance to consider the vacation of the 20-foot wide public utility easement located in Block 41 of Original Town of Amarillo Unit No. 21, an addition to the City of Amarillo in Section 188, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SW 5th Ave. & S. Parker St.; APPLICANT/S: OJD Engineering, LLC for Tyler Street Resource Center)

(Contact: Brady Kendrick, Senior Planner)

8.G. CONSIDERATION OF RESOLUTION NO. 04-09-24-1
This item considers a resolution suspending for 45 days the effective date proposed by Atmos Energy-West Texas Division (Atmos-WTX) in its application filed on or about February 23, 2024, pursuant to section 104.301 of the Gas Utility Regulatory Act.

(Contact: Laura Storrs, Assistant City Manager and CFO)

8.H. CONSIDER ACCEPTANCE - PUBLIC DRAINAGE EASEMENT

This item considers the acceptance of a public drainage easement, being a 0.92 acre tract of land being out of Tracts 6 through 8, C.R. Austin's Subdivision, in Section 4, Block 9, BS&F Survey, Randall County, Texas. (VICINITY: Hollywood Rd. and S. Western St.; GRANTOR: Trinity Fellowship; GRANTEE: City of Amarillo)

(Contact: Brady Kendrick, Senior Planner)

8.I. CONSIDER ACCEPTANCE - HEALTHY TEXAS MOTHERS AND BABIES GRANT RENEWAL

This item considers acceptance of the Texas Department of State Health Services Healthy Texas Mothers and Babies Grant renewal. This grant renewal continues funding the Amarillo Public Health's Healthy Amarillo Women initiatives aimed at improving birth outcomes and reducing infant mortality in Potter and Randall counties by collaborating with community partners and stakeholders to strengthen local capacity and community partnerships.
Grantor: Texas Department of State Health Services
Amount: $85,000.00
Local Match/Funding Source: No match required.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.J. CONSIDER APPOINTMENT - THE COLONIES PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Robert Trey Wilkinsen to fill the current vacancy for the Colonies Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

8.K. CONSIDER AWARD - FIRE EXTINGUISHER SERVICE AND MAINTENANCE CONTRACT

This item considers the award of a three-year contract, with two one-year options to renew, for fire extinguisher service and maintenance services.
Award to: Summit Fire and Security
Amount: $120,000.00
Funding Source: General Funds.
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

8.L. CONSIDER AWARD - EASTRIDGE PARK MASTER PLAN

This item considers the award of RFQ#08-24 for a site specific Park Master Plan in the Eastridge Neighborhood.
Award to: Halff Associates, Inc.
Amount: $104,000.00
Funding Source: General Funds
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.M. CONSIDER AWARD - LANDSCAPE MAINTENANCE CONTRACT

This item considers the award of a contract for landscape maintenance services for various parks and city-owned properties. This contract has an initial term of

one-year with five one-year options to renew. The item will be considered for award of all six years.
Award to: Reeder Landscape (see lots below)
Amount: Not to exceed $4,966,424.46 (see annual cost below)
Annual cost by lot:

Reeder Landscape(Lot 1 - Neighborhood Parks)	$518,319.98
Reeder Landscape (Lot 2 - Linear Parks)	129,745.24
Reeder Landscape (Lot 3 - Public Buildings)	113,735.15
Reeder Landscape (Lot 4 - Traffic Islands)	60,613.04
Reeder Landscape (Lot 5 - Other Properties)	5,324.00
Total annual cost	**$827,737.41**

Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.N. CONSIDER AWARD - TRAINING AGREEMENT FOR WORKDAY
This item considers the award of an agreement for 120 training credits for Workday software.
Award to: Precision Task Group, Inc. (DIR-TSO-4242)
Amount: $79,800.00
Funding Source: Bond proceeds
Is the item budgeted? Yes

(Contact: Laura Storrs, Assistant City Manager and CFO)

8.O. CONSIDER AWARD - ADDENDUM TO INDEPENDENT CONTRACTOR AGREEMENT
Award to: Valerie Kuhnert - Not to exceed $80,000.00
This item considers amending an independent contractor agreement with Valerie Kuhnert for services with respect to providing consultation and technical assistance to the Finance Department.

(Contact: Laura Storrs, Assistant City Manager and CFO)

8.P. CONSIDER AWARD – CONTRACT FOR REPAIRS TO HIGH SERVICE PUMP STATION #4
This item considers the award of repairs on High Service Pump Station #4 to rebuild the pump and motor.
Award to: Advanced Water Well Technologies (Buy Board 672-22)
Amount: $84,608.75
Funding Source: Water and Sewer Fund
Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.Q. CONSIDER APPROVAL - FINAL CHANGE ORDER NO. 3 BOLTON STREET WATER TRANSFER LINE TRENCH REPAIR
This item considers approval of Change Order 3 for additional trench repairs on Bolton Street for additional costs and adjustments to quantities based on actual

site conditions and adding additional working days into the contract time.
Award to: Amarillo Utility Contractors, Inc.
Amount: $43,135.00
Funding Source: Water and sewer revenue
Is the item budgeted? Yes

(Contact: Jackson Zaharia, City Engineer)

8.R. CONSIDER AWARD - PROFESSIONAL SERVICES FOR OSAGE WATER TREATMENT PLANT CHLORINATION IMPROVEMENTS

This item considers the award of a professional services agreement which includes preliminary engineering design, engineering design, resident project representative/inspection, and construction phase services. The project will take place in the existing chemical building and will include rehabilitation of the liquefied chlorine gas storage and feed system.
Award to: HDR Engineering, Inc.
Amount: $675,770.00
Funding Source: Water and sewer revenues
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering, Michael Price, Interim Director of Utilities)

9. Non-Consent Items

9.A. CONSIDERATION OF RESOLUTION NO. 04-09-24-2

This item considers a resolution of support for an application for Affordable Housing Program funds from the Federal Home Loan Bank in Dallas by Estacado Estates, LP., a private entity, to construct a rental housing development at S.W. 58th and S. Washington.

(Contact: Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Assistant Director of Planning, presented the item.

ACTION:	Motion to adopt resolution no. 04-09-24-2 as presented in the agenda by Don Tipps, second by Les Simpson; Motion passed with a 4:1 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	Tom Scherlen
ABSTAIN:	None

9.B. CONSIDERATION OF RESOLUTION NO. 04-09-24-3

This item considers a Resolution of continuing support for Estacado Estates, L.P., a private entity, and their partnership with the Panhandle Regional Housing and Finance Corporation to apply for Texas Department of Housing and Community Affairs tax credits.

(Contact: Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Mr. Brassfield presented the item.

ACTION:	Motion to postpone by Don Tipps, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None

ABSTAIN:	None

9.C. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 04-09-24-4

This agenda item is a public hearing and consideration of approval of a resolution renewing the existing Drought Contingency Plan for the next 5 years. TCEQ rules require the City to have a Drought Contingency Plan, and it be reviewed every 5 years. The City of Amarillo Drought Contingency Plan was updated in 2019. The staff is not proposing any changes to the plan that was approved in 2019.

(Contact: Shannon Tollison, Assistant Director)

Mayor Stanley introduced the item. Shannon Tollison, Assistant Director, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to accept resolution no. 04-09-24-4 by Josh Craft, second by None; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.D. CONSIDERATION OF ORDINANCE NO. 8128

This item is a first reading and consideration of an ordinance vacating a a 10-foot wide public utility easement, 10-foot wide public utility and drainage easement, and a 20-foot wide public utility and drainage easement, all located in Lot 11-G, Block 1, Quail Creek Addition Unit No. 37, an addition to the City of Amarillo, in Section 25, Block 9, BS&F Survey, Potter County, Texas. (VICINITY: John David Cir. & Plum Creek Dr.; APPLICANT/S: OJD Engineering, LLC for Thane Morgan)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item.

ACTION:	Motion to adopt ordinance no. 8128 as presented on the agenda by Don Tipps, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDERATION OF ORDINANCE NO. 8129

This item is the first reading of an ordinance amending the Amarillo Municipal Code, to repeal Ordinance 8092 and Chapter 14-8 related to the regulation of massage establishments. This item will include a presentation and staff recommendation that was formed with the assistance of a group of local licensed massage professionals, and will seek guidance from council on any next steps regarding this topic.

(Contact: Donny Hooper, Managing Director of Public Works)

Mayor Stanley introduced the item. Donny Hooper, Managing Director, presented the item.

ACTION:	Motion to adopt ordinance no. 8129 as presented by Les Simpson, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.F. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8130
This item is a public hearing and first reading of an ordinance to consider designating certain areas as Reinvestment Zone No. 24 for commercial/industrial tax abatement. The zone is approximately 20 acres in Amarillo Economic Development Corporation's South Georgia Business Park in the vicinity of Farmers and Georgia, in Randall County, Texas.

(Contact: Andrew Freeman, Deputy City Manager)

Mayor Stanley introduced the item. Mr. Freeman presented the item. Mayor Stanley opened a public hearing. Speaking FOR the item were none, speaking ON the item were none, and speaking AGAINST the item was Craig Gaultiere, of Amarillo. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt ordinance no. 8130 as presented by Les Simpson, second by Don Tipps; Motion passed with a 3:2 vote.
AYES:	Cole Stanley, Don Tipps, Les Simpson
NOES:	Josh Craft, Tom Scherlen
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 6:52 PM.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley, Mayor