STATE OF TEXAS §

COUNTIES OF POTTER §

AND RANDALL §

CITY OF AMARILLO §

On the 4th day of March 2024, the Amarillo Planning and Zoning Commission met in a regular session at 3:00 PM in the City Council Chambers on the third floor of City Hall, 601 S. Buchanan St., Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Jason Ault, Chairman	N	121	96
Fred Griffin, Vice Chairman	Y	75	73
Cindi Bulla	Y	51	41
Josh Langham	Y	5	5
Noah Dawson	Y	5	5
Dick Ford	Y	5	5
Landon Moreland	N	6	4

CITY STAFF:
Emily Koller, Director of Planning
Cody Balzen, Principal Planner
Brady Kendrick, Senior Planner
Leslie Spear-Schmidt, Senior Assistant City Attorney
Jenine Cruz, Recording Secretary
Ella Ward, Planning Technician

1. **Call to order and establish a quorum is present.**

   Vice Chairman Fred Griffin opened the meeting at 3:00 PM, established a quorum, and conducted the consideration of the following items.

2. **Public Comment**

   Vice Chairman Fred Griffin asked if anyone wanted to speak for public comment.

   No public comments were made.

3. **Planning and Zoning Commission will discuss or receive reports on the following current matters or projects.**

A. Review agenda items for regular meeting and attachments.

No questions were made by the Commission.

B. Announcements.

Brady Kendrick, Senior Planner, informed the Commissioners that the City Council had passed the ordinance reducing the area of the extraterritorial jurisdiction (ETJ) at their last meeting.

Emily Koller, Director of Planning, provided the Commissioners with an update about City Plan and reminded them about the Planning & Zoning work session meeting on March 11, 2024.

C. Request future agenda items or updates from staff.

Commissioner Cindi Bulla requested a future agenda item to talk about the ETJ reduction.

4. Consent Agenda

A. Consider approval of the minutes from the February 21, 2024, regular meeting of the Planning and Zoning Commission.

A motion to approve the consent agenda as presented was made by Commissioner Cindi Bulla and seconded by Commissioner Josh Langham.

Motion passed unanimously.

5. Regular Agenda

A. Consideration of P-24-04 Tascocita Unit No. 6

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the plat as presented with noted variance for frontage on a public road and waiver from providing alleys.

Vice Chairman Fred Griffin asked if anyone in the audience wanted to speak on the item.

No public comments were made.

A motion to approve the item as presented, with the variance from frontage on a public road and waiver from providing alleys, was made by Commissioner Dick Ford and seconded by Commissioner Cindi Bulla.

Motion passed unanimously.

B. Public Hearing and Consideration of P-24-08 Hollywood Park Unit No. 3

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the plat as presented with noted variance for frontage on a public road, pending the return of corrected originals.

Commissioner Dick Ford asked if there will be an alley waiver.

Mr. Kendrick replied that it was already approved by the Planning and Zoning Commission during the preliminary plan.

Vice Chairman Fred Griffin conducted the public hearing on the item.

No public comments were made.

A motion to approve the plat as presented with noted variance for frontage on a public road, pending the return of corrected originals, was made by Commissioner Noah Dawson and seconded by Commissioner Josh Langham.

Motion passed unanimously.

C. Consideration of P-24-09 Homestead Unit No. 2

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the plat as presented pending the return of corrected originals and the approval of Homestead Unit No. 6.

Vice Chairman Fred Griffin asked if anyone in the audience wanted to speak on the item.

Wes Everett, representative for Betenbough Homes, let the Commissioners know that he was present to answer any questions they may have.

No other public comments were made.

A motion to approve the item as presented, pending the return of corrected originals and the approval of Homestead Unit No. 6, was made by Commissioner Cindi Bulla and seconded by Commissioner Noah Dawson.

Motion passed unanimously.

D. Consideration of P-24-19 Homestead Unit No. 6

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the plat as presented pending the return of corrected originals.

Commissioner Cindi Bulla asked if the reason one Homestead plat was contingent on the other was because of drainage easements.

Mr. Kendrick replied that the units depend on each other for utilities, drainage, and access.

Vice Chairman Fred Griffin asked if anyone in the audience wanted to speak on the item.

No public comments were made.

A motion to approve the item as presented pending the return of corrected originals was made by Commissioner Dick Ford and seconded by Commissioner Josh Langham.

Motion passed unanimously.

E. Public Hearing and Consideration of Z-24-01

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the request as presented. Mr. Kendrick also identified that Planning Department staff had received one phone call concerning the required public notices, but after an explanation of the request, the caller was not opposed to the request.

Vice Chairman Fred Griffin conducted the public hearing on the item.

No public comments were made.

A motion to approve the item as presented was made by Commissioner Cindi Bulla and seconded by Commissioner Noah Dawson.

Motion passed unanimously.

F. Public Hearing and Consideration of Z-24-03

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the request as presented.

Vice Chairman Fred Griffin conducted the public hearing on the item.

No public comments were made.

A motion to approve the item as presented was made by Commissioner Josh Langham and seconded by Commissioner Cindi Bulla.

Motion passed unanimously.

G. Public Hearing and Consideration of V-23-09

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the request as presented with the condition that the request not be forwarded to City Council for approval until the executed temporary access easement is received by the City.

Commissioner Cindi Bulla asked about the reason the easement would be temporary.

Mr. Kendrick replied that the temporary access will end once the permanent access easement is dedicated after project construction.

Commissioner Cindi Bulla asked if the temporary easement would need to be vacated at a later date.

Mr. Kendrick replied that the applicant is structuring the document in a manner that will terminate the temporary easement once the permanent easement is dedicated and accepted.

Vice Chairman Fred Griffin conducted the public hearing on the item.

No public comments were made.

A motion to approve the item as presented, with the condition that the request not be forwarded to City Council for approval until the executed temporary access easement is received by the city, was made by Commissioner Cindi Bulla and seconded by Commissioner Dick Ford.

Motion passed unanimously.

H. Consideration of P-24-20 Storybook Estates Unit No. 1

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the plat as presented pending the return of corrected originals.

Commissioner Dick Ford asked if this property was within the 1-mile or 5-mile ETJ.

Mr. Kendrick replied that it would fall outside the 1-mile ETJ in the future, but for now, it is within the 5-mile ETJ.

Vice Chairman Fred Griffin asked if anyone in the audience wanted to speak on the item.

No public comments were made.

A motion to approve the item as presented was made by Commissioner Dick Ford and seconded by Commissioner Josh Langham.

Motion passed unanimously.

6. Adjourn

The meeting adjourned at 3:37 PM.

Emily Koller

Emily Koller, AICP
Director of Planning