



Amarillo City Council Regular Meeting

August 13, 2024

3:00 PM

City Hall - Council Chamber

601 S. Buchanan Street, 3rd Floor

Amarillo, Texas 79101

AGENDA

1. **Call to Order**
2. **Invocation** Jeff Pugh, Northwest Texas Hospital Chaplain
3. **Pledge of Allegiance**
4. **The Texas Pledge**
5. **Proclamations**
 - 5.A. "AMARILLO IS A TOURISM FRIENDLY COMMUNITY"
6. **Announcements**
7. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.
8. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.
 - 8.A. Review agenda items for regular meeting and attachments
 - 8.B. State of the City Event Update
 - 8.C. Request future agenda items and reports from City Manager
9. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

9.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held on July 23, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the regular meeting held on July 23, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held on July 30, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.D. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held on July 31, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.E. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held on August 1, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.F. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the special meeting held on August 2, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.G. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council Minutes for the work session held on August 2, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.H. CONSIDERATION OF RESOLUTION NO. 08-13-24-1

This item considers a resolution denying an increase in revenue and a change in rates proposed by West Texas Gas Utility, LLC (WTG); authorizing continued participation in the Alliance of WTG Municipalities; representation of the City by special counsel intervention in proceedings related to WT's Statement of Intent;

and requiring the reimbursement of municipal rate case expense.

(Contact: Laura Storrs, Assistant City Manager and CFO)

9.I. CONSIDER ACCEPTANCE - PUBLIC DRAINAGE EASEMENT

This item considers the acceptance of a drainage easement, being a 2.02 acre tract of unplatted land out of Section 61, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 24th Ave. & Folsom Rd.; GRANTOR: Amarillo Economic Development Corporation)

(Contact: Brady Kendrick, Senior Planner)

9.J. CONSIDER ACCEPTANCE - PUBLIC RIGHT-OF-WAY, UTILITY, & DRAINAGE EASEMENT AGREEMENT

This item considers the acceptance of a 3,992 square foot tract of unplatted land, located in Section 31, Block 9, BS&F Survey, Randall County, Texas for a public right-of-way & utility & drainage easement agreement. (VICINITY: Coulter St. & Hollywood Rd.; GRANTOR: Attebury Elevators, LLC)

(Contact: Brady Kendrick, Senior Planner)

9.K. CONSIDER APPOINTMENT - GREENWAYS PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBER

This item considers the appointment of Paul Harpole to fill a current vacancy for the Greenways Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

9.L. CONSIDER ACCEPTANCE - SB 26 COMMUNITY MENTAL HEALTH GRANT PROGRAM

This item considers acceptance of a Community Mental Health Grant Program that will fund implementation of a Local Outreach Suicide Survivors (LOSS) program.

Grantor: Texas Health and Human Services

Amount: \$1,586,982.00

Local Match/Funding Source: No local match.

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

9.M. CONSIDER AWARD - COMMUNITY DEVELOPMENT FIVE-YEAR CONSOLIDATED PLAN

This item considers the award of the consultation services for the 2025-2029 Consolidated Plan and the 2025-2026 Annual Action Plan, as well as an Analysis of Impediments to Fair Housing.

Award to: Resource Consultants, LLC

Amount: \$66,900.00

Funding Source: Community Development Block Grant

Is the item budgeted? Yes

(Contact: Jason Riddlespurger, Director of Community Development)

9.N. CONSIDER AWARD - HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) CONTRACT

This item considers award of a Homeless Management Information System software contract.

Grantor: BitFocus Clarity

Amount: \$285,000.00, paid over 5 years, \$57,000.00 annually

Funding Source: HUD Continuum of Care

Is the item budgeted? Yes

(Contact: Stefanie Rodarte-Suto, Assistant Community Development Director)

9.O. CONSIDER ACCEPTANCE - FEDERAL AVIATION ADMINISTRATION (FAA) GRANT AWARD FOR AIRPORT ROADWAY PROJECT

This item considers acceptance of an FAA AIP grant for the reconstruction of the Rosenwald & Batson roads at the Rick Husband Amarillo International Airport.

This reconstruction includes the resurfacing of the ramps that connect the entrance road to the upper level of the terminal building.

Grantor: Federal Aviation Administration - FAA Grant No. 3-48-0007-059-2024

Amount: \$4,246,683.00

Local Match/Funding Source: FAA AIP grant- 90%. Match from Airport revenues - 10%.

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

9.P. CONSIDER ACCEPTANCE - FAA GRANT AWARD FOR AIRPORT PAVEMENT CONDITION INDEX INSPECTION

This item considers acceptance of an FAA AIP grant for the update of the Airside Pavement Condition Index (PCI), Pavement Capacity Rating (PCR), and update of the Pavement Management Program (PMP) at the Rick Husband Amarillo International Airport. This is an FAA required set of testing.

Grantor: Federal Aviation Administration - Grant No. 3-48-0007-058-2024

Amount: \$119,567.00

Local Match/Funding Source: FAA AIP grant - 90%. Match from Airport revenues - 10%.

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

9.Q. CONSIDER PURCHASE - AIRPORT DEICER TRUCK

This item considers the purchase of an airport deicer truck for the spraying of deicing fluid on the airfield pavements during the winter season. The truck includes a Western Star chassis and a 3,250 gallon poly tank. This truck replaces a truck from 1986 that is far past its useful life.

Award to: Team Eagle, Ltd. (Sourcewell # 111522-TEA)

Amount: \$278,687.00

Funding Source: Airport capital funds/Airport revenues

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

9.R. CONSIDER APPROVAL - EXTENSION OF PRINTING AND MAILING CONTRACT FOR MUNICIPAL AND UTILITY BILLING

This item considers the approval of a contract extension for printing and mailing services for utility bills. The City utilizes this outside service due to efficiencies gained and timing of production and distribution of utility bills. Once this extension is exhausted, staff will work through a full procurement process for future services.

Award to: Variverge LLC

Amount: \$67,190.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes

(Contact: Jennifer Gonzalez, Utility Billing Manager)

9.S. CONSIDER PURCHASE - AMARILLO EMERGENCY COMMUNICATIONS CENTER (AECC) ADMINISTRATION LINE ROUTING

This item considers the purchase of a Teams Voice integration with Intrado for AECC (Amarillo Emergency Communications Center).

Award to: Intrado (H-GAC #EC07-23)

Amount: \$51,159.18

Funding Source: Information technology fund revenues

Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

9.T. CONSIDER PURCHASE - DUO MULTI-FACTOR AUTHENTICATION ANNUAL RENEWAL.

This item considers the purchase of Duo multi-factor authentication annual renewal.

Award to: Lakeshore IT (TIPS #230105)

Amount: \$58,462.72

Funding Source: Information technology fund revenues

Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

9.U. CONSIDER AWARD - MICROSOFT ENTERPRISE AGREEMENT

This item considers the renewal of a Microsoft Enterprise Agreement for a three-year term.

Award to: SoftwareOne (TIPS #210101)

Amount: \$3,138,229.89

Funding Source: This item will be funded from multiple sources, including IT Enterprise Applications OpEx, the VOIP job account, and various department accounts that utilize add-on licensing. Details are included on the agenda transmittal memo.

Is the item budgeted? Yes

(Contact: Robert Rasmussen, Assistant Director of IT)

9.V. CONSIDER AWARD - DOG/CAT FOOD SUPPLIER CONTRACT

This item considers the award of the Dog/Cat Food supplier contract for an initial period of one year with three one-year options to renew.

Award to: Rancher Supply

Amount: \$144,878.78 per year

Funding Source: General Fund

Is the item budgeted? Yes

(Contact: Brandi Bullock, Assistant Director of Animal Management and Welfare)

9.W. CONSIDER PURCHASE - OUTDOOR WARNING SIRENS AND PARTS

This item considers the purchase of four Outdoor Warning sirens to be installed in the Randall County sector of the Amarillo Area's Outdoor Warning System, as well as parts to replace failing or obsolete parts within the Amarillo sector's sirens.

Award to: Federal Signal. This will be purchased on a TIPS contract (220105)

Amount: \$189,586.40

Funding Source: Funding for this purchase will be through the Siren CIP account. The account will be reimbursed from Randall County, once sirens are received and billed out.

Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

9.X. CONSIDER AWARD - HYDRANT, VALVE, AND METER BOX PURCHASE

This item considers the award of the hydrant, valve, and meter box bid to replenish warehouse stock for use by the water department.

Award to: Premier Waterworks

Amount: \$368,850.00

Funding Source: 1000.15400

Is the item budgeted? Yes

(Contact: Michael Lindley, Purchasing Manager)

9.Y. CONSIDER APPROVAL - PARTICIPATION AGREEMENT BETWEEN THE CITY OF AMARILLO AND KREBS CYCLING, LLC

This item considers approval of a participation agreement between the city of Amarillo and Krebs Cycling, LLC to construct 80 feet of roadway, from Westgate Parkway to the north boundary of the Homestead development.

Amount: \$56,898.00

Funding Source: General construction fund revenues

Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

9.Z. CONSIDERATION OF RESOLUTION NO. 08-13-24-2

This item considers a resolution ordering a special election of the City of Amarillo, Texas to be conducted on the 5th day of November 2024 in the City of Amarillo, Texas; as a joint election with one or more other entities; designating polling places and vote centers; and providing for the conduct of such election, early voting, payment of election expenses, and providing for other administrative clauses.

The resolution is the result of the Initiating Committee's proposed "Ordinance Outlawing Abortion, Declaring Amarillo a Sanctuary City for the Unborn, Making Various Provisions and Findings, Providing for Severability, and Establishing an Effective Date" (proposed ordinance) that was validated by the City Secretary. The initiating committee submitted a statement certifying their desire to take the proposed ordinance to Amarillo voters.

(Contact: Stephanie Coggins, City Secretary)

10. Non-Consent Items

10.A. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8145

This item is a public hearing and first reading to consider an ordinance rezoning Lot 10, Block 9, Lawrence Park Addition Unit No. 4, an addition to the City of Amarillo, in Section 227, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Office District 2 with Specific Use Permit 196 to Neighborhood Service District. (VICINITY: SW 27th Ave. & S. Kentucky St.; APPLICANT/S: Jonathan Bowers for BWB Real Estate Holdings, LLC) (Contact: Brady Kendrick, Senior Planner)

10.B. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8146

This item is a public hearing and first reading to consider an ordinance rezoning a

7.15 acre unplatted tract of land and 3.94 acre unplatted tract of land, both being located in Section 3, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to General Retail District. (VICINITY: Bell St. & Attebury Dr.; APPLICANT/S: Geospatial Data Inc. for Attebury Elevators, LLC) (Contact: Brady Kendrick, Senior Planner)

10.C. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 08-13-24-3

This item is the consideration of a resolution conducting a public hearing and establishing a Public Improvement District to be located in the subdivision known as "Estancia" in the vicinity of the City of Amarillo bound on the East by Tascosa Road and Westcliff Park addition and by the South Ravenwood Court and Quail Creek Addition and on the West and North unplatted Real Property. (Contact: Carrie Roberts, PIDs Coordinator)

10.D. DISCUSS AND CONSIDER PROPOSED TAX RATE

This item is to discuss and consider the proposed tax rate for maintenance and operation and debt service for the proposed 2024/2025 City of Amarillo fiscal year budget. (Contact: Laura Storrs, Assistant City Manager and CFO)

10.E. CONSIDERATION OF ORDINANCE NO. 8144

This item is the second and final reading of an ordinance ordering a special election on November 5, 2024 to vote on proposed amendments to the Amarillo City Charter; providing for a joint election; and resolving other matters incident and related to such election. (Contact: Stephanie Coggins, City Secretary)

10.F. CONSIDER AWARD - UTILITY BILLING AND CUSTOMER INFORMATION SYSTEM SOFTWARE SOLUTION

This item considers the award of implementation of a new utility billing system and customer information system, that citizens can use to monitor consumption, with annual maintenance for a 10-year period.

Award to: S&S enQuesta CIS Software

Amount: 10-year contract term with estimated cost not to exceed \$6,987,155.00 (\$3,239,490 in year 1 for implementation and \$500,000 in year 5 for upgrades with annual maintenance of \$343,000 up to \$397,630 in year 10)

Funding Source: Water and sewer revenues

Is the item budgeted? Yes

(Contact: Laura Storrs, Assistant City Manager and CFO)

10.G. CONSIDER AWARD - EMPLOYEE BENEFITS BROKERAGE AND CONSULTING SERVICES

This item considers the award of employee benefits brokerage and consulting services. The contract, beginning September 1, 2024, will have an initial term of two years with three additional one-year options for renewal.

Award to: Hub International, Inc.

Amount: \$169,920.00 for the initial 2-year period and \$84,960.00, with a maximum 5% escalator, annually for each one-year renewal if exercised
Funding Source: Employee insurance fund revenues
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

10.H. CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT FOR HOLLYWOOD ROAD WASTEWATER TREATMENT FACILITY

This item considers the approval of a professional services agreement for the planning, permitting and preliminary engineering report for Hollywood Road Wastewater Treatment Facility. Tasks also include architectural programming for new Administrative, SCADA and Laboratory Facilities.

Award to: Kimley-Horn and Associates, Inc.

Amount: \$5,919,800.00

Funding Source: Water and sewer revenue funds

Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

11. Adjourn

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 S. Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Watch the meeting live: <http://amarillo.gov/city-hall/city-government/view-city-council-meetings>.

I certify that the above notice of meeting was posted on the electronic bulletin board in City Hall, 601 S. Buchanan, Amarillo, Texas, and the City website (www.amarillo.gov) on or before the 10th day of August, 2024, at 3:00 P.M. in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary