

STATE OF TEXAS

COUNTIES OF POTTER

AND RANDALL

CITY OF AMARILLO

On the 2nd day of February 2024, The Greenways Public Improvement District (PID) Advisory Board met at 2:00 PM at Llano Real Estate Group, 7639 Hillside Rd, Suite 300, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Kim Dryden	Yes	27	20
Greg Houlette	Yes	6	6
Timothy Reid	Yes	1	1
Tommy Stafford	Yes	13	13
Seth Thomason	Yes	20	18

CITY OF AMARILLO STAFF:

Carrie Roberts, PID's
Michael Lindley, Purchasing
Trent Davis, Purchasing
Matt Trujillo, Finance

OTHERS IN ATTENDANCE:

Sara Nickson, HOA Manager

- **ITEM 1: Call to Order**
- **ITEM 2: Approval of Minutes**

2.A: Approval of Minutes from the August 31, 2023 Meeting

Greg made a motion to approve the minutes as presented. The motion was seconded and passed unanimously.

- **ITEM 3: Items for Discussion**

3A: Discuss and Consider Approval of Vendor for Best Value Bid No 7790 Landscape Maintenance

Carrie gave all members copies of the bid evaluation criteria to review. Greg spoke on the reasoning King Lawn Service and Reeder Landscape scored low on the Bid Evaluations verses Ramirez Lawn & Sprinkler. Sara went over Ramirez's bid price and calculated a 6.5% increase from their last contract. A motion was requested to approve Ramirez Lawn & Sprinkler. Motion was seconded and passed unanimously. Carrie discussed the timeline for City Council to approve the contract, to getting the contract back and Ramirez starting.

3.B. Discuss and Consider ongoing PID Operations and Maintenance

Carrie discussed the Scott Park Assessment and stated the City is waiting on Kimley-Horn to submit tabulations for services and a meeting will be scheduled for Kimley-Horn to go over the assessment findings with members of the PID Advisory Board.

Matt Trujillo stated they will be starting their indirect cost plan next week and once finance gets that completed, it will be sent to the Federal Government for approval. Once that is approved, that will generate the administrative fee to the City and finance can then start budgets late March, early April. Matt stated he could possibly have a tentative admin fee amount by March 31st.

Kim mentioned the administration criteria that has been mentioned in previous meetings and she wanted to know if Finance was going to use the same or a different criteria for the upcoming budget. One of the main factors was the water usage in which doesn't have anything to do with the City Admin fee. Matt stated he will be meeting with the Finance Director on Tuesday for the indirect cost and will then find out how things will be laid out in the upcoming budget. Kim asked if Carrie will add some clarity to the Finance Director since she was involved in the previous conversations. Carrie agreed.

Sara printed off and discussed the PIDs current expenses and services and shared with the Board members.

3.C. Discuss Future Agenda Items

Preliminary Budget discussion

Tommy wants to talk about the new PID area and wants to know what the City rules are on reimbursing the developers.

- **ITEM 4: Adjourn Meeting**