



## Amarillo City Council Regular Meeting

July 9, 2024

3:00 PM

City Hall - Council Chamber  
601 S. Buchanan Street, 3rd Floor  
Amarillo, Texas 79101

### MINUTES

#### 1. Call to Order

On July 9, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley  
Councilmember, Place 1 Josh Craft  
Councilmember, Place 2 Don Tipps  
Councilmember, Place 3 Tom Scherlen  
Councilmember, Place 4 Les Simpson  
Absent were none.

Also in attendance were the following administrative officials:  
Floyd Hartman, Interim City Manager  
Andrew Freeman, Deputy City Manager  
Rich Gagnon, Assistant City Manager and CIO  
Laura Storrs, Assistant City Manager and CFO  
Bryan McWilliams, City Attorney  
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 PM.

#### 2. Invocation Jonnie Thomason, Kingdom Keys Radio

Jonnie Thomason, with Kingdom Keys Radio, gave an invocation.

#### 3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

#### 4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

#### 5. Announcements

There were no announcements to be made.

#### 6. Public Comment

The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

|                                    |         |
|------------------------------------|---------|
| Kenneth Ferguson, of Amarillo      | Citizen |
| James Allen, of Amarillo           | Citizen |
| Linda Vaughn, of Amarillo          | Citizen |
| Jeff McGunegle, of Amarillo        | Citizen |
| Timothy Ingalls, of Amarillo       | Citizen |
| Delores Neal Thompson, of Amarillo | Citizen |
| Mildred Darton, of Amarillo        | Citizen |

|                               |         |
|-------------------------------|---------|
| Tim Gassaway, of Amarillo     | Citizen |
| Edith DeTomaso, of Amarillo   | Citizen |
| Jesse Pfrimmer, of Amarillo   | Citizen |
| Alma Swain, of Amarillo       | Citizen |
| Jamie Farren, not of Amarillo | Other   |
| Patrick Miller, of Amarillo   | Citizen |
| Tremaine Brown, of Amarillo   | Citizen |
| Warren Coble, of Amarillo     | Citizen |
| Lila Mitchell, of Amarillo    | Citizen |
| Allen Finegold, of Amarillo   | Citizen |
| James Schenck, of Amarillo    | Citizen |
| Shelby Massey, of Amarillo    | Citizen |

The following individuals presented written comments: Melodie Nichole Graves, of Amarillo and Nathan Smith, of Amarillo. Mayor Stanley closed public comment.

**7. Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

**7.A.** Review agenda items for regular meeting and attachments

**7.B.** Update on the Neighborhood Empowerment Zone Program

**7.C.** Street Department Operations and Maintenance Update

Mayor Stanley recessed the regular meeting at 4:50 p.m.

Mayor Stanley resumed the regular meeting at 5:05 p.m.

**7.D.** State of the City Event

**7.E.** North Heights and University Heights Infrastructure Update

**7.F.** Updates from Councilmembers serving on outside boards and commissions

i. Convention and Visitors Bureau (June 26, 2024)

ii. Animal Management and Welfare Advisory Board (June 26, 2024)

**7.G.** Request future agenda items and reports from City Manager

**8. Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be pulled for separate consideration. Ms. Coggins shared with City Council that the minutes to be approved were amended and would be accepted as such if Council approved consent

agenda.

**ACTION:** Motion to adopt the consent agenda as presented by Josh Craft, second by Don Tipps;

Motion passed with a 5:0 vote.

**AYES:** Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

**NOES:** None

**ABSTAIN:** None

**8.A. CONSIDER APPROVAL - MINUTES**

This item considers approval of the City Council Minutes for the work session held on June 25, 2024.

(Contact: Stephanie Coggins, City Secretary)

**8.B. CONSIDER APPROVAL - MINUTES**

This item considers approval of the City Council Minutes for the regular meeting held on June 25, 2024.

(Contact: Stephanie Coggins, City Secretary)

**8.C. CONSIDERATION OF ORDINANCE NO. 8138**

This item is a second and final reading to consider an ordinance annexing into the City of Amarillo, on petition of property owner, territory generally described as 100.45 acres of land including all of Krebs Addition Unit No. 1, a suburban subdivision to the City of Amarillo, and unplatted land, all in Section 61, Block 9, BS&F Survey, Potter County, Texas. (VICINITY: Interstate 40 and Loop 335/Helium Road; APPLICANT/S: Krebs Cycling, LLC and the Emeline Bush O'Brien / Marsh Trust)

(Contact: Brady Kendrick, Senior Planner)

**8.D. CONSIDERATION OF ORDINANCE NO. 8139**

This item is second and final reading of an ordinance considering the vacation of a 20-foot wide public utility easement located in Lot 1A, 1B, and 1C, Block 12, McCarty Addition Unit No. 9, an addition to the City of Amarillo, in Section 229, Block 2, AB&M Survey, Randall County, Texas. (VICINITY: Interstate 27 and SW 45th Ave.; APPLICANT/S: Core States Group for Leslie Curry)

(Contact: Brady Kendrick, Senior Planner)

**8.E. CONSIDERATION OF ORDINANCE NO. 8140**

This item is the second and final reading of an ordinance amending the Municipal Code of the City of Amarillo to include establishing the Fire Marshal as the Fire Code Official for the City of Amarillo; authorization of the Fire Marshal's office to enforce certain fire and life safety, code enforcement, and building safety regulations; providing for the issuance of permits and collection of fees; and amending various portions of applicable code. Additional considerations include adjustments to the fee structure and an introduction of exceptions listed in IFC 2021 originally left out of Ordinance 8084.

(Contact: Jeffery Harbin, Deputy Chief of Community Risk Reduction)

**8.F. CONSIDER APPROVAL - APPOINTMENT TO THE TEXAS PANHANDLE**

### **CENTERS BOARD OF TRUSTEES**

This item considers approval to appoint Mr. Jim Conner to the Texas Panhandle Centers Board of Trustees. Mr. Conner will replace Linda Brian who recently tendered her resignation from the Board.

(Contact: Stephanie Coggins, City Secretary)

#### **8.G. CONSIDER AWARD - DUO MULTI-FACTOR AUTHENTICATION RENEWAL**

This item considers the award of renewal of Duo Multi-Factor Authentication software.

**Award to:** Lakeshore IT (TexBuy #021-010)

**Amount:** \$58,462.72

**Funding Source:** Information technology fund revenues

**Is the item budgeted?** Yes

(Contact: Missy Laird, Director of Information Technology)

#### **8.H. CONSIDER AWARD - IT NETWORK EQUIPMENT LEASE AT THE AIRPORT**

This item considers the award of a five-year lease agreement for network refresh equipment at the Rick Husband Amarillo International Airport.

**Award to:** Dell Financial Services (State of Texas #DIR-TSO-4299).

**Amount:** \$568,042.05

**Funding Source:** Airport - Leased Equipment Expense

**Is the item budgeted?** Yes

(Contact: Michael Conner, Director of Aviation)

#### **8.I. CONSIDER AWARD - AIRPORT CHILLER REFURBISHMENT**

This item considers the award of a contract with Trane U.S. Inc., for the refurbishment of 2 HVAC chiller units in the terminal building at the Rick Husband Amarillo International Airport. Trane has an existing service contract with the Airport and was the original equipment installer. This refurbishment is required to avoid end of life issues and increasing service contract costs. The refurbishment will include all new controls and provide like-new performance. The chillers were originally installed in 2010 and service the entire terminal building.

**Award to:** Trane U.S. Inc.

**Amount:** \$274,142.00

**Funding Source:** Airport operating revenues/capital budget

**Is the item budgeted?** Yes

(Contact: Michael Conner, Director of Aviation)

#### **8.J. CONSIDER AWARD - PROFESSIONAL SERVICES FOR TRAFFIC ENGINEER**

This item considers the award of a contract for Engineering Services of Kimley Horn for Traffic Engineer. This service will be for the design and recommendation for pedestrian crossings at Bell and Sandie, signal design of Tradewinds at 34th, and Georgia and Farmers design, and other reviews, studies and recommendations to the City of Amarillo staff on traffic related issues as needed.

**Award to:** Kimley Horn

**Amount:** Not to exceed \$250,000.00

**Funding Source:** General fund revenues

**Is the item budgeted?** Yes

(Contact: Donny Hooper, Managing Director of Public Works)

**8.K. CONSIDER PURCHASE - SIGHTS & HOLSTERS**

This item considers the purchase of sights & holsters. Amarillo Police Department is in transition to a new sighting system for officers' duty weapons. This purchase is an addition and replacement. The sights will be an addition to officers' duty weapons. The holsters will replace old style holsters to work with the new sighting system for weapons. Both the sights and the holsters will be purchased by officers.

| <b>Award to:</b>              | <b>Amount</b>    |
|-------------------------------|------------------|
| Arms Unlimited (Line 1)       | \$32,400.00      |
| GT Distributors Inc. (Line 2) | <u>26,550.00</u> |
| Total award:                  | \$58,950.00      |

**Funding Source:** General fund revenues

**Is the item budgeted?** Yes

(Contact: Martin Birkenfeld, Chief of Police)

**8.L. CONSIDER APPROVAL - AMENDMENT NO. 1 TO EMPLOYMENT AGREEMENT WITH CITY MANAGER**

This item considers approval of an amendment to the Employment Agreement with City Manager that was previously approved on June 11, 2024 to revise the start date from August 12, 2024 to July 29, 2024.

(Contact: Cole Stanley, Mayor)

**8.M. CONSIDER PURCHASE - MINI SKID STEER**

This item considers the purchase of a mini skid steer for the Parks Maintenance Division.

**Award to:** Vermeer (BuyBoard #597-19)

**Amount:** \$49,425.00

**Funding Source:** General fund revenues

**Is the item budgeted?** Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

**8.N. CONSIDER APPROVAL - PARTICIPATION AGREEMENT BETWEEN THE CITY OF AMARILLO AND DECOURSEY PROPERTIES, LLC FOR POLK STREETSCAPE IMPROVEMENTS**

This item is to consider the approval of a participation agreement between the City of Amarillo and Decoursey Properties, LLC for the Polk Street Streetscape Improvements.

**Amount:** Not to exceed \$79,039.80

**Funding Source:** Voter approved Proposition 1 bond proceeds

**Is the Item Budgeted?** Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

**9. Non-Consent Items**

**9.A. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8141**

This item is a public hearing and first reading to consider an ordinance rezoning

Lot 20, Block 3, Estancia Addition Unit No. 1, an addition to the City of Amarillo in Section 24, Block 9, BS&F Survey, Potter County Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Office District 1 to General Retail District. (VICINITY: Estancia Dr. & RM 1061 (Boys Ranch Rd.); APPLICANT/S: OJD Engineering, LLC for Estancia Development, LLC)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

**ACTION:** Motion to adopt Ordinance No. 8141 as presented by Don Tipps, second by Tom Scherlen;  
Motion passed with a 5:0 vote.

**AYES:** Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

**NOES:** None

**ABSTAIN:** None

**9.B. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8142**

This item is a public hearing and first reading to consider an ordinance annexing into the City of Amarillo, on petition of property owner, territory generally described as 168.77 acres of unplatted land in Section 70, 71, 94, and 95, Block 2, AB&M Survey, Potter County, Texas. (APPLICANT/S: Highland Park Independent School District; VICINITY: E. Hastings Ave. and Loop 335/Lakeside Dr.)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

**ACTION:** Motion to accept Ordinance No. 8142 as presented by Tom Scherlen, second by Les Simpson;  
Motion passed with a 5:0 vote.

**AYES:** Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

**NOES:** None

**ABSTAIN:** None

**9.C. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 07-09-24-1**

This item considers a resolution adopting the 2024-2025 Annual Action Plan for Community Development Block Grant (CDBG) & HOME Investment Partnership Programs.

(Contact: Jason Riddlespurger, Director of Community Development)

Mayor Stanley introduced the item. Jason Riddlespurger, Director of Community Development, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

**ACTION:** Motion to adopt resolution no. 07-09-24-1 by Josh Craft, second by Don Tipps;  
Motion passed with a 5:0 vote.

**AYES:** Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

**NOES:** None

**ABSTAIN:** None

**9.D. PRESENTATION OF CERTIFICATE AND STATEMENT OF THE AMARILLO CITY SANCTUARY CITY FOR THE UNBORN CITIZEN INITIATIVE PETITION COMMITTEE**

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item. There was no action taken by Council on the item.

**10. Adjourn**

Mayor Stanley adjourned the Regular Meeting at 6:46 PM.

ATTEST:



Stephanie Coggins, City Secretary



Cole Stanley, Mayor