Amarillo City Council
Regular Meeting

June 25, 2024
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On June 25, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Floyd Hartman, Interim City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Assistant City Manager and CFO
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:07 PM.

2. Invocation Doug Gehm, Grace Fellowship

Doug Gehm, Grace Fellowship, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

6. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

James Allen Citizen
Nathan SmithCitizen
Jacob Meyer Citizen

Mayor Stanley closed public comment.

Babji Yalamanchili signed up to speak but was not present.

7. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments

7.B. Third-party energy inspections question and answer session for 2021 Energy Code

7.C. 311 and Digital Human Update

7.D. Potential Tax Credits for Childcare Facilities

This item was pushed to the next meeting.

7.E. Update on current Facilities construction projects

7.F. Update on Amarillo Economic Development Corporation (AEDC) upcoming projects

7.G. Updates from Councilmembers serving on outside boards and commissions

i. Beautification and Public Arts Advisory Board (June 11, 2024)
ii. Parks and Recreation B oared Meeting (June 12, 2024)

7.H. Request future agenda items and reports from City Manager

8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be pulled for separate consideration. Councilmember Tipps asked that Agenda Item No. 8.D be removed for discussion. The item was discussed.

ACTION:	Motion to approve the consent agenda as written by Don Tipps, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the work session held on June 11, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council Minutes for the regular meeting held on June 11, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDERATION OF ORDINANCE NO. 8137
This item is a second and final reading of an ordinance adoption City Plan - Vision 2045 as the City of Amarillo Comprehensive Plan pursuant to Chapter 213 of the Texas Local Government Code.

(Contact: Emily Koller, Director of Planning and Development Services)

8.D. CONSIDERATION OF RESOLUTION NO. 06-25-24-1
This item considers a resolution appointing attorney George Hyde as special counsel and approving the Hyde Kelley LLP Engagement Agreement with the City of Amarillo without modification.
Award to: Hyde Kelley LLP
Amount: Not to exceed $95,000.00
Funding Source: City Council's working budget
Is the item budgeted? Yes

(Contact: Cole Stanley, Mayor)

8.E. CONSIDER AWARD - FRONT END LOADER FOR MAINTENANCE AND SNOW REMOVAL AT AIRPORT
This item considers the purchase of a front end loader for maintenance and snow removal purposes at the Rick Husband Amarillo International Airport.
Award to: Yellowhouse Machinery Co. (Amarillo) (Sourcewell Contract #011723-JDC)
Amount: $284,500.00
Funding Source: Airport Revenues (Capital Budget)
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.F. CONSIDER AWARD - PARTIAL ROOF REPLACEMENT OF BUILDING 602 AT THE AIRPORT
This item considers award of a contract to replace approximately one sixth of the roof at Building 602 at the Rick Husband Amarillo International Airport. This building is currently leased to Albers Aerospace.
Award to: Tecta America Amarillo CS LLC (TexBuy Contract #022-020)
Amount: $295,323.00
Funding Source: Airport fund revenues
Is the item budgeted: Yes

(Contact: Michael Conner, Director of Aviation)

8.G. CONSIDER AWARD: SNOW PLOW BOX BLADE FOR AIRPORT
This item considers the award of a purchase contract for a snow plow box blade for use at the Rick Husband Amarillo International Airport. This blade will be used

to clear snow on the apron areas in conjunction with a front end loader.
Award to: M-B Companies (Chilton, WI)
Amount: $135,627.50
Funding Source: Airport revenues (Airport Capital Budget)
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.H. CONSIDER APPROVAL - AIRPORT ENGINEERING TASK ORDER AMENDMENT NO. 3

This item considers approval of an amendment to the Airport's engineering firm's (RS&H) Task Order #28, which was originally issued and approved by City Council under RS&H's Master Consulting Service Agreement of December 8, 2014. The original task order was for the recapitalization of the CTX baggage screening machines in the Airport terminal. Amendment No. 1 was for rebidding services. Amendment No. 2 was for additional design required by TSA. This amendment No. 3 is for 201 hours of additional construction administration costs associated TSA induced project delays and contractor delays. As a result, the engineering team had to provide a significant amount of additional coordination and technical reviews to ensure the continuation of the project. The cost of this amendment will be reimbursed by the prime construction contractor in the credit line of the project's final rectification change order.
AWARD TO: RS&H INC.
AMOUNT: $44,343.93
FUNDING SOURCE: Reimbursable project funds
IS THIS ITEM BUDGETED?: N/A (Ultimately net zero to the Airport)

(Contact: Michael Conner, Director of Aviation)

8.I. CONSIDER APPROVAL - FINAL CHANGE ORDER TO AIRPORT CTX RECAPITALIZATION PROJECT

This item considers approval of the final rectification change order to the Diversified Conveyors International, LLC, contract for the Airport's CTX Recapitalization Project. This final project change order includes costs due to technical testing changes and costs incurred by the contractor due to TSA-induced delays. Ultimately, these costs will be reimbursed to the Airport by the TSA.
Award to: Diversified Conveyors International, LLC.
Amount: $74,855.05
Funding Source: Airport Capital Project Funds.
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.J. CONSIDER APPROVAL - AIRPORT OTA MODIFICATION WITH TSA

This item considers the approval of a modification (P00002) to the "Other Transaction Agreement" (OTA) (# 70T04021T7672N025)between the Rick Husband Amarillo International Airport/City of Amarillo and the Transportation Security Administration. This OTA modification increases the reimbursable project funding to the Airport for the cost increases to the CTX Recapitalization Project due to TSA-induced equipment delivery and installation delays which caused overall project delays.

Original Construction OTA 70T04021T7672N025 Amount	$1,174,877.15
Modification P00001	342,591.90
Modification P00002	97,262.32

Total OTA Award Amount $1,614,731.37

Award to: Transportation Security Administration (Security Technology)
Amount: $97,262.32
Funding Source: N/A - This is a reimbursable agreement approval.
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.K. CONSIDER PURCHASE - CHLORINE AND SULFUR DIOXIDE EMERGENCY SHUT OFF VALVE AND ALARM SYSTEM

This item considers the award of a purchase of a chlorine and sulfur dioxide emergency shut off valve and alarm system for the Hollywood Wastewater Treatment Plant.
Award to: JCS Industries Inc.
Amount: $157,578.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.L. CONSIDER AWARD – LIQUID ALUMINUM SULFATE ANNUAL CONTRACT

This item considers the award of an annual contract to purchase liquid aluminum sulfate for the Osage Water Treatment Plant. The original term of the contract is one year, with two one-year options to renew. This contract is a Bulk contract for domestic water treatment per W.W.A.B 403-93 and ANSI/ANSF standard 60 certified with two optional renewals.
Award to: Chameleon Industries, Inc.
Amount: $208,125.00 ($69,375.00 annually)
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.M. CONSIDER AWARD - PROFESSIONAL SERVICES AMENDMENT FOR HOLLYWOOD ROAD WASTEWATER RECLAMATION FACILITY HEADWORKS REHABILITATION

This item considers the award of a professional services amendment for additional services, which includes additional design phase, bid phase, construction phase, and resident project representative services.
Award to: KSA Engineers, Inc.
Amount: $162,400.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering, Michael Price, Interim Director of Utilities)

8.N. CONSIDER PURCHASE - 300-HORSEPOWER MOTOR FOR BLOWER #5 AT RIVER ROAD WATER RECLAMATION FACILITY

This item considers the purchase of a 300-horsepower motor for blower #5 at River Road Water Reclamation Facility.
Award to: Austin Armature Works, LP
Amount: $118,840.00

Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Interim Director of Utilities)

8.O. CONSIDER PURCHASE - FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT (PPE)

This item considers the purchase of 15 sets of NFPA-compliant structural firefighting coats and pants to be worn by newly hired cadets upon completion of their academy. Additionally, a seven-year warranty program will be purchased on the coats and pants. The purpose of the ensemble is to provide the highest level of protection for our firefighters during structural firefighting operations, rescue operations, emergency medical operations, and victim extrication.
Award to: Daco Fire Equipment
Amount: $71,100.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.P. CONSIDER AWARD - CHANGE ORDER NO. 1 TO LAWRENCE LAKE PUMP STATION INTAKE REPAIR

This item considers the award of a change order for additional time and equipment that was required to complete emergency repairs to the Lawrence Lake pump station intakes.

Award to: Chapman Marine, Inc.	**Amount:**
Original Award:	$163,935.00
Change Order No. 1:	52,459.00
Total Award:	$216,394.00

Funding Source: Drainage utility fund revenues
Is the item budgeted? Yes

(Contact: Donny Hooper, Managing Director of Public Works)

8.Q. CONSIDER APPROVAL - AMENDMENT NO. 1 TO TRANSFER STATION IMPROVEMENTS PROFESSIONAL SERVICES AGREEMENT

This item considers the award of an amendment to the existing professional services agreement for transfer station improvements. This amendment increases the scope of the design project to include replacing the west control room which was damaged by impact with a front end loader, addition of vehicle crash barriers adjacent to both control rooms, and design of a new dry-pipe fire protection sprinkler system and generator to replace the system which is no longer functional. Damage to the control room and failure of the existing fire suppression system both occurred after award of the original professional services agreement.

Award to: C.H. Guernsey & Company	**Amount**
Original award:	$ 89,750.00
Amendment No. 1:	67,400.00
Total award:	$157,150.00

Funding Source: Solid waste improvement fund revenues
Is the item budgeted? Yes

(Contact: Donny Hooper, Managing Director of Public Works)

8.R. CONSIDER PURCHASE - NEW CITY HALL BUILDING AUTOMATION SYSTEMS
This item considers the award of building automation, security, and controls systems for the new City Hall building.
Award to: Entech Sales & Service (Buy Board #654-21)
Amount: $130,199.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

9. Non-Consent Items

Mayor Stanley recessed the regular meeting at 4:41 p.m.

Mayor Stanley resumed the regular meeting at 4:59 p.m.

9.A. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 8138
This item is a public hearing and first reading to consider an ordinance annexing into the City of Amarillo, on petition of property owner, territory generally described as 100.45 acres of land including all of Krebs Addition Unit No. 1, a suburban subdivision to the City of Amarillo, and unplatted land, all in Section 61, Block 9, BS&F Survey, Potter County, Texas. (VICINITY: Interstate 40 and Loop 335/Helium Road; APPLICANT/S: Krebs Cycling, LLC and the Emeline Bush O'Brien / Marsh Trust)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8138 as presented by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.B. CONSIDERATION OF ORDINANCE NO. 8139
This item is an ordinance considering the vacation of a 20-foot wide public utility easement located in Lot 1A, 1B, and 1C, Block 12, McCarty Addition Unit No. 9, an addition to the City of Amarillo, in Section 229, Block 2, AB&M Survey, Randall County, Texas. (VICINITY: Interstate 27 and SW 45th Ave.; APPLICANT/S: Core States Group for Leslie Curry)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item.

ACTION:	Motion to adopt Ordinance No. 8139 as presented by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.C. CONSIDERATION OF ORDINANCE NO. 8140
This item is the first reading of an ordinance amending the Municipal Code of the City of Amarillo to include establishing the Fire Marshal as the Fire Code Official

for the City of Amarillo; authorization of the Fire Marshal's office to enforce certain fire and life safety, code enforcement, and building safety regulations; providing for the issuance of permits and collection of fees; and amending various portions of applicable code. Additional considerations include adjustments to the fee structure and an introduction of exceptions listed in IFC 2021 originally left out of Ordinance 8084.

(Contact: Jeffery Harbin, Deputy Chief of Community Risk Reduction)

Mayor Stanley introduced the item. Jeff Harbin, Deputy Fire Chief, presented the item.

ACTION:	Motion to adopt Ordinance No. 8140 as stated by Tom Scherlen, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.D. CONSIDERATION OF RESOLUTION NO. 06-25-24-2

This is the consideration of a resolution of the City Council for the City of Amarillo setting a date, time, and place for a public hearing on the proposed annexation of approximately 168.77 acres of unplatted land in Section 70, 71, 94, and 95 Block 2, AB&M Survey, Potter County, Texas and authorizing the City Manager to execute the agreed service plan. (APPLICANT/S: Highland Park Independent School District; VICINITY: E. Hastings Ave. and Loop 335/Lakeside Dr.)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item.

ACTION:	Motion to adopt Resolution No. 06-25-24-2 as presented by Les Simpson, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDERATION OF RESOLUTION NO. 06-25-24-3

This item considers a resolution of continuing support for Estacado Estates, L.P., a private entity, and their partnership with the Panhandle Regional Housing and Finance Corporation to apply for Texas Department of Housing and Community Affairs tax credits.

(Contact: Emily Koller, Director of Planning and Development Services)

Mayor Stanley introduced the item. Emily Koller, Director of Planning and Development Services, introduced applicants Mike Ash and Ryan Garcia, who presented the item.

ACTION:	Motion to adopt Resolution No. 06-25-24-3 as presented by Les Simpson, second by Tom Scherlen; Motion passed with a 4:1 vote.
AYES:	Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	Cole Stanley
ABSTAIN:	None

9.F. DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION ON A HIGH DEMAND JOB TRAINING AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION, PANHANDLE REGIONAL PLANNING COMMISION AND TEXAS WORKFORCE COMMISSION

This item considers an agreement between Amarillo Economic Development

Corporation (AEDC), Panhandle Regional Planning Commission (PRPC), and the Texas Workforce Commission (TWC) for High Demand Job Training. TWC, through the Workforce Solution Boards across the state, offers grants for High Demand Job Training. PRPC, who partners with our local Workforce Solution Board, administers the grant. AEDC has the ability to match up to $450,000 from TWC to be used by West Texas A&M University ($300,000) for their new Behavioral Nursing Program and all five independent school districts ($150,000) for their career and technical education departments. The agreement will be administered through PRPC on behalf of TWC, Workforce Solutions of the Panhandle and AEDC.

(Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Kevin Carter, Executive Director of Amarillo Economic Development Corporation, presented the item.

ACTION:	Motion to adopt a High Demand Job Training Agreement between AEDC, PRPC, and TWC as presented by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.G. CONSIDER APPROVAL – LOCATION INCENTIVE AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND BRUSHWOOD ACRE FARMS, INC

This item is to consider approval of a Location Incentive Agreement between AEDC and Brushwood Acre Farms, Inc. for an incentive of $10,000 per job created, paid over 10 years (Up to $250,000).

(Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Mr. Carter presented the item.

ACTION:	Motion to approve Item 9.G as presented by Les Simpson, second by Don Tipps; Motion passed with a 4:1 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	Tom Scherlen
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 6:08 PM.

ATTEST:

Stephanie Coggins

Stephanie Coggins, City Secretary

Cole Stanley

Cole Stanley, Mayor