



Amarillo Local Government Corporation Regular Meeting

August 21, 2024
11:30 AM
City Hall - Room 306
601 S. Buchanan
Amarillo, Texas 79101

MINUTES

1. Call to Order

On the 21st day of August 2024, the Amarillo Local Government Corporation met at 11:30 AM for a regular meeting held in Room 306, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

VOTING MEMBERS	PRESENT	MEETINGS HELD	MEETINGS ATTENDED
Howard Smith, Board Member	Yes	60	56
Alfonso Zambrano, President	Yes	41	32
Jennifer Gallardo, Board Member	Yes	22	18
Cole Stanley, Board Member	Yes	18	14
Gary Jennings, Board Member	Yes	18	16
Megan Zanchettin, Vice President	Yes	18	17
James Schenck, Board Member	Yes	5	5

EX-OFFICIO MEMBERS

Blair Schaeffer, Potter County Commissioner	Yes	2	2
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Also in attendance:

- Laura Storrs, Assistant City Manager/CFO & Board Treasurer
- Stephanie Coggins, City Secretary & Board Secretary
- Andrew Freeman, Deputy City Manager
- Jerry Danforth, Director of Facilities,
- Bryan McWilliams, City Attorney

Mr. Zambrano called the meeting to order at 11:32AM

- 2. Public Address** Citizens who desire to address the Amarillo Local Government Corporation Board of Directors with regard to matters on the agenda will be received at this time. Each speaker will be limited to three minutes. The Board may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The Board may choose to place the item on a future agenda.

President Zambrano opened public address. No one presented to speak. President Zambrano closed public address.

3. **Approval of Minutes** Approval of the Amarillo Local Government Corporation minutes for the meeting held on July 17, 2024.

President Zambrano introduced the item. Mr. Smith moved to approve the minutes as presented, and Mr. Schenck seconded. The motion passed by a 7-0 vote.

4. **Project Updates from City Staff or Project Representatives**

- 4.A. Hodgetown

The expansion project at Hodgetown is 99% complete, with punch list items being completed currently. MLB has completed a second review, and the facility is within 10 points of what MLB requires. The team plans to challenge the review, as staff believes all items have been properly addressed.

Mr. Stanley asked if the MLB has guaranteed that they will not look at these criteria again for 10 years. Mr. Danforth stated that the MLB said they don't anticipate looking at anything further unless a concern arises from a visiting team, but MLB will not provide an official guarantee. Mr. Stanley directed staff to provide the Board with Hodgetown projections including sales, sales tax, and economic impact.

- 4.B. Embassy Suites

New furniture will be installed in the lobby in October. Improvements to internet and new entertainment packages for the rooms will be added next year. Cast and staff in the area for the filming of Yellowstone and 1923 are staying at the hotel which should lead to a good bump in hotel occupancy taxes. The Embassy Suites anticipates a new record in room services sales this year as a result of this cast staying there. Hotel ownership is continuing to look at Starbucks to replace the space vacated by Las Brisas, but they don't anticipate any upcoming movement on this item.

- 4.C. Parking Garage

A total of 41 badges have been issued to Llano Group thus far. Llano Group has prioritized looking at the Joe Taco portion of the retail space to see what they can bring into that space.

5. **Presentation and Consideration of a License Agreement for Parking Spaces in the Parking Garage between the Amarillo Local Government Corporation and the National Nuclear Security Administration**

Mr. Freeman went through the details of the agreement, a copy of which was included in the packet for each Board member. Joe St. Romaine, with Pantex, was in attendance

and helped answer questions from the Board. Upon completion of the discussion, Mr. Schenck moved to approve the License Agreement which will be effective on November 1, 2024 and run for an initial period of two years, with three one-year options for renewal. Mr. Stanley seconded the motion, and it passed by a vote of 7-0.

6. Presentation and Consideration of the 2024-2025 Fiscal Year Budget

Ms. Storrs presented the proposed budget for the 2024-2025 fiscal year, a copy of which was included in the packet for each Board member.

A motion to move the budget as presented was made by Mr. Stanley. Ms. Zanchettin seconded the motion, and it passed by a vote of 7-0.

7. Discussion - Future Agenda Items and Next Meeting Date

Mr. Freeman queried the Board about meeting quarterly, and a consensus was in favor. President Zambrano requested that staff provide minutes and other reports, to the extent they are prepared, with the agenda when sent to Board members the Friday before a meeting. Mr. Freeman will email some dates to the Board for a November or December meeting.

8. Adjourn

President Zambrano adjourned the meeting at 12:26PM.

ATTEST:

Stephanie Coggins, City Secretary

Alfonso Zambrano, President