



Amarillo City Council Regular Meeting

September 10, 2024

3:00 PM

City Hall - Council Chamber

601 S. Buchanan Street, 3rd Floor

Amarillo, Texas 79101

MINUTES

1. Call to Order

On September 10, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson

Absent were none.

Also in attendance were the following administrative officials:

Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Assistant City Manager and CFO
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:00 PM.

2. Invocation Bryan Van Meter, Amarillo Fire Department Chaplain

Bryan Van Meter, Amarillo Fire Department chaplain, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations

5.A. "National Preparedness Month"

Councilmember Craft read the proclamation, and Max Dunlap accepted it along with members of the Office of Emergency Management.

5.B. "National IT Professionals Day"

Councilmember Scherlen read the proclamation, and Missy Laird accepted it along with members of the Information Technology department.

6. Announcements

There were no announcements.

- 7. Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Courtney Brown, of Amarillo Citizen
Noah Dawson, of Amarillo Citizen

Mayor Stanley closed public comment. Sherrie Ollinger Scott signed up to speak but did not present to speak.

- 8. Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments

8.B. Walter Wendler to provide West Texas A&M University updates

8.C. 2025 Legislative Agenda

8.D. Women's Health Clinic Concept

After discussion of Item 8.D, Mayor Stanley recessed the regular meeting at 3:59 p.m.

Mayor Stanley resumed the regular meeting at 4:12 p.m.

8.E. Update regarding Amarillo Economic Development Corporation in connection to financial assistance previously provided to the Regional Accelerator & New Growth Engine (RANGE)

8.F. Request future agenda items and reports from City Manager

9. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed for separate consideration. Councilmember Craft asked that Agenda Item No. 9.B be removed.

ACTION: Motion to approve the consent agenda except for Agenda Item No. 9.B by Tom Scherlen, second by Don Tipps;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

9.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on August 27, 2024 at 11:00 a.m.

(Contact: Stephanie Coggins, City Secretary)

9.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on August 27, 2024.

(Contact: Stephanie Coggins, City Secretary)

9.D. CONSIDERATION OF ORDINANCE NO. 8147

This item is a second and final reading to consider an ordinance rezoning a 12.48 acre tract of unplatted land, in Section 63, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to General Retail District. (VICINITY: Town Square Blvd. & Soncy Rd.; APPLICANT/S: Furman Land Surveyors, Inc. for the Emeline Bush O'Brien / Marsh Trust)

(Contact: Brady Kendrick, Senior Planner)

9.E. CONSIDERATION OF ORDINANCE NO. 8148

This item is a second and final reading to consider an ordinance vacating a 0.388 acre public right-of-way, being the remaining portion of N. Wilson Street between Blocks 1 & 2 of Eberstadt's Subdivision of Blocks 270 and 277, Holland's Addition, an addition to the City of Amarillo, in Section 156, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 5th Ave. & N Williams St.; APPLICANT/S: Fabian Alvarez & Jose Silvestre)

(Contact: Brady Kendrick, Senior Planner)

9.F. CONSIDERATION OF ORDINANCE NO. 8149

This item is the second and final reading of an ordinance amending the ballot language for Measure D relating to the Special Municipal Election of the City of Amarillo, Texas, ordered on August 13, 2024, pursuant to Ordinance 8144 to be conducted on the 5th day of November 2024 in the City of Amarillo, Texas; affirming all other provisions of Ordinance 8144; and providing for other administrative clauses.

(Contact: Stephanie Coggins, City Secretary)

9.G. CONSIDER ACCEPTANCE - REFUGEE HEALTH SCREENING GRANT

This item considers acceptance of the Refugee Health Screening Grant. Services include health screening, immunizations, and green card assistance for newly arrived refugees.

Grantor: U.S. Committee for Refugees and Immigrants (USCRI)

Amount: \$1,143,130.22

Local Match/Funding Source: No local match required

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

9.H. CONSIDER PURCHASE - ASPHALT EMULSION STORAGE TANKS

This item considers the purchase of three 10,000 gallon asphalt emulsion storage tanks.

Award to: Cimline, Inc. (Sourcewell Contract #080251-CME)

Amount: \$353,385.00

Funding Source: General Fund

Is the item budgeted? Yes

(Contact: Donny Hooper, Assistant City Manager and Public Infrastructure Director)

9.I. CONSIDER AWARD - AMARILLO POLICE DEPARTMENT 5TH FLOOR FURNITURE

This item considers an award to purchase new furniture for the 5th floor of the Amarillo Police Department that is currently under construction.

Award to: Navajo (HON OMINA #R191804)

Amount: \$66,150.61

Funding Source: American Rescue Plan Act (ARPA) federal funding

Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

9.J. CONSIDER PURCHASE - WORKIVA REPORT WRITING SOFTWARE

This item considers the purchase of Workiva Report Writing Software.

Award to: Carahsoft Technology Group

Amount: \$63,157.90

Funding Source: General Funds

Is the item budgeted? Yes

(Contact: Katrina Owens, Director of Finance)

9.K. CONSIDER PURCHASE - MIMICA AUTOMATION SOFTWARE

This item considers the purchase of Mimica automation software.

Award to: Mimica Automation Limited

Amount: \$150,000.00

Funding Source: Job account for Financial/ERP Software

Is the item budgeted? Yes

(Contact: Rich Gagnon, Assistant City Manager and CIO)

9.L. CONSIDER APPROVAL - CHANGE ORDER NO. 7 FOR HOLLYWOOD ROAD AND RIVER ROAD WATER RECLAMATION FACILITIES DIGESTER MIXING SYSTEM IMPROVEMENTS PROJECT

This item considers the award of Change Order No. 7 for the Hollywood Road and River Road Water Reclamation Facilities digester mixing system improvements to replace the boiler at the Hollywood Road Water Reclamation Facility.

Award to: Garney Companies, Inc.

Original Award	\$16,312,000.00
Previous Change Orders	2,662,279.04
Current Change Order No. 7	\$588,044.00
Total Revised Award	\$19,562,323.04

Amount: \$588,044.00

Funding Source: Water and sewer fund

Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.M. CONSIDER APPROVAL - CHANGE ORDERS NO. 1 AND NO. 2 TO SERVICE CENTER FUELING PROJECT

This item considers the approval of Change Orders No. 1 and 2 to the Service Center Fueling Project. Change Order #1 addresses demolition and haul off of unforeseen buried materials located at the 27th and Grant site. Change Order #2 addresses several items that were subject to price increases and additional scope of work.

Award to: Tri-State General Contractors

Original Award:	\$5,301,450.00
Change Order No. 1	40,000.00
Change Order No. 2	<u>57,292.92</u>
Total Award:	\$5,398,742.92

Funding Source: Fleet fund revenues

Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

9.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on August 27, 2024 at 2:00 p.m.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Councilmember Craft motioned to revise the minutes to reflect Kevin Carter in attendance. The motion died for lack of a second.

ACTION: Motion to approve Agenda Item 9.B as presented by Don Tipps, second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10. Non-Consent Items

10.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8150

This item is a public hearing and first reading to consider an ordinance rezoning 0.76 acres of unplatted land, in Section 191, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Moderate Density District. (VICINITY: Broadway Dr. & Hastings Ave.; APPLICANT/S: OJD Engineering, LLC for FAEC Holdings 396537, LLC)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION: Motion to adopt Ordinance No. 8150 as presented by Les Simpson, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8151

This item is a public hearing and first reading of an ordinance annexing into the City of Amarillo, on petition of property owner, territory generally described as a 203.80 acre tract of land, being unplatted land and the west fifty feet of Tarter Avenue as dedicated in Soncy Park Unit No. 10, all in Section 62, Block 9, BS&F Survey, Randall County, Texas (APPLICANT/S: Attebury A G Testamentary Trust; VICINITY: SW 45th Ave. & Soncy Rd.)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item. Mayor Stanley opened a public hearing. James Schenck, of Amarillo, and Austin Martin, not of Amarillo, spoke. Mayor Stanley closed the public hearing.

ACTION: Motion to adopt Ordinance No. 8151 as presented by Tom Scherlen, second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.C. CONSIDERATION OF RESOLUTION NO. 09-10-24-1

This item considers a resolution amending the ballot language for the Special Municipal Election of the City of Amarillo, Texas ordered on August 13, 2024, pursuant to Resolution 08-13-24-2 to be conducted on the 5th day of November 2024 in the City of Amarillo, Texas; Affirming all other provisions of Resolution 08-13-24-2; and providing for other administrative clauses.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item. Shannon Lackey, Randall County Election Administrator, and Christy Benge, Potter County Election Administrator, were present to help answer questions.

ACTION: Motion to adopt Item 10.C with the option #3 ballot language by Tom Scherlen, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to accept Resolution No. 09-10-24-1 with option 3 by Tom Scherlen, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.D. CONSIDERATION OF ORDINANCE NO. 8152

This item is the first reading of an ordinance adopting the City of Amarillo budget for the 2024/2025 fiscal year. This budget allows for the City to continue providing

effective public services, programs and assistance to Amarillo residents in the upcoming year.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt the proposed budget which reflects an increase in revenue derived from property tax revenues over last year's budget by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.E. CONSIDERATION OF ORDINANCE NO. 8153 APPROVING THE CITY OF AMARILLO TAX ROLL, SETTING AN AD VALOREM PROPERTY TAX RATE AND LEVYING A TAX ON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY FOR THE 2024 TAX YEAR:

This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2024 tax year. This ordinance establishes an ad valorem tax rate of \$0.31867 per \$100.00 property valuation for City maintenance and operations expenses and \$0.06856 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.38723 per \$100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.63 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.23.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion that the property tax rate be increased by the adoption of a tax rate of \$0.38723, which is effectively a 5.63 percent increase in the tax rate by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.F. CONSIDERATION OF RESOLUTION NO. 09-10-24-2

This item considers a resolution approving expenditure of Hotel Occupancy Tax revenue by the Amarillo Convention and Visitors Bureau, Inc. for the fiscal year October 1, 2024 to September 30, 2025.

(Contact: Kashion Smith, Executive Director of the Amarillo Convention and Visitors Bureau)

Mayor Stanley introduced the item. Kashion Smith, Executive Director of the Convention and Visitors Bureau, presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-2 as presented by Tom Scherlen, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.G. CONSIDERATION OF RESOLUTION NO. 09-10-24-3

This item considers a resolution approving the proposed operating budget for the fiscal year 2024-2025 for the Amarillo Economic Development Corporation.

(Contact: Kevin Carter, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Before the item was presented, Mayor Stanley asked for a motion to table the item.

ACTION: Motion to table the item for two weeks by Tom Scherlen, second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.H. CONSIDERATION OF RESOLUTION NO. 09-10-24-4

This item considers a resolution approving the proposed operating budget for the fiscal year 2024-2025 for Center City Tax Increment Reinvestment Zone No. 1.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-4 as presented by Don Tipps, second by Josh Craft;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES: None
ABSTAIN: None

10.I. CONSIDERATION OF RESOLUTION NO. 09-10-24-5

This item considers a resolution approving the proposed operating budget for the fiscal year 2024-2025 for East Gateway Tax Increment Reinvestment Zone No. 2.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-5 as presented by Les Simpson, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.J. CONSIDERATION OF RESOLUTION NO. 09-10-24-6

This item considers a resolution approving the proposed operating budget for the fiscal year 2024-2025 for South Gateway Tax Increment Reinvestment Zone No. 3.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-6 as presented by Josh Craft, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

10.K. CONSIDERATION OF RESOLUTION NO. 09-10-24-7

This item considers a resolution approving the proposed operating budget for the fiscal year 2024-2025 for Amarillo-Potter Events Venue District.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-7 as presented by Tom Scherlen, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES: None
ABSTAIN: None

10.L. CONSIDERATION OF RESOLUTION NO. 09-10-24-8

This resolution approves the 2024/2025 fiscal year budget and associated program of services for the Amarillo Hospital District (AHD).

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to adopt Resolution No. 09-10-24-8 as presented by Josh Craft, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None

ABSTAIN: None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 6:26 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor