Amarillo City Council
Regular Meeting

October 8, 2024
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On October 8, 2024 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Assistant City Manager and CFO
Floyd Hartman, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 PM.

2. **Invocation** Johnnie Thomason, Kingdom Keys Radio

Johnnie Thomason, Kingdom Keys Radio, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

There were no announcements.

6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:
Scott Bentley, of Amarillo Citizen
Lloyd Brown, of Amarillo Citizen
Jacob Meyer, of Amarillo Citizen
Laura Street, of Amarillo Citizen
Michael Fisher, of AmarilloCitizen
Michael Ford, of Amarillo Citizen
Paul Harpole, of Amarillo Citizen
Mayor Stanley closed public comment.

7. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

7.A. Review agenda items for regular meeting and attachments

7.B. Update on roadway safety measures implemented with Ordinance No. 8119

7.C. Update on women's health clinic

7.D. Update regarding Amarillo Economic Development Corporation (AEDC) in connection to financial assistance previously provided to the Regional Accelerator & New Growth Engine (RANGE)

7.E. Numerous topics related to AEDC, including bylaws and articles of incorporation, development, infrastructure, land acquisition, incentives, expenditures, and other matters related to oversight, direction, and plans for economic development, as well as general issues and matters related to the current and future needs of and expectations for the AEDC

Prior to Item No. 7.E, Mayor Stanley recessed the regular meeting at 5:19 p.m.

Sometime during the break, Councilmember Tipps left the meeting.

Mayor Stanley resumed the regular meeting at 5:45 p.m. and took up Item No. 7.E for discussion.

7.F. Request future agenda items and reports from City Manager.

8. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the item and asked if anything should be removed for separate consideration.

ACTION:	Motion to approve consent agenda as presented by Josh Craft, second by Tom Scherlen; Motion with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None
ABSENT:	Don Tipps

8.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the regular meeting held on September 24, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the special meeting held on September 30, 2024.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDERATION OF ORDINANCE NO. 8156
This item is a second and final reading to consider an ordinance vacating a 0.40 acre public right-of-way, being a 20-foot wide public alley in and adjacent to Block 3 of Wright Addition Unit No. 2, an addition to the City of Amarillo, in Section 157, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NE 15th Ave. and Mirror St.; APPLICANT/S: Paul Ebben for AAAA Properties)

(Contact: Brady Kendrick, Senior Planner)

8.D. CONSIDER ACCEPTANCE - PUBLIC ACCESS EASEMENT

This item considers the acceptance of a public access easement being approximately 0.10 acres of land, in Section 191, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: Broadway Dr. & Hastings Ave.; GRANTOR: GKC Operating LLC)

(Contact: Brady Kendrick, Senior Planner)

8.E. CONSIDER APPROVAL - AMENDMENT TO AMBULANCE PERMIT

This item seeks approval for amending the current Ambulance Permit with American Medical Response (AMR) to include the 911 Nurse Navigation Program.

(Contact: Jacob Oehlert, District Fire Chief, Jason Mays, Fire Chief)

8.F. CONSIDER ACCEPTANCE - TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT FOR ROUTINE AIRPORT MAINTENANCE

This item considers acceptance of a TXDOT RAMP grant for routine maintenance for maintenance of eligible projects on airfield areas, including, among other things, wildlife control, at the Rick Husband Amarillo International Airport.
Grantor: Texas Department of Transportation
Amount: $100,000.00
Local Match/Funding Source: Airport operating revenues (10%)
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.G. CONSIDER AWARD - ROCK SALT ANNUAL CONTRACT

This item considers the award of a one (1) year agreement for rock salt, with options for four (4) additional renewals.
Award to: Salt Pointe, LLC
Amount: $92,500.00 per year, lifetime total $462,500.00 for five (5) years.
Funding Source: Operating
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.H. CONSIDER AWARD - LANDFILL COMPACTOR LEASE AGREEMENT
This item considers the award of a 60-month lease agreement for a Caterpillar Model 826K Compactor for use at the City Landfill.
Award to: Warren Cat/Caterpillar Financial (Buy Board #685-22)
Amount: 60 Month Lease @ $23,123.75 per month; $1,308,825.00 total to lease; $1,544,550.00 if purchase option exercised at end of lease
Funding Source: Fleet Services fund revenues
Is the item budgeted? Yes

(Contact: Donny Hooper, Assistant City Manager and Public Infrastructure Director)

8.I. CONSIDER PURCHASE - DELL CLOUD PROFESSIONAL SERVICES
This item considers the purchase of cloud professional services to construct the City's new website infrastructure.
Award to: Dell (State of Texas #DIR-TSO-3763)
Amount: $173,956.72
Funding Source: Information technology fund revenues
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

8.J. CONSIDER APPROVAL - MANAGED PRINT SERVICES AGREEMENT RENEWAL
This item considers the renewal of a 5-year agreement with Tascosa Office Machines to provide managed print services for all City departments.
Award to: Tascosa Office Machines (Previously awarded on RFP 18-19)
Amount: $1,500,000.00
Funding Source: Print expenses are already included in the operating budget for each department, and depend upon utilization.
Is the item budgeted? Yes

(Contact: Robert Rasmussen, Assistant Director of IT)

8.K. CONSIDER PURCHASE - UNINTERRUPTED POWER SUPPLY AND POWER DISTRIBUTION UNITS FOR NEW CITY HALL
This item considers the purchase of uninterrupted power supplies (UPS) and

power distribution units (PDU) for the new City Hall.
Award to: CDW/G (State of Texas Contract DIR-CPO-5093)
Amount: $62,180.17
Funding Source: General construction funds
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

8.L. CONSIDER PURCHASE - NETWORK SWITCHES FOR NEW CITY HALL
This item considers the purchase of network switches for the new City Hall.
Award to: Sterling Computer Corporation (NCPA contract 01-170)
Amount: $290,497.73
Funding Source: General construction funds
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

8.M. CONSIDER AWARD - AUDIO & VIDEO PRODUCTION SYSTEM FOR THE NEW CITY HALL
This item considers the award of an audio & video production system for the new City Hall Council Chambers and associated areas.
Award to: Amarillo Media Systems
Amount: $224,535.43
Funding Source: General Construction Funds
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.N. CONSIDER AWARD - INSTALLATION OF SEVEN OUTDOOR WARNING SIRENS
This item considers the award of the installation of seven outdoor warning sirens.
Award to: Voltz Electric, LLC
Amount: $98,500.00
Funding Source: Reimbursement from the counties in which the sirens are being installed.
Is the item budgeted? Yes

(Contact: Max Dunlap, Emergency Management Coordinator)

8.O. CONSIDER APPROVAL - CHANGE ORDER 2 FOR WATER MAIN REPLACEMENT FOR SE 9TH & ACROSS BNSF RIGHT-OF-WAY/RAILROAD REMOVAL DOWNTOWN

This item is to consider approval of Change Order No. 2 to include adjustments to pipe appurtenances in order to reflect actual work completed and materials used.
Awarded to: Amarillo Utility Contractors, Inc.
Amount: $(1,900.00)
Funding Source: Water & Sewer Fund Revenues
Is the item budgeted? Yes
(Contact: Jackson Zaharia, City Engineer)

9. Non-Consent Items

9.A. CONSIDERATION OF ORDINANCE NO. 8154

This item is a second and final reading to consider an ordinance rezoning a 7.56 acre tract of unplatted land, in Section 11, Block 9, BS&F Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to General Retail District. (VICINITY: Western St. & Dunn Ranch Rd.; APPLICANT/S: OJD Engineering, LLC for the Marsh Gwendolyn O’Brien Estate)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley stated that he had a conflict of interest form on file for Items 9.A and 9.B and excused himself from the meeting. Mayor Pro Tem Scherlen introduced the item. Brady Kendrick, Senior Planner, presented the item.

ACTION:	Motion to adopt ordinance no. 8154 as presented by Josh Craft, second by Les Simpson; Motion passed with a 3:0 vote.
AYES:	Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	Cole Stanley
ABSENT:	Don Tipps

9.B. CONSIDERATION OF ORDINANCE NO. 8155

This item is a second and final reading to consider an ordinance rezoning lots 17 and 18, and portions of Lots 19 and 20, Block 76, Glidden and Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Heavy Commercial District to Central Business District. (VICINITY: SW 6th Ave. & Jackson St.; APPLICANT/S: Valerie Gooch for The PARC)

(Contact: Brady Kendrick, Senior Planner)

Mayor Pro Tem Scherlen introduced the item.

ACTION:	Motion to adopt Ordinance No. 8155 as presented by Les Simpson, second by Josh Craft; Motion passed with a 3:0 vote.
AYES:	Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	Cole Stanley
ABSENT:	Don Tipps

9.C. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 10-08-24-1

This item conducts a public hearing and considers a resolution of the City Council of Amarillo, Texas, for the proposed program of projects; authorizing the acceptance of grants with the Federal Transit Administration for the Urbanized Area Formula Grant (49 U.S.C. 5307), the Texas Department of Transportaton for an operating grant, the Bus and Bus Facilities Infrastructure Investment Program Grant (49 U.S.C. 5339), the Enhanced Mobility of Seniors & Individuals with Disabilities Grant (49 U.S.C. 5310), and for Transportation Development Credits.

(Contact: Chris Quigley, Director of Transit, Brianna Mills, Accountant III)

Mayor Stanley introduced the item. Brianna Mills, Transit Program Analyst, presented the item.

ACTION:	Motion to adopt Resolution No. 10-08-24-1 as presented by Josh Craft, second by Tom Scherlen; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None
ABSENT:	Don Tipps

9.D. CONSIDERATION OF ORDINANCE NO. 8166

This item is the first reading of an ordinance regarding the City of Amarillo's Texas Municipal Retirement System (TMRS) benefits authorizing: (1) non-retroactive repeating COLAs, for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1), and (2) annually accruing updated service credits.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION:	Motion to accept Ordinance No. 8166 as presented by Tom Scherlen, second by Josh Craft; Motion passed with a 4:0 vote.

AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDERATION OF RESOLUTION NO. 10-08-24-2

This item considers a resolution to make nominations to fill upcoming vacancies on the board of directors of the Potter and Randall Appraisal Districts. The Potter-Randall Appraisal District (PRAD) has 10 upcoming vacancies on the individual Potter and Randall County Appraisal Districts' Board of Directors. Upon receipt of these nominations, PRAD will distribute a ballot for governmental entities with voting entitlements in Potter and Randall counties to vote on these vacant positions, as established by State law requirements.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms.Coggins presented the item.

ACTION:	Motion to adopt Resolution No. 10-08-24-2 to nominate Zachary Plummer, Cindy Spanel, Mitzi Wade, Blair Schaffer, and Chip Hunt for the Potter Randall Appraisal District board of directors and to nominate Jinger White, Diane Thurman, Bob Lindsey, and Kim Benson for the Randall County Appraisal District board of directors by Josh Craft, second by Tom Scherlen; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None
ABSENT:	Don Tipps

9.F. CONSIDERATION OF RESOLUTION NO. 10-08-24-3

This item considers a resolution to make a nomination to replace Ms. Claudia Burkett on the Randall County Appraisal District Board of Directors.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item. Council took no action.

9.G. CONSIDER AWARD - ANNUAL STREET DEPARTMENT MAINTENANCE PROGRAM

This item considers the award of two contracts for on-call street maintenance services which include Hot Mix Asphalt Concrete (HMAC) pavement patching and crack sealing of HMAC pavement as well as brick pavement repair in various streets within the City of Amarillo.
Award to: Advanced Pavement Maintenance, Ltd. and LA Fuller and Sons Construction, Ltd.

Amount: $2,500,000.00 per contract, $5,000,000.00 total
Funding Source: General construction funds (street maintenance)
Is the item budgeted? Yes

(Contact: Donny Hooper, Assistant City Manager and Public Infrastructure Director)

Mayor Stanley introduced the item. Alan Harder, Assistant Public Works Director, presented the item.

ACTION:	Motion to award a $2.5 million per contract to Advanced Pavement Maintenance Limited and LA Fuller and Sons for the annual street department maintenance program by Josh Craft, second by Tom Scherlen; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.H. CONSIDERATION OF RESOLUTION NO. 10-08-24-4

This item considers a resolution amending the budget of the Amarillo Convention and Visitor's Bureau, Inc. for the 2024-2025 fiscal year; approving a sponsorship to the Amarillo Wranglers.

(Contact: Kashion Smith, Convention and Visitors Bureau)

Mayor Stanley introduced the item. Kashion Smith, with the Convention and Visitors Bureau, presented the item.

ACTION:	Motion to accept Resolution No. 10-08-24-4 as presented by Tom Scherlen, second by Les Simpson; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 6:51 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor