STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 18th day of November 2024, the Planning and Zoning Commission met in a regularly scheduled meeting at 3:00 PM in the City Council Chambers on the third floor of City Hall, at 601 South Buchanan Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Jason Ault, Chairman	Y	138	110
Fred Griffin, Vice Chair	Y	92	89
Cindi Bulla	Y	68	55
Josh Langham	Y	22	19
Noah Dawson	Y	22	21
Dick Ford	Y	22	18
Landon Moreland	Y	23	17

Staff present:
Emily Koller, Director of Planning
Cody Balzen, Principal Planner
Brady Kendrick, Senior Planner
Leslie Spear-Schmidt, Senior Assistant City Attorney
Jenine Cruz, Administrative Technician
Emily Kotara, Planning Technician

1. Call to Order

Chairman Jason Ault called the meeting to order at 3:00 PM and established a quorum of seven voting members.

2. Public Comment

Chairman Ault inquired if anyone in the audience wanted to speak for Public Comment.

No comments were made.

3. Planning and Zoning Commission will discuss or receive reports on the following current matters or projects.

ITEM 3.A. Review Agenda items for regular meeting and attachments.

No changes were made by the Commissioners.

ITEM 3.B. Announcements

Brady Kendrick, Senior Planner, updated the Commissioners on items forwarded to City Council for consideration.

ITEM 3.C. Update on Plat P-24-96 The Vineyards Unit No. 12

Mr. Kendrick informed the board that this plat was determined to be an invalid plat submittal since the included parcels did not belong to the applicant. The board cannot act on this plat.

ITEM 3.D. Request future agenda items or updates from staff.

No future agenda items were requested by the Commissioners.

4. Regular Agenda

ITEM 4.A. Consider approval of the minutes from the November 4, 2024, regular meeting of the Planning and Zoning Commission.

A motion to approve the minutes as presented was made by Commissioner Cindi Bulla and seconded by Vice Chairman Fred Griffin.

The motion passed unanimously, 7-0.

ITEM 4.B. Public Hearing and Consideration of Plat P-24-99 Homestead Unit No. 13

Mr. Kendrick presented the item and gave a staff recommendation of approval of the plat as presented.

Chairman Ault conducted the public hearing on the item.

Wes Everett with Betenbough Homes identified he was present to answer any questions.

No other public comments were made.

A motion to approve the item as presented was made by Commissioner Josh Langham and seconded by Commissioner Bulla.

The motion passed unanimously, 7-0.

ITEM 4.C. Consideration of Plat P-24-100 Homestead Unit No. 7

Mr. Kendrick presented the item and gave a staff recommendation of approval of the plat as presented with the noted variance for minimum lot width adjacent to the street, pending the return of the corrected originals, and pending surety being provided or improvements completed.

Chairman Ault asked if anyone from the public wanted to speak on the item.

Wes Everett with Betenbough Homes identified he was present to answer any questions.

No other public comments were made.

A motion to approve the item as presented with the noted lot width variance, pending the return of the corrected originals and pending surety being provided or public improvements completed, was made by Commissioner Bulla and seconded by Commissioner Landon Moreland.

The motion passed unanimously, 7-0.

ITEM 4.D. Consideration of Plat P-24-101 Town Square Unit No. 17

Mr. Kendrick presented the item and gave a staff recommendation of approval of the plat as presented, pending the return of corrected originals and pending surety being provided or public improvements completed.

Chairman Ault asked if anyone from the public wanted to speak on the item.

No public comments were made.

A motion to approve the item as presented, pending the return of corrected originals and pending surety being provided or public improvements completed, was made by Commissioner Noah Dawson and seconded by Vice Chairman Griffin.

The motion passed unanimously, 7-0.

ITEM 4.E. Public Hearing and Consideration of Plat P-24-102 RiverRoad Gardens Unit No. 35

Mr. Kendrick presented the item and gave a staff recommendation of approval of the plat as presented pending the return of corrected originals. One call had been received in response to the public notices, and the caller did not express opposition to the item.

Chairman Ault conducted the public hearing on the item.

No public comments were made.

A motion to approve the item as presented, pending the return of corrected originals, was made by Commissioner Moreland and seconded by Commissioner Bulla.

The motion passed unanimously, 7-0.

6. Adjourn

The meeting adjourned at 3:21 PM.

Emily Koller

Emily Koller, AICP
Director of Planning