

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 18th day of June 2024, the Board of Review for Landmarks, Historic Districts, and Downtown Design met in a regular meeting at 5:30 p.m. in Room 275 of the Simms Municipal Building, 808 S. Buchanan Street, Amarillo, Texas, with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Wesley Knapp, Chairman	Y	16	12
Greg Bliss, Vice Chair	N	13	10
Cindi Bulla	N	16	13
Devin Savage	Y	6	3
Mike Ritter	N	6	3
Gary Jennings	Y	16	15
Alan Cox	Y	16	16
Stephanie Daggett (Alternate)	N	6	2

Staff present:

Emily Koller, Director of Planning  
 Cody Balzen, Principal Planner  
 Brady Kendrick, Senior Planner  
 Leslie Spear-Schmidt, Senior Assistant City Attorney  
 Jenine Cruz, Recording Secretary

**ITEM 1: Call to order and establish a quorum is present.**

Chairman Wesley Knapp opened the meeting at 5:30 PM and established a quorum of four voting members.

**ITEM 2: Public Address**

Chairman Knapp inquired if anyone from the public wanted to speak for Public Comment.

No public comments were made.

**ITEM 3: Approval of the Minutes.**

**3.A. Approval of the minutes from the August 10, 2023 meeting of the Board of Review for Landmarks, Historic Districts, and Downtown Design.**

A motion to approve the minutes as presented was made by Board Member Alan Cox and seconded by Board Member Devin Savage.

The motion passed unanimously, 4-0.

**ITEM 4: Regular Meeting Items**

**4.A. Nomination and Election of a Chair and Vice Chair of the Board of Review for Landmarks, Historic District, and Downtown Design.**

A motion to appoint Greg Bliss as Chairman was made by Board Member Gary Jennings and seconded by Board Member Savage.

The motion passed unanimously, 4-0.

A motion to appoint Wesley Knapp as Vice Chairman was made by Board Member Savage and seconded by Board Member Cox.

The motion passed unanimously, 4-0.

*\*Welsey Knapp continued the meeting in the Vice Chairman role in the absence of the new Chairman, Greg Bliss.*

**4.B. Consideration of COA-24-02 (Santa Fe Federal Credit Union)**

Consideration of a new construction project for a banking facility with a drive-thru located on a portion of Lot 1 and all of Lot 2, Block 195, Plemons's Addition, an addition to the City of Amarillo, in Section 170, Block 2, AB&M Survey, Potter County, Texas. Variance Request: Variance from the minimum required sidewalk width of seven feet and exceeding the maximum building setback of five feet. (VICINITY: S Johnson Street and SE 7th Avenue.; APPLICANT: OJD Engineering, LLC for Amarillo Santa Fe Federal Credit Union)

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the project as presented with the two noted variances.

A motion to approve the item as presented, with the two noted variances, was made by Board Member Cox and seconded by Board Member Jennings.

Motion passed unanimously, 4-0.

**ITEM 5: Consider future agenda items.**

No future agenda items were requested.

**ITEM 6: Adjourn**

Vice Chairman Knapp adjourned the meeting at 5:41 PM.



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Emily Koller, AICP

Director of Planning