

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 22nd day of January 2025, the Board of Review for Landmarks, Historic Districts, and Downtown Design met in a regular meeting at 5:30 p.m. in Room 275 of the Simms Municipal Building, 808 S. Buchanan Street, Amarillo, Texas, with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Greg Bliss, Chairman	Y	15	12
Wesley Knapp, Vice Chairman	Y	18	14
Cindi Bulla	N	18	13
Devin Savage	Y	8	5
Mike Ritter	Y	8	4
Gary Jennings	Y	18	17
Alan Cox	Y	18	18
Stephanie Daggett (Alternate)	N	8	2

Staff present:

Emily Koller, Director of Planning
Cody Balzen, Principal Planner
Brady Kendrick, Senior Planner
Leslie Spear-Schmidt, Senior Assistant City Attorney
Jenine Cruz, Recording Secretary
Byron Dill, Planner I

ITEM 1: Call to Order and Establish a Quorum is Present.

Chairman Greg Bliss opened the meeting at 5:31 PM and established a quorum of six voting members.

ITEM 2: Public Address

Chairman Bliss inquired if anyone from the public wanted to speak for Public Comment.
No public comments were made.

ITEM 3: Regular Meeting Items.

3.A. Consider approval of the minutes from the November 14, 2024 meeting of the Board of Review for Landmarks, Historic Districts, and Downtown Design.

A motion to approve the minutes as presented was made by Board Member Devin Savage and seconded by Vice Chairman Wesley Knapp.

The motion passed unanimously, 6-0.

3.B. Consideration of Certificate of Appropriateness COA-24-12 The PARC: Panhandle Adult Rehabilitation Center

Consideration of a new construction project for 413 SW 6th Avenue, located on Lot 17A, Block 76, Glidden & Sanborn Addition Unit No. 23, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SW 6th Ave. & S. Jackson St.; APPLICANT: Playa Design Studio for PARC)

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the project as presented with noted variance for reduced sidewalk width.

A motion to approve the item as presented with the variance for sidewalk width was made by Vice Chairman Knapp and seconded by Board Member Gary Jennings.

Motion passed unanimously, 5-0. Board Member Mike Ritter abstained from the vote.

3.C. Consideration of Certificate of Appropriateness COA-24-01 Sharpened Iron Studios

Consideration of a new construction project for 1421 South Tyler Street, located on Lot 1A, Block 182, Plemons Addition Unit No. 27, an addition to the City of Amarillo, in Section 170, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SW 15th Ave. & S Polk St.; APPLICANT: Höhe Design Group for Amarillo Junior College)

Brady Kendrick, Senior Planner, presented the item. In the presentation, it was noted that this request was to seek re-approval after the Board's previous approval had expired. No changes were proposed in the plans that were previously approved. Staff recommended approval of the project as presented.

Chairman Bliss asked the project representative to confirm that no changes to the original approval were proposed.

Sean Doherty, developer and partner with Amarillo Junior College, confirmed that no changes were proposed.

A motion to approve the item was made by Board Member Jennings and seconded by Vice Chairman Knapp.

Motion passed unanimously, 6-0.

3.D. Update and Discussion on Historic Landmark or District Designation Process

Emily Koller, Director of Planning, presented an update on the Historic Landmark and District Designation Process and the role the Board would play in such requests since staff has recently seen interest in this designation.

Chairman Bliss inquired if the City's green book historic survey still existed. Ms. Koller confirmed it did.

3.E. Nomination and Election of a Chair and Vice Chair of the Board of Review for Landmarks, Historic Districts, and Downtown Design for the 2025 calendar year.

A motion to keep Greg Bliss as the Chairman and Wesley Knapp as the Vice Chairman was made by Board Member Savage and seconded by Board Member Ritter.

Motion passed unanimously, 6-0.

ITEM 4: Discuss Items for Future Agendas

No future agenda items were requested.

ITEM 5: Adjourn

Chairman Bliss adjourned the meeting at 5:53 PM.



Emily Koller, AICP
Director of Planning