Amarillo City Council
Regular Meeting

February 11, 2025
3:00 PM
City Hall - Council Chamber
601 S. Buchanan Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On February 11, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Andrew Freeman, Deputy City Manager and Public Safety Director
Laura Storrs, Assistant City Manager and CFO
Floyd Hartman, Assistant City Manager
Donny Hooper, Assistant City Manager and Public Infrastructure Director
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 03:00 PM.

2. Invocation Will Esler, The Church in Austin Park

Will Esler, with the Church in Austin Park, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations

5.A. "Engineer's Week"

Councilmember Tipps read the proclamation, and it was accepted by Spenser Harvey, with Parkhill.

6. Announcements

Staff announced a reminder of the upcoming City Hall grand opening set for February 25, 2025.

7. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500A of City Hall, 623 S. Johnson. Citizens should signup at least 30 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Misty Collier, of Amarillo	Citizen
Cassie Greene, of Amarillo	Citizen
Mike Fisher, of Amarillo	Citizen

Mayor Stanley closed public comment.

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments

8.B. Amarillo Economic Development Corporation Presentation and Update from Board Chairperson

This item was pushed. Mayor Stanley stated a special meeting would be held on Tuesday, February 18, 2025 or Friday, February 21, 2025 to cover this item.

8.C. Parks debt issuance

8.D. Fleet debt issuance

10.A. CONSIDERATION OF ORDINANCE NO. 8180
Discussion and consideration of all matters incident and related to the issuance and sale of "City of Amarillo, Texas, Public Property Finance Contractual

Obligations, Series 2025", including the adoption of an ordinance authorizing the issuance of such obligations. This debt issuance is to fund the purchase of fire apparatus.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Steven Adams, with Specialized Public Finance, presented the item.

ACTION:	Motion to adopt Ordinance No. 8180 as presented by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10.B. CONSIDERATION OF RESOLUTION NO. 02-11-25-3

This item is a discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation, including the adoption of a resolution pertaining thereto. This debt issuance is to fund parks projects and fleet vehicle and equipment purchases.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION:	Motion to adopt Resolution No. 02-11-25-3 as presented by Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.E. Digital dignity, rights, and privacy ordinance

This item was pushed.

8.F. Ability to televise all public meetings at new City Hall.

8.G. Sunset Committee

8.H. Request future agenda items and reports from City Manager

9. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley recessed the regular meeting at 5:09 p.m.

Mayor Stanley resumed the regular meeting at 5:24 p.m.

Mayor Stanley introduced the consent agenda item. Mayor Stanley advised 9.N would be pulled. Councilmember Scherlen asked for 9.E to be pulled.

ACTION:	Motion to approve consent agenda as presented, except for 9.E and 9.N by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on January 28, 2025.

(Contact: Stephanie Coggins, City Secretary)

9.B. CONSIDERATION OF ORDINANCE NO. 8178

This item is a second and final reading of an ordinance considering the rezoning of Lot 10, Block 5, Edgehill Addition Unit No. 6, an addition to the City of Amarillo, in Section 185, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Planned Development District 89A to Planned Development District 89B for the construction of a new auto parts store. (VICINITY: S. Georgia St. & SW 35th Ave.; APPLICANT/S: Wesley Berlin for Furman Family Partnership)

(Contact: Brady Kendrick, Senior Planner)

9.C. CONSIDERATION OF ORDINANCE NO. 8179

This item is a second and final reading considering the rezoning of Lot 1A, Block 354, Mirror's Addition Unit No. 33, Lots 4 & 5 of Block 356, Lot 24 of Block 352, Holland's Addition, Lots 13-24 of Block 352 plus the adjacent 11-foot wide vacated portion of Grant Street, Lots 6-10 of Block 377, Lots 13-24 of Block 398, Lots 1-5 plus the east half of vacated alley of Block 114, Mirror's Addition, all additions to the City of Amarillo, in Sections 155 & 156, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Light Industrial District to Central Business District. (VICINITY: SE 8th Ave. & S. Johnson St.; APPLICANT/S: City of Amarillo and Curtis Sinclair for BGCG Real Estate, LLC)

(Contact: Brady Kendrick, Senior Planner)

9.D. CONSIDERATION OF RESOLUTION NO. 02-11-25-1

This item considers a resolution ordering the regular municipal election of the City of Amarillo, Texas to be conducted on May 3, 2025 in the City of Amarillo, Texas; as a joint election with one or more other entities; designating poling places and vote centers; designating June 7, 2025 as the run-off election date; and providing for the conduct of such election, early voting, payment of election expenses, providing for other administrative clauses.

(Contact: Stephanie Coggins, City Secretary)

9.F. CONSIDER ACCEPTANCE - FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT

This item considers the acceptance of a grant award from Firehouse Subs Public Safety Foundation for various fire hoses.
Grantor: Firehouse Subs Public Safety Foundation
Amount: $24,840.00
Local Match/Funding Source: N/A
Is the item budgeted: No

(Contact: Jason Mays, Fire Chief, David Kouba, Deputy Fire Chief)

9.G. CONSIDER PURCHASE - STORM DRAIN CAMERA VAN

This item considers the purchase of a Storm Drain Camera Van for daily use in the Drainage Utility. This is the scheduled replacement of unit 7747 which has reached its end of useful life.
Award to: Essential Equipment Tx, LLC (Sourcewell #120721-RVL)
Amount: $260,092.15
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.H. CONSIDER PURCHASE - COMPACT UTILITY TRACTOR

This item considers the purchase of two John Deere Compact Utility Tractors for daily use in Solid Waste Collection. This is an approved addition to the City's Fleet as part of the Solid Waste Division's Bulk Alley Cleanup Program.
Award to: Western Equipment, LLC (BuyBoard #706-23)
Amount: $114,393.38
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.I. CONSIDER AWARD - THOMPSON PARK PLAYGROUND (PHASE I - SITE WORK)

This item considers the award of the construction of the Thompson Park Playground (Phase I).
Award to: Tommy Klein Construction, Inc. (BuyBoard #728-24)
Amount: $1,194,609.60
Funding Source: Community Development Block Grant and general construction fund revenues
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

9.J. CONSIDER AWARD - AGREEMENT FOR UTILITIES RATE STUDY

This item considers the award of a contract to do a rate study for water utilities to see the support needed for projects within the department including the proposed new wastewater treatment plant.
Award to: NewGen Strategies and Solutions, LLC (HGAC # HP08-21)
Amount: $195,770.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.K. CONSIDER AWARD – RISK AND RESILIENCE ASSESSMENTS (RRA) AND EMERGENCY RESPONSE PLANS (ERP) FOR WATER UTILITIES

This item considers the award of a Risk and Resilience Assessments (RRAs)

and Emergency Response Plans (ERPs) for the Water Utilities.
Award to: Assure Co. dba Municipal H2O
Amount: $72,600.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.L. CONSIDER AWARD - CARASOFT CONTRACT-311 PROCEDUREFLOW SOFTWARE

This item considers the award of a contract for software the City of Amarillo's 311 Call Center will use to create, navigate, maintain, and share processes at various operational levels.
Award to: ProcedureFlow
Amount: $64,125.15
Funding Source: Water and Sewer fund revenues
Is the item budgeted? No

(Contact: Jennifer Gonzalez, Utility Billing Manager)

9.M. CONSIDER PURCHASE - CIRRUSDCS SOFTWARE RENEWAL

This item considers the renewal of CirrusDCS software. This software is “middle-ware”, which allows for the communication and transmission of data from the City’s ZKTeco timeclocks to the time tracking component of WorkDay.
Award to: SHI Government Solutions (Omnia Partners #2018011-02)
Amount: $58,778.70
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Katrina Owens, Director of Finance)

9.O. CONSIDER AWARD - AMARILLO POLICE DEPARTMENT 4TH FLOOR LOCKERS

This item considers the award for new police specific lockers for the 4th floor of the Amarillo Police Department.
Award to: Spacesaver Intermountain, LLC (Sourcewell #010920-SPC)
Amount: $732,284.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

9.P. CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING REPORT ON THE 6TH AVENUE BRIDGE

This item considers the award of a professional services agreement for engineering services to produce a Condition Survey Report (CSR) along with recommended projects for the 6th Avenue Bridge, in the City of Amarillo.
Award to: Kimley-Horn and Associates, Inc.
Amount: $59,500.00
Funding Source: General construction fund revenues
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

9.E. CONSIDERATION OF RESOLUTION NO. 02-11-25-2

This item considers a resolution authorizing a $250,000 payment to Transformation Park. The funding will be used to provide security measures at the facility including cameras, internet connectivity, and other security equipment along with job creation funding for security guards.

(Contact: Mark Zimmerman, Transformation Park)

This item was pulled from the consent agenda, and no action was taken.

9.N. CONSIDER APPROVAL - RENEWAL OF SELECTRON IVR CALL SERVICES

This item considers the approval of a renewal of contract for payment of services in the utility billing department.
Award to: Selectron Technologies
Amount: $108,524.20
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Jennifer Gonzalez, Utility Billing Manager)

This item was pulled from the consent agenda, and no action was taken.

10. Non-Consent Items

10.C. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8181

This item is a public hearing and first reading of an ordinance adopting the 2025 Standards of Care for recreational care programs administered by the Parks and Recreation Department as required by Texas Human Resources Code section 42.041 (b)(14); and providing an effective date.

(Contact: Michael Kashuba, Director of Parks and Recreation)

Mayor Stanley introduced the item. Michael Kashuba, Director of Parks and Recreation, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance 8181 as presented by Josh Craft, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10.D. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8182

This item is a public hearing and first reading of an ordinance ordaining the city's participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303 of the Texas Government Code, providing tax incentives, designating a liaison for communication with interested parties, and nominating Ben E. Keith Company to the Office of the Governor Economic Development & Tourism through the Economic Development Bank as an enterprise project.

(Contact: Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Assistant Director of Planning, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8182 as presented by Les Simpson, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 5:37 PM.

ATTEST:

/s/ Stephanie Coggins_______________ /s/ Cole Stanley____________________

Stephanie Coggins, City Secretary

Cole Stanley, Mayor