Amarillo City Council
Regular Meeting

February 25, 2025
3:00 PM
City Hall - Council Chamber
623 S. Johnson Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On February 25, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 4 Les Simpson
Absent was Councilmember, Place 3 Tom Scherlen.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager and Public Safety Director
Rich Gagnon, Assistant City Manager and CIO
Floyd Hartman, Assistant City Manager
Donny Hooper, Assistant City Manager and Public Infrastructure Director
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 PM.

2. **Invocation** Howie Batson, First Baptist Church

Howie Batson, with First Baptist Church, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

There were no announcements.

6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Teresa Kenedy	Citizen
James Allen	Citizen
Claudia Stravato	Citizen
Quintin Marquez	Citizen
Keith Grays	Citizen
Cassandra Greene	Citizen
Misty Collier	Citizen
Shamik Coreem	Citizen
James Schenck	Citizen
Mike Fisher	Citizen
Doug Loomis	Citizen
Walt Weaver	Other
Michael Ford	Citizen
Mildred Darton	Citizen

Mayor Stanley closed public comment.

7. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.

Mayor Stanley introduced the item. Mr. Hooper presented the item.

ACTION:	Motion to award the Georgia Street Reconstruction Project as presented, including the alternate bid by Les Simpson, second by Josh Craft; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.A. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 02-25-25-4
This item is to conduct a public hearing and consider a resolution to rename Medical Center Park to John Ward Memorial Park.

(Contact: Michael Kashuba, Director of Parks and Recreation)

Mayor Stanley introduced the item. Michael Kashuba, Parks and Recreation Director, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Resolution No. 02-25-25-4 as presented by Les Simpson, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

7.A. Review agenda items for regular meeting and attachments

7.B. Convention and Visitors Bureau Financial Policies and Procedures

7.C. Comprehensive street update

7.D. Digital dignity, rights, and privacy ordinance

Mayor Stanley recessed the regular meeting at 4:40 p.m.

Mayor Stanley resumed the regular meeting at 4:55 p.m.

7.E. Sunset Committee

7.F. Request future agenda items and reports from City Manager

8. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the item. Mayor Stanley asked if any items should be pulled for separate consideration. Mayor Stanley advised 8.L would be pulled.

ACTION:	Motion to approve the consent agenda except for Item No. 8.L by Josh Craft, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None

ABSTAIN: None

8.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on February 11, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on February 18, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on February 21, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.D. CONSIDERATION OF ORDINANCE NO. 8181

This item is a second and final reading of an ordinance adopting the 2025 Standards of Care for recreational care programs administered by the Parks and Recreation Department as required by Texas Human Resources Code section 42.041 (b)(14); and providing an effective date.

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.E. CONSIDERATION OF ORDINANCE NO. 8182

This item is a second and final reading of an ordinance ordaining the city's participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303 of the Texas Government Code, providing tax incentives, designating a liaison for communication with interested parties, and nominating Ben E. Keith Company to the Office of the Governor Economic Development & Tourism through the Economic Development Bank as an enterprise project.

(Contact: Drew Brassfield, Assistant Director of Planning)

8.F. CONSIDERATION OF RESOLUTION NO. 02-25-25-1

This item considers a resolution authorizing the submission of a FY25 grant application to the Office of the Governor’s Homeland Security Grant Division (HSGD) for Amarillo Police Department's Regional Bomb Squad Enhancement Project.

(Contact: Max Dunlap, Emergency Management Coordinator)

8.G. CONSIDERATION OF RESOLUTION NO. 02-25-25-2

This item considers a resolution authorizing the submission of an FY25 grant application to the Office of the Governor’s Homeland Security Grant Division (HSGD) for the Amarillo Police Department's Regional Crime Center.

(Contact: Max Dunlap, Emergency Management Coordinator)

8.H. CONSIDERATION OF RESOLUTION NO. 02-25-25-3

This item considers a resolution authorizing the submission of an FY25 grant application to the Office of the Governor’s Homeland Security Grant Division (HSGD) for the Amarillo Area Community Emergency Response Team (CERT) Enhancement Project.

(Contact: Max Dunlap, Emergency Management Coordinator)

8.I. CONSIDER APPROVAL - CONTRACT FOR EXCHANGE OF REAL PROPERTY

This item considers approval of a contract with Potter County, Texas for the exchange of 403 Bowie St., Amarillo, Texas 79106 (Property A) and 1900 Line Ave, Amarillo, Texas 79102 (Property B) and designates the city manager to execute any necessary documents related to the contract. Potter County will convey Propert A to the City of Amarillo in exchange for the conveyance of Property B, and the City of Amarillo will convey Property B to Potter County in exchange for the conveyance of Property A.

(Contact: Andrew Freeman, Deputy City Manager and Public Safety Director)

8.J. CONSIDER AWARD - LINE AVENUE UTILITIES STORM DRAINAGE FACILITY CONSTRUCTION PROJECT

This item considers the award of a contract with Panhandle Steel Buildings, Inc for the full construction of a new 40’ x 60’ x 14’ metal building including

components, as well as modifications to the existing Utility Building warehouse doors.
Award to: Panhandle Steel Buildings, Inc. (BuyBoard #728-24)
Amount: $209,188.00
Funding Source: General construction fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

8.K. CONSIDER ACCEPTANCE - PUBLIC UTILITY EASEMENT
This item considers the acceptance of a public utility easement, being a 0.14-acre tract of unplatted land, in Section 4, Block 9, BS&F Survey, Randall County, Texas. (VICINITY: Ventura Dr. & Bell St.; GRANTOR: Nazcon Group, LP; GRANTEE: City of Amarillo)

(Contact: Brady Kendrick, Senior Planner)

8.M. CONSIDER ACCEPTANCE - REGIONAL, LOCAL, AND STATE SERVICES GRANT RENEWAL
This item considers acceptance of the two-year FY26-27 Texas Department of State Health Services RLSS Grant Renewal
Grantor: Texas Department of State Health Services
Amount: $223,488.00
Local Match/Funding Source: No local match is required.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.N. CONSIDER ACCEPTANCE - HEALTHY TEXAS BABIES GRANT RENEWAL
This item considers acceptance of the FY26 Texas Department of State Health Services Healthy Texas Babies Grant Renewal.
Grantor: Texas Department of State Health Services
Amount: $85,000.00
Local Match/Funding Source: No local match is required.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.O. CONSIDER ACCEPTANCE - DIS GRANT RENEWAL
This item considers acceptance of the FY26 Texas Department of State Health

Services DIS Grant Renewal.
Grantor: Texas Department of State Health Services
Amount: $320,471.00
Local Match/Funding Source: No match is required.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.P. CONSIDER ACCEPTANCE - PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT RENEWAL

This item considers acceptance of the FY26 Texas Department of State Health Services PHEP Grant Renewal.
Grantor: Texas Department of State Health Services
Amount: $256,077 + 10% match = $281,685
Local Match/Funding Source: There is a 10% match required that will be paid with public health funding.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.Q. CONSIDER ACCEPTANCE - COMMUNITY AND CLINICAL HEALTH BRIDGE GRANT RENEWAL

This item considers acceptance of the FY26 Texas Department of State Health Services CCHB Grant Renewal.
Grantor: Texas Department of State Health Services
Amount: $250,000.00
Local Match/Funding Source: No match is required
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.R. CONSIDER APPROVAL - APPOINTMENT OF ONE CANDIDATE FOR THE AMARILLO POLICE RESERVE FORCE

This item considers approval to appoint Perry Gilmore as a reserve officer for the Amarillo Police Reserve Force.

(Contact: Jimmy Johnson, Acting Police Chief)

8.S. CONSIDER PURCHASE - TRAFFIC SIGNAL VEHICLE DETECTION IMPROVEMENTS

This item considers the purchase of traffic signal video detection systems to be installed at 22 intersections across the City of Amarillo.
Award to: AM Signal, LLC (Buyboard #695-23)
Amount: $513,563.62
Funding Source: General fund revenues
Is this item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.T. CONSIDER AWARD - AIRPORT IN-TERMINAL ADVERTISING CONTRACT

This item considers the award of a one-year in-terminal advertising agreement between the City of Amarillo and the American Quarter Horse Foundation (AQHF) for the placement of vinyl event banners on the sides of the baggage claim carousels at the Rick Husband Amarillo International Airport. The agreement is renewable for two separate additional one-year periods if needed.
Award to: American Quarter Horse Foundation.
Amount: Revenue of $100 per month
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.U. CONSIDER APPROVAL - UTILITY BILLING INTERACTIVE VOICE RESPONSE (IVR) AGREEMENT RENEWAL AND EXPANSION SERVICE

This item considers the approval of a five-year renewal of Utility Billing's IVR software with an expansion of services.
Award to: Selectron Technologies
Amount: $542,621.00 - 5 year cost ($108,524.20 per year)
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Jennifer Gonzalez, Utility Billing Manager)

8.V. CONSIDER PURCHASE-TRAFFIC SIGNAL AND SCHOOL ZONE IMPROVEMENTS

This purchase, which is supported by the Traffic Signal System Improvements CIP project, will be used to replace traffic management software, traffic controllers and cabinets, and school zone flasher controllers at all city-maintained school zones within Amarillo.
Award to: Paradigm Traffic Systems Inc.

Item 1 - Centracs Traffic Management Software	$237,000.00
Item 2 - AI Glance School Zone Flasher Controllers	373,200.00

Item 3 - Traffic Control Cabinets (with Controller)	259,000.00
Total Award	**$869,200.00**

Funding Source: General fund revenues
Is this item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.W. CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT FOR THE 45TH AND LAMAR DRAINAGE PROJECT

This item considers the agreement for the 45th and Lamar Project which includes services for Professional Engineering, Design and Construction of additional work identified during the Preliminary Engineering Report.
Award to: Kimley-Horn and Associates, Inc.
Amount: $372,000.00
Funding Source: Drainage fund revenues and bond proceeds
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

8.X. CONSIDER AWARD – PURCHASE OF MAKEUP AIR UNIT (MAU) AT RIVER ROAD WASTEWATER RECLAMATION FACILITY

This item considers the purchase of a makeup air unit (MAU) at the River Road Wastewater Reclamation Facility Headworks building to provide fresh air, ensure adequate ventilation, control the indoor environment, help to mitigate humidity levels, and minimize the presence of corrosive substances.
Award to: Tri-State General Contracting.
Amount: $234,709.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.Y. CONSIDER AWARD - THOMPSON PARK PLAYGROUND (PHASE II - PLAYGROUND)

This item considers the award of the turnkey installation of the new playground equipment at Thompson Park.
Award to: ExerPlay, Inc. (BuyBoard #679-22)
Amount: $774,394.25
Funding Source: Community Development Block Grant funding and general fund revenues

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.Z. CONSIDER AWARD - FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT (PPE)

This item considers the purchase of 24 sets of National Fire Protection Association (NFPA) compliant firefighter Personal Protective Equipment, which includes a one-year warranty.
Award to: NAFECO (Sourcewell #010424-LIO)
Amount: $96,192
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.AA. CONSIDER PURCHASE – NIDEC 600 HP MOTOR AND ALLIS CHAMBER PUMP REPAIR

This item considers the purchase of a NIDEC 600hp motor and Allis chamber pump repair to ensure the continued operation of the high-service pump located at the 34th Street pump station.
Award to: Zone Industries (BuyBoard #672-22)
Amount: $266,087.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.L. CONSIDER ACCEPTANCE - IMMUNIZATION GRANT RENEWAL

This item considers acceptance of the FY26 Texas Department of State Health Services Immunization Grant Renewal.
Grantor: Texas Department of State Health Services
Amount: $261,049.00
Local Match/Funding Source: No local match is required.
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

Mayor Stanley introduced the item. Casie Stoughton, Public Health Director, presented the item.

ACTION:	Motion to approve the item as presented by Josh Craft, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9. Non-Consent Items

9.B. CONSIDERATION OF ORDINANCE NO. 8183

This item is the first reading of an ordinance approving the adoption of an exemption from ad valorem property taxes for qualifying child-care facility properties.

(Contact: Andrew Freeman, Deputy City Manager and Public Safety Director)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION:	Motion to adopt Ordinance No. 8183 at 100% by Don Tipps, second by Les Simpson; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.C. CONSIDERATION OF RESOLUTION NO. 02-25-25-5

This item considers a resolution amending the budget of the Amarillo Convention and Visitor's Bureau, Inc. for the 2024-2025 fiscal year; approving professional services to create a Tourism Master Plan.

(Contact: Kashion Smith, Convention and Visitors Bureau)

Mayor Stanley introduced the item. Kashion Smith, Convention and Visitors Bureau, presented the item.

ACTION:	Motion to adopt Resolution No. 02-25-25-5 as presented by Josh Craft, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.D. CONSIDERATION OF RESOLUTION NO. 02-25-25-6

This item considers a resolution of support for the Woda Cooper Development, Inc. 9% Housing Tax Credit application to the Texas Department of Housing and Community Affairs for a tax credit new construction project known as Tecovas

Terrace to be located in the vicinity of SE 28th Ave., between S. Wilson St. and Ross St.

(Contact: Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Assistant Director of Planning, presented the item.

ACTION:	Motion to adopt Resolution No. 02-25-25-6 as presented by Les Simpson, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDERATION OF RESOLUTION NO. 02-25-25-7

This item considers a resolution authorizing a $250,000 payment to Transformation Park. The funding will be used to provide security measures at the facility including cameras, internet connectivity, and other security equipment along with job creation funding for security guards.

(Contact: Mark Zimmerman, Transformation Park)

Mayor Stanley introduced the item. Mark Zimmerman, with Transformation Park, presented the item.

ACTION:	Motion to adopt Resolution No 02-25-25-7 as presented by Don Tipps, second by Les Simpson; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.F. CONSIDERATION OF RESOLUTION NO. 02-25-25-8

This item considers a resolution approving amendments to the Bylaws of the Amarillo Economic Development Corporation.

(Contact: Doug Nelson, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Doug Nelson, with Amarillo Economic Development Corporation, presented the item.

ACTION:	Motion to adopt Resolution No. 02-25-25-8 as presented by Josh Craft, second by Don Tipps; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.G. CONSIDER APPROVAL – AMENDMENT TO LOCATION INCENTIVE AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND PRODUCER OWNED BEEF OPCO, LLC. (POB)

This item considers an extension of POB's construction completion deadline to December 31, 2028. This amendment will match the City Council's amendments previously approved.

(Contact: Doug Nelson, Amarillo Economic Development Corporation)

Mayor Stanley introduced the item. Mr. Nelson presented the item.

ACTION:	Motion to approve Item 9.G as presented by Don Tipps, second by Les Simpson; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.H. CONSIDER APPROVAL - RENEWAL OF LANDSCAPE MAINTENANCE CONTRACT

This item considers the renewal of an existing landscape maintenance contract with change order #1 & #2 for landscape maintenance of City Parks and other locations. This is the third annual optional renewal (2025) of an existing contract that has three additional one-year optional renewals remaining (2026, 2027 and 2028).

Award to: Incircle Maintenance Inc. and Reeder Landscape as follows:

Description	**Incircle Maintenance Inc.**	**Reeder Landscape**
Lot 1 - Regional Parks	$1,219,053.00	
Lot 2 - School Parks	720,908.10	
Lot 3 - Community Parks	170,250.30	
Lot 4 - Undeveloped		$96,863.20
Change Order #1 (Add Hillside and Tradewinds)	27,130.95	
Change Order #2 (Add SW and Rick Klein)	89,082.51	
Total Award (annual)	**$2,226,424.86**	**$96,863.20**

Amount: Combined total of $9,293,152.24 for four years (year one plus three optional renewals) which is $2,323,288.06 per year broken out as listed in the above table.

Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

Mayor Stanley introduced the item. Mr. Kashuba presented the item.

ACTION:	Motion to approve the item as presented by Josh Craft, second by Les Simpson; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

9.I. CONSIDER AWARD - GEORGIA STREET RECONSTRUCTION

This item considers the award of a construction contract for the reconstruction of Georgia Street from Hollywood Road to Burk Lane.
Award to: L.A. Fuller & Sons Construction, Ltd.
Amount: $27,387,747.90
Funding Source: Bond proceeds, drainage fund revenues, and Economic Development Authority (EDA) federal funding
Is the item budgeted? Yes

(Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

Mayor Stanley introduced the item. Mr. Hooper presented the item.

ACTION:	Motion to award the Georgia Street Reconstruction Project as presented, including the alternate bid by Les Simpson, second by Josh Craft; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Les Simpson
NOES:	None
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 6:41 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor