



Community Development Advisory Committee Regular Meeting

May 16, 2023

11:00 AM

Simms Municipal Building, Room 275

808 S. Buchanan

Amarillo, TX 79101

1. **Call To Order**
2. **Work Session** The Community Development Advisory Committee (CDAC) will conduct a work session on May 16, 2023. This work session is to provide the CDAC with all Public Services Applications to review and independently score. Applications were received by the Community Development Department between March 31, 2023 and April 28, 2023 for FY 2023-2024 Community Development Block Grant Public Services Funding.
3. **Public Address** Citizens who desire to address the Community Development Advisory Committee (CDAC) with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. Each speaker will be limited to three minutes. The committee may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The Committee may choose to place the item on a future agenda. (Texas Attorney General Opinion JC-0169.)
4. **Approval of Minutes**
 - 4.A. Approval of minutes for meeting held on June 13, 2022.
 - 4.B. Approval of minutes for meeting held on June 15, 2022.
 - 4.C. Approval of minutes for meeting held on April 13, 2023.
5. **Regular Meeting Items**
 - 5.A. CDAC will discuss and consider Public Service applications for FY 2023-2024 Community Development Block Grant award. Funding will be allocated based on the objective scores received by CDAC and Community Development staff.
6. **Adjournment**

Please note: The Community Development Advisory Committee may take up items out of the order shown on any Agenda. The Community Development Advisory Committee reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

The Amarillo Simms Municipal Building is accessible to individuals with disabilities through its main entry located at the front of the building. Parking spaces for individuals with disabilities are available in the front parking lot. The Simms Municipal Building is equipped with restroom facilities, an elevator and communications equipment that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must make a request with the Community Development Department two business days before the meeting by telephoning 378-6276. Requests may also be made to the City's TDD number at 378-4229.

MINUTES

On May 16, 2023, the **Community Development Advisory Committee** met at **11:00 AM** at the Simms Building, Downtown Amarillo, work session meeting.

In attendance were:

<u>Lilia Escajeda, Chair</u>	Community Development Advisory Committee
<u>Jinger White, Vice Chair</u>	Community Development Advisory Committee
<u>Mildred Darton</u>	Community Development Advisory Committee
<u>Glenda Grisham</u>	Community Development Advisory Committee
<u>Amanda Holcomb</u>	Community Development Advisory Committee
<u>Edna Neal</u>	Community Development Advisory Committee
<u>Meg Dejong-Shier</u> ABSENT	Community Development Advisory Committee
<u>Jason Riddlespurger</u>	Community Development Director
<u>Stefanie Rodarte-Suto</u>	Community Development, Assistant Director
<u>Vanessa Robinson</u>	CDBG Program Coordinator, Grant Manager
<u>Debra Lamb</u>	CDBG Program, Grant Monitor
<u>Angela Snow</u>	CDBG Program, Grant Monitor
<u>Samantha Pena</u>	CDBG Program, Grant Monitor

ITEM 1: Call to Order

Chair Lilia Escajeda established a quorum and called the work session of the **Community Development Advisory Committee** to order at 11:00 a.m.

Lilia read the agenda and introduced Jason Riddlespurger, CD Director, who shared work session and new streamlining processes. He discussed Community Development Block Grant (CDBG) who provides grant funding for Public Service agencies. Jason shared the process requirements for Public Service applications and assessments after recommendations from our Resource Consultants.

ITEM 2: Approval of Minutes (2022)

April 13, 2022, Minutes reviewed and approved: Motion by: Mildren Darton
Seconded: Jinger White

June 13, 2022, Minutes reviewed and approved: Motion by: Jinger White
Seconded: Mildren Darton

June 15, 2022, Minutes reviewed and approved: Motion by: Jinger White
Seconded: Glenda Grisham

ITEM 3:

At 11:06 AM, Committee moved to separate seating arrangements for privacy of application review, no open conversation/discussion allowed. City of Amarillo staff explains the process of the risk assessments and provides technical assistance for public service application review and scoring assessments. Scoring assessments based on Factors 1-4 (high risk) and tier levels based on average score of 8.5.

- **Guyon Saunders:**
Review final score assessments, open discussion, award \$55,000 for public assistance grant. Allocation approval, Jinger White makes a motion, seconded by Glenda Grisham, vote/motion carried.
- **Martha's Home:**
Review final score assessments, open discussion, award \$23,000 for public assistance grant. Allocation approval, Jinger White makes a motion, seconded by Glenda Grisham, vote/motion carried.

- **Mavericks Boys & Girls Club:**
Review final score assessments, open discussion, award \$21,800 for public assistance grant. Allocation approval, Glenda Grisham makes a motion, seconded by Amanda Holcomb, vote/motion carried.

- **Salvation Army:**
Review final score assessments, open discussion, award \$21,800 for public assistance grant. Allocation approval, Glenda Grisham makes a motion, seconded by Mildred Darton, vote/motion carried.

ITEM 4: Adjournment:

Chair Lilia Escajeda adjourned the meeting at 2:25PM.

Vanessa Robinson, Grant Manager

Date