

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

**MINUTES**

On November 21, 2023, the Construction Advisory and Appeals Commission met at 1:31 p.m. for a regular meeting in room 306 on the third floor of City Hall.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Jim Banes, Baneco Electric	Yes	24	22
Richard Constancio, Architect	Yes	24	12
Tom Roller, Coldwell Banker	Yes	24	24
Frank Willburn, Plumbing Contractor	Yes	57	53
George Cumming, Missouri Valley	No	24	20
Jeff Bryant, Builder	No	36	27
Ryan Huseman	No	24	15
Russ Glaze	No	19	4
Gary Ward	Yes	9	6

Also, in attendance were:

Johnny Scholl	Building Official, City of Amarillo
Howard Hall	Chief Building Inspector, City of Amarillo
Kenneth Wagner	Chief Mechanical/Plumbing Inspector, City of Amarillo
Lori Stewart	Administrative Specialist I, City of Amarillo

This meeting of the Construction Advisory and Appeals Commission was called to order by Frank Willburn, established a quorum at 1:31 p.m.

**1. Minutes**

Approval of Minutes from Regular Meetings held on October 18, 2023. The motion was made by Mr. Banes, seconded by Mr. Constancio and the motion passed with a 5:0 vote.

**2: Construction Advisory and Appeals Commission reviewed the following items:**

Discuss and consider the adoption of the 2023 National Electrical Code and City of Amarillo amendments. *Mr. Willburn asked if there were any City of Amarillo amendments to the 2023 National Electrical Code. Mr. Scholl explained that there were only two and went over the details of each amendment.*

1. *Supervision of Work: Apprentice electricians shall be directly supervised by a higher-grade classification of electrical license, each higher-grade classification supervisor shall be limited to directly supervising 4 apprentices.*
2. *Engineering Supervision: Supervision by a Qualified State of Texas Licensed Professional Engineer engaged in the design or maintenance of electrical installations.*

Mr. Banes posed the question of how the contractors would be brought up to speed on it, Mr. Scholl explained that they would have a grace period so that current projects could continue under the current code & gradually move into the 2023 NEC by June of 2024. After the discussion the board put it to a vote. With a vote of 5-0 to recommend the adoption of the 2023 National Electrical Code and the City of Amarillo amendments to the City Council.

**ITEM 3: Public Forum**

Mr. Willburn opened the floor for any public comments to speak to any item on the agenda that doesn't have a public hearing. There were no public comments made.

*There were none.*

**ITEM 4: Adjourn**

Mr. Willburn concluded the meeting. The meeting adjourned at 1:46 p.m. This meeting was recorded, and all comments are on file with the Department of Building Safety.

  
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Jeff Bryant, Chairman

ATTEST:

  
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Johnny Scholl, Building Official