Amarillo City Council
Regular Meeting

April 8, 2025
3:00 PM
City Hall - Council Chamber
623 S. Johnson Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On April 8, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager and Public Safety Director
Laura Storrs, Assistant City Manager and CFO
Floyd Hartman, Assistant City Manager
Donny Hooper, Assistant City Manager and Public Infrastructure Director
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:01 PM.

2. Invocation Joel Mason, Amarillo Young Life

Joel Mason, with Amarillo Young Life, gave an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations

5.A. "Child Abuse Awareness Month"

Councilmember Tipps read the proclamation. It was accepted by Jorah Mendoza.

5.B. "National Telecommunicators Week"

Councilmember Craft read the proclamation, and it was accepted by Max Dunlap, Director of Emergency Management and members of the Amarillo Emergency Communications Center.

5.C. "Architecture Week"

Mayor Stanley read the proclamation, and it was accepted by Scott Slagle.

5.D. "Earth Day"

Councilmember Sherlyn read the proclamation.

5.E. "World Autism Awareness Day"

Councilmember Simpson read the proclamation, and Shay Morath accepted it.

6. Announcements

7. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:
Chris Pittman Citizen
Chapel Gibson Citizen
Hope C McCoy Citizen
Howard Smith Citizen
Cassie Greene Citizen
Claudette Smith Citizen
Mike Fisher Citizen
David Simmers Citizen
James Schenck Citizen
Mayor Stanley closed public comment.

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

10.A. CONSIDERATION OF ORDINANCE NO. 8189

This item is the discussion and consideration of all matters incident and related to the issuance and sale of “City of Amarillo, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2025”, including the adoption of an ordinance authorizing the issuance of such certificates of obligation.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Steven Adams, with Specialized Public Finance, Ms. Storrs, and Michael Kashuba, Parks and Recreation Director, presented the item.

ACTION:	Motion to adopt Ordinance No. 8189 as presented by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. Review agenda items for regular meeting and attachments

Mayor Stanley introduced the item. There was nothing discussed.

8.B. Municipal Utility Districts (MUDs)

Mayor Stanley introduced the item. Alia Vinson, with Allen Boone Humphries Robinson LLP, presented the item.

After this item concluded, Mayor Stanley recessed the meeting at 5:04 PM. Mayor Stanley resumed the meeting at 5:18 PM.

10.B. CONSIDERATION OF RESOLUTION NO. 04-08-25-1

This item is a discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Series 2025A Certificates of Obligation, including the adoption of a resolution pertaining thereto. This debt issuance is to fund street improvements.

(Contact: Laura Storrs, Assistant City Manager and CFO)

Mayor Stanley introduced the item. Mr. Adams, Ms. Storrs, and Mr. Hooper presented the item.

ACTION:	Motion to adopt Resolution No. 04-08-25-1 by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson

NOES: None
ABSTAIN: None

8.H. Amarillo Economic Development Corporation Board of Director appointments

Mayor Stanley introduced the item. Mayor Stanley and Alex Fairly, chairperson of the Amarillo Economic Development Corporation Board of Directors, presented the item.

8.C. Nurse Navigation program update

Mayor Stanley introduced the item. Will Hendon, with Global Medical Response, presented the item.

8.D. Traffic update - 45th and Soncy

Mayor Stanley introduced the item. Alan Harder, Public Works Director, presented the item.

8.E. Service center complex remodel

Mayor Stanley introduced the item. Jerry Danforth, Director of Facilities and CIP, presented the item.

8.F. Street patching program update

Mayor Stanley introduced the item. Mr. Harder presented the item.

8.G. Comprehensive street update - funding

This item was not taken up by City Council.

8.I. Request future agenda items and reports from City Manager.

Mayor Stanley introduced the item. Councilmember Simpson asked that outside counsel protocols be considered on April 22, 2025, and Mayor Stanley agreed to add the topic to the agenda. Councilmember Simpson asked that the request of former mayors and prior AEDC board members to present to City Council be honored. Mayor Stanley stated he was not in favor of adding the topic to the agenda because it would be an item of opinion and not of business.

9. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed. Mayor Stanley removed Item No. 9.D from the consent agenda.

ACTION:	Motion to approve the consent agenda without 9.D by Don Tipps, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on March 25, 2025.

(Contact: Stephanie Coggins, City Secretary)

9.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on March 25, 2025.

(Contact: Stephanie Coggins, City Secretary)

9.C. CONSIDERATION OF ORDINANCE NO. 8187

This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 8-5, to update definitions, provide clarity on the fee assessment process for public and private schools and child-care facilities, eliminate language for vended water already contained within state law, and expand acceptable qualifications for grease trap/interceptor design and installation.

(Contact: Anthony Spanel, Director of Environmental Health)

9.E. CONSIDER AWARD - NORTHWEST 18TH AVENUE SIDEWALK CONSTRUCTION PROJECT

This item considers the award of an agreement for the construction of sidewalks on NW 18th Avenue in the North Heights neighborhood.

Award to: Ti-Zack Concrete, LLC
Amount: $426,451.76
Funding Source: Community Development Block Grant and Neighborhood Planning Initiative funds
Is the item budgeted? Yes

(Contact: Emily Koller, Director of Planning and Development Services, Jackson Zaharia, City Engineer)

9.F. CONSIDER AWARD - CONTRACT FOR NEW LED PARK LIGHTING AND CONTROL SYSTEMS FOR JOHN STIFF MEMORIAL PARK, THOMPSON MEMORIAL PARK AND MEMORIAL PARK.

This item considers the award of a contract for the demolition of the old lighting systems and installation of new LED park lighting and lighting control systems for John Stiff Memorial Park, Thompson Memorial Park and Memorial Park.

Award to: Musco Sports Lighting, LLC (BuyBoard #677-22)

Amount:

John Stiff Memorial Park	$2,260,283.00
Thompson Memorial Park	4,019,200.00
Memorial Park	992,700.00
Contingency	40,000.00
Total Award	$7,312,183.00

Funding Source: 2025 Bond Proceeds

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

9.G. CONSIDER APPROVAL - AMENDMENT NO. 1 TO HS GOVTECH SOFTWARE

This item considers approval of an amendment to the contract with HS GovTech for software that will be utilized by Environmental Health for permit management, billing, and inspections. Under the amendment, the contract will extend to a three-year original term with two one-year options to renew.

Award to: HS GovTech USA (State of Texas DIR-TSO-4327 via Unisys Corporation)

Amount:

Original Award	$122,565.00
Amendment No. 1	127,005.30
Total Award	$249,570.30

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Anthony Spanel, Director of Environmental Health)

9.H. CONSIDER AWARD - CONTRACT FOR COLONIES PUBLIC IMPROVEMENT DISTRICT (PID) NEW IMPROVEMENTS PROJECT

This item considers the award of a two-year contract for the Colonies Public Improvement District (PID) New Improvement Project for the installation of a storm drainage system, park, walking trails, irrigation, trees, sod, landscaping, and specialty lighting to be done by Green Plains Design. Work to be conducted is the rehabilitation of green space within the Colonies PID boundary.
Award to: Green Plains Design, LLC
Amount: $982,390.00
Funding Source: Assessments collected from property owners in the Colonies PID (City of Amarillo will not be responsible for funding any services related to this contract)
Is the item budgeted? Yes

(Contact: Carrie Roberts, PIDs Coordinator)

9.I. CONSIDER AWARD - LANDSCAPE MAINTENANCE AGREEMENT FOR POINT WEST PUBLIC IMPROVEMENT DISTRICT (PID)

This item considers the award of the Point West Public Improvement District (PID) Landscape Maintenance Agreement for the maintenance of improvements within the Point West PID boundary, including entryway features, irrigation, flowerbeds and trees. The contract is for a term of two years.
Award to: Ramirez Lawn & Sprinkler, LLC
Total Amount (not to exceed): $91,853.76
Funding Source: Assessments collected from property owners in the Point West PID (City of Amarillo will not be responsible for funding any services related to this contract)
Is the item budgeted? Yes

(Contact: Carrie Roberts, PIDs Coordinator)

9.J. CONSIDER PURCHASE - VERMEER HORIZONTAL GRINDER

This item considers the purchase of a 2025 HG4000 Vermeer Horizontal Grinder for daily use at the Solid Waste Collections Brush Sites. This is a scheduled replacement of unit 8863 which has reached its end of useful life.
Award to: Vermeer Texas -Louisiana (BuyBoard Contract #684-22)
Amount: $640,807.89
Funding Source: Fleet Service fund revenues.
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.K. CONSIDER PURCHASE - THREE HEIL 28YD AUTOMATIC SIDE LOADER TRASH TRUCKS

This item considers the purchase of three Heil 28yd Automated Side Loader (ASL) trash trucks which were approved as additions to the fleet in the FY 24/25 budget. ASL trucks are used by the Solid Waste Division for the collection of residential polycarts. These additional trucks will be used to provide solid waste collection service to residential subdivisions which are currently being developed without alleys.

Award to: Bruckner Truck Sales (HGAC #HT06-20)
Amount: $1,277,985.72
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.L. CONSIDER AWARD – LIQUID FERROUS CHLORIDE ANNUAL CONTRACT

This item considers the award of an annual contract for the purchase of Liquid Ferrous Chloride to be used by the wastewater collection division.

Award to: Pennco Inc.
Amount: $269,387.10
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.M. CONSIDER PURCHASE – FLOWMETERS AND GROUNDING DISCS

This item considers the purchase of three different size flowmeters and grounding discs.

Award to: Endress+Hauser
Amount: $79,286.27
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.N. CONSIDER AWARD – BLOWER AND ELECTRICAL IMPROVEMENT STUDY AT HOLLYWOOD ROAD WASTEWATER TREATMENT FACILITY

This item considers the award of a professional services agreement to conduct a focused study of the blower and electrical improvements at the Hollywood Road Wastewater Treatment Facility (HWRWTF).

Award to: KSA Engineers, Inc.

Amount: $80,000.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.D. CONSIDERATION OF ORDINANCE NO. 8188

This item is the second and final reading of an ordinance adopting the Safe Streets and Roads for All Action Plan.

(Contact: Emily Koller, Director of Planning and Development Services)

This item was pulled for separate consideration. Mayor Stanley introduced the item. Emily Koller, Planning Director, presented the item.

ACTION:	Motion to accept Ordinance No. 8188 as stated by Tom Scherlen, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10. Non-Consent Items

11. Adjourn

Because there was an item not taken up, the meeting was adjourned by motion of Councilmember Tipps and second of Councilmember Craft at 07:12 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor