Amarillo City Council
Regular Meeting

March 25, 2025
3:00 PM
City Hall - Council Chamber
623 S. Johnson Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On March 25, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Josh Craft
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 Tom Scherlen
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager and Public Safety Director
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Assistant City Manager and CFO
Floyd Hartman, Assistant City Manager
Donny Hooper, Assistant City Manager and Public Infrastructure Director
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:03 PM.

2. Invocation Lesley Broadbent, Polk Street Methodist Church

Lesley Broadbent, with Polk Street Methodist Church, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Texas Pledge.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations

5.A. "American Red Cross Month"

The proclamation was read by Councilmember Scherlen and accepted by Deshun Avery, with the American Red Cross.

6. Announcements

There were no announcements.

7. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should signup at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

C. Lloyd Brown	Citizen
Allen Finegold	Citizen
Laura Abernathy	Citizen
Cassie Greene	Citizen
Mike Fisher	Citizen

Mayor Stanley closed public comment.

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments;

Mayor Stanley introduced the item. There was nothing discussed.

8.B. Update on Playa 7 located south of the Greenways

Mayor Stanley introduced the item. Alan Harder, Public Works Director, presented the item.

8.C. Amarillo Economic Development Corporation Board of Director appointments

Mayor Stanley introduced the item. Ms. Coggins presented the procedures and rules regarding making appointments, and Mayor Stanley led the discussion of applicants. Council determined the action item related to this discussion, Item 10.A would not be taken up.

8.D. Request future agenda items and reports from City Manager.

Mayor Stanley introduced the item. Mr. Scherlen requested a report of how much was spent on outside counsel by the City and its boards in 2023, 2024, and 2025. Mayor Stanley asked that it include how the outside counsel was engaged. He also directed staff to provide the information to Councilmember Scherlen but not to add it to any public meeting agenda. Councilmember Craft requested an official update on the nurse navigation program. Councilmember Simpson requested to honor the request of C. Lloyd Brown made during public comment and add them to the agenda at the next meeting. Mayor Stanley stated that Mr. Fairly has standing and AEDC board chair, and therefore City Council should not honor the request until it goes through the AEDC Board first. Mayor Stanley volunteered himself to sit down with the group individually.

9. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the item. Mayor Stanley asked if any items should be pulled for separate consideration.

ACTION:	Motion to approve consent agenda as presented by Josh Craft, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

9.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on March 11, 2025.

(Contact: Stephanie Coggins, City Secretary)

9.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on March 11, 2025.

(Contact: Stephanie Coggins, City Secretary)

9.C. CONSIDERATION OF ORDINANCE NO. 8184

This item is a second and final reading of an ordinance considering the rezoning of a 1.16-acre tract of land out of Block 46 of Ridgecrest Unit No. 12, an addition to the City of Amarillo, in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Residential District 1 to Planned Development District 408 for single-family detached homes with increased maximum lot coverage and a reduced minimum lot width, lot area, and front yard setback. (VICINITY: Holiday Dr. & Fulton Dr.; APPLICANT/S: OJD Engineering, LLC for Mike Standefer)

(Contact: Brady Kendrick, Senior Planner)

9.D. CONSIDERATION OF ORDINANCE NO. 8185

This item is the second and final reading of an ordinance providing for a variance to distance regulations prohibiting the sale of alcoholic beverages within 300 feet of a public school in accordance with Texas Alcoholic Beverage Code Section 109.33(e) and Amarillo Municipal Code Section 14-3-5. (Applicant: Big Texan RV Ranch; Vicinity: Interstate 40 and Sunrise Dr)

(Contact: Stephanie Coggins, City Secretary)

9.E. CONSIDERATION OF ORDINANCE NO. 8186

This item is the second and final reading and consideration of an ordinance adopting budget amendments pertaining to the Fiscal Year 2023-2024 budget, and providing an effective date. These are budget amendments to the previous Fiscal Year budget for the period from October 1, 2023 to September 30, 2024.

(Contact: Laura Storrs, Assistant City Manager and CFO)

9.F. CONSIDER AWARD - WIRELESS COMMUNICATIONS SERVICES (RENEWAL)

This item considers the award of a contract for wireless communication services.
Award to: Innovative Financial Technologies dba AW Broadband
Amount: Not to exceed $1,500,000.00 over three years, $500,000.00 per year
Funding Source: The funding source will vary, depending upon the department utilizing the service(s) awarded through the contract.
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

9.G. CONSIDER PURCHASE - NETWORK FIREWALL MAINTENANCE

This item considers the renewal of maintenance coverage for the city’s network firewalls.

Award to: Dell (State of Texas contract DIR-TSO-3763)
Amount: $49,999.03
Funding Source: Information Technology - Infrastructure, and Airport - Leased Computer Software
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

9.H. CONSIDER AWARD - TABLET LEASE FOR AMARILLO POLICE DEPARTMENT

This item considers the award of a 48-month lease of 25 rugged extreme tablets. The department issues tablets to all officers. These tablets will be used for vacant sworn positions we intend to fill and in the academy. The officers use these tablets in their vehicles and carry them on their person when necessary.
Award to: Dell Financial Services (DIR Contract # DIR-TSO-3763)
Amount: $70,747.04 over 4 years, $17,686.76 per year
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

9.I. CONSIDER APPROVAL - EXTENSION OF SCOPE TO QUESTICA BUDGET SOFTWARE INTEGRATION

This item considers the award of an extension of scope for additional work requested from the City for additional integration needed between our new financial system and our existing budget software.
Award to: Euna

Original award:	$23,750.00
Extension of Scope	33,750.00
Total award:	$57,500.00

Funding Source: General fund revenues and bond proceeds
Is the item budgeted? Yes

(Contact: Katrina Owens, Director of Finance)

9.J. CONSIDER AWARD - REPLACEMENT PLAYGROUND FOR PLEASANT VALLEY PARK

This item considers the award of a replacement playground for Pleasant Valley Park.
Award to: ExerPlay, Inc. (BuyBoard #679-22)
Amount: $100,499.00

Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

9.K. CONSIDER AWARD - NEW SURFACING FOR THE AMBUCS PLAYGROUND AT JOHN WARD MEMORIAL PARK

This item considers the award of new poured-in-place surfacing and synthetic turf at the Ambucs Playground in John Ward Memorial Park .
Award to: Exerplay, Inc. (BuyBoard Contract 679-22)
Amount: $132,347.50
Funding Source: General Funds
Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

9.L. CONSIDER APPROVAL - ANNUAL FIRE FLEET PARTS MAINTENANCE SUPPLY AGREEMENT

This item considers the approval of an annual Fire Fleet Parts Maintenance supply agreement.
Award to: Safe Industries
Amount: $218,500.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

9.M. CONSIDER PURCHASE - 1/2 TON CREW CAB SSV PICKUP

This item considers the purchase of a 1/2 ton Crew Cab SSV Pickup for daily use in the OEM Department. This is an addition to the fleet and is funded through a grant from the State Energy Conservation Office and the Department of Energy.
Award to: Caldwell Country Chevrolet II LLC (BuyBoard Contract #724-23)
Amount: $50,775.00
Funding Source: Grant - State Energy Conservation Office, via Fleet Services Fund
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.N. CONSIDER AWARD - SUPPLY CONTRACT FOR SOLID WASTE DUMPSTERS

This item considers the award of the third and final renewal of an existing contract for solid waste dumpsters. This renewal will provide 1,030 3-Cubic Yard and 134 8-Cubic Yard dumpsters used by the Solid Waste Collection Division in their Residential and Commercial Collection programs. Residential dumpster replacement is being funded through the Residential Dumpster Replacement Program CIP which was approved as part of the FY 24-25 budget. Commercial dumpster replacement is funded through the Solid Waste Operating Budget.
Award to: Roll Offs USA, Inc.
Amount: $866,250.00
Funding Source: General fund
Is this item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.O. CONSIDER PURCHASE - PORTABLE PUMP FOR DRAINAGE UTILITY

This item considers the purchase of a 6" DBA-Silencer VAC assist diesel portable pump for use in the Drainage Utility Division. This pump will be a backup for the existing pump which is reaching the end of its life expectancy and is used for de-watering blocked storm sewer, low lying areas, moving water between cells at Lawrence Lake, and emergency de-watering of playa lakes.
Award to: United Rentals HGAC Contract: RN11-19
Amount: $64,695.12
Funding Source: Drainage Utility Revenue
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.P. CONSIDER AWARD - GRANT STREET STORM SEWER PHASE II CMAR CONTRACT

This item considers the award of a construction manager at risk (CMAR) contract for construction of the Grant Street Storm Sewer Phase II project identified and funded in the FY 24/25 City of Amarillo CIP.
Award to: Western Builders of Amarillo, Inc.
Amount: $3,550,000.00
Funding Source: Drainage Utility Fund Revenue
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

9.Q. CONSIDER AWARD – VARIABLE FREQUENCY DRIVE AT 34TH STREET WATER PUMP STATION

This item considers the award of a purchase of a 480V variable frequency drive for 34th Pump Station.

Award to: Cain Electrical Supply
Amount: $100,907.11
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

9.R. CONSIDER APPROVAL - SALE OF GROUNDWATER RIGHTS TO BRANDT FAMILY TRUST

This item considers the approval of the sale of the groundwater rights in, under and that may be produced from Section 4, Block 11, BS&F Survey, Randall County, Texas to Brandt Family Trust. Brandt Family Trust will pay the City of Amarillo $107,812.50 for groundwater rights. (GRANTOR: City of Amarillo, GRANTEE: Brandt Family Trust, VICINTITY: Section 4, Block 11, BS&F Survey, Randall County, Texas)

(Contact: Michael Price, Director of Utilities)

9.S. CONSIDER AWARD - HOLLYWOOD ROAD WATER RECLAMATION FACILITY COMMUNICATION SYSTEM PROJECT

This item considers the agreement for the Hollywood Road Water Reclamation Facility communication project, including engineering design, construction and installation services.

Award to: KSA
Amount: $670,000.00
Funding Source: Water and sewer fund bond proceeds
Is the item Budgeted: Yes

(Contact: Donny Hooper, Assistant City Manager and Public Infrastructure Director, Floyd Hartman, Assistant City Manager)

9.T. CONSIDER AWARD - EXTENSION OF BUILDING AUTOMATION & HVAC CONTROLS TO NEW CITY FACILITY

This item considers the award of a contract to extend the building automation and HVAC controls system package to a new city-owned facility located at 1501 SW 5th Ave.

Award to: Entech Sales & Service

Amount: $66,959.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Director of Facilities)

9.U. CONSIDER AWARD - AIRPORT LAND LEASE AND STORAGE AGREEMENT
This item considers the award of a 3-year land lease and storage agreement between the City of Amarillo and Western Enterprises, Inc., for the lease of an airport concrete bunker for the storage of fireworks by Western Enterprises. This agreement begins on May 1, 2025, and ends on April 30, 2028.
Award to: Western Enterprises, Inc.
Amount: Revenue Contract $250 per month
Funding Source: This is a revenue agreement.
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

9.V. CONSIDER APPROVAL - GREENWAYS SCOTT PARK SIDEWALK & STORM SEWER IMPROVEMENTS
This item considers the award of a contract for sidewalk and storm sewer improvements for the Greenways Scott Park.
Award to: JR Tri-State General Contracting Group, Inc.
Amount: $309,902.60
Funding Source: Drainage utility revenues and Greenways public improvement district assessments
Is the item budgeted? Yes

(Contact: Marco Lopez, Senior Projects Coordinator, Carrie Roberts, PIDs Coordinator)

10. Non-Consent Items

10.A. CONSIDER APPOINTMENT - AMARILLO ECONOMIC DEVELOPMENT CORPORATION BOARD MEMBERS
This item considers the appointment of individuals to the Amarillo Economic Development Corporation (AEDC) Board of Directors.

(Contact: Stephanie Coggins, City Secretary)

This item was not taken up by the governing body.

10.B. CONSIDERATION OF ORDINANCE NO. 8187

This item is the first reading of an ordinance amending the Amarillo Municipal Code, Chapter 8-5, to update definitions, provide clarity on the fee assessment process for public and private schools and child-care facilities, eliminate language for vended water already contained within state law, and expand acceptable qualifications for grease trap/interceptor design and installation.

(Contact: Anthony Spanel, Director of Environmental Health)

Mayor Stanley introduced the item. Anthony Spanel, Environmental Health Director, presented the item.

ACTION:	Motion to adopt Ordinance No. 8187 as presented by Josh Craft, second by Tom Scherlen; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10.C. CONSIDERATION OF ORDINANCE NO. 8188

This item is the first reading of an ordinance adopting the Safe Streets and Roads for All Action Plan.

(Contact: Emily Koller, Director of Planning and Development Services)

Mayor Stanley introduced the item. Emily Koller, Planning Director, presented the item.

ACTION:	Motion to adopt Ordinance No. 8188 as presented by Don Tipps, second by Josh Craft; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Josh Craft, Don Tipps, Tom Scherlen, Les Simpson
NOES:	None
ABSTAIN:	None

10.D. CONSIDER ACCEPTANCE - CITY OF AMARILLO ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED SEPTEMBER 30, 2024

This item is to review and consider acceptance of the City of Amarillo Annual Comprehensive Financial Report for the year ended September 30, 2024.

(Contact: Laura Storrs, Assistant City Manager and CFO)

11. Adjourn

Because there was an item not taken up, the meeting was adjourned by motion of Councilmember Craft and second of Councilmember Tipps at 04:45 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor