Amarillo City Council
Regular Meeting

July 8, 2025
3:00 PM
City Hall, Council Chamber
623 S. Johnson Street, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On July 8, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:03 PM.

2. **Invocation** Murray Gossett, First Presbyterian Church

Murray Gossett, with First Presbyterian Church, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

The Mayor announced the following:

- appreciation for everyone that was involved in providing the successful July 4th event held on July 5, 2025
- an update on the check registry topic to describe that general ledger data will also be included and the topic will return on the July 22, 2025 agenda

6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/city-secretary/public-comment-registration-form/, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:
Chris Pittman Citizen
Michael S FordCitizen
Mike Fisher Citizen
Mayor Stanley closed public comment.

7. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed.

ACTION:	Motion to approve the consent agenda as stated by David Prescott, second by Les Simpson; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

7.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the work session held on June 24, 2025 at 8:00 a.m.

(Contact: Stephanie Coggins, City Secretary)

7.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the special meeting held on June 24, 2025.

(Contact: Stephanie Coggins, City Secretary)

7.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on June 24, 2025 at 1:30 p.m.

(Contact: Stephanie Coggins, City Secretary)

7.D. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on June 24, 2025.

(Contact: Stephanie Coggins, City Secretary)

7.E. CONSIDERATION OF RESOLUTION NO. 07-08-25-1

This item considers a resolution authorizing the execution of an Advanced Funding Agreement (AFA) with the Texas Department of Transportation (TXDOT); for construction of a shared use path from the Hughes Adams/BNSF Rail Road Bridge to SW 3rd Ave associated with TXDOT's replacement of the Hughes/Adams Bridge. The City's participation in the AFA is $252,660.00 which represents 20% of the estimated construction cost.

(Contact: Alan Harder, Director of Public Works)

7.F. CONSIDER APPROVAL - GENERAL SERVICES ADMINISTRATION (GSA) CONTRACT/LEASE FOR TRANSPORTATION SECURITY ADMINISTRATION (TSA) SPACE AT THE AIRPORT

This item considers approval of a GSA contract/lease (#GS-07P-LTX01406) for the TSA office space at the Rick Husband Amarillo International Airport. This lease is virtually the same as the previous agreement for the TSA space in the Airport's terminal building. This is a 15-year lease with a 2-year option to renew. The rented space is 2,624 sq. ft. in the Airport's terminal building, and will continue to be used by the TSA. The lease begins on July 1, 2025.
Lessee: General Services Administration (GSA)
Amount:
Years 1-4: $115,412.00 per year
Years 5-9: $149,383.80 per year
Years 10-15: $155,445.74 per year
Option Years 16-17: $161,810.78 per year

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

7.G. CONSIDER APPROVAL - AMENDMENT NO. 1 TO PARTICIPATION AGREEMENT BETWEEN THE CITY OF AMARILLO AND NIELSON COMMUNITIES

This item considers approval of an amendment to the Participation Agreement between the City of Amarillo and Nielson Communities, for the construction of a temporary road to be used as a fire lane in the Vineyards development. The City's participation will be in the form of a material contribution valued at $60,000.00.

(Contact: Emily Koller, Director of Planning and Development Services)

7.H. CONSIDER APPROVAL - RENEWAL OF THIRD-PARTY CLAIMS ADMINISTRATIVE SERVICES

This item considers approval to exercise the remaining three one-year renewals for third-party administrative services related to the adjudication of City of Amarillo workers' compensation and property/auto liability claims.
Award to: Claims Administrative Services, Inc.
Amount: $150,000.00 annually; $450,000.00 lifetime maximum
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

7.I. CONSIDER PURCHASE - SAFARILAND BALLISTIC VEST & OUTER CARRIER

This item considers the purchase of Ballistic Vest & Outer Carrier for officers on duty.
Award to: GT Distributors (BuyBoard #698-23)
Amount:$69,897.50
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

7.J. CONSIDER PURCHASE - AIRCRAFT RESCUE AND FIREFIGHTING TRUCK FOR AIRPORT

This item considers the purchase of a 1,500-gallon 4X4 aircraft rescue and firefighting truck for the Rick Husband Amarillo International Airport. This truck will replace a model year 2007 truck that has exceeded its usable life. This new truck will be outfitted with the new environmentally acceptable F3 foam.
Award to: Siddons-Martin Emergency Group, LLC (HGAC Buy coop Contract #FS12-23)
Amount: $1,363,417.00
Funding Source: FAA AIP Grant and Airport capital fund revenues
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

7.K. CONSIDER PURCHASE - TORO GREENS MOWER FOR GOLF COMPLEXES

This item considers the purchase of a Toro Greens Mower for daily use in Golf Operations. This is the scheduled replacement of unit 8175, which has reached its end of useful life.
Award to: Professional Turf Products L.P. (BuyBoard #706-23)
Amount: $57,188.52
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

7.L. CONSIDER PURCHASE - THREE ROUGH CUT MOWERS FOR GOLF COMPLEXES

This item considers the purchase of three Baroness Rough Cut Mowers for daily use in Golf Operations. This is the scheduled replacement of units 8721, 8726 and 8735, which have reached their end of life. Golf course rough cut mowers are used to maintain the manicured areas adjacent to fairways and greens.
Award to: Turf and Soil Management, LLC (TIPS #240105)
Amount: $315,842.22
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

7.M. CONSIDER PURCHASE - TWO INFIELD GROOMERS FOR PARK MAINTENANCE

This item considers the purchase of two Force Infield Groomers for daily use in Park Maintenance. This is the scheduled replacement of units 8462 and 8463, which have reached their end of useful life. Infield Groomers are used by Park

Maintenance at softball and baseball fields to loosen compacted infield surfaces, remove large objects such as rocks, and finish with a level surface.
Award to: GLK Turf Solutions (BuyBoard #706-23)
Amount: $89,632.00
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

7.N. CONSIDER AWARD – VARIOUS WATER SYSTEM COMPONENTS
This item considers the award of a 42" coupler and 42" C900 water main pipe, 8" custom BLK pipe, 8" and 10" butterfly valves in the well field, and two water valves, a 24-inch gate valve and a 36-inch gate valve.
Award to: Reese (BuyBoard #756-24)
Amount: $206,817.72
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments

Mayor Stanley introduced the item. There was nothing discussed.

8.B. DuraPatcher pothole patch truck update

Mayor Stanley introduced the item. Alan Harder, Public Works Director, presented the item.

8.C. Mayor's delegate to the Amarillo Metropolitan Planning Organization Board

Mayor Stanley introduced the item and presented it.

8.D. Request future agenda items and reports from City Manager

Mayor Stanley introduced the item. Councilmember Prescott requested a briefing from staff on the most recent Governance and Ends policy. Councilmember Simpson requested an item to discuss a two-reading policy for agenda items.

9. Non-Consent Items

9.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8201

This item is a public hearing and first reading of an ordinance to consider designating certain areas as Reinvestment Zone No. 25 for commercial/industrial tax abatement. The zone consists of approximately 3.495 acres of property subject to an Airport Lease Agreement at 10801 Baker Street, in the vicinity of the Rick Husband Amarillo International Airport.

(Contact: Drew Brassfield, Interim Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Assistant Planning Director, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8201 as presented by Les Simpson, second by David Prescott; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.B. CONSIDER AWARD - TEMPORARY STAFFING SERVICES CONTRACT FOR CIVIC CENTER

This item considers the award of a Temporary Staffing Services Contract specifically for the Civic Center. Temporary staffing is used specifically for event activity in the course of business to supplement Civic Center staff in cleaning, maintaining and setting up of events, and cleanup or load-in/out of shows. This staffing is primarily funded from event revenue. If approved, this agreement would be for an initial term of three years with two one-year options to renew.
Award to: Hire Quest
Amount: Not to exceed $250,000.00 per year, for a five-year total of up to $1,250,000.00
Funding Source: Civic Center event revenues and Hotel Occupancy Taxes
Is the item budgeted? Yes

(Contact: Bo Fowlkes, General Manager)

Mayor Stanley introduced the item. Mr. Gagnon presented the item.

ACTION:	Motion to approve the temporary staffing services contract for the Civic Center as presented by Les Simpson, second by David Prescott; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.C. CONSIDER AWARD - FY24/25 STREET MAINTENANCE PROJECT CONSTRUCTION CONTRACT

This item considers the award of a construction contract for the FY 24/25 Street Maintenance project. This project consists of maintenance of arterial roadways located throughout the City that will use cape seal and microsurfacing treatments.
Award to: Intermountain Slurry Seal, Inc.
Amount: $3,880,468.80
Funding Source: Bond proceeds
Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

Mayor Stanley introduced the item. Jerry Danforth, Managing Director of Capital Projects & Development Engineering, presented the item.

ACTION:	Motion to award Item No. 9.C by David Prescott, second by Les Simpson; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.D. CONSIDER APPROVAL - CHANGE ORDER NO. 2 TO AUTOMATED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION

This item considers the award of a Change Order No. 2 for the city's AMI Implementation Project. This change order includes the purchase of additional water meters of various sizes necessary to fully equip all identified locations, as well as the continuation of critical project management services to maintain momentum and ensure consistent oversight.
Award to: Thirkettle Corp d.b.a. Utiliuse
Amount:

Original award	$22,528,581.16
Previous change order	1,281,242.00
Current Change Order No. 2	2,760,060.36
Total award	$26,569,883.50

Funding Source: Bond proceeds
Is the item budgeted? Yes

(Contact: Floyd Hartman, Special Advisor, Jennifer Gonzalez, Utility Billing Manager)

Mayor Stanley introduced the item. Mr. Hartman presented the item.

ACTION:	Motion to approve the change order as presented by Les Simpson, second by David Prescott; Motion with a 3:0 vote.

AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC SECTOR SEARCH & CONSULTING, INC FOR $42,500 PLUS SEARCH EXPENSES FOR EXECUTIVE SEARCH SERVICES FOR CHIEF OF POLICE

This item approves an agreement for executive recruitment services to assist in conducting a national search for the next Chief of Police. The agreement includes a comprehensive, community-informed process and provides a one-year placement guarantee.
Award to: Public Sector Search & Consulting, Inc.
Amount: $42,500 plus search expenses
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Andrew Freeman, Deputy City Manager)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION:	Motion to award the professional services agreement with Public Sector Search & Consulting, Inc. by Les Simpson, second by David Prescott; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.F. CONSIDERATION OF RESOLUTION NO. 07-08-25-2

This item considers a resolution affirming and further clarifying Resolution No. 05-13-25-1 to include and attach all published voting tabulations and certificates of election related to canvassing the returns and declaring the results for the regular election held in the City of Amarillo on the 3rd day of May, 2025 for city offices; ordering the runoff election of the City of Amarillo to be conducted on the 7th day of June, 2025, in the City of Amarillo, Texas; designating polling places; and providing for the conduct of such election.

(Contact: Grayson Path, City Manager)

Mayor Stanley introduced the item.

ACTION:	Motion to adopt Resolution No. 07-08-25-2 as presented by Les Simpson, second by David Prescott; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None

ABSTAIN: None

9.G. CONSIDERATION OF RESOLUTION NO. 07-08-25-3

This item considers a resolution affirming and further clarifying Resolution No. 06-16-25-1 to include and attach all published voting tabulations and certificate of election related to canvassing the returns held in the City of Amarillo on the 7th day of June, 2025, for certain city offices.

(Contact: Grayson Path, City Manager)

Mayor Stanley introduced the item.

ACTION:	Motion to adopt Resolution No. 07-08-25-3 as presented by Les Simpson, second by David Prescott; Motion passed with a 3:0 vote.
AYES:	Cole Stanley, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 4:28 PM.

ATTEST:

/s/ Stephanie Coggins	/s/ Cole Stanley
Stephanie Coggins, City Secretary	Cole Stanley, Mayor